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**MEETING OF THE
MEASURE S CITIZENS'
OVERSIGHT COMMITTEE
REMOTE: GOOGLE MEETS**

**March 9, 2023
4pm-6pm**

ATTENDEES:

Committee Members:

Dr. Robert Schussell Clarence Martin
Jon Riley Kim Miller

Staff:

Cleo Chaney: Director II, Fiscal Accountability
Becky Oraboni: Director of Operations
Valezka Emes: Bond Manager
Emily Tesolin: Bond Technician, Recording Secretary

Guests:

Balyn Pitman: Project Architect, QKA
Patty Paulsen: Senior Vice President, KeyAnalytics

1. Welcome

Meeting called to order at 4:05pm

2. Approval of Agenda:

Approved

Moved: Dr. Schussell move to approve and Clarence second: approved by all

3. Approval of Minutes:

Approved

Moved: Dr. Schussell move to approve and Kim second: approved by all

4. The Financial Report was provided by Patty Paulsen, KeyAnalytics. She reviewed the Measure S Bond Summary, current project expenses and



completed project expenses as noted in her financial report.

Patty: Have 103 million remaining bond authorization out of total revenues \$194,374,589. As of 1/31/23 project expenditures are \$ 57,876,983. We did by school site for total budget, included graph as well. Project Summary is by Site and Management codes. Encumbrance summary by project. Explained different categories in the Cumulative Summary by site and project of expenditures.

Q: Dr. Schussell: Can they put a definition in for encumbrance?

A: Patty: It is to the right as (contracts) but we can look at adding that somewhere as well.

Q: Dr. Schussell: Are there any notes on the fee types DSA and CDE?

A: Patty: I can put in some footnotes on the bottom.

6. Valezka provided the report on current projects and projects going into design. Dan Mini and Cooper Phase 1 completed. Preparing for construction this upcoming summer for Dan Mini/Cooper Phase 2 as well as Federal Terrace/Lincoln and Hogan. Getting ready to start design for 4 projects next year. VHS is almost completed except for the new roof for the Auditorium which is scheduled for Spring Break. Have been pretty on schedule with everything except VHS.

Q: Dr. Schussell: More the weather that has been the problem?

A: Valezka: More of a supply issue and the roof for the VHS Auditorium wasn't in our initial plans but we realized it couldn't be put off any longer after all the rain we got.

Q: Dr. Schussell: Any standard rule for after x amount of years.

A: Becky: We have been trying to do as many of the roofs as possible while staying within our budget. With all of these rains we will probably be doing what is called an Add Alternate. We anticipate receiving State Facilities Bond Funding that we will probably use to pick up some of that cost. This will be for the schools that aren't already planned with full replacement.

Q: Dr. Schussell: Any other projects outside of VHS behind schedule.

A: Becky: No



Q: Kim: Is it just the age of the school?

A: Becky: Yes.

7. A page turn for Lincoln Modernization was provided by Balyn

Pittman, Quattrocchi Architects. During his presentation, he shared that HVAC, restroom, accessibility, mechanical, roofing and electrical are the main aspects. Lincoln is a multi-level school. Ceiling work on lower and mid-level. Roof existing mechanical cooling units will be replaced and some added. Code compliant path of travel for lower level. Everything else will be interior. Modernizing 2 restrooms.

Q: Kim: Modernize means what for restrooms?

A: Balyn: Floors, walls, plumbing, light fixtures, and modifying for accessibility.

Q: Dr. Schussell: There is less space for the girls. Can that be a problem?

A: Balyn: We try to calculate on the whole site to see if they can be increased and do so if we can.

Q: Kim: This one seems like a big discrepancy to me. Is there a way to plan in the future so that it may be more equitable?

A: Balyn: In the situation here there are more restrooms above.

Q: Dr. Schussell: Going forward can this be looked at for planning.

A: Becky: We do always look at that at the beginning of projects to see what we can do with the space that is available. You may see that at other schools but we just can't at Lincoln. It is usually pretty equitable.

Q: Dr. Schussell: When you say mechanical units what do you mean?

A: Balyn: Usually you'll see a unit that provides heating and cooling. These will be updated and includes work to the windows which will allow more air flow. It looks like a piece of casework sitting in the space with a vent and it will hum. That was a part of the trouble before as well as they were very loud.



Q: Kim: When does this project start?

A: Becky: Planned to start this summer. Going to the board with the GMP on the upcoming board meeting. Hopefully will be able to share the schedule with you on our next meeting.

8. Project Adoption: Dan Mini/Cooper, Federal Terrace/Lincoln and Hogan. Hogan will be by far the largest but that and Federal Terrace/Lincoln will be going on through the next summer. We would like each of you to adopt a school and you'll be able to attend some of those meetings as well as take a tour of the sites.

Jon: Federal Terrace

Kim: Hogan

Clarence: Lincoln

Dr. Schussell: Cooper

Hazel: Dan Mini

Our next round of projects going into design are Wardlaw, Patterson, Steffan Manor and Glen Cove, which will be in design for construction for the following summer.

8. Next Meeting May 25, 2023

Becky: we will invite Celina to the next meeting, she wasn't available this time. We will also invite Cleo to do a review and Balyn to do a page turn on Hogan.

Q: Dr. Schussell: Getting an article into the paper?

A: Becky: That's what Celina will be able to help us with.

Make up meeting for the end of June and we go by about the 4th Thursday that would be June 22. The projects should be started by then.

9. Adjournment

4:48 pm