

Sample Resume

Full Name (First Middle Last)

Street Address

City, State Zip Code

Phone:

Email:

Education: AC Flora High School
1 Falcon Drive, Columbia, SC 29206
803.738.7300 Fax: 803-738-7307

Academic Record: SC UGP GPA:
Class Rank: (List only if in the top 50)

Honors / Awards:

List all honors such as Principal's Honor Roll, Class Recognitions, and Certificates.

List the school year it was awarded
(ex. 9th grade).

Try to list at least three in this area.

Leadership:

List all leadership positions that you have held both on and off campus.

List the school year(s) (ex. 9th grade).

Try to list at least three in this area.

Extracurricular Activities:

List all extracurricular activities that you do. This can be on and off campus.

List the school year(s) involved
(ex. 9th grade).

Try to list at least three in this area.

Community Service Activities:

List all community service.

List the school year(s) in which you participated
(ex. 9th grade)

Try to list at least three in this area.

Misc. Academic Involvement: