

## **Student Portal Access**

January 24, 2024

https://richland1sc.powerschool.com/public/

## **Accessing Forms from a Web Browser**

- 1. Navigate to the Student Portal login page.
- 2. Enter your Username and Password to log into your Student Portal Account.
  - Contact your district administrator if you do not have a Student Portal Account.

PowerSchool							
Student and Parent Sign In							
Sign In	Create Account						
Usernam	•						
Password	I						
Forgot Username or Password?							
		Sign In					

- 3. Select the Forms link from the left-hand Navigation bar.
- 4. State survey forms to be completed will appear on the "General Forms" tab.
- 5. Click on the form title to open the form.

Navigation	School Form Listing for		
Grades and Attendance	Student Support All Forms General Forms Step 4		¢
Grade History			Search forms
Attendance History	Ecollect Student Screening		
Email Notification	Federal Cards 2022-23 <b>Step 5</b>		and the second se
Teacher Comments	FEDERAL IMPACT AID PARENT-PUPIL SURVEY	SURVEY DATE: December 18, 2022	Empty

- 6. Complete the necessary information and click "Submit".
- 7. Forms that have been sent to the student account will appear in the top navigation bar.
  - You can click on the additional forms from the Navigation bar or navigate back to the "Forms" page and click on the form title.
- 8. Repeat steps 5-6 if any additional forms need to be completed.



## Accessing Forms Through the PowerSchool Mobile App:

\*\*Please make sure you are on the most recent version of the app prior to logging in.

- 1. Locate your "District Code".
  - The district code can be found in the bottom left corner of your Student Portal.
- 2. Contact your school's Database Specialist if you do not have your district's code.
- 3. Navigate to the PowerSchool App on your mobile device.
- 4. Enter your "District Code" and click Submit.
- 5. Enter your Username and Password and log in to the mobile app.
- 6. From the Dashboard select "More".
  - Helpful Tip: You can also click "Edit" then drag the "Forms" icon to the navigation bar to organize tabs.

l Verizon 🗢 10:09 AM		all Verizon 🎔	10:10 AM		-	
	Done	<	Forms	Danyi	<b>@</b> -	
		General Forms	6		Ф	
		Salaroh forma.				
Drag the icons to organize tabs.		General				
		2021 RHS A	ctivities			
Desistered Form Classes		Use this form to activity related for	pay all ses for your	Empty	·	
6 0 1		student through school year!	out the			
		Apple Grove Withdrawal I	Schools			
Help Almut Calendar		Please provide u information rega reasons for with your student from	is with inding your drawaling m our achool	e Empt		
		Online Fee Payment		e Empty		
		Parent Teach	her			
Classes Posts Echeckele	*** Mare	Omitheest Orea	Earney	C:	*** More	

- 7. Click on "Forms" to access forms that have been sent to the student account.
- 8. State Survey forms to be completed will appear on the "General Forms" tab.
- 9. Click on the form title to open the form.
- 10. Complete the necessary information and click "Submit".
- **11.** Repeat steps 8-9 if any additional forms need to be completed.