

Computer Skills

Test-takers need to be able to navigate the test and answer different questions types.



MOUSE SKILLS: Click, drag n drop, scroll



WORD PROCESSING SKILLS: basic keyboarding, cut, copy, paste, undo/redo, insert, enter and hard return, spacing, backspace, highlight



CALCULATOR: online calculator for 2014 and 2002 series tests on computer: TI-30XS



ONLINE TOOLS THAT WILL BE AVAILABLE TO TEST

TAKERS: directional tools, calculator, calculator reference sheet, formulas sheet, math symbols, flagging for further review, item review screen



NAVIGATION SKILLS FOR THE CBT: Previous, next, close and page tabs