

MEETING MINUTES

May 26, 2021

Vallejo City Unified School District
Bond Oversight Committee Meeting via Google Meets

Members Present:

Clarence Martin
Lloyd Nadal
Steven Pressley
Jon Riley
Dr. Robert Schussel
Ward Stewart
Hazel Wilson
Dr. Bob Woolery

Staff Present:

Becky Oraboni
Owen Fish
Michelle Caines

Guest:

Patricia Paulsen (KeyAnalytics)
Cleo Chaney (VCUSD)
Xiupin Guillaume (Auditor, EideBailly)

Agenda Item #1 – Welcome - Meeting Called to Order:

Becky called the meeting to order at 4:05 p.m.

Agenda Item #2 – Approval of Agenda

Dr. Robert Schussel motion for approval. Clarence Martin second.

Vote:

Yes – Dr. Robert Schussel
Yes – Hazel Wilson
Yes – Dr. Bob Woolery
Yes – Steven Pressley
Yes – Ward Stewart
Yes – Jon Riley
Yes – Lloyd Nadal

Agenda Item #3 – Approval of 2.25.2020 Meeting Minutes

Dr. Robert Schussel motion for approval. Clarence Martin second.

Vote:

Yes – Dr. Robert Schussel
Yes – Hazel Wilson
Yes – Dr. Bob Woolery
Yes – Steven Pressley
Yes – Ward Stewart
Yes – Jon Riley
Yes – Lloyd Nadal

Agenda Item #4 – Measure S Audit Report – by Xiupin Guillaume, Auditor

Xiupin Guillaume, Auditor with EideBailly began sharing the Measure S Audit Report when it was realized that the committee members did not have a copy to follow. Cleo suggested to table the presentation for a special meeting; date TBD. Cleo and Xiupin will work on a power point presentation for members.

Agenda Item #5 – Measure S Financial Report by Patricia Paulson

Patti shared the Measure S Financial Report funding through May 26, 2021.

Dr. Schussel suggested the following changes on page 2 of the report. District Representative changed to William Spalding, removal of Deborah Cyres from committee members and add Dr. Woolery.

Dr. Woolery asked what are DSA fees on the report. Patti responded that they are the Division of the State Architect fees for the projects plans and specification review and approval.

Dr. Schussel suggested information from the projects on the Measure S Financial Report be shared with parents at their child's site. Becky said that she would share this with the Principals at the sites.

Dr. Woolery asked if the District's HVAC is following the CDC suggestion of 10 air changes an hour? Is the District complying to all CDC standards? Becky replied that the District meets or exceeds all standards. Owen stated that he will check into the design specification requirements. We are meeting all CDC updated requirements, but he is not sure if the air exchange is 10 times an hour. He will check into this and get back to the committee member.

Agenda Item #6 – Project Report

Owen Fish updated the committee on the District's projects.

Window Shade Replacement – This project should be completed by the end of June 2021.

Vallejo High School Modernization – Demolition has begun in the Science Classrooms

Cave and Highland Modernization – The Notice to Proceed was issued for June 10, 2021

Pennycook Modernization and HVAC Procurement – Approved by the Board of Education on May 26, 2021.

Loma Vista Modernization – We did not get DSA approval before the June 19, 2021 Board meeting, and will go to the next meeting on June 2, 2021. Notice to Proceed will be processed for June 10, 2021.

Modernizations at Federal Terrace ES, Lincoln ES, Cooper ES, Dan Mini ES and Hogan MS will begin design phase in the summer of 2021.

Jon Riley asked how much work was under Project Labor Agreement (PLA) on the completed projects. Owen stated that Corbus Field Resurfacing was the only project. All of the current modernization projects are PLA.

Dr. Schussel asked if there were any cost over runs on the completed projects. Owen stated there were none. He also asked how are the new projects going? Owen stated so far there haven't been any issues because they are just beginning. There may be some when construction starts.

Agenda Item #7 – Bond Term Limits and COC Application for Appointment

Becky shared that Bond Term Limits will expire in June. At the May 5, 2021 Board meeting the Governing Board directed staff to advertise for interested candidates to sit on the Measure S Citizens' Oversight Committee for the two (2) year term beginning August 1, 2021. A once per week advertisement will be placed in the Public Notices section of the Times Herald and on the District's website.

Application window: May 11 – June 11

Application review: June 14 – July 2

Board appointment: July 21

All interested parties to submit their applications to Michelle Caines.

Agenda Item #8 – 2021-2022 Meeting Schedule

Becky shared the 2021-2022 Meeting Schedule, and asked the committee members to vote.

Dr. Schussel motion for approval. Jon Riley second.

Vote:

Yes – Dr. Robert Schussel

Yes – Hazel Wilson

Yes – Dr. Bob Woolery

Yes – Steven Pressley

Yes – Ward Stewart

Yes – Jon Riley

Yes – Lloyd Nadal

At the May 5, 2021 Board meeting Resolution No. 2952: Issuance Measure S Series 2021 General Obligation Bonds was approved by the Board. We should be receiving funds from the selling of the bonds by mid-June.

Dr. Schussel suggested that VCUSD should report in the Times Herald of the projects that are completed and are in the process. Becky responded that we will table this for the next meeting discussion.

Hazel Wilson suggested that VCUSD should rededicate Corbus Field in the Fall so the community is involved and aware of the work that was completed.

Becky will look into a date to review the Measure S Audit when she returns next week.

Meeting adjourn at 4:39pm.