

USE OF SCHOOL FACILITIES

The board subscribes to the belief that public schools are owned and operated by and for its patrons. The public is encouraged to use school facilities, but shall be expected to reimburse the district for such use to insure that funds intended for education are not used for other purposes. On recommendation of the superintendent or designee, the board shall set the rental rates schedule.

The superintendent or designee is authorized to establish procedures for use of school facilities, including rental rates, supervisory requirements, restrictions and security. Those using school facilities shall maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization. Community athletics programs that use district facilities shall not discriminate against any person on the basis of sex in the operation, conduct or administration of their programs. When facilities are used outside of regular school hours, or the district incurs extra utility, cleaning or supervision costs, a fee, to be established by the Assistant Superintendent for Finance and Operations, shall be charged to recoup those costs.

For rental purposes, organizations seeking the use of school facilities have been divided into three categories:

School or Child-related Groups or Other Government Agencies include those organizations whose main purpose is to promote the welfare of boys and girls or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, PTA, 4-H, city or county sponsored recreation groups, polling places, political caucuses and governmental groups. Youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports as required by RCW 28A.600.

Nonprofit Groups includes those organizations which might wish to use school facilities for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented or owned. The district shall charge a rental rate in excess of costs incurred, except that such excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes. To be granted this exception, the charitable organization must be recognized by the Philanthropic Division of the Better Business Bureau. Professional fund raisers representing charities must provide evidence that they are registered and bonded by the State of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities. Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district. Nonprofit groups of the kind that in most communities have their own facilities (churches, lodges, veterans groups, granges, etc.) who wish to use district facilities on a regular, but temporary basis may do so under this rental rate, but for no more than two years and may not average more than twelve hours of use per week.

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Application for use of school facilities shall be made to the facilities coordinator.

Professional fund raisers representing charities must provide evidence that the fund raiser:

- A. Is recognized by the Philanthropic Division of the Better Business Bureau;
- B. Is registered and bonded by the state of Washington; and
- C. Will give the charity at least sixty (60) percent of the gross revenues.

The superintendent or designee shall develop and recommend to the board a fee schedule applicable for use of school facilities.

Sponsoring organizations shall provide sufficient, competent adult and/ or special supervision, and the amount of adequate supervision shall be agreed upon at the time the authorization is issued. Supervision of those in attendance and payment for damages to, or loss of, school property and equipment are the responsibility of those groups using the school facilities.

Alcoholic beverages and illegal drugs shall not be permitted in school facilities or on school property at any time. Tobacco use is prohibited in school facilities and on school property. Boisterous conduct and profanity are not permitted on school property.

All applicants for use of school facilities shall hold the district free and without harm from any loss or damage, liability or expense that may arise during or be caused in any way by such use or occupancy of school facilities. Also, in the event that property loss or damage is incurred during such use or occupancy, the amount of damage shall be decided by the superintendent or designee and a bill for damages shall be presented to the group using or occupying the facilities during the time the loss or damage was sustained. The board shall approve the bill if the damages exceed \$5,000.

All applicants for use of school facilities shall hold the district free and without harm from any loss or damage, liability or expense that may arise during or be caused in any way by such use or occupancy of district facilities. The applicant shall maintain accident and liability insurance for persons using district facilities under the applicant's sponsorship in an amount not less than \$100,000 for property and not less than \$1,000,000 for personal injury or death. A Certificate of Insurance is required with Grandview School District #200, 913 W. 2nd St., Grandview, WA 98930 as the Certificate Holder.

Additionally, youth organizations engaged in sports activities and using school facilities must submit a signed statement of compliance with the policies, described in RCW 28A.600 for the management of concussion and head injury in youth sports.

The superintendent or designee possesses the authority to make the decision on use of school facilities by a group. The group may appeal such decision to the board.

Because of the value of district's playing fields to the community's total recreational opportunity, the fields may be used by all residents according to the fee structure. The use must be appropriate and compatible with each play field and its surrounding area. Such use shall not result in destruction, damages, or undue wear or pose a hazard to children or others. Activities

which endanger others or cause damage to fields and lawns are restricted. Should damage to fields and lawns occur, the superintendent shall make reasonable effort to obtain restitution for the damage.

A custodian or other authorized staff member must be on the premises unless other arrangements are approved by the Superintendent or designee when any non-school group is using school facilities.

All organizations shall clean and put into order all school facilities used. If extra janitorial services are required, a charge will be made according to the fee schedule.

School keys will not be loaned for use by non-employees. Exceptions can only be made by the superintendent or designee.

Gym shoes shall be required for all active games in the gymnasium. Work boots will not be allowed in the gymnasium.

A school cook shall be on duty when major kitchen equipment is used. The group using the facilities will pay the cook's wages per fee schedule.

Technology personnel shall be on duty when the public address system, electronic projection devices and/or computer labs are being used. The group using these items will be charged per fee schedule.

Use of facilities or equipment requiring supervision will be contingent upon availability of an employee.

Cancellation – The Board of Directors and/or administration reserves the right to deny or cancel any application for use.

For sponsoring organizations whose participation is expected to exceed 200, the sponsoring organizations shall participate in a building walk-through clarifying details of facility use prior to authorization. The sponsoring agency shall also participate in an exit walk-through confirming facility use expectations within 24 hours of use period.