



**Board of Education**  
1824 Harris Road  
Sheffield, OH 44054  
PH: 440-949-4204

**Brookside High School**  
1662 Harris Road  
Sheffield, OH 44054  
PH: 440-949-4220

**Brookside Middle School**  
1662 Harris Road  
Sheffield, OH 44054  
PH: 440-949-4228

**Brookside Intermediate School**  
1812 Harris Road  
Sheffield, OH 44054  
PH: 440-949-4237

**Knollwood Elementary**  
4975 Oster Road  
Sheffield, OH 44054  
PH: 440-949-4234

**Forestlawn Early Learning Center**  
3975 Forestlawn Avenue  
Sheffield Lake, OH 44054  
PH: 440-949-4238

[www.sheffieldschools.org](http://www.sheffieldschools.org)

## REQUEST FOR EXCUSED ABSENCE

Date: \_\_\_\_\_ Student Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Parent Name: \_\_\_\_\_

I request that my child be excused from school for \_\_\_\_\_ days beginning:

\_\_\_\_\_ and returning on \_\_\_\_\_.  
Date Date

The reason for this absence is: \_\_\_\_\_

\_\_\_\_\_

I am aware that all make-up work must be completed upon return within the number of days equal to the length of the absence.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Principal Signature