

## **Early Notification Incentive**

Any employee who works at least a .5 FTE and provides a letter of resignation and/or letter of retirement effective as of the end of the current school year, to the Superintendent's office on or prior to February 1<sup>st</sup> that is approved by the School Board, may receive an early notification stipend of \$500.00, to be paid on the last payroll check.

Any employee who is a fulltime 12 month employee, who provides a letter of resignation and/or letter of retirement to the Superintendent's office effective at least four months prior to his/her last working day and is approved by the School Board, may receive an early notification stipend of \$500.00, to be paid on the last payroll check.

**Revised: 6/21/07, 4/12/2010, 9/24/12**  
**Adoption Date: April 9, 2007**  
**Grandview School District**