



RICHLAND ONE
ENGAGE • EDUCATE • EMPOWER

ALTERNATE EMERGENCY TRANSPORTATION GUIDELINES

September 20, 2021

PURPOSE:

Provide an Emergency Transportation option when requested by the school to students quarantined as a result of COVID-19.

The District has established alternate taxi transportation services for Richland One students and their parents requiring immediate quarantine as a result of COVID-19 related illness or close contact identified by the school. These services are for students identified by the Administration who are unable to ride the school bus and/or public transportation thus requiring **Alternate Emergency Transportation Services** provided by the District.

The Administration has established contracts with two (2) taxi transportation companies to provide emergency taxi services for COVID-19 related quarantines ONLY: **Blue Ribbon Cab Corp** and **ABS Transportation**.

To request services use the preferred contact method is as outlined below:			
Provider	Point of Contact	Preferred Contact Method	PO Number
Blue Ribbon Cab Corp	Mrs. Barbara Dotson Phone: 803-786-9427	Email: brvouchers@bellsouth.net	20224654
ABS Transportation	Mr. Albert Haynes	Phone: 803-238-1800	20224716

INSTRUCTIONS:

Step 1 - Pick Up: The school must identify a parent/guardian or a responsible custodian who must accompany the student. The Principal or their designee must contact the taxi cab providers for each occurrence. When contacting a taxi service provider for a **Parent Pick Up** the following information must be provided:

- Full name of the parent requiring the service
- Pick-up address for the parent
- Name of the school from which the student will be picked up
- Drop off location (address) of the parent and student.

Final Step - Complete Online Request Form: An Emergency Transportation Request **MUST** be immediately submitted for each occurrence by the Principal or designee. The form is located on the Student Support Services webpage or by clicking the following link: <https://forms.office.com/Pages/ResponsePage.aspx?id=mc2Ocf1qA0eiK-33pL7Y3epX7kiR2O9Ar-lx5J6kPrFUQjQ1UVdCOFI4U1IWOfc3V1Y1NUg4N1RSOS4u>

Completed online requests will automatically be sent to Student Support Services for tracking and accountability.

Note: *Taxi companies require masks to be worn by all passengers throughout the duration of the route/trip. Providers are strongly encouraged to have COVID vaccinated drivers, but are not mandated.*