



**RICHLAND COUNTY SCHOOL DISTRICT ONE  
PROCUREMENT SERVICES  
201 PARK STREET  
COLUMBIA SC 29201**

**INTENT TO AWARD**

**Posting Date: May 24, 2022**

**Solicitation No:** ITB 2022-023  
**Description:** Provide Courier Services  
**Issue Date:** May 2, 2022  
**Opening Date:** May 18, 2022

In accordance with the Richland County School District One Procurement Code, the District intends to award a contract as noted below. Unless otherwise suspended or canceled, or denied by Board of School Commissioners this document becomes the final Statement of Award effective **05:00 PM (EST), June 10, 2022 or upon final approval by Board of School Commissioners, whichever is later.** Unless otherwise provided in the solicitation, the final Statement of Award serves as acceptance of your offer.

Contractor should not perform work on or incur any costs associated with the contract prior to the effective date of the contract. Contractor should not perform any work prior to the receipt of a valid purchase order from the District. The District assumes no liability for any expenses incurred prior to the effective date of the contract and issuance of a purchase order.

Any actual bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the intended award or award of a contract shall protest within fifteen (15) days of the date notification of award is posted in accordance with this code. A protest shall be in writing, shall set forth the grounds of the protest and the relief requested with enough particularity to give notice of the issues to be decided, and must be received by the Chief Procurement Officer within the time provided. [Procurement Code, Section IX, Legal and Contractual Remedies]

PROTEST (CPO ADDRESS): Any protest must be addressed to the Chief Procurement Officer, Procurement Services Office, and submitted in writing to the address above.

**Contract Number:** 2022-023  
**Awarded To: (Pending Board Approval)** GIO Express Inc.  
2180 5<sup>th</sup> Avenue Unit 1B  
Ronkonkoma, NY 11779  
**Total Potential Contract Value (5 years):** \$274,350.00  
**Initial Contract Period:** July 1, 2022 – June 30, 2025  
**Maximum Contract Period:** July 1, 2022 – June 30, 2027

Procurement Officer: *Charlene P. Maffett – May 24, 2022*  
Procurement Specialist