



## Munis Self Service

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*Employee Self Service User Guide  
Version 9.4*

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## Employee Self Service

Employee Self Service (ESS) is the Munis Self Service application created specifically for current employees. ESS accesses information from, and stores information in, the Munis HR/Payroll programs. When you update information in MSS, the updates also occur in the applicable Munis programs.

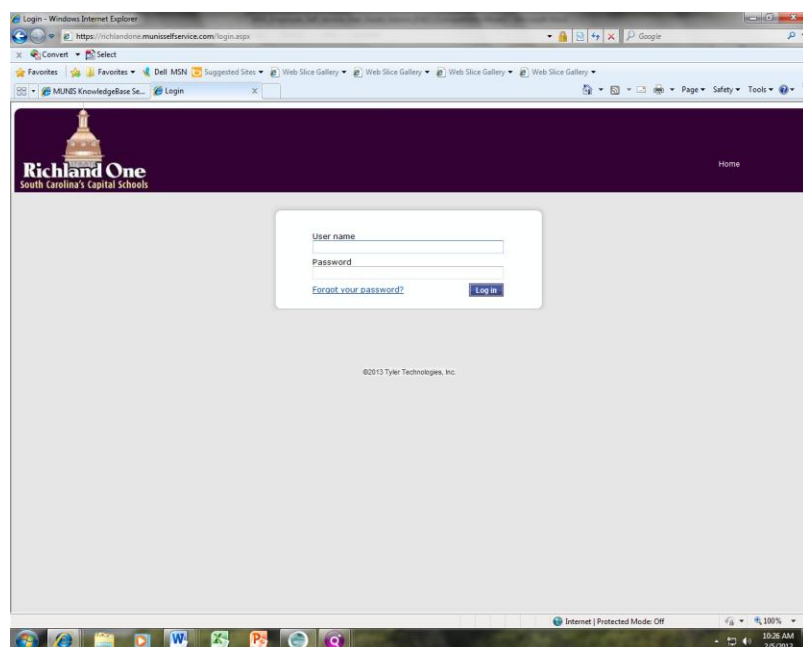
For employees, ESS provides access to personal information, pay and tax information, benefits, as well as training, certification, and performance information.

You can locate MUNIS Self Service via the internet at:

<https://richlandone.munisselfservice.com/>

## Employee Self Service Users

The Employee Self Service application requires users to have a unique username and password. Please contact site administrator, Elaine Jackson at 803-231-7447 or preferably by email at [mjackson@richlandone.org](mailto:mjackson@richlandone.org) to setup your own account.



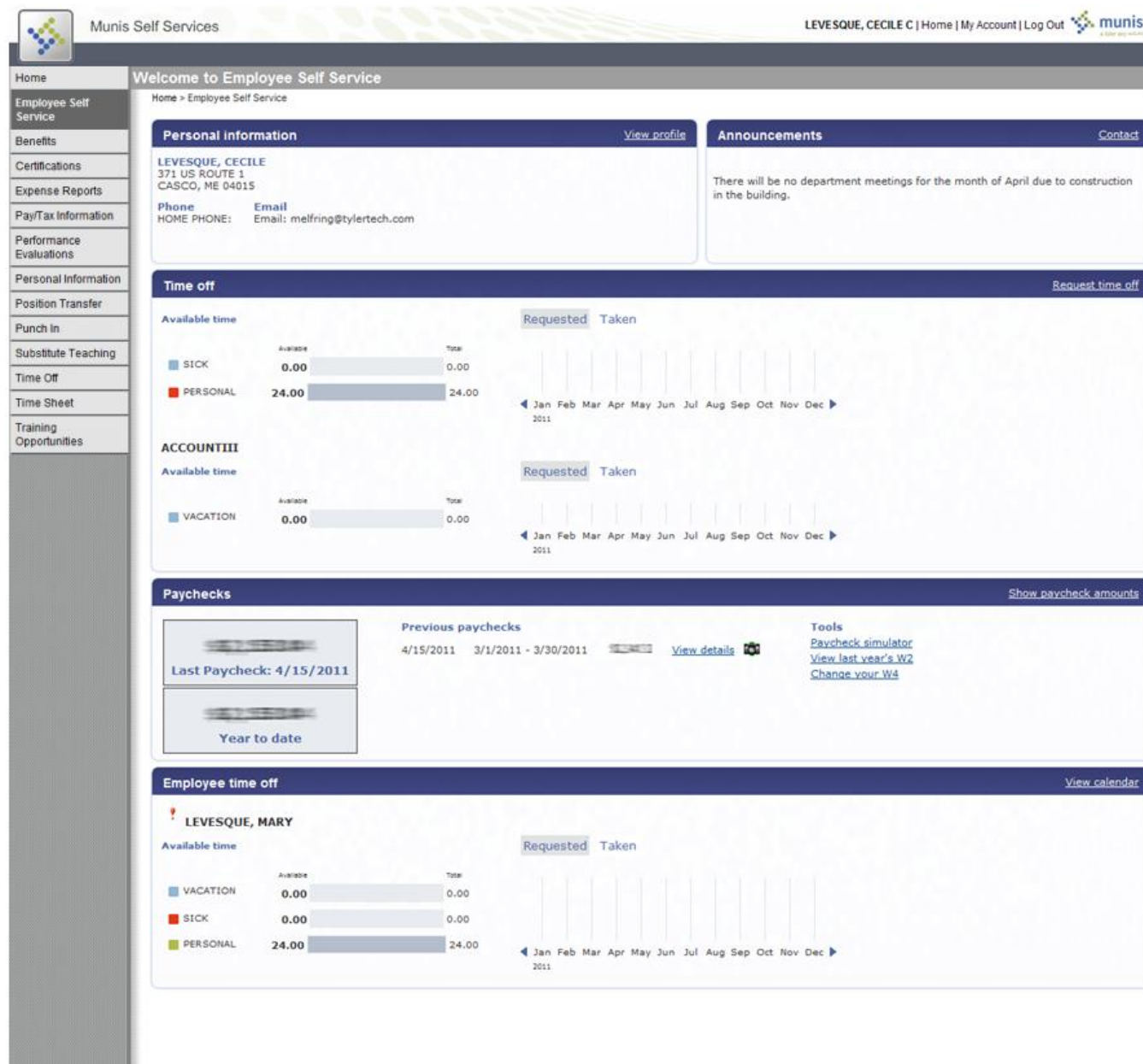
## ESS Navigation

On each page of the Employee Self Service application, a breadcrumb provides a guide for navigating the pages. For each page that you display, the breadcrumb identifies the path back to the previous pages.



## ESS Home Page

The home page of the ESS application displays personal information, organizational announcements, time-off, and pay details.



**Munis Self Services** LEVESQUE, CECILE C | Home | My Account | Log Out

**Welcome to Employee Self Service**

Home > Employee Self Service

**Personal Information** [View profile](#)

LEVESQUE, CECILE  
371 US ROUTE 1  
CASCO, ME 04015

Phone HOME PHONE: Email: melfring@tylertech.com

**Announcements** [Contact](#)

There will be no department meetings for the month of April due to construction in the building.

**Time off** [Request time off](#)

**Available time**

|          | Available | Total |
|----------|-----------|-------|
| SICK     | 0.00      | 0.00  |
| PERSONAL | 24.00     | 24.00 |

Requested Taken

Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2011

**ACCOUNTIII**

**Available time**

|          | Available | Total |
|----------|-----------|-------|
| VACATION | 0.00      | 0.00  |

Requested Taken

Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2011

**Paychecks** [Show paycheck amounts](#)

**Last Paycheck: 4/15/2011**

**Year to date**

**Previous paychecks**

4/15/2011 3/1/2011 - 3/30/2011 [View details](#)

**Tools**

[Paycheck simulator](#)  
[View last year's W2](#)  
[Change your W4](#)

**Employee time off** [View calendar](#)

LEVESQUE, MARY

**Available time**

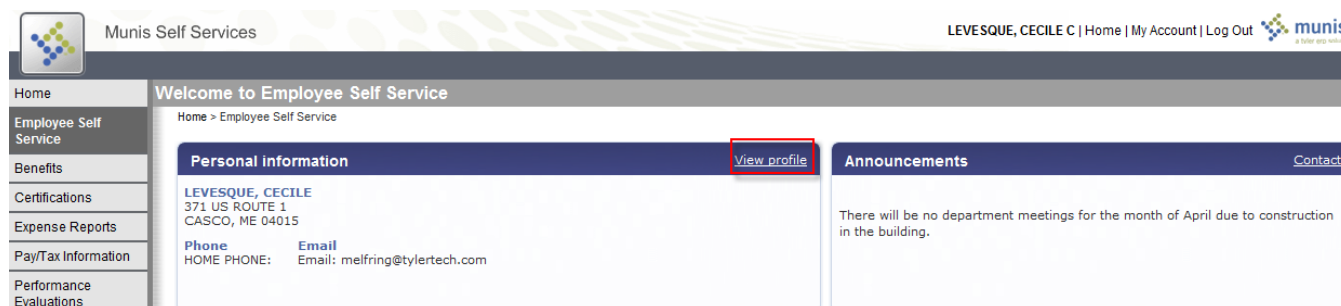
|          | Available | Total |
|----------|-----------|-------|
| VACATION | 0.00      | 0.00  |
| SICK     | 0.00      | 0.00  |
| PERSONAL | 24.00     | 24.00 |

Requested Taken

Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2011

## Personal Information

The Personal Information pane provides your information as stored in your employee record. Click View Profile to view your personal profile.



Munis Self Services

LEVESQUE, CECILE C | Home | My Account | Log Out

Home

Welcome to Employee Self Service

Home > Employee Self Service

**Personal information** [View profile](#)

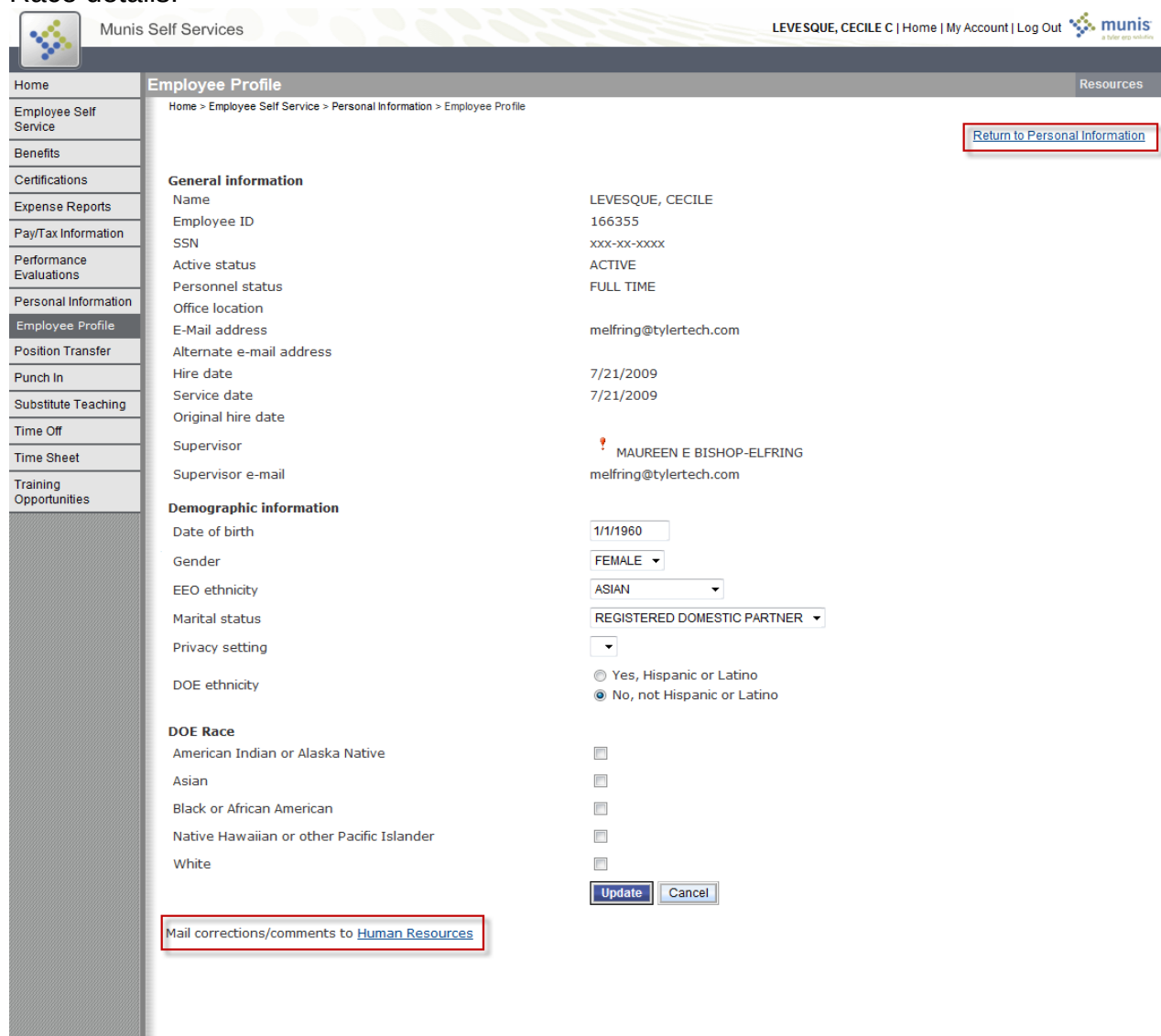
**Announcements** [Contact](#)

LEVESQUE, CECILE  
371 US ROUTE 1  
CASCO, ME 04015

Phone HOME PHONE: Email: melfring@tylertech.com

There will be no department meetings for the month of April due to construction in the building.

The Employee Profile page displays general information, demographic information, and DOE Race details.



Munis Self Services

LEVESQUE, CECILE C | Home | My Account | Log Out

Home

Employee Profile

Home > Employee Self Service > Personal Information > Employee Profile

[Return to Personal Information](#)

**General information**

Name LEVESQUE, CECILE  
Employee ID 166355  
SSN XXX-XX-XXXX  
Active status ACTIVE  
Personnel status FULL TIME  
Office location  
E-Mail address melfring@tylertech.com  
Alternate e-mail address  
Hire date 7/21/2009  
Service date 7/21/2009  
Original hire date  
Supervisor MAUREEN E BISHOP-ELFRING  
Supervisor e-mail melfring@tylertech.com

**Demographic information**

Date of birth 1/1/1960  
Gender FEMALE  
EEO ethnicity ASIAN  
Marital status REGISTERED DOMESTIC PARTNER  
Privacy setting  
DOE ethnicity  
☐ Yes, Hispanic or Latino  
☒ No, not Hispanic or Latino

**DOE Race**

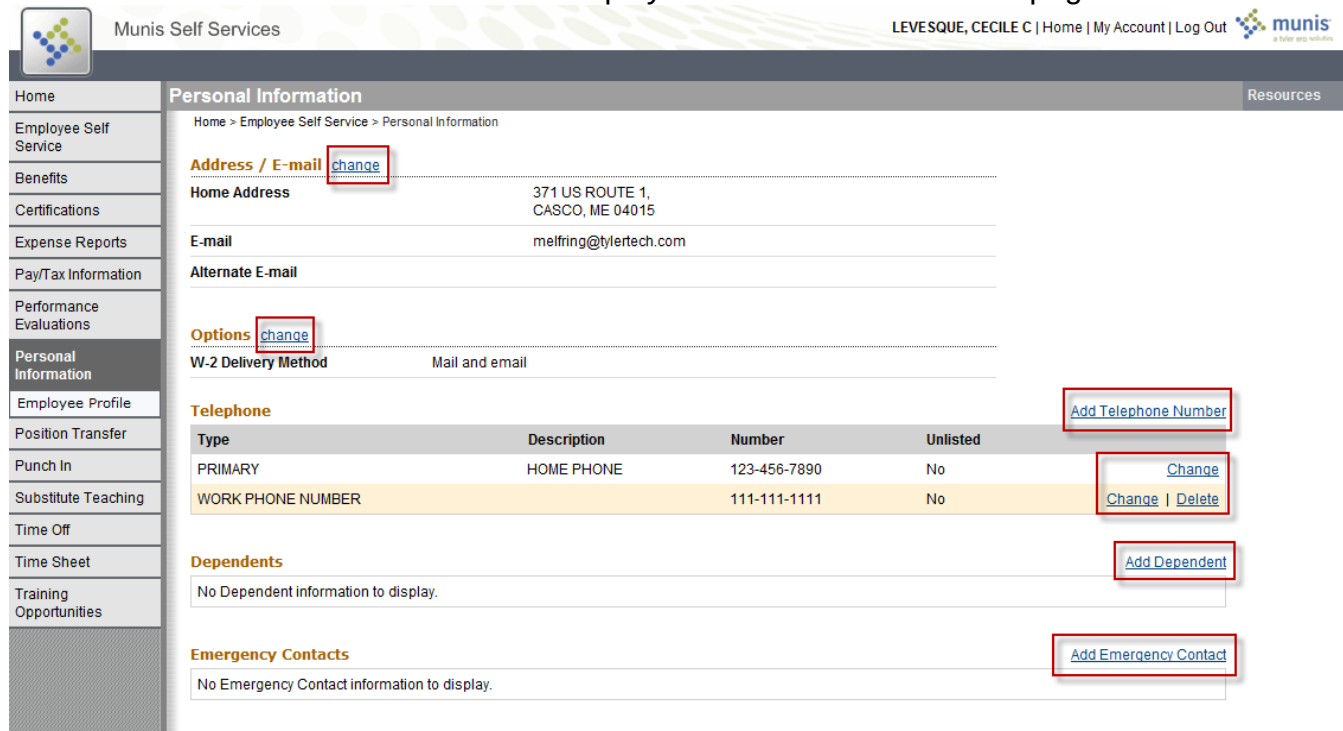
American Indian or Alaska Native  
Asian  
Black or African American  
Native Hawaiian or other Pacific Islander  
White

Mail corrections/comments to [Human Resources](#)

On the Employee Profile page, you cannot update the General Information; to update this information, click Human Resources at the bottom of the page to send a change notice to your Human Resources department.

The Demographic Information and DOE Race information is available for update. Make any required changes and click Update; the program confirms the changes by adding a notice at the top of the screen and by sending you a confirming e-mail.

Click Return to Personal Information to display the Personal Information page.



Munis Self Services

LEVESQUE, CECILE C | Home | My Account | Log Out

**Personal Information**

Home > Employee Self Service > Personal Information

**Address / E-mail** [change](#)

**Home Address** 371 US ROUTE 1, CASCO, ME 04015

**E-mail** melfring@tylertech.com

**Alternate E-mail**

**Options** [change](#)

**W-2 Delivery Method** Mail and email

**Telephone** [Add Telephone Number](#)

| Type              | Description | Number       | Unlisted |                                                 |
|-------------------|-------------|--------------|----------|-------------------------------------------------|
| PRIMARY           | HOME PHONE  | 123-456-7890 | No       | <a href="#">Change</a>                          |
| WORK PHONE NUMBER |             | 111-111-1111 | No       | <a href="#">Change</a>   <a href="#">Delete</a> |

**Dependents** [Add Dependent](#)

No Dependent information to display.

**Emergency Contacts** [Add Emergency Contact](#)

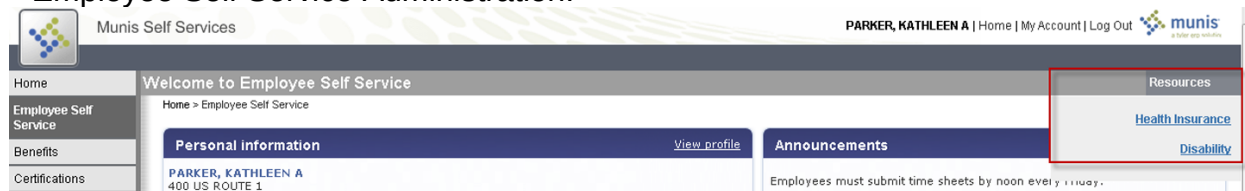
No Emergency Contact information to display.

Use the available options for each group to update your personal information.

The information found under Personal Information and Employee Profile is located in the Munis Employee Master program. When you change any of the information on these pages, the corresponding Employee Master record is updated. **Note:** For records updated from ESS, the audit record is identified with a username of munisweb.

## Resources

The Resources option in the upper-right corner of the screen displays employee resources that are available. These resources can be links to helpful Web sites or individual documents that are applicable to your organization. Available resources are added and maintained using MSS – Employee Self Service Administration.



### Available Resources:

- Sick Leave Bank
- W-4 Tax Form
- RCSD1 Employment
- Direct Deposit Form
- RCSD1 E-Mail
- SC Retirement System
- RCSD1 Calendars
- RCSD1 School Board Policies
- Insurance Benefits Guide
- Insur. Notice of Election Form
- FMLA (Family and Medical Leave Act)

## Time Off

The Time Off pane displays your vacation, sick, and personal time off. For the initial display, the Time Off is the projected time available. Click Taken to refresh the pane to display time off taken for the current year.



Use the Calendar View option to view your current time-off in a calendar format.


Munis Self Services

LEVESQUE, CECILE C | Home | My Account | Log Out


Home

My Requests

Home > Employee Self Service > Time Off > My Requests

[Calendar view](#)

|              | Earned | Projected Earned<br>through 9/4/2012 | Projected Available*<br>through 9/4/2012 |
|--------------|--------|--------------------------------------|------------------------------------------|
| VACATION (H) | 32.00  | 32.00                                | 24.00                                    |


Munis Self Services

LEVESQUE, CECILE C | Home | My Account | Log Out


Home

Time Off Calendar

Home > Employee Self Service > Time Off > My Requests > Calendar view

[Return to previous view](#)

Year 2012

January 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    |    |    |    |    |    |    |
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

February 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 |    |    |    |
|    |    |    |    |    |    |    |

March 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|    |    |    |    |    |    |    |

April 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    |    |    |    |    |    |    |
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |

May 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |
|    |    |    |    |    |    |    |

June 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

July 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    |    |    |    |    |    |    |
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

August 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |
|    |    |    |    |    |    |    |

September 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

October 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |
|    |    |    |    |    |    |    |

November 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 |    |
|    |    |    |    |    |    |    |

December 2012

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| S  | M  | T  | W  | T  | F  | S  |
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |    |    |    |    |    |

On the Time Off Calendar page, click Year to view Previous Year Time off. Click return to previous view to get back to main Time off page.


Munis Self Services

LEVESQUE, CECILE C | Home | My Account | Log Out


Home

Time Off Calendar

Home > Employee Self Service > Time Off > My Requests > Calendar view

[Return to previous view](#)

Year 2012

January 2012

|   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |

February 2012

|   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
|   |   |   | 1 | 2 | 3 | 4 |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |

March 2012

|   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |

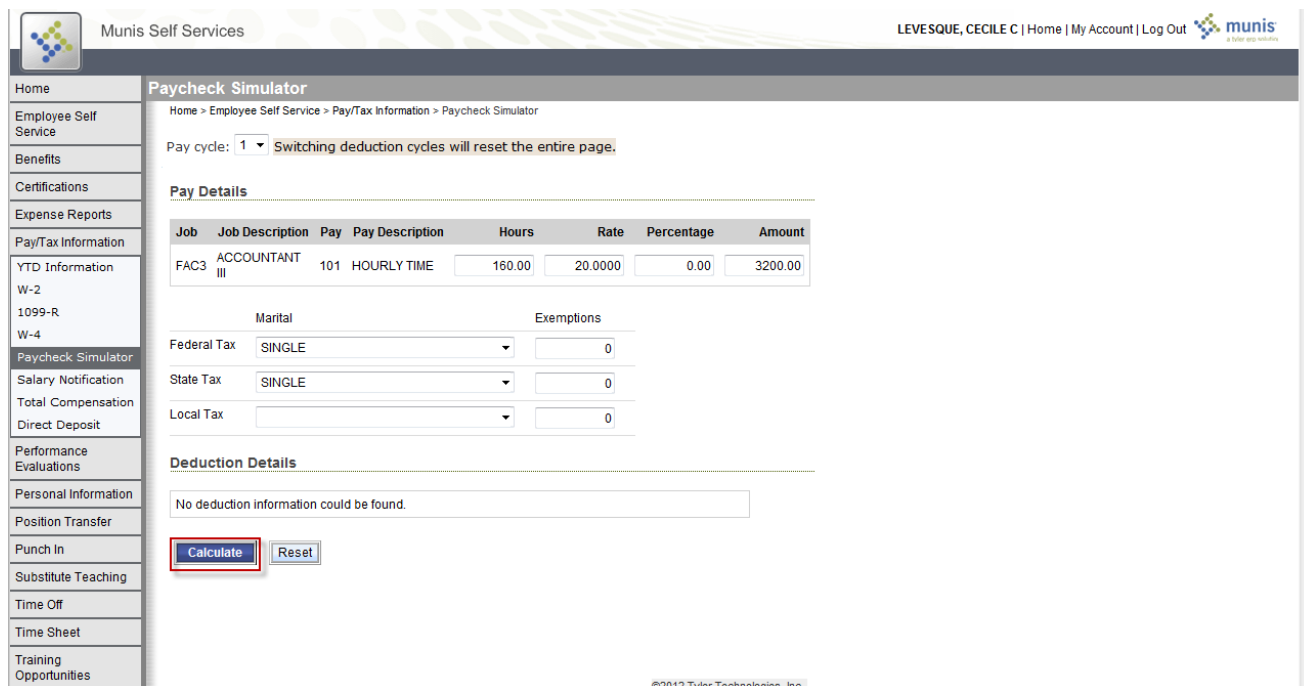


## Paycheck Simulator

The Pay Check Simulator allows you to simulate adjustments to your pay, tax, or deductions in order to see how the changes would affect your total pay. The program does not permanently alter your pay records.

To use the simulator:

1. Select the pay cycle for which you are simulating a change.
2. Enter the pay, tax, or deduction changes.



Munis Self Services

LEVESQUE, CECILE C | Home | My Account | Log Out

**Paycheck Simulator**

Home > Employee Self Service > Pay/Tax Information > Paycheck Simulator

Pay cycle: 1 Switching deduction cycles will reset the entire page.

**Pay Details**

| Job  | Job Description | Pay | Pay Description | Hours  | Rate    | Percentage | Amount  |
|------|-----------------|-----|-----------------|--------|---------|------------|---------|
| FAC3 | ACCOUNTANT III  | 101 | HOURLY TIME     | 160.00 | 20.0000 | 0.00       | 3200.00 |

Marital: SINGLE Exemptions: 0

Federal Tax: SINGLE 0

State Tax: SINGLE 0

Local Tax: 0

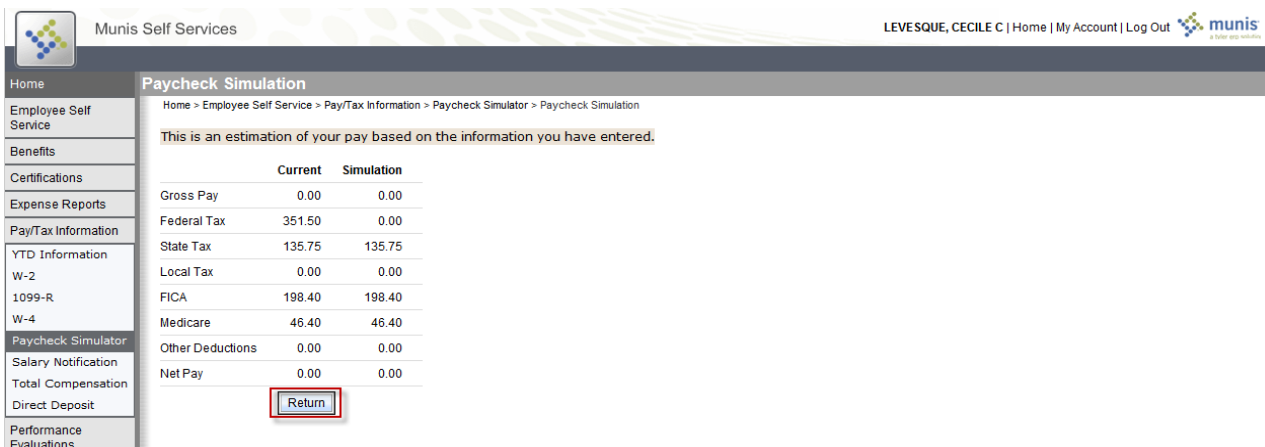
**Deduction Details**

No deduction information could be found.

**Calculate** **Reset**

©2012 Tyler Technologies, Inc.

3. Click **Calculate**.  
The program displays the new adjusted amounts.



Munis Self Services

LEVESQUE, CECILE C | Home | My Account | Log Out

**Paycheck Simulation**

Home > Employee Self Service > Pay/Tax Information > Paycheck Simulator > Paycheck Simulation

This is an estimation of your pay based on the information you have entered.

|                  | Current | Simulation |
|------------------|---------|------------|
| Gross Pay        | 0.00    | 0.00       |
| Federal Tax      | 351.50  | 0.00       |
| State Tax        | 135.75  | 135.75     |
| Local Tax        | 0.00    | 0.00       |
| FICA             | 198.40  | 198.40     |
| Medicare         | 46.40   | 46.40      |
| Other Deductions | 0.00    | 0.00       |
| Net Pay          | 0.00    | 0.00       |

**Return**

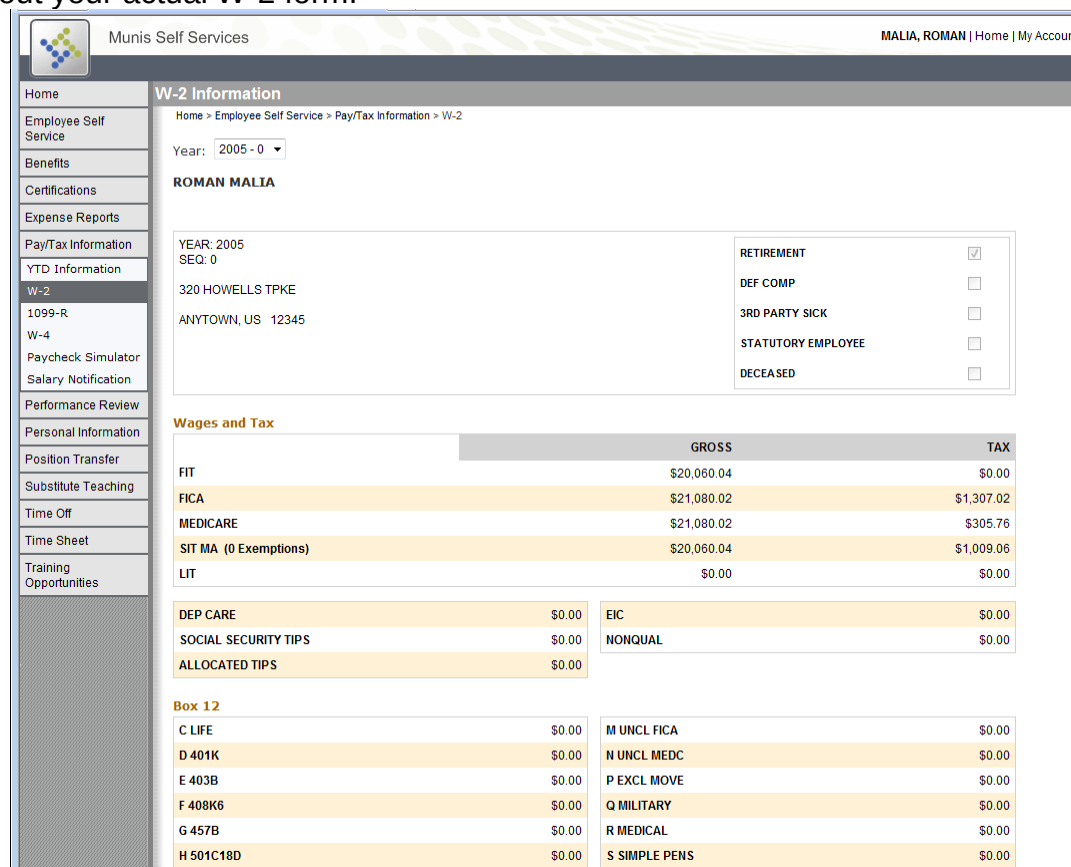
4. Click **Return** to return to the Paycheck Simulator page

## View Last Year's W-2

W-2 Information provides wage and deduction details for the previous year.

To view details for a different year, select the year from the Year list. (year-employee#)

To view your actual W-2 image, actual form, click on "View W-2 image". This allows you print out your actual W-2 form!



Munis Self Services MALIA, ROMAN | Home | My Account

Home | Employee Self Service | Pay/Tax Information | W-2

Year: 2005 - 0

**ROMAN MALIA**

YEAR: 2005  
SEQ: 0

320 HOWELLS TPKE  
ANYTOWN, US 12345

RETIREMENT ☒  
DEF COMP ☐  
3RD PARTY SICK ☐  
STATUTORY EMPLOYEE ☐  
DECEASED ☐

**Wages and Tax**

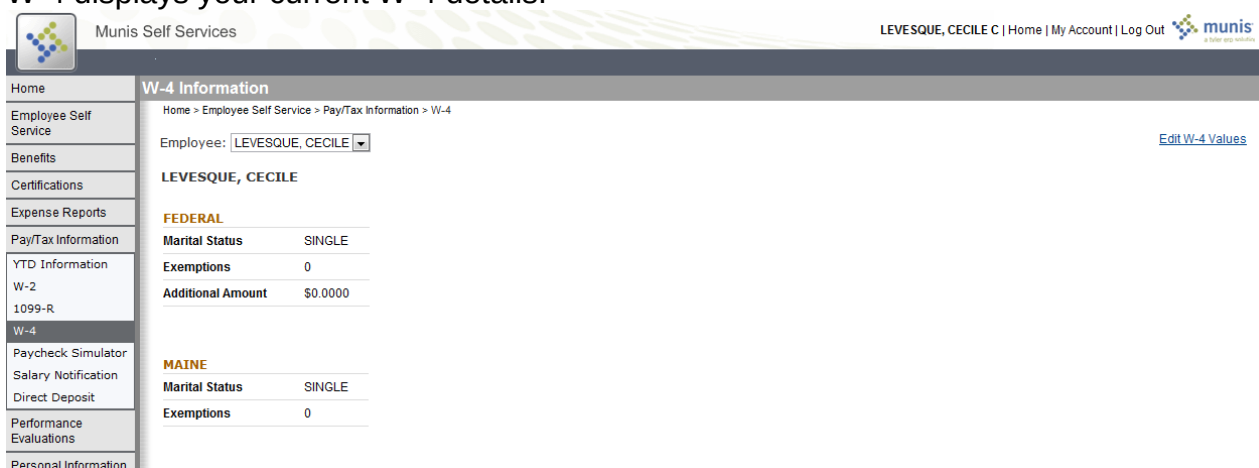
|                       | GROSS       | TAX        |
|-----------------------|-------------|------------|
| FIT                   | \$20,060.04 | \$0.00     |
| FICA                  | \$21,080.02 | \$1,307.02 |
| MEDICARE              | \$21,080.02 | \$305.76   |
| SIT MA (0 Exemptions) | \$20,060.04 | \$1,009.06 |
| LIT                   | \$0.00      | \$0.00     |
| DEP CARE              | \$0.00      |            |
| SOCIAL SECURITY TIPS  | \$0.00      |            |
| ALLOCATED TIPS        | \$0.00      |            |
| EIC                   | \$0.00      |            |
| NONQUAL               | \$0.00      |            |

**Box 12**

|           |        |               |        |
|-----------|--------|---------------|--------|
| C LIFE    | \$0.00 | M UNCL FICA   | \$0.00 |
| D 401K    | \$0.00 | N UNCL MEDC   | \$0.00 |
| E 403B    | \$0.00 | P EXCL MOVE   | \$0.00 |
| F 408K6   | \$0.00 | Q MILITARY    | \$0.00 |
| G 457B    | \$0.00 | R MEDICAL     | \$0.00 |
| H 501C18D | \$0.00 | S SIMPLE PENS | \$0.00 |

## View Your W4

W-4 displays your current W-4 details.



Munis Self Services LEVESQUE, CECILE C | Home | My Account | Log Out

Home | Employee Self Service | Pay/Tax Information | W-4

Employee: LEVESQUE, CECILE [Edit W-4 Values](#)

**LEVESQUE, CECILE**

**FEDERAL**

Marital Status SINGLE  
Exemptions 0  
Additional Amount \$0.0000

**MAINE**

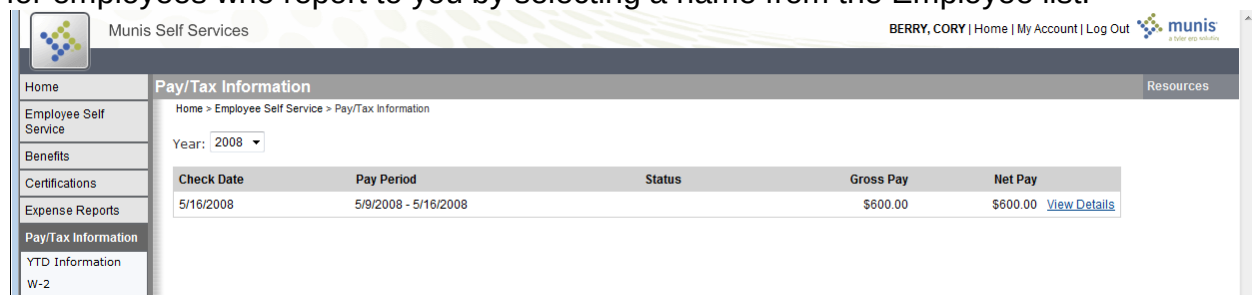
Marital Status SINGLE  
Exemptions 0

**To change your W-4 information:** Go under Resources and fill out the W-4 for, print and send the signed form to the Payroll Office.

## Pay/Tax Information

Pay/Tax Information provides current payroll and payroll history details. The payroll history is stored in the Munis Employee Pay History program. You cannot modify pay or tax information; it is display only.

Pay/Tax Information displays a list of payment history records for the year. The default year is the current year, but you can also view past years. Click View Details to view more information for a specific pay period. If you are a supervisor, you may be able to view pay/tax information for employees who report to you by selecting a name from the Employee list.



Munis Self Services | BERRY, CORY | Home | My Account | Log Out | munis

Home | **Pay/Tax Information** | Resources

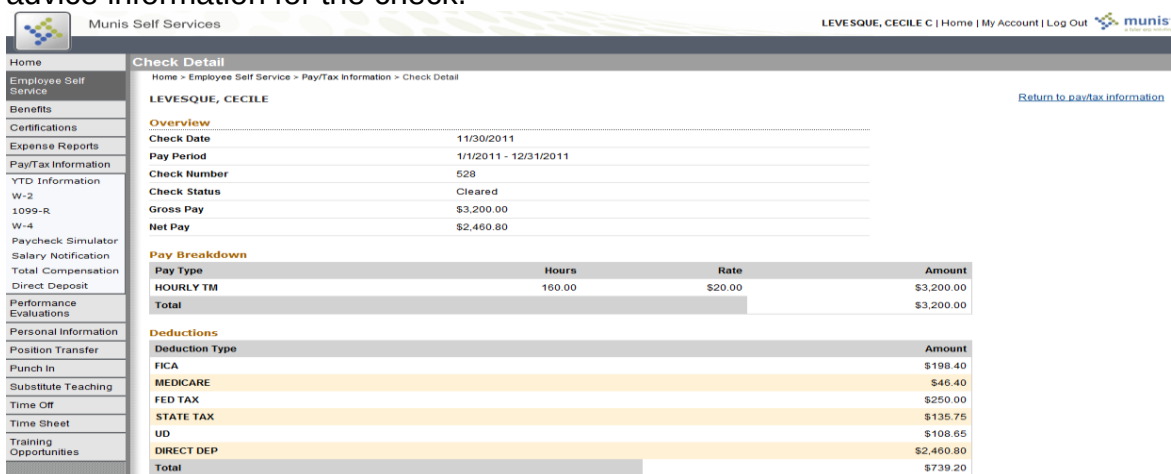
Home > Employee Self Service > Pay/Tax Information

Year: 2008

| Check Date | Pay Period           | Status | Gross Pay | Net Pay                               |
|------------|----------------------|--------|-----------|---------------------------------------|
| 5/16/2008  | 5/9/2008 - 5/16/2008 |        | \$600.00  | \$600.00 <a href="#">View Details</a> |

Left sidebar: Home, Employee Self Service, Benefits, Certifications, Expense Reports, Pay/Tax Information, YTD Information, W-2

When you click View Details, the program displays Check Detail, which contains the pay advice information for the check.



Munis Self Services | LEVESQUE, CECILE C | Home | My Account | Log Out | munis

Home | **Check Detail**

Home > Employee Self Service > Pay/Tax Information > Check Detail

LEVESQUE, CECILE

[Return to pay/tax information](#)

**Overview**

|              |                       |
|--------------|-----------------------|
| Check Date   | 11/30/2011            |
| Pay Period   | 1/1/2011 - 12/31/2011 |
| Check Number | 528                   |
| Check Status | Cleared               |
| Gross Pay    | \$3,200.00            |
| Net Pay      | \$2,460.80            |

**Pay Breakdown**

| Pay Type     | Hours  | Rate    | Amount     |
|--------------|--------|---------|------------|
| HOURLY TM    | 160.00 | \$20.00 | \$3,200.00 |
| <b>Total</b> |        |         | \$3,200.00 |

**Deductions**

| Deduction Type | Amount     |
|----------------|------------|
| FICA           | \$198.40   |
| MEDICARE       | \$46.40    |
| FED TAX        | \$250.00   |
| STATE TAX      | \$135.75   |
| UD             | \$108.65   |
| DIRECT DEP     | \$2,460.80 |
| <b>Total</b>   | \$739.20   |

Left sidebar: Home, Employee Self Service, Benefits, Certifications, Expense Reports, Pay/Tax Information, YTD Information, W-2, 1099-R, W-4, Paycheck Simulator, Salary Notification, Total Compensation, Direct Deposit, Performance Evaluations, Personal Information, Position Transfer, Punch In, Substitute Teaching, Time Off, Time Sheet, Training Opportunities

## YTD Information

The Year-to-Date Information page contains a cumulative view of payroll figures for a specific year.


Munis Self Services

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### W-2 Information

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Year: 2005 - 0

**CORY BERRY**

YEAR: 2005  
SEQ: 0  
  
1313 BREEZEWAY DR  
ANYTOWN, US 12345

**RETIREMENT** ☒  
**DEF COMP** ☐  
**3RD PARTY SICK** ☐  
**STATUTORY EMPLOYEE** ☐  
**DECEASED** ☐

#### Wages and Tax

|                              | GROSS      | TAX      |
|------------------------------|------------|----------|
| <b>FIT</b>                   | \$8,004.80 | \$0.00   |
| <b>FICA</b>                  | \$8,540.00 | \$393.10 |
| <b>MEDICARE</b>              | \$8,540.00 | \$91.92  |
| <b>SIT MA (0 Exemptions)</b> | \$5,804.80 | \$0.00   |
| <b>LIT</b>                   | \$0.00     | \$0.00   |

**DEP CARE** \$2,200.00  
**SOCIAL SECURITY TIPS** \$0.00  
**ALLOCATED TIPS** \$0.00

**EIC** \$0.00  
**NONQUAL** \$0.00

#### Box 12

|                  |        |                      |        |
|------------------|--------|----------------------|--------|
| <b>C LIFE</b>    | \$0.00 | <b>M UNCL FICA</b>   | \$0.00 |
| <b>D 401K</b>    | \$0.00 | <b>N UNCL MEDC</b>   | \$0.00 |
| <b>E 403B</b>    | \$0.00 | <b>P EXCL MOVE</b>   | \$0.00 |
| <b>F 408K6</b>   | \$0.00 | <b>Q MILITARY</b>    | \$0.00 |
| <b>G 457B</b>    | \$0.00 | <b>R MEDICAL</b>     | \$0.00 |
| <b>H 501C18D</b> | \$0.00 | <b>S SIMPLE PENS</b> | \$0.00 |
| <b>J SICK</b>    | \$0.00 | <b>T ADOPTION</b>    | \$0.00 |
| <b>L BUS EXP</b> | \$0.00 |                      |        |

#### Box 14

|                                 |            |
|---------------------------------|------------|
| <b>BOX 14 W HEALTH</b>          | \$2,750.00 |
| <b>BOX 14 X LIFE</b>            | \$35.20    |
| <b>BOX 14 Y RETIREMENT</b>      | \$535.20   |
| <b>BOX 14 Z FRINGE BENEFITS</b> | \$0.00     |


Munis Self Services

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### W-4 Information

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**PARKER, KATHLEEN A**

[Edit W-4 Values](#)

#### FEDERAL

|                          |          |
|--------------------------|----------|
| <b>Marital Status</b>    | SINGLE   |
| <b>Exemptions</b>        | 0        |
| <b>Additional Amount</b> | \$0.0000 |

#### MAINE

|                       |        |
|-----------------------|--------|
| <b>Marital Status</b> | SINGLE |
| <b>Exemptions</b>     | 0      |