



Eau Claire High School

**Student / Parent
Handbook
2022 - 2023**

“Quality Instruction for Every Student, Every Day”

Name: _____

Address: _____

City: _____ **ZIP:** _____ **Phone:** _____

*While every effort has been made to ensure the accuracy of this handbook, changes in policy may require adjustments in content.
Students remain responsible for updates and changes in policy.*



EAU CLAIRE HIGH SCHOOL

August 2022

WELCOME

It is a pleasure and honor to serve as your principal of Eau Claire High School. I intend to continue the tradition of working with parents, teachers, and staff, to provide experiences and opportunities to prepare every student for today's society. During the 2022 – 2023 school year, we will focus on excelling in all areas. This includes academics, athletics, extra-curricular activities, and community initiatives. At Eau Claire High School, we will have a safe and caring environment where all students will have the opportunity to reach their greatest academic potential and to facilitate their growth as productive, responsible and respectful members of society.

Our goal is to provide quality instruction, resources, and support to help students improve on high stakes testing such as the EOCEP (End of Course), ACT, WIN and AP exams. We will also keep our students engaged, provide opportunities for success, emphasize the importance of attending school, and increase the graduation rate.

I look forward to building new relationships with all stakeholders and continuing a culture where the expectation is to lead with Truth, Honor and Loyalty and be the standard for others to follow. Go Shamrocks!

Ekemam A. Montgomery, Principal

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Eau Claire High School Administrators

EKEMAN MONTGOMERY, PRINCIPAL

Email: ekeman.montgomery@richlandone.org
Communications, Personnel, Finance,
Public Relations, Staff Development, Athletics
Instructional Leaders, Master Schedule
SLO Evaluations, Classified Evaluations, SIC /PTSO
Teacher Evaluations, Student Handbook

LAWANDA JOHNSON, ASST. PRINCIPAL

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Master Schedule, Open House, Lesson Plans
Staff Development
Student Focus: Last Names: R – Z, 10th -12th

DR. SOLOMON SMALLS, ASST. PRINCIPAL

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Key Manager, Student Attendance, MTSS
Freshman Academy & Bell Schedules, SREB
Teacher Evaluations & Registration
Room Assignments & 8.5 Academy
Student Focus: 9th Grade

COURTNEY FOSTER, ASST. PRINCIPAL

Email: courtney.foster@richlandone.org
Teacher Duty Schedule, LEA for SPED, ESOL Liaison, EOC
Report Card Survey -Assist with Attendance
Student Focus: Last Names: H – Q, 10th-12th grade

TBD, ASST. PRINCIPAL

Email:
Monitor and attend athletic, academic, and extracurricular
events, LEA for SPED 10-12th Grade, Enigunity Administrator,
RTI/MTSS, School Testing Coordinator, Teacher Handbook,
Student Agendas, Title One, Student Activities/Fundraising,
Textbooks, Clubs & Organization, Assist with Attendance,
COVID 19 (PPE Notifications)
Student Focus: Last Names: A – G, 10th-12th grade

CALENDAR OF EVENTS

August

16 First Day of School

September

5 Labor Day Holiday

25 Early Release for Students

October

12 End of 1st 9 Weeks

14 Teacher Workday - No School for Students

17 Homecoming

20 Report Cards Issued

24 Early Release for Students-Parent Teacher Conferences

November

7 Early Release for Students

8 Election Day

23-25 Thanksgiving Break

December

20 End of Second Reporting Period

21-30 Winter Break

January

2 Student Holiday

3 Teacher Workday

12 Report Cards Issued

13 Early Release for students

16 Dr. Martin Luther King, Jr. Holiday – No School

February

17 Teacher Professional Development – No School for students

20 Teacher Professional Development – No School for students

March

10 End of 3rd 9 weeks

13 Teacher Workday – No school for students

16 Report Cards Issued

20 Early Release for students

April

10-14 Spring Break

28 Early Release for students

May

26 Last Day of School for Students

29 Holiday

Bell Schedule 2022-2023

Regular Schedule:

8:00-9:30 First Block (1/2)
9:36-11:06 Second Block (3/4)
11:06 – 11:36 Enrichment
11:36 -12:16 Lunch
12:22-1:45 Third Block (5/6)
1:51-3:15 Fourth Block (7/8)

Early Release Schedule:

8:00-9:25 1st block (1/2) (5/6)
9:31- 10:56 2nd block (3/4) (7/8)
11:02 – 11:35 Enrichment
11:35-11:45 Lunch/Dismissal

Delayed Start Schedule:

10:00 -11:00 1st block (1/2)
11:06 -12:06 2nd block (3/4)
12:06-12:50 Lunch
12:56-1:56 3rd block (5/6)
2:02-3:15 4th block (7/8)

RICHLAND SCHOOL DISTRICT ONE

MISSION, VISION, AND BELIEFS

DISTRICT MISSION

We are Richland One, a leader in transforming lives through education, empowering all students to achieve their potential and dreams.

DISTRICT VISION

Richland School District One, in collaboration with an engaged community, is committed to ensuring each learner achieves his/her potential in a safe, caring, academically challenging and diverse learning environment that will develop productive citizens for a changing world.

DISTRICT BELIEFS

We believe that...everyone learns; each person has immeasurable worth and needs to be valued; every person is responsible for his/her choices and actions; integrity governs our behavior; people are interdependent; change provides opportunity for growth; and, excellence is attainable.

EAU CLAIRE HIGH SCHOOL

MISSION STATEMENT

The Mission of Eau Claire High School is to provide all students with a high-quality education that leads to productive citizenship in a global society.

STANDARDS

One hundred percent of students will practice responsible participatory citizenship.

One hundred percent of students will demonstrate critical and creative thinking skills in the decision-making and problem-solving process.

One hundred percent of students will acquire academic skills that will enable them to successfully achieve their goals.

One hundred percent of students will demonstrate effective written and oral communication skills.

One hundred percent of students will acquire necessary knowledge and skills to pursue an appropriate career path.

SCHOOL BELIEFS

We Believe that

1. The student is our central focus.
2. A safe, caring, disciplined and highly organized environment is essential to a successful school.
3. Education is most successful when a partnership exists between teachers, students, and parents.
4. All students can learn and achieve excellence.
5. Students must be active participants in their own learning.
6. Self-discipline is vital to personal achievement.
7. Effort creates ability.
8. Every individual has intrinsic worth.
9. The integration of arts education has a lasting impact on students' lives.

EAU CLAIRE ALMA MATER

To Thee our Alma Mater,
Our voices sing thy praise,
Our Eau Claire shines above the
rest,
It will throughout our days.
From vic'try unto vic'try,
Our Shamrocks never die.
O'Green and White we love thee,
All hail to Eau Claire High.

Forever will we cherish,
The days we spent with thee,
Thy honor that's exalted shall,
Never cease to be.
The glory in eternity,
Beams on thee from the sky,
O'Green and White we love
thee,
All hail to Eau Claire High.

MOTTO

"Truth, Honor, Loyalty"

COLORS

Green, White, Orange

School Policies and Procedures

COVID – 19 Information

Students are advised not to report to school if they are displaying COVID-like symptoms or test positive for COVID-19.

STUDENT ARRIVAL

Students will enter the building immediately after arriving on campus.

Walkers and car riders should enter the building through the main entrance facing Monticello Road.

Student drivers are expected to be in the back student parking lot by 7:45 am. The ticket booth doors will be locked at 8:05 am.

All students who arrive prior to the first bell at 7:50 am. should report to first period. Breakfast will be a grab and go.

LATE ARRIVAL

All students should report to the front office for tardy passes if they arrive after 8:00 am. Students cannot sign themselves in without a parent or guardian after 8:30 am. (Students 18 or older must still have a parent or guardian to sign them in and out.) Students may not leave campus after

their arrival (by bus, car, or walking) without permission from administration. *Please see the Tardy Policy regarding excessive tardy consequences.*

STUDENT ATTENDANCE

STATE LAW:

THE 1984 EDUCATION IMPROVEMENT ACT CALLED FOR A TIGHTENING OF ATTENDANCE REGULATIONS. THESE REGULATIONS ARE STATE LAW. PARENTS ARE REMINDED THAT VIOLATION OF THIS LAW MAY RESULT IN REFERRAL TO FAMILY COURT AND/OR NON-CREDIT IN EACH COURSE OR GRADE UNLESS EXCUSED BY SPECIAL PROVISIONS OF THE BOARD.

Attendance for High School Credit

Attendance policy states that high school students exceeding five absences in a forty-five (45) day course or ten absences in a ninety (90) day course may result in denial of course credit. These absences can be lawful, unlawful, medical, or a combination. Extreme situations will be considered by the Principal and Attendance Team at Eau Claire High School.

All students who have exceeded the total number of allowed absences will be assigned a FA (Failure Due to Attendance) on their report card and transcript, which means failure to receive

credit based on excessive absences.

Students Are Eligible to Make Up Excessive Absences Using the Guide Below:

1-10 Absences in a 90-day class or 1- 5 in a 45-day class	No Makeup Required
11 - 15 Absences in a 90 day class or 6 – 8 Absences in a 45 day class	No Makeup Required if Parent Notes or Medical Excuses are Provided
16 - 20 Absences in a 90 day class or 9 – 12 Absences in a 45 day class	Makeup Required
More than 20 absences in a 90 day class or 12 in a 45 day class	The Decision Will be Made by the Principal and Attendance Team

Note: It is at the principal's discretion to allow parent notes and medical excuses up to 15 absences.

*Students can make up time during Saturday School and/or after school in the homework center Tuesday-Thursday.

In case of absence due to prolonged illness such as hospitalization, serious car accident, etc., the student may request a waiver of excessive absences by making an appeal to the school attendance committee. In accordance with school board policy, the school attendance committee will be responsible for approving or disapproving excessive absences.

Homebound instruction and school-sponsored trips will not count as absences towards credits. However, all other absences, (excused and unexcused) will count against credits to be earned.

A. District One Policy

1. The Board expects each student to attend his/her assigned school every school day except in cases of illness, family emergency or other reasons specifically stated elsewhere in this policy. A student who fails to attend his/her assigned school when he/she is physically and circumstantially able to do so is truant. Such a student is in violation of the South Carolina Compulsory School Attendance Law for ages 6 through 16 (inclusive).
2. The Board expects each student to attend all scheduled classes and activities every day he/she is at school, except when excused by the principal or designee. A student who reports to his/her assigned school, but fails to attend all scheduled classes and activities, except when officially excused, is considered by the Board to be contributing to the potential disruption of the instructional program.
3. The following are considered lawful absences:
 - a. Cases of extended or chronic illnesses certified by a

physician.

- b. Absences due to health-related conditions, approved by the principal or designee, i.e., medical, dental or clinic appointments or short-term illnesses that do not require the services of a medical practitioner;)
- c. Cases where attendance in school would endanger the health of the student or the health of others as determined by the principal or designee (i.e., prevention of a flu epidemic);
- d. Serious illness or death in the student's family (family includes spouse, children, parents, brother/sister, grandparents, uncle/aunt, cousin, niece/nephew, and any relative who lives in the student's home or for whom the parent has a bona fide responsibility). These absences are limited to three days unless approved by the principal or designee.
- e. Absences due to recognized religious holidays.
- f. School related activities approved by the principal or designee.
- g. Short-term suspension from school.

Any other type of absence not covered by the above (A-G) must be approved in advance by the principal or designee.

- 4. In all cases of lawful absences, the student shall be given an opportunity to make up any schoolwork missed. Make-up assignments for excused absences must be completed and submitted to the teacher within five consecutive calendar days after the student returns to class. In cases of extended illness, teachers may provide additional time for

students to complete assignments. Teachers also may schedule make-up examinations beyond the five days normally allowed for make-up work. It shall be the **STUDENT'S** responsibility to contact the teacher for make-up assignments. Make-up assignments may, of necessity, vary from actual class work missed.

The following are considered **unlawful absences**:

- a. Willful absences from school without acceptable cause, or without the knowledge of the student's parent.
- b. Absences from school without acceptable cause, or without the knowledge of the student's parent.

Any absences not considered as lawful in the preceding section, A - 3, are judged to be lawful and unexcused for purposes of this rule.

- c. **Students with excessive absences in a course will not earn credit for that course.**

B. Excuses for Absences

- 1. For every absence from school or class, students must provide a written excuse to be turned in to the attendance office (before school or during lunch). Students must present excuses before school for absence(s), which will occur as a result of early dismissal.
- 2. Students who were absent due to long-term suspension must see the appropriate administrator for readmittance.
- 3. Excuses will not be accepted after five (5) calendar days of the student's return to school.

C. Early Dismissals

1. Parents are encouraged to come to the attendance office (in person) to sign students out of school.

* If this is not possible, then the parent should send a note with the student to make the necessary arrangements. A person other than a parent/guardian who signs a student out must be authorized in PowerSchool and present a verified driver's license.

Contact must be made with a parent/guardian for early dismissals. Parent notes must include a work or day-time number to enable the school to verify the information presented in the note. Students requesting to sign out must come to the attendance office between 8:00 am - 8:05 am on the day of request.

2. If a student becomes ill during the day, an attempt will be made by the nurse to contact the parent or guardian. **The parent or guardian must grant permission before the student is allowed to sign out.**

HOMEBOUND STUDENTS

Students who cannot attend school because of mental or physical illness, an accident, or pregnancy, should apply for homebound instruction. Absences will be excused only if all academic requirements are met. Questions regarding homebound instruction should be directed only to the Guidance Department.

TRUANCY

Any student who has (3) consecutive or (5) cumulative unexcused absences at any point in the school year, is considered **TRUANT** from school.

An unexcused absence(s) is one for which an acceptable note has not been presented within five days of the absence.

- a. Continued truancy will result in a petition being filed with the Richland County Family Court.
- b. When this occurs, the parent will be notified by certified mail.

A second offense will result in a Contempt of Court Citation.

STUDENT BEHAVIOR POLICIES AND PROCEDURES

When it is necessary to impose discipline, school administrators and teachers will follow a progressive discipline process. The Code of Conduct provides a systematic behavioral intervention process if students display negative choices. Disciplinary actions are designed to teach students self-discipline and to help them substitute inappropriate behaviors with positive choices.

The following disciplinary actions may be imposed for any violation of this Code of Conduct:

- Loss of Privileges

- Parent Notification- phone call, text message, and/or email
- Parent Conference
- Parent Shadow
- Detention
- Temporary removal from class or activity
- In School Suspension (ISS)
- School Bus Referral
- Out of School Suspension (OSS)
- Referral to our Hearing Office
- Law Enforcement: South Carolina Law requires that certain acts of misconduct be referred to the appropriate law enforcement officials when school officials determine such referral to be necessary or appropriate.

Parent Shadow in lieu of suspension

Parents will be given the opportunity to shadow their student for an entire school day in lieu of student receiving a one day Out of School Suspension.

The guidelines are:

1. The parent shadow cannot be in place of a multiple day suspension. (ex. level two and three disruptive offenses).
2. The parent shadow is the custodial parent. Siblings and extended family are not allowed to shadow.

3. The parent has to stay with the student for the entire school day.
4. Parents are not allowed to interfere with class or attempt to have conferences with the teacher during class periods. They are shadowing simply to observe and support their student in the instructional setting.

Inappropriate Choice	Corrective Action
ALCOHOL	<i>Possession, distribution or consumption on campus or at any school related activity:</i> Minimum 10 days OSS, recommendation to hearing office and/or possible arrest. <i>"Under the influence" at school or at any school-related activity.</i>
BOMB THREAT / FALSE FIRE ALARM	RECOMMENDATION FOR EXPULSION AND CRIMINAL PROSECUTION.
CHEATING	May be suspended
CUTTING CLASS	ISS or OSS depending on progressive schedule and/or additional corrective actions
DISOBEDIENCE	Lunch detentions; may be suspended
DISRESPECT	<i>To Faculty or staff:</i> Minimum 1-5 days suspension and/or additional corrective actions possible
DISRUPTIVE BEHAVIOR	Minimum 3 detentions may be suspended.
DRESS CODE VIOLATION	1 st offense: warning 2 nd offense: lunch detention 3 rd offense: 1 day ISS 4 th offense: 1 day OSS
FAILURE TO SERVE DETENTION	Minimum 1 day ISS/ OSS possibly
FIGHTING	OSS and/or additional corrective actions possible, may be arrested, may be recommended to hearing office
FOOD/GUM	(Eating, drinking or chewing gum in classrooms) Detentions, possibly ISS or OSS
FORGERY	1–3-day suspension
GAMBLING	Minimum 1 day OSS
HARASSMENT/BULLYING	OSS, Possible recommendation to hearing office
ILLEGAL SUBSTANCES	<i>Possession, distribution or consumption on campus or at any school related activity:</i> Minimum 10 days OSS, recommendation to hearing office arrest. <i>"Under the influence" at school or at any school-related activity.</i>
LEAVING CLASS WITHOUT PERMISSION	Detentions, possibly ISS or OSS
LOITERING	Detention, possibly ISS or OSS

LYING	<i>To school personnel:</i> 1-3 days suspension
OFF-LIMITS/ UNAUTHORIZED AREA	10 Days OSS, Possible recommendation to hearing office
CELL PHONES / ELECTRONIC COMMUNICATION	Any student refusing to comply with directives regarding cell phone usage at the request of a teacher or administrator will face suspension.
PORNOGRAPHY	OSS, possible recommendation to hearing office
PROFANITY	Inadvertent – Detention, possible ISS or OSS. Directed toward another individual: OSS Directed towards staff: 5 or more days OSS, possible recommendation for expulsion
PUBLIC DISPLAY OF AFFECTION	ISS or OSS, additional corrective actions possible
SEXUAL OFFENSES	10 days suspension and recommended to hearing office
THEFT	3-5 days suspension, may be recommended to hearing office, may be arrested
THREAT	<i>To other students:</i> Minimum ISS, possibly OSS <i>To school personnel:</i> OSS and recommended to hearing office. May be arrested.
TOBACCO/ VAPES/ E-CIGS	Possession or use of tobacco products (including Lighters and Electronic cigarettes) not allowed on campus or in view of the school – will be confiscated. Minimum 2 Days OSS.
TRASH/LITTERING	Detention, possibly ISS or OSS
VANDALISM	Minor – suspension and restitution Major – suspension and restitution, recommendation to hearing office, may be arrested
VERBAL CONFRONTATION	OSS
WEAPONS	Illegal on school grounds – including in vehicle – OSS. RECOMMENDATION TO HEARING OFFICE AND ARREST.

TARDY POLICY AND PROCEDURES

Students are expected to report to school on time. **If a student arrives after the tardy bell, the student must report to ISS to receive a pass to class.** Students are expected to report to class on time once they arrive at school. No teacher may give a student a pass to class to avoid tardy. **Any student late to class will not be admitted without a note from the ISS Coordinator, a counselor, an administrator, or the main office.** The student will be considered cutting class, and immediate disciplinary action may be taken in such cases.

Excessive Tardy Consequences

Tardiness: *Anytime a student enters the building and/or classroom after the ringing of the tardy bell.*

1st Offense: Student will receive a warning and tardy slip to class.

2nd Offense: Student will receive a warning and tardy slip to class.

3rd Offense: Student will receive a warning, a tardy slip, and Parent will be notified by classroom teacher. Lunch Detention

4th Offense: Student will receive a warning, a tardy slip and be assigned lunch detention. Parents will be notified.

5th Offense: Student will receive a warning, a tardy slip and be assigned lunch detention. Parents will be notified.

6th Offense: Student will be assigned to ISS and lunch detention the next day. Parents will be notified.

7th Offense: Student will be assigned to ISS and lunch detention the next day. MTSS meeting will be scheduled.

8th Offense & Beyond: Student will be assigned to OSS. (Parents will be notified.)

If a student is over five (5) minutes tardy, he/she must spend the remainder of the period in ISS.

**Any student that fails to serve detention(s) will face suspension.*

FIGHTING

Students will be suspended and/or additional corrective actions are possible, including the possibility of a recommendation to the hearing office. Students caught videotaping altercations will also be suspended for material disruption.

VERBAL CONFRONTATIONS

All parties involved will receive a minimum of 1 day Out of School Suspension and/or possible additional corrective actions.

FIRE ALARMS

Any student found guilty of pulling a fire alarm or discharging a fire extinguisher will be criminally charged and brought before the hearing board of Richland School District One. Students may be charged up to \$500.00 per offense.

HALL PASSES/AGENDAS

No student shall be in the hallways or on any part of the campus without an official pass or signed agenda book by the appropriate school personnel.

20-20 RULE

In order to maximize instructional time, it is imperative that students remain in the classroom during the entire class period.

As a result, students are not to be dismissed from class the first and last 20 minutes of class.

STUDENT IDENTIFICATION BADGES

STUDENTS MUST BE IN POSSESSION OF ID CARDS AT ALL TIMES (BEFORE, DURING AND AFTER SCHOOL).

Identification badges will be replaced at a cost of \$5.00. You will need your student ID for lunch, to get into special school events afterschool and during the school day.

STUDENT PARKING

The operation of a motor vehicle on campus is a privilege granted by Eau Claire High School. Vehicles requiring a state license are classified as motor vehicles including cars, trucks, mopeds and motorcycles. All vehicles driven on ECHS campus are subject to all local and state traffic laws. A student has full responsibility for the security and content of his or her vehicle. Students who operate or park a motor vehicle on ECHS campus are required to have a valid parking decal properly affixed to the vehicle. The person to whom a parking decal is issued has a nontransferable decal.

The privilege of parking a vehicle on campus may be taken away from violations pertaining to inappropriate behavior or parking violations. Upon arriving at school, students must immediately vacate their cars and the parking lot and enter the school building. Students in the parking lot during the day without a pass will be subject to disciplinary action. Persons, including enrolled students of any school of this district, who are not authorized to be on school grounds after school hours, may be charged with trespass on the school grounds.

Parking Decals Required for Students Parking on ECHS Campus

- Student motor vehicle must be registered with ECHS and display a valid parking decal in order to legally park on campus.
- Registration: Student must provide
 - A valid driver's license
 - Motor vehicle registration
 - Proof of liability insurance
 - Proof of completion of the Live at 25 course.
 - Proof of payment of the \$15 registration fee
- Student may only park in designated student parking areas.
- Students ARE NOT to park in Faculty or Visitor parking spaces
- Motor vehicles not displaying a valid ECHS decal will be towed at the owner's expense.
- **Decals must be displayed so that they are easily visible through the front windshield of the vehicle.**

Purchase of Parking Decal

Eligible students may purchase a parking decal for \$15.00 that is good for one school term. Parking decals for additional vehicles in the same household are \$5.00 per vehicle per school year. Students will be required to complete a parking decal form, present a valid SC driver's license and vehicle registration, present valid proof of liability insurance and proof of completion of the "Live at 25" course. The student's driver's license and insurance must remain current at all times.

In the event that a vehicle is stolen, wrecked, sold, or has the windshield replaced, the decal holder should immediately notify the ECHS. We will issue replacement decals at our discretion and may require proper documentation including the original decal, a letter from the insurance company, a police report or other related information. Replacement decals can only be obtained ECHS. If a replacement decal is issued, a service charge of \$15 will be assessed.

Designation of Parking Places

Student parking is at the rear of the school below the New Gym and Auditorium. Students are not allowed to park in front of the school, on the bus loop, visitors' parking and on the side of the school campus.

Visitors Parking

A visitor is defined as a person(s) who has no official connection with Eau Claire High School. A student is not considered a visitor and may not park in a visitor's area, on class days between the hours of 7:00 AM and 4:00 PM regardless of the vehicle they are driving.

In order to ensure that our staff is aware of people in the building, visitors are asked to present their identification when entering the building.

Towing of Vehicles

Illegally parked vehicles or vehicles of students whose parking privilege has been revoked may be towed at the owner's expense. Eau Claire High School and Richland School District One will not be responsible for vehicles that have been towed.

Revocation of Parking Decals

A student's parking decal may be revoked when:

- Student is caught off campus without proper justification
- Student attempts to leave campus without proper justification
- Student purchases or attempts to purchase an additional decal for a false or fictitious purpose
- Any other offenses as directed by Eau Claire High School administration.

The following consequences will be given to all students riding in the vehicle, not just the driver.

First Offense: Loss of parking privileges for 9 weeks.

Second Offense: Loss of parking privileges for one calendar year.

Student(s) will be subject to any other consequences included in the Richland County School District One Code of Conduct and policies of the district.

STUDENT DRESS CODE

***Subject to change per COVID19 updates**

The principal or principal's designee shall reserve the right to determine whether any mode of dress, apparel, grooming, or use of emblems, insignias, badges, or other symbols result in such interference or disruption, as to violate this rule.

Students who violate the school's dress code will be given the opportunity to correct the problem. Parents will be contacted to assist in this endeavor.

Failure to correct will result in the student being disciplined per the district's Code of Conduct.

Dress Code will be defined as follows; a student shall not dress, groom, wear or use emblems, insignias, badges, or other symbols where the effect thereof is to distract unreasonably the attention of other students or otherwise to cause disruption or interference with the operation of the school.

Students should consistently adhere to the following guidelines:

- Attire must not be immodest, obscene, profane, lewd, vulgar, indecent, offensive, or promote drug/alcohol use, or violence.

Do-rags, satin caps, scarves, head wraps, are NOT prohibited.

- Lower garments should be of adequate length to assure modesty when the student is seated or engaged in school activities. Shorts and skirts should be within 3 inches above the knee (including slits). Students are permitted to wear jeans with slits with leggings.

Slits and holes in pants must not expose skin on the thigh, crotch or backside.

- Pants must be worn at the natural waistline and undergarments are not to be visible. If they do not fit properly, a belt must be worn to keep them in place.

- Shirts are a requirement for all students every day. Sleeveless attire cannot reveal undergarments. Shirts cannot be tight, low cut or show cleavage. Shirts should be loose fitting and fully cover the upper body. Tank tops, halter tops, shirts with spaghetti straps, and see-through shirts will not be allowed. **Shirts must have straps that cover the entire shoulder (no off the shoulder shirts will be allowed).**

- Clothing must cover waist, chest, shoulders and back with no skin showing between the top garment and bottom garment.

- No exposed undergarments.

- No transparent or mesh clothing without an appropriate shirt underneath.

- No apparel that is too revealing.

- No clothing that is excessively form fitting (i.e. spandex, jeggings, and leggings).

- No sunglasses may be worn inside the buildings.

- No wallet chains or other type chains that may be dangerous or disruptive.
- No removable dental jewelry - “grills”.

Students may not continue to attend class wearing inappropriate clothing. Pajama tops or bottoms are not permitted at school. Parents nor students will place the burden of enforcing the dress code solely on the school. Parents and students are expected to comply to ensure that a comfortable, safe, and non-confrontational environment is provided for all students.

Administrators and faculty members are expected to strictly always enforce the dress code.

Violations of the dress code will result in the following:

- Student(s) will be required to return home and change into appropriate attire or a parent can bring proper clothing to school or student(s) will be sent to ISS.
- Repeated violations of this dress code shall be treated as disruptive behavior in violation of the Student Code of Conduct.
- Lunch detention will be assigned if a dress code violation continues to occur.

Students are expected to wear clothes and shoes that show good taste, avoiding extreme designs and styles that may pose a safety problem.

The school will not be held responsible for any items that are damaged, lost or stolen.

- **Coats and Jackets** – Coats and jackets shall be the

appropriate size for the wearer, shall not be overly baggy to distract or otherwise cause disruption or interference with the operation or safe conduct of the school. Coats and jackets should be worn, in weather appropriate for the garment and generally should be removed and not worn while the student is in the classroom or in the school building. When not being worn, the garment should be stored or hung in a manner and place reasonably determined at each school.

- **Shirts or Blouses** – Unacceptable attire includes clothing that expose the torso to include see through garments, halters, spaghetti straps, backless dresses, tube tops, tank tops (defined as a shirt that is sleeveless and does not cover the entire shoulder), or muscle shirts, bare midriff outfits, or shirts or blouses that are tied at or may rise above the waist.
- **Skirts, Shorts, Skorts and Dresses** – Skirts, shorts, and skorts must be fitted at the waist and should be fingertip length. This includes skirts and dresses and includes any opening, such as a slit that exposes the thigh above the knee area designation.
- **Pants and Shorts** – Pants and shorts, including athletic uniforms, must be fitted at the waist. They must not be baggy and must not be frayed at the bottom. Pants may not drag the floor. Unacceptable shorts include, but are not limited to, spandex-style “bicycle” shorts, cut-off jeans, cut-off sweatpants, short-shorts, running shorts, and see-through boxer-type shorts and jeans with holes above the

knee. Tights must be worn under jeans with slits in their legs.

- **Belts and Straps** – Belts, if worn, must be secured at the waist and buckled. All straps must be fastened, and sashes must be tied.
- **Shoes** – Shoes should have a heel or a heel strap. Shoelaces should be tied. Bedroom or house slippers are not allowed.
- **Sunshades** - and/or dark glasses will not be worn inside the school building unless prescribed by a physician or another person who is professionally qualified to make such recommendations.
- Students shall not wear clothing or accessories (shirts, caps, etc.) that will in any way promote or advertise the use of narcotics, alcoholic beverages, tobacco or stimulant drugs which are illegal for any such student to use.
- Suggestive, vulgar, or obscene pictures and/or language on clothing are forbidden.

LOCKS AND LOCKERS

Locks and lockers will not be issued. Students will not be issued hard textbooks as all textbooks will be digital. Physical textbooks can be checked out upon request.

ECHS is not responsible for any books or personal belongings that are misplaced or stolen from any location on campus. Under no circumstances should a student leave valuable items unattended or in a locker that has no lock. Students should not bring large amounts of money to school except for what is necessary.

CELL PHONES AND UNAUTHORIZED ELECTRONIC DEVICES

All cellular phones and other unauthorized electronic devices should be out of site and not visible during class time. These devices can interrupt class time and are disruptive to fellow students and teachers. If a student's cellular device or unauthorized device interrupts class time, a consequence will be assigned for phone/device violation.

****Any student refusing to comply with directives regarding cell phone usage at the request of a teacher or administrator will face suspension.**

LOST AND FOUND

Any items found should be brought to the main office. Lost items may be reclaimed with proper identification.

STUDENT MESSAGES AND GIFTS

Gifts (flowers, cards, candy, balloons, etc.) will not be accepted by school personnel. Only Emergency Messages will be delivered to students as approved by administration.

ANNOUNCEMENTS AND BULLETINS

All announcements and bulletins must be approved by the administration. Announcements will be made via the public

address system and Smart Panels. Some announcements will appear on bulletin boards and the electronic (LED) display board and monitors. Any sign or poster to be displayed in the halls must have the approval of the assistant principal for student activities.

NURSE'S OFFICE

The nurse's office is located on the second floor. A school nurse is available for any student who feels ill or is injured during the school day. In such cases, the student must ask the teacher for a pass and report directly to the nurse for help. Under no circumstances should a student leave a classroom or an assigned area without a pass or leave the building without permission from the nurse.

If it becomes necessary to send a student home or elsewhere for medical attention, the student's parents will be contacted and should be prepared to provide transportation.

*****Students exhibiting COVID 19 symptoms should remain at home. If a student exhibits symptoms while on campus, they will be escorted to the isolation room until a parent or guardian is able to pick them up from school.**

Prescription medications taken during school must have a written statement from the physician. All prescription medications **MUST** be brought to school in the original prescription container. All prescription medication and over-the-counter medication must be kept in the health office. Students are not permitted to carry medications of any kind in school. ***Special exception:** Students who have asthma and use oral inhalers or use Epi-pens should consult the school nurse for permission to carry medication.

CHRONIC ILLNESS

Students who suffer from chronic illnesses or medical conditions that are being treated by a doctor should provide a physician's note at the beginning of each school year, advising the school of the student's condition (i.e., asthma, diabète, etc.). The note will be placed in the student's attendance file. Thereafter, if the student is absent due to this medical condition, a parent note referring to the doctor's note on file may be sent so that it will not be necessary to go to the doctor each time a relapse occurs.

MEDICATION

School personnel will not issue any medication to students. If it is necessary for a student to take any form of medication including aspirin and other over the counter medications at school, a signed note from a parent must be given to the nurse who will store medication during the school day.

INSURANCE

It is recommended that all students subscribe to the school accident insurance protection plan offered at the beginning of the year. Students participating in chemistry, extra-curricular activities, and all vocational courses are required to have this insurance. Students may also purchase 24-hour coverage. Students participating in interscholastic athletics must purchase athletic insurance through their perspective coach or see the school's athletic director. This insurance protection is separate

from regular school accident insurance and is mandated by School Board Policy. Accidents should be reported immediately to the teacher or to the main office, and all claims must be filed within thirty days from the date of the accident. Students should see the bookkeeper for information in order to file a claim.

TELEPHONES

All office telephones are for business use only. Students may be granted permission to use the main office phones in case of emergencies. **Students are not to be dismissed from class to use the telephone unless requested to do so by the office.**

VISITORS

Visitors and guests must register IMMEDIATELY upon entering the front of the building at the front of the school on Monticello Road. Only visitors with legitimate business at ECHS are welcome. The principal is empowered to take appropriate action against non-students who enter the building, grounds or other school property. Such action will include the right to call in the Columbia Police Department and issues No Trespass Notices. At no time will students be allowed to bring a guest with them to attend classes or be on the campus during the school day without prior approval. **STUDENTS WHO ARE ABSENT OR SUSPENDED ARE PROHIBITED FROM BEING ON SCHOOL PROPERTY AT ANY TIME DURING THEIR ABSENCE OR SUSPENSION.**

STUDENT COMMONS

For your convenience, you will find restrooms on both sides of the Canteen. The ramp that leads from the front door to the corridor **MUST** be clear of traffic at all times. Students are not to sit or climb on steps or railings in the Commons area. Show your pride by helping take good care of the Student Commons at all times.

FERPA NOTIFICATION

Under the federal Family Educational Rights and Privacy ACT (FERPA), parents have certain rights involving their child's school records. If your child is more than 18 years old, these rights belong to him/her.

You have the right to look at and review these records within 45 days of submitting a written request to do so. You should write your child's principal, stating which records you wish to see. The principal will set up a place and time for you to do this.

If you find anything in these records you believe to be false or misleading, you may ask that it be changed. Parents should write the principal, stating what needs to be changed and why. If the district decides not to make the changes requested, it will notify the parents of their right to a hearing on the matter and of the procedures for the hearing. Parents also have the right to give approval for the release of personally identifiable information in their child's records, although FERPA permits some information to be released without parental consent. For example, a school official may see a child's records if those

officials need to, as part of his/her job.

Also, the district will release student records to another school district, without consent, if the child plans to or is trying to enroll in that district.

GUIDANCE DEPARTMENT

The Guidance Department offers services designed to support the total educational process by addressing specific needs, problems, and concerns of all students. The goals of the Guidance Department are:

1. To be available to talk in confidence with students concerning personal or school problems and to utilize appropriate referral services, if necessary.
2. To help students understand themselves better and to assist them in utilizing their interests and abilities to plan a high school curriculum leading to a successful and satisfying future.
3. To assist students and their parents in future educational or vocational planning, including assistance with applications for jobs and educational institutions, financial aid/scholarship information and applications, and job referrals and recommendations.
4. To set up and supervise the administration of testing programs and assist students and parents in understanding ambiguities in test scores.
5. To maintain comprehensive and accurate student records.

Counselors are assigned a clientele by means of an

alphabetical system. Appointments may be made with counselors by obtaining a conference request form from the guidance secretary.

In emergency situations, students may see counselors before school, during lunch, after school, or during class with a signed pass from his/her teacher.

COURSE SELECTION AND REGISTRATION

During the winter and early spring, students are involved in the selection of courses for the following year as well as registration for those courses. This process is very important. Those involved in this process may include students, parents, teachers, counselors, and administration.

SCHEDULE CHANGE POLICY

Students may request a schedule change during the first five days of a semester for the following reasons:

- (a) Seniors who have failed a course or may need additional courses to graduate.
- (b) Anyone who failed the first semester of a sequential course.

TRANSFERRING OR WITHDRAWING FROM SCHOOL

- a) Parents must complete proper forms for students withdrawing through the guidance office.
- b) Books and other school property should be returned as appropriate.
- c) Any student who withdraws during the school year is responsible for returning books and paying outstanding

debts. No official transcripts or documents will be mailed prior to settling any outstanding debts.

- d) Students are responsible for returning completed forms to the Guidance Secretary.

TRANSCRIPTS

The procedures for transcripts are as follows: Seniors first 3 free, \$2.00 for each additional request. All other students will receive 1 free request per year with an additional request costing \$1.00. Transcript request forms are available in the guidance office. Transcripts will be sent directly to a college, university, or employers as requested.

PROMOTION REQUIREMENTS

These are the high school promotion requirements as prescribed by Richland County School District One and the South Carolina Education Improvement Act.

To be assigned to the tenth grade, a student must have earned at least six (6) units of credit distributed as follows:

One unit in English
One unit in Math
Four additional units

To be assigned to the eleventh grade, a student must have earned at least twelve (12) units of credit distributed as follows:

Two units of English
Two units of Math

One unit in Science
One Unit in Social Studies
Six additional units

To be assigned to the twelfth grade and to be considered a senior, a student must have earned at least eighteen (18) units of credit and be enrolled in all courses required for graduation. Units must be distributed as follows:

Three units of English
Three units of Math
Two units of Science
Two units of Social Studies
Eight additional units

GRADUATION REQUIREMENTS

Specific instruction in health education and demonstrate mastery of computer competency. The units are distributed as follows:

SUBJECT	UNITS REQUIRED
English	4
Mathematics	4
Science	3
U.S. History	1
Economics	$\frac{1}{2}$
Government	$\frac{1}{2}$
Social Studies	1
Foreign Language	1 (CP)*
Physical Education or JROTC	1
Computer Science	1
Career & Technology	1 (TP)*
Electives	7

TOTAL 24

Students are encouraged to exceed the minimum number of credits for graduation and take advantage of the many opportunities provided in each of the District One high schools. Intelligent and mature curricular choices in the elective areas will prepare each student for job-entry and/or post-secondary educational opportunities after graduation.

College and Career Readiness

College readiness refers to the set of skills, knowledge, and behaviors a high school student should have upon graduation and entering their freshmen year of college. Career Readiness focuses on the skills students need to succeed in real-world jobs.

Each student is responsible for obtaining a College and Career Readiness (CCR) point prior to graduating. To be considered College ready a student must meet one of the following requirements.

Score a 20 on the ACT- College Entrance Exam
Score 1020 on the SAT- College Entrance Exam
Score a 3 or higher on an AP exam- Advance Placement
Score a 4 or higher on an IB exam- International Baccalaureate
Make a C or higher in dual enrollment courses totaling at least 6 hours

To be considered Career ready a student must meet one of the following requirements.

Score at the Silver level on the WIN Assessment
-Applied Mathematics (4), Reading for Information (4), Locating Information (4)
Score a 31 or higher on the ASVAB
Complete a CATE pathway and pass the credentialing certification
Participate in an approved Work Based Learning Experience (40hrs) with an Evaluation of 3 or higher.

Any 12th grade student that has not earned their CCR point will NOT be eligible for early release or late arrival.

GRADUATION

1. All outstanding balances must be reconciled prior to the issuance of a diploma.
2. All students must complete the senior check out process in order to participate in the graduation ceremony.
3. No final transcript or evidence of graduation will be sent to colleges or employers for any student with an outstanding balance.

GRADING SCALE

The numerical breaks for letter grades, weightings for specified courses, and a conversion chart for computing grade point ratio are shown in the chart below:

Letter Grade	Numerical Grades
A	90-100
B	80- 89
C	70- 79
D	60- 69
F	59 and below

10 POINT GRADE CONVERSION

South Carolina Uniform Grading Scale Conversions				
Numerical Average	Letter Grade	College Prep Weighting	Honors Weighting	AP/IB/Dual Credit Weighting
100	A	5.000	5.500	6.000
99	A	4.900	5.400	5.900
98	A	4.800	5.300	5.800
97	A	4.700	5.200	5.700
96	A	4.600	5.100	5.600
95	A	4.500	5.000	5.500
94	A	4.400	4.900	5.400
93	A	4.300	4.800	5.300
92	A	4.200	4.700	5.200
91	A	4.100	4.600	5.100
90	A	4.000	4.500	5.000
89	B	3.900	4.400	4.900
88	B	3.800	4.300	4.800
87	B	3.700	4.200	4.700
86	B	3.600	4.100	4.600
85	B	3.500	4.000	4.500
84	B	3.400	3.900	4.400
83	B	3.300	3.800	4.300
82	B	3.200	3.700	4.200
81	B	3.100	3.600	4.100
80	B	3.000	3.500	4.000
79	C	2.900	3.400	3.900
78	C	2.800	3.300	3.800
77	C	2.700	3.200	3.700
76	C	2.600	3.100	3.600
75	C	2.500	3.000	3.500
74	C	2.400	2.900	3.400
73	C	2.300	2.800	3.300
72	C	2.200	2.700	3.200
71	C	2.100	2.600	3.100
70	C	2.000	2.500	3.000
69	D	1.900	2.400	2.900
68	D	1.800	2.300	2.800
67	D	1.700	2.200	2.700
66	D	1.600	2.100	2.600
65	D	1.500	2.000	2.500
64	D	1.400	1.900	2.400
63	D	1.300	1.800	2.300
62	D	1.200	1.700	2.200
61	D	1.100	1.600	2.100
60	D	1.000	1.500	2.000
59	F	0.900	1.400	1.900
58	F	0.800	1.300	1.800
57	F	0.700	1.200	1.700
56	F	0.600	1.100	1.600
55	F	0.500	1.000	1.500
54	F	0.400	0.900	1.400
53	F	0.300	0.800	1.300
52	F	0.200	0.700	1.200
51	F	0.100	0.600	1.100

MANUALLY COMPUTING GPA'S (WORKSHEET FOR HIGH SCHOOL)

$$\text{FORMULA= } \text{GPA} = \frac{\text{SUM (quality points X units)}}{\text{Sum of units taken}}$$

STEPS:

1. Determine the type/weight of each course (College Prep; Tech Prep; AAP; AP/IB) taken.
2. Determine the Carnegie Unit for each course (1/2 unit; 1 unit; 2 units).
3. Multiply the quality points times units(s). Consult Grade Point Conversion Table.
4. Add up the quality points for all courses.
5. Divide the sum of quality points by the sum of the units taken. Quotient equals GPA.

EXAMPLE

Subject	Average	Grade	Weight / QP's	Unit
English I	90	A	4.0	1
Algebra I	84	B	3.4	1
Biology I	75	C	2.5	1
World Geog.	85	B	3.5	1
Physical Ed. II	77	C	2.7	1/2
Spanish I	74	C	2.4	1

Computation:

$$\begin{array}{rcl}
 4.0 \times 1 & = & 4.00 \\
 3.4 \times 1 & = & 3.4 \\
 2.5 \times 1 & = & 2.5 \\
 3.5 \times 1 & = & 3.50 \\
 2.7 \times 1/2 & = & 1.35 \\
 \underline{2.4 \times 1} & = & \underline{2.4} \\
 \text{QP unit} & & 17.15 \text{ (SUM)}
 \end{array}$$

$$\text{GPA} = \frac{17.15 \text{ (Sum)}}{5.5 \text{ (Total number of units)}} = 3.1$$

GENERAL INFORMATION

COLLECTION OF DEBTS

Any debt to the school incurred by a student will be recorded as soon as the debt is incurred. Parents will be notified of debts by mail, School Messenger, and PowerSchool. The records and/or transcripts of a student will be held if the student has a debt to the school for lost or damaged textbooks, instructional materials, equipment, library materials, athletic equipment, club or organization materials, fund raising merchandise or money; damages to school property or buildings; or any other debt deemed to be legitimate by the principal. All fines and fees will be paid to the bookkeeper or the principal designee.

LUNCH

Students at ECHS may enjoy healthful, well-balanced meals under the school lunch program at no cost to the student.

***Students are not allowed to have food delivered to the school by family/friends or food delivery businesses (DoorDash, Grubhub, etc). Food will be confiscated and kept in front office until the end of school.**

FUND RAISERS

Students are not allowed to sell any items during school hours. All unauthorized items will be confiscated. Fund raisers are to be approved by the principal's designee.

CLUBS AND ORGANIZATIONS

Mock Trial	National Honor Society
Book Club	Cooking Club
Chorus	NJROTC
History Club	Orchestra
Color Guard	Rifle Team
Concert Band	Yearbook staff
Marching Band	Student Council
Drill Team	Student Council
FBLA	FCCLA
International Club	Yearbook
Beta Club	

COMMUNITY INVOLVEMENT

PTSO (Parent, Teacher, Student Organization)

This organization, composed of students, parents, teachers, administrators, and friends of ECHS, vigorously promotes the educational objectives of the school.

SIC (School Improvement Council)

This council, formed in accordance with the Education Finance Act, is composed of parents, teachers, students, and others selected by the principal. The council's task is to give input to the principal in establishing goals, objectives and the evaluation of progress towards meeting those goals and objectives.

ECHS VOLUNTEER PROGRAM

Please seek information from the district office. This committee is composed of parents and friends who contribute to areas most needed at ECHS.

BAND BOOSTER CLUB

This is an organization of parents and friends of ECHS who work with the band instructor to promote and support the band. The members are mainly involved in fund raising, chaperoning, and morale boosting.

EVENTS

In addition to the clubs and organizations offered at Eau Claire, a variety of very popular events are held annually. Some of the most anticipated events are Mr. And Miss Shamrock Pageant and Mr. And Miss Homecoming. Seniors look forward to Class Night and Commencement Ceremonies.

HOMECOMING COURT CANDIDATES

General Information

1. Miss and Mr. Homecoming are currently in their senior years and will be elected by the student body.
2. Each applicant must fill out an application to indicate interest.
3. Each nominee must participate in all practices, attend all meetings, and conduct herself/himself appropriately at all times.
4. With the exception of ninth grade students, all other applicants should have attended ECHS the previous year.

A. Procedures

1. Nominations received.
2. Votes tallied and nomination ballots were constructed.
3. Student body votes for Miss and Mr. Homecoming.

B. Academic Criteria

Standard: Applicants must have at least an overall 2.0

grade point average (grades 9-12) and have failed no major subjects at the interim of the marking period.

C. Social Criteria

Standard: Applicants must have a good disciplinary record as demonstrated by not having been suspended from school at any time during the last semester of the previous school year, and at any time during the 1st semester of the current school year.

If an applicant incurs a disciplinary offense during the nomination period to the homecoming festivities, he or she may be removed from the homecoming court.

Mr. And Miss SHAMROCK PAGEANT

A. Academic Criteria

Standard: Applicants must have at least an overall 3.0 grade point average (grades 9-12) and have failed no major subjects for the 1st 9 weeks of the current school year. The academic standing of applicants will be considered prior to and during the preliminary judging.

B. Social Criteria

Standard: Applicants must have a good disciplinary record as demonstrated by not having been suspended from school at any time during the 1st semester nor having served in In-School Suspension and Saturday detention.

C. Talent Criteria

Standard: Each applicant must perform a talent selection during the preliminary judging for a panel of judges. Talent selection may be no longer than 2 minutes. In the event the talent selection exceeds 2 minutes, the contestant will be automatically eliminated.

D. Class Representation

Standard: Candidates will be selected based upon talent, application essay, interview, academics, and social criteria. In general, the pageant committee will attempt to include at least 4 freshmen, 4 sophomores, 4 juniors, and 5 seniors.

E. Application Fee

Each young lady chosen to participate in the pageant will pay a participation fee (TBD). Participation fees may be paid by the student, parents, community or business sponsors, or by a campus club or organization.

CO-CURRICULAR ACTIVITIES, CLUBS AND ORGANIZATIONS

The activities program is designed to offer opportunities for exploring, developing, and widening the student's range of interest, and to help the student develop leadership and poise. Participation in co-curricular activities enables students to learn how to plan and work with others.

The condition for participation in competitive co-curricular activities by students is a 2.0 GPA in the preceding

semester. (All school sponsored, non-graded activities that meet before or after school and where activities among schools result in the presentation of a rating, trophy or award, fall under this policy. For more information on the on the “C” Average Policy, refer to (Policy and Rule IDE and IDE-R revised June 13, 2000 and the worksheet for calculating GPA’s are included in this agenda, see table of contents). Involvement in organizations helps students develop skills in working together with other students toward a common interest or purpose and in the practical application of ideas and information gained in the classroom. Getting involved is one way to ensure that time spent at ECHS is as rewarding as it can possibly be.

All clubs must have on file a constitution, a list of officers, a working budget, and a membership roster. All projects and fundraising activities must be approved and scheduled in advance on the school calendar in the student activities office. The purpose of the activity period is to allow clubs to meet on a regularly scheduled basis. Clubs may also meet during the lunch period and before or after school. No school club or group meeting may be announced without the approval of the faculty member in charge of the activity. No meeting will be held without the presence of a faculty advisor. This includes meetings, practices, decorating, clean up, or other group activities. As it relates to officers, no one may be President and/or Chief Officer of two clubs/organizations, simultaneously.

ACADEMIC ASSISTANCE PROGRAM

The Academic Assistance Program is an after school tutoring service designed to meet the needs of all students. The goal of this program is to reduce student academic failure, expand communication with parents, encourage the spirit of individual and group responsibility and accountability for success, and demonstrate nurturing and caring for our students.

MULTI-TIERED SYSTEMS OF SUPPORT (MTSS) TEAM

Multi-tiered Systems of Support (MTSS) teams consist of teachers and other school professionals who meet at school on a regular basis to discuss problems of individual students and to devise a plan of action to promote the student's success and to offer suggestions to the student's teachers and parents. The team reviews concerns from all points of view, including the student's, and identifies goals and solutions. Experienced teachers and other professionals bring a collective wisdom to the team to assist in finding solutions to varied problems.

THE HIGH SCHOOL SCHOLARS (HSS) PROGRAM

All students can participate in the Richland County School District One High School Scholars (HSS) Program. This program leads to a special diploma and is designed to encourage students to pursue academic excellence through a rigorous academic program. Any rising ninth grade student who has the ability and desire to excel in academics may apply to participate. Additional course requirements, advanced placement courses, participation in extracurricular activities, and maintenance of a high grade point average are required of students in the HSS program. Additional

information regarding the program is available from the guidance office.

PUBLICATIONS

THE CLARION is the official yearbook the ECHS. Students should ask to be enrolled in Journalism in order to take part in the organization.

LIBRARY MEDIA CENTER STAFF

Jennifer Browning, Librarian
Dominique Griffin, Media Assistant

MEDIA CENTER HOURS
7:30 A.M. - 3:30 P.M.

1. Students may come to the Media Center before school, during their lunch, or after school without a pass.
2. Students must have a pass signed by their teacher to independently use the Media Center during class time.
3. ID's are required when checking out materials from the Media Center.

MISSION STATEMENT

The Eau Claire High School Library Media Center provides services, resources and programs to support the curricula and

personal interest information needs of students, faculty and community members. Information needs are met by providing an environment which supports the integration of information, literacy and technology to support personal and professional growth and development.

STUDENT OBLIGATIONS FOR MATERIALS

A student is responsible for materials checked out in his/her name. A student must pay for books, magazines, multimedia or equipment items that are lost or damaged. A debt sheet for outstanding charges will remain in a student's file until paid and cleared.

MEDIA CENTER RULES

We expect students will:

Read, Write, Study, Use Resources Appropriately.

Return Materials to Their Proper Places.

Eat and Drink in the Commons Area or Cafeteria.

Throw trash in proper receptacle and push in chairs.

CHECK OUT PROCEDURE

Students may check out books, magazines, videotapes, other non-print material and equipment. Parental permission forms are required before students may check out any equipment item. Loan periods are as follows: Books - two weeks.

INTERNET ACCESS

Per Board policy, students may use the Internet for educational purposes. Students may not go online and use chat rooms or email except for Richland One issued email accounts. The Internet should be used as an educational resource supporting students' curricular, and educational and personal growth needs. Inappropriate use of the Internet or the computer network can result in loss of privileges. Student Internet usage is governed by RCSD1 Board of School Commissioners Policy, AUP, and the Student Code of Conduct.

PHYSICAL ACTIVITY

Students will be given opportunities to participate in physical activity during the school day through physical education classes, intramurals, physical activity breaks and integration of physical activity in the academic curriculum.

ATHLETICS

Jamil Canada, Athletic Director

Eau Claire High School is noted for its athletic programs. Students are offered numerous opportunities in which to excel athletically. We have 21 teams (male and female) participating in 12 different sports. Listed below are the competitive sports available for student participation. All questions regarding athletics can be directed to the Athletic Director 803-735-7609.

SPORTS/COACHES 2022 – 2023

Football:	Shaquille Hilton
Girls' Cross Country:	Chris Greene

Boys' Cross Country:	Herbert Hunter
Volleyball:	Belton Goodwin
Girls' Tennis:	Teresa Gambrell
Cheerleading:	Dominique Griffin
Girls' Basketball:	Ashley Gilmore
Boys' Basketball:	Herbert Hunter
Wrestling:	TBD
Girls' Soccer:	TBD
Boys' Soccer:	Morondo Lewis
Softball:	Belton Goodwin
Baseball:	Eric Redden
Boys' Tennis:	Taylor Fowler
Girls' Track:	Chris Greene
Boys' Track:	Chris Greene

Sexual Harassment

Peer sexual harassment is strictly forbidden at this school, on its premises and during its programs and activities. Peer sexual harassment is any unwelcome physical or verbal conduct of a sexual nature, such as touching or grabbing, sexual comments directed at a person because of his/her sex, that interferes with the ability of a student or students to receive an education. Students are expected to always treat their fellow students with dignity and respect on school property and in school programs and activities. Disciplinary action may result from violations of this anti-harassment policy. Violations of this policy may be reported to teachers or administrators. The school strongly encourages students to report sexual harassment immediately. The school will take prompt and fair action to investigate any report and to stop the sexual harassment.

BULLYING/INTIMIDATION

Bullying or other acts of intimidation are not allowed on campus at any time. If you experience bullying or other acts of intimidation, these should be reported to your teacher, supervisor, counselor, school resource officer, or administration when it occurs. All forms of bullying/intimidation are prohibited on campus. **Cyberbullying is a growing concern. Facebook, SnapChat, Instagram, and other internet social networks can also be considered grounds for bullying!** Examples of these acts include racial slurs, harassment, religious discrimination, and/or violence. Consequences for such behavior may range from office warning, counseling, parent conference, and community/school service to In-School

Suspension, Out-of-School Suspension, Expulsion, and/or reporting to law enforcement.

Bullying normally occurs in unsupervised areas and non-instructional times. Often with no adult present, school officials only have one child's word against another child. Nevertheless, conferences are held, and consequences explained. Victims of bullying should record date, time, and location and what was said during the act.

Bullying will not be tolerated. If caught or evidence of patterns of involvement in disruptive behavior are documented, students and parents may be required to appear before the District Hearing Officer.

False Reports: The school prohibits any person from falsely accusing another as a means of harassment, intimidation or bullying. The consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation or bullying may range from positive behavioral interventions up to and including suspensions or expulsion.

