

## MEETING MINUTES

November 18, 2021

Vallejo City Unified School District  
Bond Oversight Committee Meeting via Google Meets

### Members Present:

Clarence Martin  
Hazel Wilson  
Dr. Robert Schussel

### Staff Present:

Becky Oraboni  
Owen Fish  
Michelle Caines

### Guest:

Aaron Jobson (Quattrocchi Kwok Architects)  
Patricia Paulsen (KeyAnalytics)

### Agenda Item #1 – Welcome - Meeting Called to Order:

Becky called the meeting to order at 4:00 p.m.

### Agenda Item #2 – Approval of Agenda

Dr. Robert Schussel motion for approval. Clarence Martin second.

### Vote:

Yes – Dr. Robert Schussel  
Yes – Hazel Wilson  
Yes – Clarence Martin

### Agenda Item #3 – Approval of 8.26.2021 Meeting Minutes

Unable to vote on Meeting Minutes Approval in Jon Riley's absence.

### Agenda Item #4 – Measure S Financial Report by Patricia Paulson

Patti shared the Measure S Financial Report funding through November 18, 2021. The Measure Series B of the Bond was issued in June 2021. Dr. Schussel asked if the 32.5 million that is remaining will be used throughout next year. Becky stated that this will be expended through summer 2023, and we will be going out to issue another series in Spring of 2022. Dr. Schussel asked about what CFN, EPN or FFN stands for on page 59 of the financial report.

CFN – current facility needs

EPN – Education Program Needs

FFN – Facilities Program Funds

Becky stated that Peach Jar to submit information to Parent Square in December or no later than January on Measure S Projects. Dr. Schussel asked to look into posting information on Next Door. Becky said she will check. Dr. Schussel said that the format of the report is great. We should contact Times Herald to report what is happening at the sites. Becky stated that we are looking into it.

### Agenda Item #5 – HVAC System Update

Aaron Jobson shared information about HVAC and the current ventilation requirements (15 cubic feet per minute per person). Dr. Schussel stated that some critics are not believing that the air exchange in the classrooms are not meeting the requirements. Aaron stated the air exchange they are speaking about is more for a home, and the calculation includes how many students in a classroom. We are following all CDC requirements and we will look into calculating closer on what is required.

Hazel stated that we should address what the educational facility standards are. Dr. Schussel feels we should get the word out to the community to inform them that the standards are being met.

Aaron stated that the mechanical systems are a top priority for the modernizations. We have implemented a CO2 Monitoring in the classrooms too. All sites are being upgraded with HVAC and Roofing. Dr. Schussel asked if all the sites can be open through the summer with no issues with the heat.

Clarence stated that the Measure S banners need to be better placed or replaced.

**Agenda Item #6 – Project Report Update**

Owen shared projects completed, and current projects with a power point presentation. The presentation also included a short video of a drone fly-over of some sites.

Dr. Schussel asked if we are having any issues at the sites. Owen stated that the only items we are having issues are supply issues. Some of the roofing or HVAC are a little behind. Contractors have done a good job. We keep a close eye on them.

Becky stated that we have almost completed the LLB contracts for the next phase of Modernization Projects. Cooper/Dan Mini ES Modernization (Lathrop Construction), Federal Terrace/Lincoln ES Modernization (Otto Construction), and Hogan Middle School Modernization (Alten Construction).

Next Meeting February 24, 2022

Meeting Adjourned: 4:51 pm