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**MEETING OF THE  
MEASURE S CITIZENS'  
OVERSIGHT COMMITTEE  
REMOTE: GOOGLE MEETS**

**November 16, 2022  
4pm-6pm**

**ATTENDEES:**

**Committee Members:**

Dr. Robert Schussell    Clarence Martin  
Hazel Wilcon            Kim Miller  
Jon Riley

**Staff:**

Cleo Chaney: Director II, Fiscal Accountability  
Becky Oraboni: Director of Operations  
Valezka Emes: Bond Manager  
Emily Tesolin: Bond Technician, Recording Secretary

**Guests:**

Balyn Pitman: Project Architect, QKA  
Patty Paulsen: Senior Vice President, KeyAnalytics

**1. Welcome**

Meeting called to order at 4:07pm

**2. Approval of Agenda:**

Approved

Moved: Dr. Schussell move to approve and Hazel second: approved by all

**3. Approval of Minutes:**

Approved

Moved: Dr. Schussell move to approve and Jon second: approved by all



4. Audit Report for 2021-22 fiscal year:

Cleo reviewed the Independent Audit Report for Measure S with the committee. During her report, she stated that the District uses E. Baily, an outside company to perform the Independent Audit. During the audit, they sampled \$12,000,000 worth of items, which represented 80 percent of the total expenditures while checking to make sure all expenditures were aligned to the Measure S Bond Program. There were no significant findings.

Q: Dr. Schussell: with interest rates starting to go up does that hurt us at all with the bonds?

A: Cleo: the bonds are set and shouldn't fluctuate.

5. The Financial Report was provided by Patty Paulsen, KeyAnalytics. She reviewed the Measure S Bond Summary, current project expenses and completed project expenses as noted in her financial report.

6. Becky provided the report on current projects and projects going into design. Last summer, the projects in construction were Vallejo High, Cooper and Dan Mini Site Work. Projects for next summer include Hogan Middle, Cooper and Dan Mini Phase 2, Federal Terrace and Lincoln Elementary.

Valezka Emes was introduced as the District's new Bond Construction Manager, Replacing Owen Fish.

Q: Dr. Schussell: does it look like our costs would go down now that the pandemic has ended?

A: Becky: It has gone up since we received our preliminary estimates, our bids are coming in about 18% higher.

Q: Hazel: supply chain issues as well?

A: Becky: that is correct that it also effects it.

7. A page turn for Hogan Middle School Modernization was provided by Balyn Pittman, Quattrocchi Architects. During his presentation, he shared that we will be touching almost all the buildings on campus with roofing, HVAC, student restroom modernizations, ADA accessibility and finish work for the Theater.



Q: Kim: budget?

A: Becky: preliminary estimate for Hogan is just over 16 million. The HVAC is the majority of the cost for all of these projects.

8. The Committee voted to hold their make-up meeting in June.

9. Next Meeting February 23, 2023

10. Adjournment

5:18 pm