

# **DRAFT**

## **BARRE UNIFIED UNION SCHOOL DISTRICT POLICY COMMITTEE MEETING**

Spaulding High School Library and Via Video Conference – Google Meet  
April 17, 2024 – 6:00 p.m.

### **MINUTES**

#### **COMMITTEE MEMBERS PRESENT:**

Michael Boutin (BC)  
Giuliano Cecchinelli II (BC)  
Sarah Helman (BC Community Member)  
Jon Valsangiacomo (BT Community Member)

#### **COMMITTEE MEMBERS ABSENT:**

Emily Reynolds (BT)

#### **OTHER BOARD MEMBERS PRESENT:**

#### **ADMINISTRATORS AND STAFF PRESENT:**

Chris Hennessey, Superintendent

#### **GUESTS:**

Lindsey Wells

#### **1. Call to Order**

The Superintendent, Mr. Hennessey called the Wednesday, April 17, 2024, meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference - Google Meet.

#### **2. Organize (Elect Chair, Vice Chair)**

Mr. Boutin made a motion to elect Ms. Reynolds as Chair of the Policy Committee, seconded by Mr. Cecchinelli II, motion passed 3 to 1, Ms. Helman abstained. Ms. Reynolds is not present for the vote.

Mr. Boutin nominated Mr. Cecchinelli II as Vice Chair of the Policy Committee, seconded by Mr. Valsangiacomo, motion passed 3 to 1, Ms. Helman abstained. Ms. Reynolds is not present for the vote.

Mr. Cecchinelli II, Vice Chair took over the meeting.

#### **3. Additions/Changes to the Agenda**

None

#### **4. Public Comment**

None.

#### **5. Approval of Minutes**

##### **4.1 Approval of Minutes – January 17, 2024 Policy Committee Meeting**

Mr. Boutin made the motion to approve the January 17, 2024 minutes, seconded by Mr. Valsangiacomo, motion passed 3 to 1, Ms. Helman abstained. Ms. Reynolds is not present for the vote.

#### **6. New Business**

##### **6.1 Policy Index Review**

A copy of the BUUSD Policy Index (dated 4/13/2024) was distributed.

Mr. Hennessey welcomed new member Sarah Helman and walked everyone through the policy index. This document is shared at every committee meeting providing updates to policies, upcoming work of the committee, as well as procedure information and location of those.

##### **6.2 VSBA Notes for Pending Policy Work**

A document titled 'VSBA Policy Notes – BUUSD Policy Committee' was distributed.

This is the context VSBA provides for their work and gives the committee an understanding of their work. Mr. Hennessey recommended taking a look at this as these are future items to discuss. Second page has items pending from FY23 which need to be

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completed. Policy E1 has been held up by many districts as it's quite dense and requires a lot of work and more discussion, but BUUSD has an E1 in place currently. Additionally he shared and walked through the BUUSD web page for policies <https://www.buUSD.org/district/policiesprocedures>. Financial procedures are located on the Business office page and handbooks have procedures as well and are linked in school webpages. Mr. Valsangiacomo reminded that procedures are not worked on by the committee, those are worked on by administration.

## 7. Old Business

None.

## 8. Future Agenda Items

- Policies F3, F24 and F26 (Parking lot A-C)
- Change the parking lot from letters to numbers.

## 9. Next Meeting Date

The next meeting is Wednesday, May 15, 2024 at 6:00 p.m. at the Spaulding High School Library and via video conference.

## 10. Adjournment

**On a motion by Ms. Helman, seconded by Mr. Valsangiacomo, the Committee unanimously agreed to adjourn at 6:27 p.m.**

Respectfully submitted,

*Tina Gilbert*