

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
March 9, 2020

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
Absent: None

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Data Serv Presentation- At the conclusion of the meeting.

5. **REVIEW OF OPEN QUESTIONS**

Website documents to be approved and uploaded.

6. **COMMENTS FROM THE PUBLIC**

Barry Jensen – Graduation requirements.

Tracy Arendt – Girls basketball/booster club affiliation - sponsorship.

Kevin Landis – Robotics.

7. **APPROVAL OF THE AGENDA**

20-043 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

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- 20-044 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – February 10, 2020

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

- 20-045 Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

9. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

CLASSIFIED

- 20-046 Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Michelle Popowski**, Knollwood ESP, 7 hrs./day, Step 1, 181 days + contracted holidays (pro-rated), effective March 10, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

CERTIFIED CONTRACT RENEWAL

- 20-047 Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **2 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2020-21 school year.

- a. **Beth Meister**, Forestlawn/BIS Speech and Language Pathologist, M+24, Step 12, 92 contracted days.

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- b. **Whitney Poole**, District School Psychologist, M+24, Step 7, 92 contracted days plus 6 extended days.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

SUPPLEMENTAL

20-048

Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Mary Cogdell**, BIS SphereOlympics Advisor, Class VII, Step 0, effective March 10, 2020.
- b. **Michelle Gehring**, BMS Track Coach, Class III, Step 4, effective March 10, 2020.
- c. **Herb Gillespie**, **VOLUNTEER** BHS Softball Assistant Coach, Class III, Step 0, effective March 10, 2020.
- d. **Scott Nader**, **VOLUNTEER** BHS Softball Assistant Coach, Class III Step 0, effective March 10, 2020.
- e. **Casey Pierson**, BHS Baseball Assistant Coach, Class III, Step 0, effective March 10, 2020.
- f. **Kirk Seekins**, **VOLUNTEER** BHS Softball Assistant Coach, Class III, Step 0, effective March 10, 2020.
- g. **Richard Vayda**, **VOLUNTEER** BHS Softball Assistant Coach, Class III, Step 0, effective March 10, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

PARENT/COMMUNITY VOLUNTEER

20-049

Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2019-20 school year/season.

- a. **Loretta Brady**, Parent/Community/ Volunteer, at no cost to the district, effective March 10, 2020.
- b. **Eric Smith**, Parent/Community/ Volunteer, at no cost to the district, effective March 10, 2020.
- c. **Tina Tennant**, Parent/Community/ Volunteer, at no cost to the district, effective March 10, 2020.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

C. OTHER

20-050 Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **SUMMER BRIDGE PROPOSAL 2020.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

20-051 Mrs. Miller moved seconded by Mrs. Lopez that Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY PUBLIC HELATH SERVICES CONTRACT** which provides nursing staff to the district for the 2020-21 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

20-052 Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education enter a contract for school age students age 6 through 21 with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER** for services for the 2020-21 school year as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen
2. Athletic Counsel – Lisa Miller
3. Legislative Liaison – Amy DeLuca
4. Endowment Fund – Pat Czech
March 28, 2020, Endowment Dinner Fundraiser
5. S.A.L.T. – Sheila Lopez
6. Finance Committee – Sheila Lopez

11. EXECUTIVE SESSION

20-053 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action

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to follow:

TIME: 6:53 PM

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

D. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

E. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

F. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

G. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at **7:50 PM.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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12. ADJOURNMENT

20-054 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:50 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0


Mrs. Pat Czech, President


Michael A. Pissini, Treasurer

Michael Cook, Superintendent

The next meeting will be on April 13, 2020 at 5:30 PM at the BMS/BHS Media Center.