

SPECIAL TRANSPORTATION

The following uses of district transportation are a privilege, not a right, and, except where bound by the terms of a lease, the district may revoke that privilege through official board action at a regularly scheduled and legally advertised meeting. The superintendent shall have the authority to modify transportation services for school and extracurricular activities when the available fuel supply for regular transportation services appears to fall below the required level. Any staff member may deny transportation to any student who violates the district's written rules and regulations.

School Activities. Transportation may be provided by the district for all activities which have been officially designated by the board as school activities. Activities may include, but not be limited to:

- A. Educational field trips growing out of regular classroom activity which are planned by the teacher, approved by the principal and supervised by school staff, provided that any overnight trip requires prior approval by the board; and
- B. Athletics, debate, drama or music programs or other board-approved co-curricular programs.

Participants in any other activity who feel such activity should be considered an official school activity may petition the board, through the superintendent, to have it considered as a school activity.

Extra-curricular and Co-curricular Activities. The superintendent is hereby authorized, pursuant to the guidelines of this policy, to permit the use of district transportation vehicles for co-curricular and extra-curricular school activities.

Co-curricular activities are those activities which are integral to the curricular program, including school athletics, music, dramatics, class field trips and similar projects. Co-curricular transportation requests shall be made to the superintendent or designee.

Extra-curricular activities are those activities which are not integral to the curricular program but which have been designated as school activities pursuant to board policy.

District transportation vehicles may be used for extra-curricular activities, and when school vehicles are used, the superintendent shall see to it that users are charged an amount sufficient to reimburse the district for its complete cost incurred by reason of such use. Users of such district vehicle service shall be limited to those directly involved in extra-curricular activities sponsored by the school district.

Cooperative Programs. The board may enter into cooperative transportation agreements with other districts when it is economically advantageous to the cooperating districts and when it does not impair the quality of educational programs available to students.

Employee and Student Travel Outside the School District. The school district recognized that travel outside the school district is both necessary and desirable from the standpoint of both normal operations and enhancement of the educational program. However, to avoid criticism, it is realized that all travel must be closely monitored.

In-State Activities: All in-state business and activity travel by employees and/or students is to be approved by the Superintendent of Schools or his/her designee.

Out-of-State Activities: All out-of-state business and activity travel by employees and/or students must be approved by the Board of Directors prior to the trip whether funded personally, by the school district or an outside organization. The exception to this would be for activities within ten (10) miles of the Washington State border.

Non-District Use of School Vehicles - School Districts and Private Rental. School vehicles may be provided to other school districts at the established rate, on a short term basis or if the vehicle is considered surplus, on a long term basis so long as the vehicle is to be maintained by the school district and comprehensive and liability insurance is provided by the school district.

School vehicles may also be provided on a single event, short term usage on a rental basis for community service and local organizations so long as the vehicles are driven by qualified employees of the school district. They are also rented at the established rate.

Decisions on rental shall be based in part, but not limited to the estimated mileage, type of usage, duration, status and age of the vehicle

Cross Reference: Board policy 2320 Field trips

Legal References: RCW 28A.160.010 Transporting of children to school or school activities-Transporting of elderly--Insurance
28A.160.100 School buses, transportation of general public to interscholastic activities
28A.160.120 Agreements with other governmental entities for transportation of public or other noncommon school purposes-Limitations
28A.335.060 Surplus school property, rental, lease or use of-Disposition of moneys received from
WAC 180-20-106 School bus operation for extracurricular use

Adoption Date: June 23, 1998
Grandview School District