

EMERGENCIES

The Grandview School District is committed to having current safe school plans and procedures in place to maximize safety for all students and staff. A commitment to safety enables teaching and learning. The District and its schools shall develop comprehensive all hazard emergency operations plans that address prevention, mitigation, preparedness, response, and recovery strategies.

District and school plans shall:

- Include required school safety policies and procedures;
- Include provisions for the special needs of staff and students;
- Require the building principal to be certified on the incident command system;
- Consider community use of school facilities in emergencies;
- Be annually reviewed with emergency response agencies;
- Conduct inventory of all hazardous materials;
- Identify all staff members who are trained on the national incident management system and the incident command system;
- Collaborate with community agencies to update emergency first aid procedures, including training, use, funding, and placement of public access automated external defibrillators (AEDs);
- Identify school transportation procedures for evacuation;
- Provide information to all staff on the use of emergency supplies and alert procedures•
- Annually record and report information and activities required in subsection 28A.320.125

Drills:

Drills are an essential component of safety planning. Drills teach students and staff basic functional responses to potential threats and hazards. The functional responses are adaptable and can be applied to a variety of situations. Additionally, some threats or hazards may require the use of more than one basic functional response. Therefore, each school in the district will conduct at least one safety-related drill per month, including summer months when school is in session with students. Drill planning and implementation shall consider and accommodate the needs of all students.

Basic Functional Drills

The basic functional responses include fire, shelter-in-place, lockdowns, evacuations, and earthquakes (drop-cover-hold on):

- Lockdowns

Lockdowns are meant to isolate students and staff from threats of violence, such as suspicious trespassers, armed intruders, and other threats that may occur in a school or in the vicinity of a school. Staff and students will receive instruction so that in the event of the breach of security of a school building or campus; staff, students and visitors will be able to take positions in secure enclosures. Lockdown drills shall be held at least three times each school year.

- Evacuations

When an emergency within a school or its surrounding area necessitates evacuation and/or total or partial closure of the schools within the district, staff will be responsible for aiding in the safe evacuation of the students within the endangered school or its surrounding area.

Staff and students will receive instruction so that in the event the school or district needs to be evacuated, they will be able to leave the building in the shortest time possible and take the safest route possible to another school or facility.

Schools in mapped tsunami or mapped lahar hazard zones, will plan and participate in one pedestrian evacuation drill annually.

The superintendent is directed to develop emergency evacuation procedures for each building.

- Shelter-in-Place

Shelter in place is designed to limit the exposure of students and staff to hazardous materials, such as chemical, biological, or radiological contaminants that are released into the environment by isolating the inside environment from the outside. Staff and Students will receive instruction so that in the case of a hazardous vapor release that does not allow time to evacuate the campus, they will be able to remain inside, and take the steps necessary to eliminate or minimize the health and safety hazard.

Earthquakes: Drop-Cover-Hold on

The board recognizes the importance of protecting staff, students and facilities in the event of an earthquake. Facilities shall be designed and maintained in a manner that recognizes the potential danger from such an occurrence. Likewise, staff must be prepared to take necessary action to protect students and staff from harm.

"Drop — cover — hold on" is the basic functional earthquake response. The superintendent shall establish guidelines and the action taken by building principals should an earthquake occur while school is in session.

Additional Drills

In addition to the above functional response drills, the District shall, at a minimum, also develop response plans for the following:

- Bomb Threats

The superintendent shall establish procedures for action in the event that any threat is received toward the school by telephone, letter, orally or by other means.

- Emergency School Closure or Evacuation (Modified Shelter-in-Place)

When weather conditions or other circumstances make it unsafe to operate schools the superintendent is directed to determine whether schools should be started late, close for the day or transportation will be provided only on emergency routes. Those decisions will be communicated through community media resources pursuant to a plan developed by the superintendent or designee. The superintendent shall establish procedures for the emergency closure of a building or department.

- Pandemic/Epidemic

The board recognizes that a pandemic outbreak is a serious threat that could affect students, staff and the community. The superintendent or a designee shall serve as a liaison between the school district and local health officials. The district liaison, in consultation with local health officials, shall ensure that a pandemic/epidemic plan exists in the district and establish procedures to provide for staff and student safety during such an emergency.

Additional Drill Requirements:

- Annually, at least one drill will be conducted with emergency responders.
- Annually, at least one drill will be conducted using the school mapping system.

All safety plans and drills shall include protocols for both internal and external communications, as well as procedures for drill documentation. Evacuation plans shall also include reunification plans. Schools shall document the dates and time of such drills. Each school will maintain the time and type of drill in the school office.

Cross References:	Policy 4310	District Relationships with Law Enforcement, DSHS and the Health Department
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Legal References	RCW 19.27.110 28A.320.125	International Fire Code Safe school plans — Requirements — Duties of school districts, schools, and educational service districts — Reports — Drills — Rules
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Management Resources:	2021 February Issue _2017 July Issue OSPI School Safety Planning Manual (June 2008) Policy and Legal News, June 2013 Emergencies Policy Updated Policy News, August 2008 School Safety Plans Policy News, October 2006 Pandemic Flu Planning for School Districts Policy News, February 1999 Fire drills required monthly
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