

**RICHLAND COUNTY
SCHOOL DISTRICT ONE
BARBERING AND COSMETOLOGY
PROGRAM
2023-2024 SCHOOL YEAR**

**THIS PACKET IS FOR
STUDENTS AND
PARENTS!**

PROGRAM OVERVIEW

COURSE DESCRIPTION

The Barber/Cosmetology Program is designed to prepare students to be a Registered Barber/Master Hair Care Specialist or Cosmetologist. Students will perform techniques and arts such as haircutting and styling, facial treatments, trimming and shaving of facial hair, chemical hair relaxing, tenting and hair coloring, shampooing and rinsing and more. Upon completion of 1540 course hours, as well as all course requirements, the students will be eligible to take the state board examination to receive a license through the South Carolina Department of Labor, Licensing and Regulations (SCDLLR). This course gives students the opportunity to experience day-to-day shop operations, communications skills, hands-on

Richland County School District One
Cosmetology/Barbering Application Packet for Students and Parents

skills, proper ethics, knowledge of any type hair, diseases, and it offers an in-depth view of the hair industry.

COURSE REQUIREMENTS

Qualifications

All applicants must be at least 16 years old and must have completed 10th grade. SCDLLR mandates transcript verification. Entry-level grade point average (GPA) is expected to be at least 2.5 for Barbering and at least 2.0 for Cosmetology. Students are expected to be mature academically and prepared for a two (2) year commitment.

Note: All student candidates MUST be on pace with expected class prerequisites for graduation. They MUST be on track with current Individual Graduation Plan (IGP).

Fees upon entering Barbering/Cosmetology

Application Fee (Barbering ONLY) (\$35.00) No services can be performed in the barbering laboratory without a **SCDLLR permit**. Fees for permits must be paid in accordance with timeline requirements. (May 18, 2023).

Barbering/Cosmetology Lab fees/Kit (~~\$600—Heyward Programs~~)—All lab fees must be paid in full in accordance with the attached timeline. Kits include lab jacket, industry-ready supplies and daily disposable products used by the students.

Cosmetology Lab Fees/Kit (~~\$600—Lower Richland Program~~)—Kit also includes OPI Nail Kit.

Both Schools—The full kit belongs to the student and can be taken from the classroom. Loaner kits are \$150 but must remain in the classroom.

Pass Tuberculin (TB) Test

SCDLLR requires a negative tuberculin test result be submitted with an application. Tuberculin results must be submitted in accordance with timeline requirements.

Required Documents

Students are required to submit the following documents:

- SCDLLR application
- Passport picture
- Color copy of SC photo identification card (may submit copy of driver's permit or license)
- Copy of social security card

Dress Code/Attire

Students are required to wear lab jackets EVERYDAY. In addition to wearing lab jackets, students must wear closed-toe/heeled shoes.

Professional attire will be required on certain days when students will be required to wear the following:

Richland County School District One
Cosmetology/Barbering Application Packet for Students and Parents

Males: Black slacks, black or white dress button down shirt, bowtie (any color), belt, solid color closed-toe shoes (no Nike, Adidas, Timberlands, etc.)

Females: Black bottoms (**No jeans, or leggings**), black blouse (no t-shirts or words with writing), solid color closed-toe/heeled shoes. Solid colored scrubs will meet the dress requirements (Lower Richland).

Attendance

Attendance is extremely important.

Maintain Good Attendance (no excessive absences)

Example High School Clock Hours:

180 days x 2 hours 30 minutes	450 hours (year 1)	450 hours
180 days x 2 hours 30 minutes	450 hours (year 2)	450 hours
Subtotal		900 hours
Total allowable hours for other approved activities	100 hours	
Subtotal		1000 hours
Academic Appropriation	540 hours	
Total Barbering/Cosmetology Hours		1540 hours

Students must complete 1,540 clock hours in an approved barbering program or cosmetology program; this is mandated by the SC Department of Labor, Licensing and Regulation Board of Barbering/Cosmetology. In order to obtain the required hours, a student must be in attendance every day to receive a license. **If any day is missed, excused or unexcused by the school district, the time must be made up in the barbering/cosmetology department in order to receive the required clock hours.** In an attempt to assist students in receiving all the necessary hours, the following procedures have been made to receive additional hours outside of regular classroom time:

- Job shadowing/mentoring with approved barber professional (Barbering program only).
- Staying after school with the teacher.
- Arriving to class early when the teacher is present.
- Participating in events in the barbering/cosmetology department outside of the normal school day.

Student and Parent Orientation Meeting (mandatory)

Prior to the beginning of school, all parents and students are required to attend an orientation meeting to review expectations, requirements, and dress code. During the meeting, GPA will be discussed. □

Barbering GPA – 2.5

□ Cosmetology GPA – 2.0

Richland County School District One
Cosmetology/Barbering Application Packet for Students and Parents

TIMELINE FOR STUDENTS AND PARENTS
2023-2024 School Year

- Jan 20, 2023
 - Applications Sent Electronically to Feeder School Counselors
- March 15, 2023
 - Deadline for submission of Student Applications from Feeder Schools
- April 20-27, 2023
 - Student Interviews Scheduled at School
- May 1, 2023
 - Acceptance Letter Mailed to Parents & Feeder Schools Notified
- May 18, 2023
 - Parent/Student Orientation Meeting 6:00 pm
 - \$35 Barber Application Fee Due

Deadline for ALL State board Applications/Required Documents for Cosmetology and Barbering (information regarding application will be supplied to students accepted in program).

Note: Students who do not submit requested information and application fee by this date will not be enrolled in the program and will lose their slot to the next person on the waiting list.

Student Kit Payment Due Dates

- May 18, 2023
 - 1st Payment of \$120.00 required toward lab fees is due (total lab fees are \$600) students who do not submit payment by the end of May will lose their slot to the next person on the waiting list.
- September 15, 2023
 - 2nd payment of \$120.00 required toward lab fees is due.
- October 19, 2023
 - 3rd payment of \$120.00 required toward lab fees is due.
- November 16, 2023
 - 4th payment of \$120.00 required toward lab fees is due.
- December 15, 2023
 - 5th final payment of \$120.00 required toward lab fees due.