

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**  
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[www.sedol.us](http://www.sedol.us)



**Valerie M. Donnan, Ed.D.**  
Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, April 25, 2024  
TIME: 9:30 AM  
LOCATION: SEDOL Office Bay Room

**1. CALL TO ORDER - ROLL CALL (Dr. Lind)**

**2. PLEDGE OF ALLEGIANCE (Dr. Lind)**

**3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)**

Motion to Accept the Agenda - VOICE VOTE  
Move acceptance of the agenda as presented.

**4. CONSENT AGENDA - ACTION NEEDED (Dr. Lind)**

Motion to Approve the Consent Agenda - ROLL CALL VOTE  
Move approval of the consent agenda items and addendum, if included, as presented.

**4.1 Minutes**

Public and closed session minutes of the regular meeting of March 21, 2024, public and closed session minutes of the special meeting of April 4, 2024, and the amended public minutes from February 15, 2024.

**4.2 Financial Matters**

Paid Accounts Payables and Fund Balance Report:

[Paid AP Check Register - Payroll Liabilities 03-15-24\\_0001.pdf](#)

[Paid AP Check Register - Payroll Liabilities 03-27-24.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 04-15-24\\_0001\\_0001.pdf](#)  


[Paid AP Check Run 04-25-24.pdf](#) 

[Paid AP Check Run Oer \\$8,000 04-25-24.pdf](#) 

[Paid AP Manual Checks 03-15,18,22,26-24.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 03-15,18,22,26-24.pdf](#) 

[Paid FY24 April Executive Board Meeting Summary.pdf](#) 

[Fund Balance Report 04.17.2024.pdf](#) 

#### 4.3 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[April 25, 2024 Personnel Recommendations & Vacancies.pdf](#) 

#### 4.4 Employment Recommendations for 2024-25

Staff recommended for re-employment for the 2024-25 school year.

[FY25 Recommendation for Re-Employment.pdf](#) 

### 5. RECOGNITION (Dr. Donnan)

#### 5.1 STARS Students

The Board will recognize a student from Ms. Tenner's classroom at Laremont School as the April STARS Student.

#### 5.2 Employee of the Month

The Board will recognize Josh Adams, Adapted Physical Education Teacher at Fairhaven School, as the April Employee of the Month.

#### 5.3 Infinitec 2024 Outstanding Student Technology Award

Infinitec will recognize a student from Ms. Schwartz's classroom at Laremont School at a dinner/award celebration on April 18th.

### 6. PUBLIC COMMENT (Dr. Lind)

President Lind will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

## **7. OLD BUSINESS**

### **7.1 FY25 Budget Update - ACTION NEEDED (Ms. Peterson)**

Administration will seek a recommendation regarding presentation of the tentative budget to the Governing Board at its June 5th meeting. The tentative budget and overview were reviewed at the Special Executive Board Meeting on April 4th with updates presented today.

1. The tentative budget be based on the accrual basis, which includes Evidence-Based Funding and tuition revenues being calculated accordingly;
2. For tentative budget purposes, total expenditures in the Education Fund for FY25 be set at \$44,976,461 and that those expenditures be offset by tuition, district contractual and grant revenue, leaving a fund balance of \$9,736,046;
3. Total expenditures in the Operations and Maintenance Fund be set at \$5,168,015; in the Debt Service Fund at \$278,350; in the Transportation Fund at \$690,228; in the IMRF Fund at \$630,403.
4. The Board Treasurer be directed to post/publish notice of a

budget hearing scheduled for 6:50 p.m. on Wednesday, August 7, 2024, in the Community Room at Gages Lake School.

**Motion to Approve Tentative Budget - ROLL CALL VOTE**

Move approval of the tentative budget for FY25 and recommend approval by the Governing Board at its June 5th meeting.

**7.2 Fairhaven School Gymnasium Floor Bids - ACTION NEEDED (Ms. Peterson/Mr. Graves)**

Ms. Peterson and Mr. Graves will provide bid information regarding the Fairhaven School gymnasium floor replacement project. GravesDesignGroup finds no issue with SEDOL awarding the project to the lowest bidder, Douglas Floor Covering, in the amount of \$95,900.00. The SEDOL Foundation is partnering for this project.

**Motion to Approve the Douglas Floor Covering Contract - ROLL CALL VOTE**

Move approval of the Fairhaven School gymnasium floor contract between SEDOL and Douglas Floor Covering in the amount of \$95,900.00 as presented.

**7.3 E-Rate and Internet Contract - ACTION NEEDED (Dr. Donnan)**

Administration requests that SEDOL enters into a five (5) year service agreement with Net56 for high availability internet service and onsite firewalls in the amount of \$21,572.22 each month before taxes. After e-rate reimbursement is applied, the monthly cost to SEDOL will be \$4,314.44 before taxes. This includes a one time set-up cost of \$21,572.22. After the 80% e-rate reimbursement is applied, the cost to SEDOL for the one time set-up cost will be \$4,314.44 before taxes.

**Motion to Approve E-Rate and Internet Contract -ROLL CALL VOTE**

Move approval of the 5-year contract between SEDOL and Net56 for e-rate and internet services as presented.

**7.4 SEDOL Fiscal Forecast Update - INFORMATIONAL (Dr. Donnan)**

Dr. Donnan will provide an update regarding maintaining future financial stability for SEDOL programs.

**7.5 Ten Year Life Safety Survey and Report Contract - ACTION NEEDED (Dr. Donnan)**

Administration requests approval of the Ten Year Life Safety Survey and Report contract between SEDOL and GravesDesignGroup in the amount of \$72,365.00 as required by 180.310 of the Health/Safety Code for Public Schools. SEDOL schools included in the agreement are Cyd Lash Academy, Fairhaven School, Gages Lake School, John

Powers Center, and Laremont.

**Motion to Approve GravesDesignGroup Contract - ROLL CALL VOTE**

Move approval of the contract between SEDOL and GravesDesign Group in the amount of \$72,365.00 as presented.

- 7.6 **FY23 Audit - INFORMATIONAL (Ms. Peterson)**  
Ms. Peterson will provide an update on the FY23 audit.

- 7.7 **Security Camera Bid Approval - ACTION NEEDED (Ms. Peterson)**  
Administration recommends approval of the contract between SEDOL and Modern Media Tech, LLC to purchase and install Verkada cloud-based security cameras and system with licensing for 10 (ten) years in the amount of \$586,990.00

**Motion to Approve Modern Media Tech, LLC Contract - ROLL CALL VOTE**

Move approval of the contract between SEDOL and Modern Media Tech, LLC in the amount of \$586,990.00 as presented.

**8. NEW BUSINESS**

- 8.1 **Extended Agreement for IAES Services - ACTION NEEDED (Mr. Crowley)**  
Administration recommends approval of a one-year extension of the agreement with Connections Day School to continue to provide the Interim Alternative Educational Setting (IAES) for students requiring 45-day alternative setting and/or an extended case study evaluation in response to significant behavioral infractions in their home school.

**Motion to Approve Extended Agreement - Roll Call Vote**

Move approval of a one-year extension of the agreement between SEDOL and Connections Day School as presented.

- 8.2 **Strategic Plan Update - INFORMATIONAL (Dr. Donnan/Mr. Crowley)**  
Dr. Donnan and Mr. Crowley will provide an update to the Strategic Plan.

- 8.3 **Resolution to Set Hearing on Interfund Transfer- ACTION NEEDED (Ms. Peterson)**  
At the May meeting, the Executive Board will be asked to approve a resolution authorizing an interfund transfer from the Education Fund to the Operations and Maintenance Fund (\$1,500,000.00). In order to

do this, there are specific criteria that must be met including holding a public hearing to discuss the interfund transfers.

Administration recommends the public hearing be held immediately prior to the regular Executive Board meeting on Thursday, May 23, beginning at 9:20 a.m. The Board will be asked to adopt the attached resolution to set the public hearing.

[Resolution to Set Hearing for Transfer of Funds.pdf](#) 

#### Motion to Adopt Resolution - ROLL CALL VOTE

Move adoption of the resolution setting a hearing to discuss an Interfund Transfer as presented.

#### 8.4 Proposed Organizational Chart - INFORMATIONAL (Dr. Donnan)

Dr. Donnan will provide information on the Proposed SEDOL Organizational Chart for the 2024-25 school year.

#### 8.5 Tentative Memorandum of Understanding with the SSSA - ACTION NEEDED (Dr. Wojcik)

The Board Negotiating Team will provide a brief overview of the tentative Memorandum of Understanding (MOU) reached with the SEDOL Support Staff Association (SSSA) regarding items relating to Extended School Year (ESY) pay and paraprofessional placements in LASSO 3 program. A copy of the MOU will be disseminated to the Governing Board members prior to the June 5th meeting.

#### Motion to Recommend Approval of Tentative Agreement - ROLL CALL VOTE

Move the Executive Board recommend approval of the MOU, with the SSSA Union and the SEDOL Board, by the SEDOL Governing Board at the June 5, 2024 meeting.

#### 8.6 Project Authorization Exhibit 005 - ACTION NEEDED (Ms. Peterson)

Administration requests approval of the Project Authorization Exhibit 005 which contains modifications, deletions, and additions to the AIA B101-2017, Standard Form of Agreement between SEDOL and GravesDesignGroup. Modifications to the Fairhaven School Gymnasium Flooring Replacement and Courtyard Sensory Classroom Projects and include GravesDesignGroup compensation for these projects at 10% of the cost of the work.

#### Motion to Approve the Project Authorization Exhibit 005 - ROLL CALL VOTE

Move approval of the Project Authorization Exhibit 005 updates as

presented.

- 8.7 Discussion of District Withdrawal Resolution –  
INFORMATIONAL (Dr. Donnan)  
Dr. Donnan will share about SEDOL Articles of Joint Agreement and the process of possible withdrawals of member districts.
- 8.8 Planning for the June Governing Board Meeting -  
INFORMATIONAL (Dr. Donnan)  
The Board will be asked to review a draft of the agenda for the June 5th Governing Board meeting.

## **9. CLOSED SESSION - ACTION NEEDED (Dr. Lind)**

Motion to Enter Into Closed Session - ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Motion to Return to Public Session - VOICE VOTE

Move the Board return to public session.

## **10. OTHER BUSINESS**

- 10.1 Agreement Recommendation - ACTION NEEDED (Dr. Wojcik)  
Administration recommends the Board approve rescinding the termination of support staff member #02152024-2 and accept settlement agreement.

Motion to approve rescinding termination and accept settlement agreement.

Move the Board approve rescinding termination and accept settlement agreement of support staff member #02152024-2

## **11. COMMITTEE REPORTS**

## **12. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)**

### **12.1 Evidence of Exceptional Service**

1. Cyd Lash Academy has been named to partner with the Lake County Health Department as part of the Regional Substance Use and Prevention Integration Center grant. This is in connection with our Community Partnership work and grant to assist in building tier systems of support for students at Cyd Lash Academy.
2. Professional development opportunities continue to be provided to both SEDOL and member districts. District administrators attended a presentation on Infinitic and STAR training was offered to member districts to help build capacity in structured learning.
3. SEDOL celebrates Mia as an Infinitic Award Winner for her accomplishments regarding her growth with her assistive technology device.
4. The SEDOL Foundation hosted its annual Heart of Gold Gala. Funds were raised to provide scholarships to support students participation in summer activities.

## **13. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)**

## **14. ADJOURNMENT (Dr. Lind)**

### **2023-24 Executive Board Meeting Schedule** *SEDOL Office Bay Room*

Thursday, May 23, 2024 – 9:30 a.m.

Thursday, June 27, 2024 – 9:30 a.m.

Thursday, July 25, 2024 – 9:30 a.m.

### **2023-24 Governing Board Meeting Schedule**

Wednesday, June 5, 2024 – 7:00 p.m.