



## VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

### School Board Services

**Kimberly A. Melnyk, Chair**  
District 2

**Jennifer S. Franklin, Vice Chair**  
District 2 – Kempsville

**Beverly M. Anderson**  
At-Large

**Kathleen J. Brown**  
District 10

**Michael R. Callan**  
District 6

**David Culpepper**  
District 8

**Shannon L. Kendrick**  
District 4  
*Interim*

**Victoria C. Manning**  
At-Large

**Jessica L. Owens**  
District 3 – Rose Hall

**Trenace B. Riggs**  
District 1 – Centerville

**Carolyn D. Weems**  
District 9

**Donald E. Robertson, Ph.D., Superintendent**

### **School Board Regular Meeting Proposed Agenda Tuesday, April 16, 2024**

#### **School Administration Building #6, Municipal Center**

2512 George Mason Drive  
P.O. Box 6038  
Virginia Beach, VA 23456  
(757) 263-1000

Public seating will be made available on a first-come, first-served basis. Members of the public will also be able to observe the School Board Meeting through livestreaming on [schoolboard.vbschools.com/meetings/live](https://schoolboard.vbschools.com/meetings/live), broadcast on VBT Channel 47, and on Zoom through the link below.

Attendee link: <https://us02web.zoom.us/join/8rGGsoKTeqNPDX4l5uMpQ> Call-in (301) 715-8592 ID 896 1263 1018

The School Board's expectations regarding decorum, order and public comments can be found in School Board Bylaws [1-47](#) and [1-48](#). Public comment is always welcome by the School Board through their group e-mail account at [SchoolBoard@VBCPSBoard.com](mailto:SchoolBoard@VBCPSBoard.com) or by request to the Clerk of the School Board at (757) 263-1016. Requests for accommodations should be discussed with the Clerk of the Board by 9:00 a.m. on April 15, 2024.

1. **Administrative, Informal, and Workshop (School Administration Building #6 – School Board Room)..... 3:30 p.m.**
  - A. School Board Administrative Matters and Reports
  - B. B.F. Williams/Bayside 6<sup>th</sup> Grade Discussion
2. **Closed Session (as needed)**
3. **School Board Recess .....5:30 p.m.**
4. **Formal Meeting (School Administration Building #6 – School Board Room) .....6:00 p.m.**
5. **Call to Order and Roll Call**
6. **Moment of Silence followed by the Pledge of Allegiance**
7. **Student, Employee and Public Awards and Recognition**
  - A. Virginia DECA First Place in Franchise Business Plan - Kempsville High School
  - B. VHSL Class 5 State Champion in 500M - Bayside High School
  - C. VHSL Class 5 State Champions in the 4x400M Relay - Bayside High School
  - D. Girls Indoor Track 1600M and 1000M State Champion - Kellam High School
  - E. VHSL Class 5 Girls Basketball State Champions - Princess Anne High School
  - F. National Board Certification Teachers
8. **Adoption of the Agenda**
9. **Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings)**
10. **Approval of Meeting Minutes**
  - A. March 26, 2024 Regular School Board Meeting
11. **Public Comments (until 8:00 p.m.)**

The School Board will hear public comments at the April 16, 2024 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated three (3) minutes each. Sign up for public speakers will close at noon on April 16, 2024. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building #6, 2512 George Mason Drive, Virginia Beach, Virginia 23456 by 5:45 p.m. April 16, 2024. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet School Board Bylaws, [1-47](#) and [1-48](#) requirements for Public Comment and Decorum and Order.



**12. Information**

- A. Policy Review Committee (PRC) Recommendations:
  - 1. Policy 4-16/Resignation and Job Abandonment
  - 2. Policy 4-48/Leave of Absence for Employee and Professional Organization Presidents
  - 3. Policy 5-1/Extent of School Authority
  - 4. Policy 5-2/Student Rights and Responsibilities
  - 5. Policy 5-3/Formulation of Student Rules and Regulations
  - 6. Policy 6-20/School Division Curriculum
  - 7. Policy 7-48/Community Use of School Facilities/Generally
- B. General Fees Schedule 2024-2025
- C. Excellence in Workforce Readiness Award
- D. Workforce Development Committee Recommendations

**13. Return to public comments if needed**

**14. Consent Agenda**

- A. Local Special Education Annual Plan – Application and Report for the Virginia Department of Education
- B. Technology and Career Education Carl Perkins SY 2025 Grant
- C. Centerville Turnpike Telecommunications Easement

**15. Action**

- A. Personnel Report / Administrative Appointments Updated 04/19/2024

**16. Committee, Organization or Board Reports**

**17. Return to Administrative, Informal, Workshop or Closed Session matters**

**18. Adjournment**



**Subject:** B.F. Williams ES/ Bayside 6 Grade Discussion **Item Number:** 1B

**Section:** Administrative, Information, and Workshop **Date:** April 16, 2024

**Senior Staff:** Jack Freeman, Chief Operations Officer

**Prepared by:** Jack Freeman, Chief Operations Officer

Melisa A. Ingram Executive Director, Facilities Services

**Presenter(s):** Jack Freeman, Chief Operations Officer

**Recommendation:**

That the School Board receive information and participate in a discussion regarding the educational program, design, and associated square footage for the B.F. Williams Elementary School / Bayside 6th Grade Campus Replacement Project. The goal of this discussion is to begin the process of moving the B.F. Williams Elementary School / Bayside 6th Grade Campus Replacement Project past 30% design.

**Background Summary:**

Virginia Beach City Public Schools has completed 30% design documents and educational specifications for the B.F. Williams Elementary School / Bayside 6th Grade Campus Replacement Project as part of the Public-Private Education Facilities and Infrastructure Act (PPEA) Interim Agreement, entered into on March 30, 2023. As part of the CIP FY24/25 process, the School Board will receive information and input on the continued design for this replacement project as design continues past 30%.

**Source:**

School Board Policy 3-12

**Budget Impact:**

CIP 1-028



# *Bettie F. Williams / Bayside 6 Discussion*

*April 16, 2024*

*Department of School Division Services  
Office of Facilities Services*



# Agenda

DRAFT COPY  
SUBJECT TO CHANGE

Information Update  
Forthcoming

# Overview of Existing Schools

## Replacement of Two Existing Schools into One Building

DRAFT COPY  
SUBJECT TO CHANGE

### Bettie F. Williams

#### Current

- 4<sup>th</sup> and 5<sup>th</sup> grades
- Building age: 63 years
- Enrollment: 391 students
- +/- 77,656 gsf
- 38 homeroom classrooms



Existing Bettie F. Williams Campus



Existing Bayside 6<sup>th</sup> Grade Campus

### Bayside 6

#### Current

- 6<sup>th</sup> grade only
- Building age: 67 years
- Enrollment: 314 students
- +/- 56,516 gsf
- 24 teaching stations

# Parameters Used for 30% Design

## Replacement of Two Existing Schools into one Building

DRAFT COPY  
SUBJECT TO CHANGE

### Bettie F. Williams

- Projected Enrollment: 450 students
- 22 homeroom classrooms
- 20:1 Class size
- Elementary school curriculum and arrival and dismissal schedule
- Dedicated rooms for elementary "Specials" such as Art, Music, and Gym
- Dedicated Dining for elementary school
- Dedicated Library for elementary school
- 4<sup>th</sup>-5<sup>th</sup> Administrative Offices and student supports

#### Efficiencies

- One Shared Kitchen
- Teachers Lounge / Workroom / Mailroom
  - AAF / Self-Contained Special Ed
  - Parking, drop-off, deliveries
    - Bus loop
    - Play Fields
- Mechanical Rooms

### Bayside 6

- Projected Enrollment: 400 students
- 30 teaching stations
- 20:1 Class size
- Middle school curriculum and arrival and dismissal schedule
- Dedicated rooms for middle "electives" such as Art, Music, Gym, Teen Living, Coding Labs, and Tech Ed
- Dedicated Dining for middle school
- Dedicated Library for middle school
- 6<sup>th</sup> Grade Administration and student supports

#### Inefficiencies

One building with two separate school administrative teams

Independent elementary and middle school bell schedules

Middle School with one grade only (7<sup>th</sup> and 8<sup>th</sup> graders attend Bayside Middle)

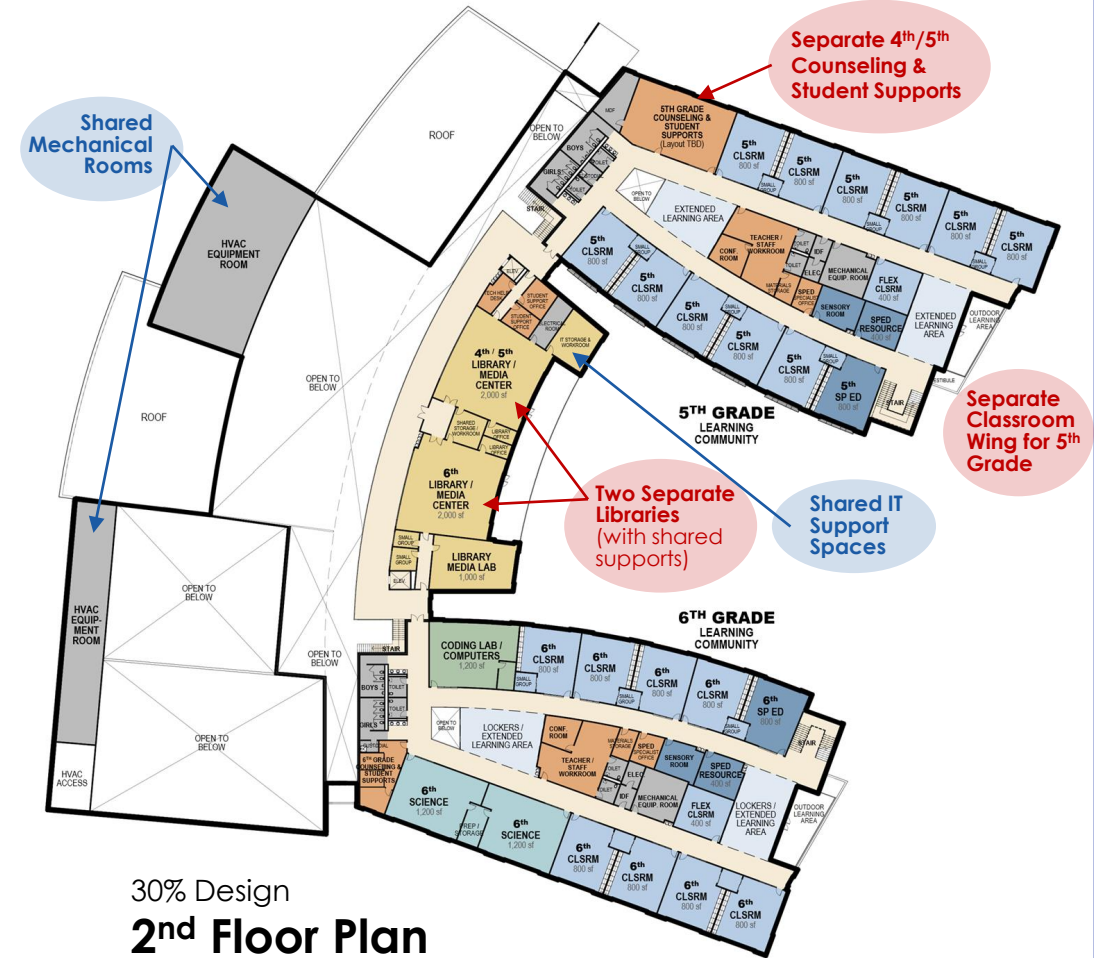


DRAFT COPY  
SUBJECT TO CHANGE



## 30% Design

### 1<sup>st</sup> Floor Plan



30% Design  
**2<sup>nd</sup> Floor Plan**

# Efficiencies Post 30% Design

DRAFT COPY  
SUBJECT TO CHANGE

## Bettie F. Williams

- Projected Enrollment: **300 students**
- **xx** homeroom classrooms
- 20:1 Class size
- Elementary school curriculum
  - **Same arrival & dismissal**
- **Shared** rooms for elementary “specials” such as Art, Music, and Gym
- **Shared** Dining
- **Shared** Library
- **Shared** Administrative Offices and student supports

### Adjusted Efficiencies

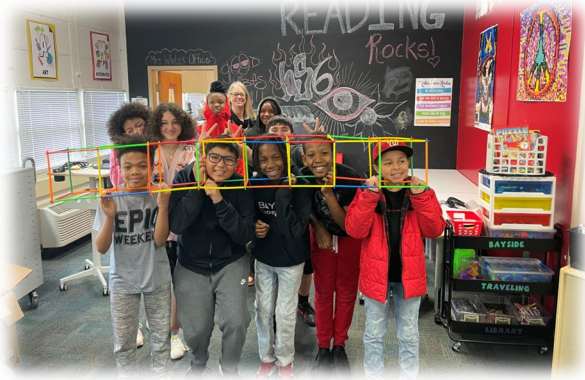
- Operate as **ONE School**
- Consolidated **Administration**
- Synchronized **Schedules**
- Eliminated or Combined Dedicated **Spaces**

## Bayside 6

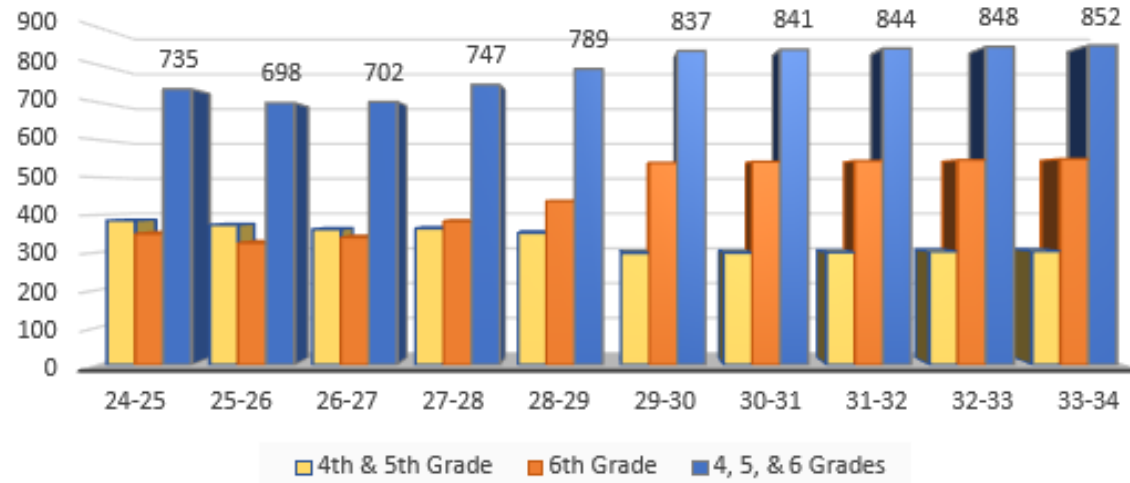
- Projected Enrollment: **550 students**
- **xx** teaching stations
- 20:1 Class size
- Middle school curriculum
  - **Same arrival & dismissal**
- **Shared** rooms for middle “electives” such as Art, Music, Gym, Teen Living, and Coding Labs (**Tech Ed no change**)
- **Shared** Dining
- **Shared** Library
- **Shared** Administrative Offices and student supports

# Updated Demographic Projections

DRAFT COPY  
SUBJECT TO CHANGE



Grade 4-6 Membership Projections  
Williams ES / Bayside 6th Replacement



## Future Demographic Factors

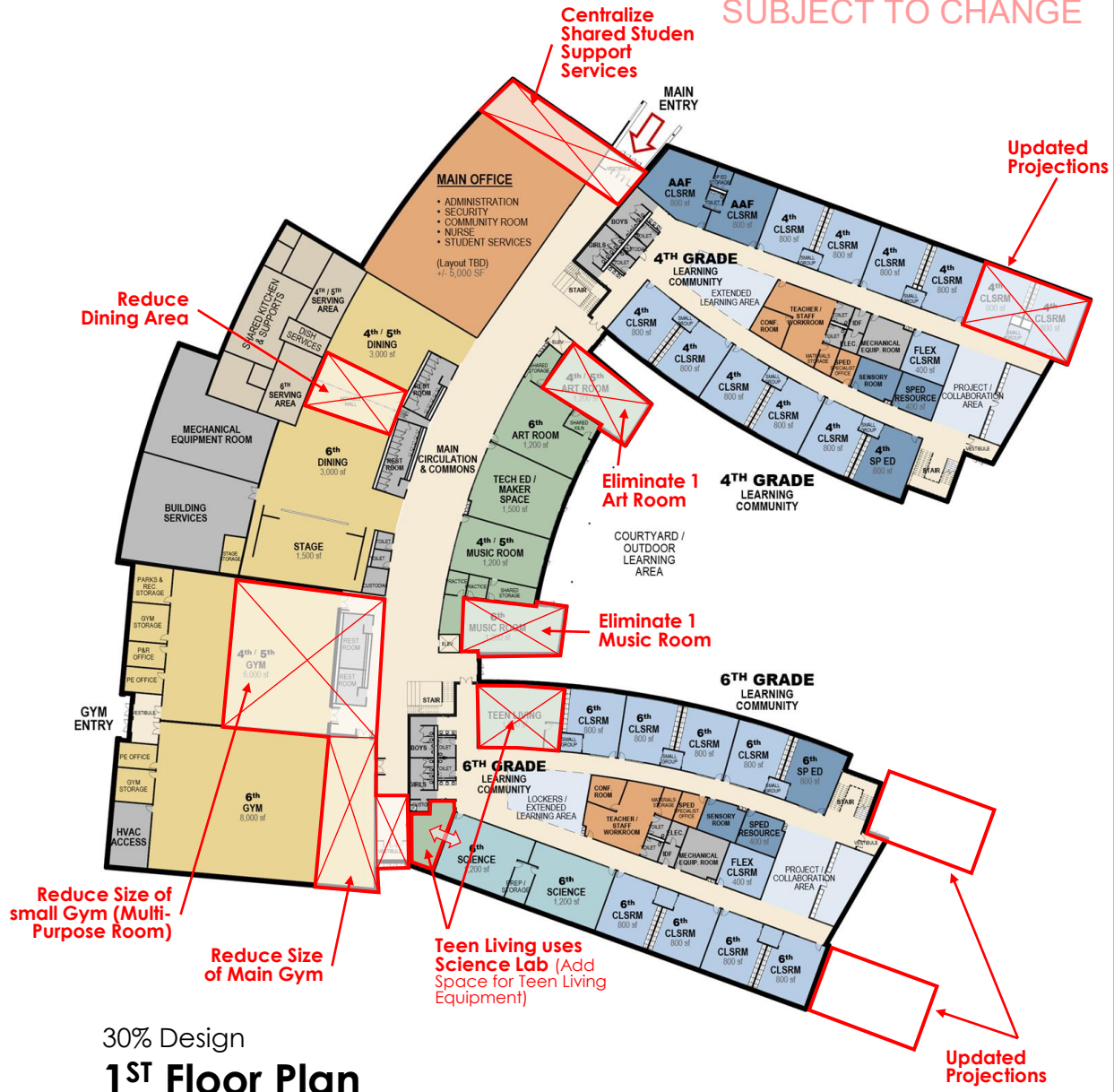
- New housing development potential in Bayside MS Zone next 5 -15 years
  - Burton Station SGA Master Plan and Other Developments
  - Grades 4, 5, and 6: Additional potential 110 - 210 students



# Efficiencies Post 30% Design

DRAFT COPY  
SUBJECT TO CHANGE

Core Academic Areas:	(gross SF)
Reduce 4 & 5 Wing and Increase 6 Wing (Updated Enrollment Projections)	0
Specials & Exploratory:	
4,5,6 grades share one Art Room	-1,680
4,5,6 grades share one Music Room (Music Classes on Stage / Multi-Purpose)	-1,680
Coding/Computer Science and Library Media Lab share space	-1,400
400 SF Teen Living Mini-Lab adjacent to Science Lab	-1,120
Health/ Physical Education:	
4,5,6 grades share Gym & reduce from 8,000 SF to 6,000 SF	-2,800
Reduce small Gym Size from 6,000 SF to 2,000 SF and designate as Multi-Purpose Space	-5,600
Library/ Media Center:	
Reduce two Reading Rooms at 4,000 SF to one at 3,000 SF	-1,400
Dining Commons:	
Reduce from 6,000 SF to 4,250 SF	-2,400
Administration / Main Office:	
Consolidate Administration Offices and Student Supports	-3,000
<b>Estimated SF IF ALL ABOVE REDUCTIONS ARE TAKEN</b>	<b>-21,160</b>

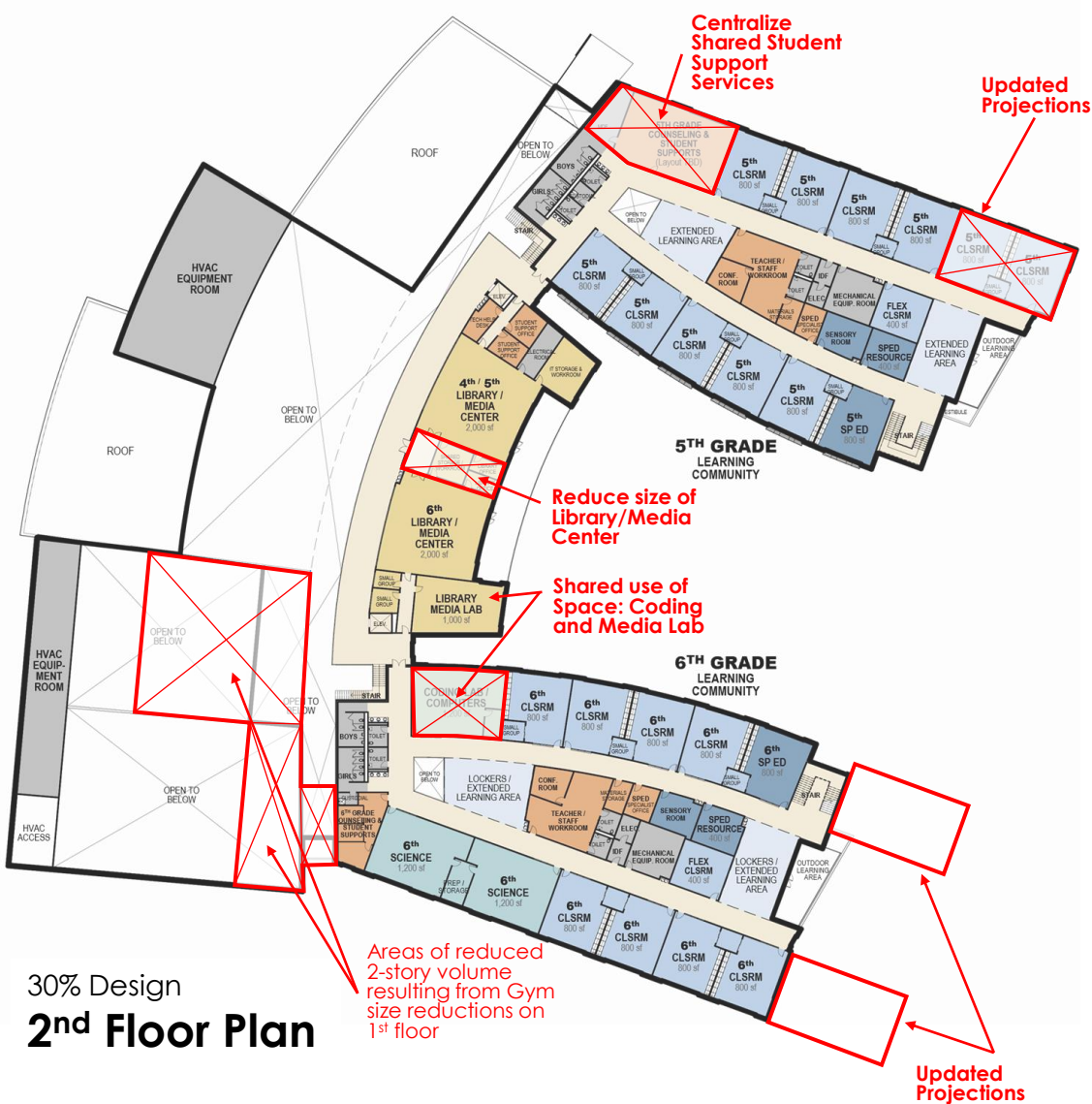


30% Design  
1<sup>ST</sup> Floor Plan

# Efficiencies Post 30% Design

DRAFT COPY  
SUBJECT TO CHANGE

Core Academic Areas:	(gross SF)
Reduce 4 & 5 Wing and Increase 6 Wing (Updated Enrollment Projections)	0
Specials & Exploratory:	
4,5,6 grades share one Art Room	-1,680
4,5,6 grades share one Music Room (Music Classes on Stage / Multi-Purpose)	-1,680
Coding/Computer Science and Library Media Lab share space	-1,400
400 SF Teen Living Mini-Lab adjacent to Science Lab	-1,120
Health/ Physical Education:	
4,5,6 grades share Gym & reduce from 8,000 SF to 6,000 SF	-2,800
Reduce small Gym Size from 6,000 SF to 2,000 SF and designate as Multi-Purpose Space	-5,600
Library/ Media Center:	
Reduce two Reading Rooms at 4,000 SF to one at 3,000 SF	-1,400
Dining Commons:	
Reduce from 6,000 SF to 4,250 SF	-2,400
Administration / Main Office:	
Consolidate Administration Offices and Student Supports	-3,000
<b>Estimated SF IF ALL ABOVE REDUCTIONS ARE TAKEN</b>	<b>-21,160</b>









# Overall School Size Comparisons

DRAFT COPY  
SUBJECT TO CHANGE

Information Update  
Forthcoming

# Estimated Impacts on Up-Front Costs

DRAFT COPY  
SUBJECT TO CHANGE

SF Reductions	x 1.42 Gross SF	Estimated Cost (2026 = \$507.37/sf)
10 sf 	14.2 sf = 0.017 sf/student	\$ 7,204
100 sf 	142 sf = 0.17 sf/student	\$ 72,047
1,000 sf 	1,420 sf = 1.70 sf/student	\$ 720,470
10,000 sf 	14,200 sf = 17.0 sf/student	\$ 7,204,700

## Estimated Cost Impacts of Project Delay

1 Year @ 6.21%/year    ± \$ 5,130,700

2 Years @ 6.21%/year    ± \$ 10,261,400

## Key Take-Away:

Use the SF chart to gauge the cost impact of square-footage reductions.

Refer to the estimates above to gauge impacts of time / inflation.

# Estimated Long-Term Staffing Cost Savings

DRAFT COPY  
SUBJECT TO CHANGE

Information Update  
Forthcoming

# Small Group Discussions:

- **Intent of Breakout Discussions**

- **Identify & Prioritize areas** to explore for additional space reductions

- **Discussion Topics**

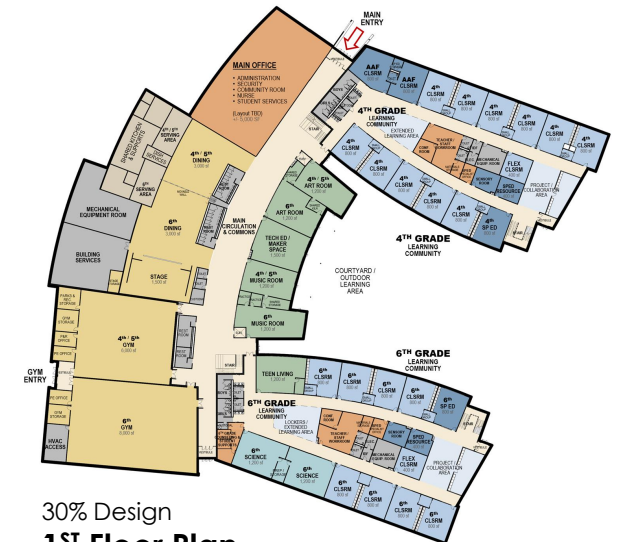
- 20-Minute Rotating Discussions**

- **Learning Spaces** (Blue & Green)
- **Gym/PE, Dining/Stage, Library Spaces** (Yellow)
- **Administrative / Office Spaces / Building Services** (Orange & Gray)

DRAFT COPY  
SUBJECT TO CHANGE



30% Design  
**2ND Floor Plan**



30% Design  
**1ST Floor Plan**

# Open Discussion / Recommendations School Board GUIDANCE

DRAFT COPY  
SUBJECT TO CHANGE



# Next Steps



Department of School Division Services  
Jack Freeman, Chief Operations Officer

Office of Facilities Services  
Melisa A. Ingram, Executive Director



**Subject:** School Board Recognitions **Item Number:** 7A-F

**Section:** Student, Employee and Public Awards and Recognitions **Date:** April 16, 2024

**Senior Staff:** Nicole Livas, Chief Communications and Community Engagement Officer

**Prepared by:** David Schleck, Public Relations Coordinator

**Presenter(s):** Jennifer S. Franklin, Vice Chair

**Recommendation:**

That the School Board recognize the outstanding accomplishments of those receiving the April 16, 2024, School Board recognitions. These designated achievements should not be taken lightly as they fall within a listing of criteria that require achievements including a national or state-level win in a competition, event, or achievement. Examples would be those of National Merit Finalists, taking first place for a state-level sports competition, or other similar meritorious examples. This meeting we will recognize:

1. Virginia DECA first place in Franchise Business Plan, Kempsville High School
2. VHSL Class 5 state champion in 500M, Bayside High School
3. VHSL Class 5 state champions in the 4x400M relay, Bayside High School
4. Girls Indoor Track 1600M and 1000M state champion, Kellam High School
5. VHSL Class 5 Girls Basketball state champions, Princess Anne High School
6. National Board Certification teachers

**Background Summary:**

That the School Board allow time during School Board meetings to recognize students and/or staff who have accomplished notable recognitions that fit within the parameters of the School Board recognition criteria.

**Recognition Criteria:**

1. Achievement of first or second place in national competitions/events.
2. Achievement of national recognition for outstanding achievements, i.e., National Merit Finalists.
3. Achievement of first place in regional (multi-state) competitions/events.
4. Achievement of first place in state competitions/events.
5. Achievements beyond the scope of regular academics/activities and/or job performance.

**Source:**

Utilizing data from submissions made to the Department of Communications and Community Engagement, which have been approved by school principals or department heads recognizing a notable achievement from a student or staff member fitting the Board recognition parameters.

**Budget Impact:**

None.





**Subject:** Approval of Minutes **Item Number:** 10A

**Section:** Approval of Meeting Minutes **Date:** April 16, 2024

**Senior Staff:** N/A

**Prepared by:** Regina M. Toneatto, School Board Clerk

**Presenter(s):** Regina M. Toneatto, School Board Clerk

**Recommendation:**

That the School Board adopt the following set of minutes as presented:

- A. March 26, 2024 Regular School Board Meeting

**Background Summary:**

N/A

**Source:**

Bylaw 1-40

**Budget Impact:**

N/A





**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

School Board Services

**Kimberly A. Melnyk, Chair**  
District 2

**Jennifer S. Franklin, Vice Chair**  
District 2 – Kempsville

**Beverly M. Anderson**  
At-Large

**Kathleen J. Brown**  
District 10

**Michael R. Callan**  
District 6

**David Culpepper**  
District 8

**Victoria C. Manning**  
At-Large

District 4

**Jessica L. Owens**  
District 3 – Rose Hall

**Trenace B. Riggs**  
District 1 – Centerville

**Carolyn D. Weems**  
District 9

**Donald E. Robertson, Ph.D., Superintendent**

---

**School Board Regular Meeting MINUTES**  
**Tuesday, March 26, 2024**

---

**School Administration Building #6, Municipal Center**  
2512 George Mason Drive  
P.O. Box 6038  
Virginia Beach, VA 23456  
(757) 263-1000

---

- 1. Administrative, Informal, and Workshop:** Chair Melnyk convened the Administrative, Informal, and Workshop session at 2:10 p.m. on the 26th day of March 2024.

The following School Board members were present in the School Administration Building #6, School Board Chamber: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Manning, Ms. Owens (arrived at 2:15 p.m.), Ms. Riggs, and Ms. Weems. The following School Board member attended via Zoom: Mr. Culpepper.

Chair Melnyk noted members of the public will be able to observe the School Board meeting through live streaming on [schoolboard.vbschools.com/meetings/live](https://schoolboard.vbschools.com/meetings/live), broadcast on VBTB Channel 47, and on Zoom; welcomed members of the public both in person and online.

- A. Interviews of Candidates for Interim School Board Member District 4: Chair Melnyk mentioned the candidates for Interim School Board Member District 4: Shannon Kendrick, Dr. Alveta Green, Anissa Bowden, and Georgia Allen. The candidates randomly drew numbers for their order and were interviewed separately as follows: Dr. Alveta Green (2:11 p.m.); Shannon Kendrick (2:32 p.m.); Anissa Bowden (2:55 p.m.); and Georgia Allen (3:26 p.m.)

After the interviews, the School Board recessed at 3:51 p.m. and reconvened at 4:01 p.m. In addition to Superintendent Robertson, the following School Board members were present in the School Administration Building #6, School Board Chamber: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The following School Board member attended via Zoom: Mr. Culpepper.

- B. School Board Administrative Matters and Reports: Chair Melnyk mentioned the sign-up sheet for April one-to-one meetings with Superintendent Robertson.
- C. Building Utilization Committee Report to School Board: The School Board received information from the 2023-24 Building Utilization Committee (BUC); summarizing their annual assessment of school attendance zones, student membership, housing trends, student membership projections, and building utilization, as prescribed by School Board Policy 5-14; there are no recommended changes to school attendance zones; Jack Freeman, Chief Operations Officer provided a brief introduction and Ronald Berkebile, Demographer/GIS Manager continued the presentation; mentioned Policy 5-14: School Attendance Zones; BUC objectives: review the enrollment trends and capacity data, consider the data's impact upon facilities and attendance zones, if needed – determine rezoning needs and make recommendations, determine optimal facility utilization, limit adverse impacts upon students and schools; SY 23-24 student enrollment: 63,132 students in grades K-12, additional 1,776 students in grades ECSE, PK-VPI, or part of the SECEP Program, total students: 64,908; reviewed historical factors; 28.6% elementary school students (PS-5) with additional programmatic

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, March 26, 2024  
School Board Regular Meeting  
Page 2 of 10

needs; reviewed historical and projected student enrollment; peak SY 97-98: enrollment 77,591 (K-12); -10.2% decline over 12 years; SY 09-10 enrollment 69,499; -8.0% decline over 13 years; small growth projected in 24/25 through 28/29; reviewed building utilization zones and concentration; division wide: capacity -6.6%, aggregately schools are within the acceptable utilization range of +/- 10% of optimum capacity.

Elementary schools: 28,462 students grades K-5, capacity -6.3%, within the acceptable utilization range; middle schools: 14,381 students grades 6-8, capacity -4.8%, within the acceptable utilization range; mentioned Salem Middle School – over capacity; high schools: 20,289 students grades 9-12, capacity -6.7%, within the acceptable utilization range; BUC requests – school rezoning analyses (Point O’View Elementary School, Thoroughgood Elementary School), school closure impact upon the operating budget.

The presentation continued with questions and comments regarding capacity of Virginia Beach Middle School, Corporate Landing Middle School; rezoning; Policy 5-14; number of buildings; Point O’View Elementary; projected student enrollment; high school data, Cox High School, First Colonial High School; Larkspur Middle School; academies at high schools, high schools without an academy; information back to the School Board in the Fall regarding school rezoning, Point O’View Elementary, Thoroughgood Elementary, impact on operating budget, and if possible, capacity of Virginia Beach Middle School and Cox High School.

- D. Curriculum Updates: Thomas Quinn, Executive Director of Secondary Teaching and Learning and Lorena Kelly, Ph.D., Executive Director of Elementary Teaching and Learning provided the School Board curriculum updates regarding the implementation of the new mathematics and English Language Arts Standards of Learning provided by the Virginia Department of Education; Mr. Quinn began the presentation; reviewed list of items/factors that impact teachers; new Fall 2024-2025: 2024 English Standard of Learning, 2023 Mathematics Standards of Learning, new curricular materials update, course guides update, Gradebook update (Student Information System), elementary report card update, Virginia Literacy Act; 2023 Mathematics SOL revisions – adopted by Virginia Board of Education on August 31, 2023, to be fully implemented during the 2024-2025 school year; mathematical understanding, reviewed data cycle Grade K – Algebra II; 2023 Mathematics Standard of Learning – improve vertical articulation, include data analysis, support connection of concepts within a course, embed the Mathematics Process Goals, increase rigor and depth; reviewed samples of middle school and high school Mathematics course sequences options.

Dr. Kelly continued the presentation; draft 2024 English Standard of Learning – to be presented to the Virginia Board of Education on March 28, 2024, to be implemented during the 2024-2025 school year; reviewed Scarborough’s Reading Rope Model – language comprehension, word recognition, and skilled reading; comparison of 2017 English Standards of Learning strands and draft 2024 English Standards of Learning strands; shared draft standard changes (sample comparison) – reading fictional text (2017) and draft reading literary text (2024); reviewed samples of middle school and high school English course sequence options; school support for implementation: Department of Teaching and Learning math crosswalk resources, professional learning, etc.; Science and Social Studies: K and 1<sup>st</sup> Grade – updated units, 2<sup>nd</sup> Grade to 12<sup>th</sup> Grade – varying levels of adjustment, January 2025 expected approval of new standards (Science), 2023 History and Social Studies Standard – awaiting update; mentioned some impacts on division, schools, and community. The presentation continued with questions and comments regarding changes – from VDOE not VBCPS; English Standard of Learning; professional learning, created a read map, waiting for information on new English SOLs; flexibility and understanding during/for changes; budget cuts, staff to help with professional development, additional funds for coaching and implementation; History and Social Studies; Grade 7 Math, Algebra II; concerns for teachers; course flow chart; Dual Enrollment; and team teaching.

- E. Forecast of Regular School Board Meeting Agenda Topics FY24 – Fourth Quarter (April, May, June 2024): Donald E. Robertson, Jr., Ph.D., Superintendent provided the School Board the Administration’s forecast of agenda topics to be presented at School Board meetings during the fourth quarter (April, May, June) of the 2023-2024 school year; noted it is a working document and subject to change; highlighted some upcoming topics; April 16 – Bettie F. Williams/Bayside 6 discussion, Workforce Development recommendations; April 30 – Mental Health Update, Water Testing Program, Planning for the Local Plan for the Gifted; May 14 – Budget Update – FY 2024-2025, DARE, Recovery School Update, Division-wide Literacy Plan; May 28 – Weighted Grades, Capital Improvement Plan, Academic Support Update; June 10 – Employee Input Process Survey results; June 25 – Equity Update; there was a brief discussion regarding weighted grades (include Governor’s School) and possibility of having presentation sooner.



School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, March 26, 2024  
School Board Regular Meeting  
Page 3 of 10

2. **Closed Session:** There was no Closed Session during the Administrative, Informal, and Workshop session.
3. **School Board Recess:** Chair Melnyk adjourned the Administrative, Informal, and Workshop session at 5:25 p.m.
4. **Formal Meeting (School Administration Building #6 – School Board Room) ..... 6:00 p.m.**
5. **Call to Order and Roll Call:** Chair Melnyk convened the meeting of the School Board at the School Administration Building #6, School Board Chamber at 6:00 p.m. on the 26th day of March 2024 and thanked the members of the public joining the meeting in person and online.  
  
In addition to Superintendent Robertson, the following School Board members were present in the School Administration Building #6, School Board Chamber: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The following School Board member attended via Zoom: Mr. Culpepper.
6. **Moment of Silence followed by the Pledge of Allegiance**
7. **Student, Employee and Public Awards and Recognition**
  - A. American Association of Teachers of Japanese Nengajo Contest winner - Brandon Middle: The School Board recognized Daelen Stevenson, eight grade student at Brandon Middle School, who won the American Association of Teachers of Japanese Nengajo Contest. Nengajo are holiday card that are a part of Japan's New Year's festivities. Daelen won in the Computer-Generated category.
  - B. VHSL Class 5 100 yd backstroke swimming state champion - Frank W. Cox High School: The School Board recognized Alex Lineberry, Cox High School student, as Class 5 Swimming State Champion in the 100-yard backstroke. He is a team captain, enrolled in a dual credit class, and part of the Virginia Teachers for Tomorrow.
  - C. VHSL Class 5 individual state wrestling champion - Kellam High School: The School Board recognized Brodie Altman, a junior at Kellam High School, as the 2024 VHSL Class 5 132-pound state champion as well as the 2024 Region 5A 132-pound wrestling champion. He is a two-time Fargo National Qualifier for Team Virginia.
  - D. VHSL Class 6 individual state wrestling champions - Landstown High: The School Board recognized two VHSL Class 6 state champion wrestlers from Landstown High School, Naasir Edmonds and Michael Phoutasen. In February, Naasir became the VHSL Class 6 wrestling state champion in the 285-pound weight class. He was a two-time regional champion, and a state finalist last year. Michael is the VHSL Class 6 state champion in the 138-pound weight class. He earned a place in the state tournament by virtue of his second-place finish at the regional tournament.
  - E. VHSL Class 5 individual state wrestling champions - First Colonial: The School Board recognized the following students from First Colonial High School: Leonard Ashley, Schey Huff, and Thomas Stofka as the VHSL Class 5 State Wrestling Champions. Leonard Ashley was the state champion in the 165-pound weight class. Schey Huff was the state champion in the 215-pound weight class. Thomas Stofka made history as the first three-time state champion in FC history. Thomas was also named the Virginia High School 3a-4a Wrestler of the Year by the Virginia Chapter of the National Wrestling Hall of Fame.
  - F. VHSL Class 5 individual and team state wrestling champions - Frank W. Cox High School: The School Board recognized the following individual state champions from Cox High School: Seth Pringle, Caleb Rafall, and Rudy Wagner. Seth Pringle had a tremendous season this year at 106 pounds; each round at state, he started the team off with a big win. Caleb Rafal won the state championship in the 126-pound weight class. Rudy Wagner won in the 190-pound weight class.  
  
The School Board recognized the Cox High School wrestling team for their state championship. 5A regional title. The team had 12 state qualifiers after winning their fourth consecutive 5A regional title.
8. **Adoption of the Agenda:** Chair Melnyk called for any modifications to the agenda as presented. Hearing none, Chair Melnyk called for a motion to approve the agenda as presented. Ms. Brown made the motion, seconded by Ms. Weems. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the agenda as presented: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 10-0-0.

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, March 26, 2024  
School Board Regular Meeting  
Page 4 of 10

**9. Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings):**

Superintendent Robertson shared the following information: 1) Students from 16 of our elementary, middle and high schools participated in the Eastern Region KidWind Challenge at the Advanced Technology Center on March 4. This is part of a national initiative where students research renewable energy, think creatively about solutions to problems, and work collaboratively to build wind turbines. Of the 46 teams at this regional competition, half of them were from Virginia Beach; 2) Our elementary students and their families learned about the cycle of drinking water recently during the "Tour de Water" at Landstown High School. Our friends at Virginia Beach Public Utilities helped families use their STEM skills to explore water infrastructure and water usage in our homes and schools; 3) About 250 pieces of our students' work were displayed at the Virginia Museum of Contemporary Art to celebrate Youth Art Month. Many of our families and staff attended receptions at the museum on March 12th and 13th; 4) Our students and staff are having a lot of fun celebrating National Reading Month. They are dressing up as their favorite book characters and inviting visitors to come and read to them. Pembroke Elementary hosted a literacy pajama party. The school's "Exceptional Mustangs" participated in adapted literacy activities that use communication devices, and the Virginia Beach Public Library offered free library cards; and 5) Students at Shelton Park Elementary recently embarked on a heartwarming mission: celebrating kindness by collecting unopened cereal boxes for local food pantries. They generated extra fun by crafting a "Kindness Domino Train" using those very cereal boxes (shared a video of event).

There were no Superintendent recognitions presented at the meeting.

**10. Approval of Meeting Minutes**

- A. March 5, 2024 Special School Board Meeting: Chair Melnyk called for any modifications to the March 5, 2024 Special School Board meeting minutes as presented. Hearing none, Chair Melnyk called for a motion to approve the March 5, 2024 minutes as presented. Ms. Anderson made the motion, seconded by Vice Chair Franklin. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the March 5, 2024 minutes as presented: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 10-0-0.
- B. March 12, 2024 Regular School Board Meeting: Chair Melnyk called for any modifications to the March 12, 2024 Regular School Board meeting minutes as presented. Hearing none, Chair Melnyk called for a motion to approve the March 12, 2024 minutes as presented. Ms. Riggs made the motion, seconded by Mr. Callan. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the March 12, 2024 minutes as presented: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 10-0-0.

**11. Public Comments (until 8:00 p.m.)**

There were twelve (12) in person speakers and two (2) online speakers (including one (1) student speaker); topics discussed were guns in schools; securely storing fire arms; speaking on behalf of candidate for District 4; letter to parents regarding secure gun storage; student safety; responsible gun ownership; public service; music in schools; Fine Arts electives; AP English Class 10; fiscal responsibility; recovery school; education for all students; and review of policies.

The Public Comments concluded at 7:02 p.m.

**12. Information**

- A. Interim Financial Statements – February 2024: Daniel Hopkins, Director of Business Services, presented the following financial information to the School Board: as of February the overall revenue trend remains acceptable; received the General Assembly's adopted budget on March 9, 2024, budget still needs to be approved by the Governor; key changes impacting our school division: sales tax decreases by \$8.5 million, State Basic Aid increases by \$3.7 million, net decrease from our current budget is \$4.6 million; the ADM went down from Governor's budget by 517 students; federal revenues are showing a favorable trend at the end of



School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, March 26, 2024  
School Board Regular Meeting  
Page 5 of 10

February; received Impact Aid payments of approximately \$14.3 million year-to-date; other sources of revenue year-to-date through February are favorable at this point in the fiscal year; sales tax receipts will be at an unacceptable level by the end of the year; year-to-date through February, approximately \$8.2 million lower than the same time last year; expenditures and encumbrances remain acceptable at this point in the fiscal year; there was a brief discussion regarding sales tax; and General Assembly reconvening date.

- B. Local Special Education Annual Plan – Application and Report for the Virginia Department of Education: Roni Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children provided the School Board information regarding the 2024-25 Special Education Annual Plan/Part B Flow-Through Application; annual review – required by Individuals with Disabilities Education Act of 2004 (IDEA 2004), VDOE *Regulations Governing Special Education Programs for Children with Disabilities in Virginia* (effective Jan. 25, 2010); reviewed by local special education advisory committee (SEAC), local School Board (for approval); assurances: a Free Appropriate Public Education (FAPE) will be available, an Individualized Education Program (IEP) will be maintained, children with disabilities will be educated with children without disabilities to the maximum extent appropriate, policies and procedures are designed to prevent over-identification or disproportional representation; components of application: Local Jail Education Program (JEP), Maintenance of Effort (MOE), Proportionate Set-Aside (PSA), Title VI-B Grant Funds; 2024-25 proposed Part B Section 611 and 619 budget - Section 611 budget: total \$16,645,704.00 and Section 619 budget: total \$545,580.00; SEAC review and input from Mrs. Meghan Ashburn, Chair, Special Education Advisory Committee (SEAC) – to bring forward to the School Board.

The presentation continued with comments regarding the SEAC – thank you to all the members for the work; reviewed a topic from last SEAC meeting regarding the tools and resources available; assisted technology; educational materials in different formats; visual impairment, laser printer; and the work of the committee.

- C. Technology and Career Education Carl Perkins SY 2025 Grant: Sara Lockett, Ed.D., Director of Technical and Career Education, provided the School Board information about the Local Plan and Budget for the 2024-2025 Carl D. Perkins V Grant for Career and Technical Education; supports over 33,000 student seats, 1671 CTE course sections; noted, the school division must submit the application no later than April 30, 2024; reviewed annual performance summary and measures (four-year graduation rate, academic proficiency in: English reading, mathematics, science, post-program placement, nontraditional program concentration, program quality); for the 2022-2023 school year – CTE programs met requirements in all areas; proposed Perkins V Local budget submission for 2024-25: estimate of \$1,117,858.91; provided an overview of each budget category (indirect costs, industry credentialing proctors, professional development, student leadership development, equipment, instructional materials, software, industry certifications, STEM initiatives); staffing: CTE new hire incentives and part-time STEM tutor.

**13. Return to public comments if needed:** As noted under Agenda item #11, Public Comments concluded at 7:02 p.m.

**14. Consent Agenda:** Chair Melnyk read the following items on the Consent Agenda:

A. Resolutions:

1. National Month of the Military Child: Recommended that the School Board approve the resolution in observance of April as Month of the Military Child.
2. Mathematics Awareness Month: Recommended that the School Board approve the resolution recognizing the month of April as Mathematics Awareness Month.
3. School Library Media Month and National Library Week: Recommended that the School Board approve the attached resolution recognizing the month of April as “School Library Media Month” and the week of April 7-13 as “National Library Week.”

B. Recommendation of General Contractor:

1. Birdneck Elementary School Ceiling Replacement – Phase 2: Recommended that the School Board approve a motion authorizing the Superintendent to execute a contract with VIRTEXCO Corporation for the Birdneck Elementary School Ceiling Replacement Phase 2 in the amount of \$1,348,000.
2. Christopher Farms Elementary School Roof Replacement: Recommended that the School Board approve a motion authorizing the Superintendent to execute a contract with TST Roofing for the Christopher Farms Elementary School Roof Replacement in the amount of \$3,088,107.

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

**Tuesday, March 26, 2024**  
**School Board Regular Meeting**  
**Page 6 of 10**

3. King's Grant Elementary School Scratch Cooking Kitchen Upgrade with HVAC: Recommended that the School Board approve a motion authorizing the Superintendent to execute a contract with VIRTEXCO Corporation for the Scratch Cooking Upgrades and HVAC Improvements for King's Grant Elementary School in the amount of \$902,000.
4. Rosemont Elementary School Scratch Cooking Kitchen Upgrade with HVAC: Recommended that the School Board approve a motion authorizing the Superintendent to execute a contract with Conrad Brothers of Virginia Inc. for the Scratch Cooking Upgrades and HVAC Improvements for Rosemont Elementary School in the amount of \$843,871.
5. Landstown Elementary School and Middle School Fire Alarm Replacement – Phase 1: Recommended that the School Board approve a motion authorizing the Superintendent to execute a contract with E&P Electrical Contracting Co, Inc. for the Landstown Elementary School & Landstown Middle School Fire Alarm Replacement in the amount of \$1,425,800.
6. Brandon Middle School Stage Rigging: Recommended that the School Board approve a motion authorizing the Superintendent to execute a contract with E&P Electrical Contracting Co, Inc. for the Brandon Middle School Stage Rigging Replacement in the amount of \$1,329,950.
- C. Arrowhead Elementary Public Utility Easement: Recommended that the School Board authorize the Superintendent to execute a public utility ingress / egress easement at Arrowhead Elementary School to be dedicated to the City of Virginia Beach for the use of Arrowhead Susquehanna Pump Station Replacement.
- D. Lynnhaven Middle School Public Utility Easement: Recommended that the School Board authorize the Superintendent to execute a public utility easement at Lynnhaven Middle School to be dedicated to the City of Virginia Beach for the use of improvements related to the Achievable Dream Academy addition.
- E. Deed of Dedication of Easement – Indian Lakes Elementary School: Recommended that the School Board authorize the Superintendent to execute a public utility easement at Indian Lakes Elementary School to be dedicated to the City of Virginia Beach for the use of Pump Station 441 Force Main Replacement.
- F. Textbook Adoption: 4-5 Elementary Language Arts: Recommended that the School Board authorize the Superintendent to execute a public utility easement at Indian Lakes Elementary School to be dedicated to the City of Virginia Beach for the use of Pump Station 441 Force Main Replacement.

Course Title	Textbook	Publisher	Copyright
4-5 Elementary English Language Arts	<i>Into Reading</i>	<i>Houghton Mifflin Harcourt</i>	2020

- G. New Course:
  1. English 10 AP Seminar: Recommended that the School Board approve the proposed course, *English 10: AP Seminar* and corresponding course objectives for implementation in the 2024-2025 school year.
  2. Career Strategies Seminar: Recommended that the School Board approve the proposed course, *Career Strategies Seminar*, and corresponding course objectives for implementation in the 2024-2025 school year.

Chair Melnyk called for any objections from the School Board voting on the Consent Agenda items. Hearing none, Chair Melnyk called for a motion to approve the Consent Agenda as presented. Ms. Riggs made the motion, seconded by Mr. Callan. Chair Melnyk asked for the resolutions to be read.

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

**Tuesday, March 26, 2024**  
**School Board Regular Meeting**  
**Page 7 of 10**

Ms. Anderson read the following resolution:

**RESOLUTION**  
**National Month of the Military Child**  
**April 2024**

**WHEREAS**, approximately 16,000 students enrolled in Virginia Beach City Public Schools are military-connected with the majority having at least one parent serving on active duty or in the reserves of the Armed Forces; and  
**WHEREAS**, military-connected youth and their family have unique needs and face distinct challenges due to high mobility, lengthy deployments of one or both parents and the stresses of loved ones serving in times of combat; and  
**WHEREAS**, the school division reaffirms its commitment to providing support, resources and enriching programs to enhance the educational experiences of military-connected youth; and  
**WHEREAS**, the Virginia Beach City Public School Board's Compass to 2025 strategic plan creates opportunities to actively engage military-connected parents and families in supporting student achievement and outcomes for success; and  
**WHEREAS**, April has been recognized by the Department of Defense since 1986 as the Month of the Military Child;  
**NOW, THEREFORE, BE IT**  
**RESOLVED:** That the School Board of the City of Virginia Beach officially recognizes April as the Month of the Military Child, and be it  
**FURTHER RESOLVED:** That the School Board of the City of Virginia Beach encourages all school staff to initiate, support and participate in special activities to recognize the exceptional role and unique sacrifices our military-connected youth make in our nation's best interest; and be it  
**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.  
Adopted by the School Board of the City of Virginia Beach this 26th day of March, 2024

Chair Melnyk read the following resolution:

**RESOLUTION**  
**Mathematics Awareness Month April 2024**

**WHEREAS**, the National Council of Teachers of Mathematics recognizes April as Mathematics Awareness Month; and  
**WHEREAS**, mathematical literacy is essential for all, and the inclusion of such in mathematics education ensures a culture of equity where students are empowered by the opportunities math affords; and  
**WHEREAS**, mathematics is an essential skill, both in life and in the workplace; and  
**WHEREAS**, mathematical reasoning, sense making, problem solving and communication are essential skills; and  
**WHEREAS**, the language and processes of mathematics are basic to all other disciplines; and  
**WHEREAS**, our expanding, technologically based society demands increased awareness and competence in mathematics; and  
**WHEREAS**, school curricula in mathematics provide the foundation for meeting the above needs;  
**NOW, THEREFORE, BE IT**  
**RESOLVED:** That the School Board of the City of Virginia Beach designate April 2024 as Mathematics Awareness Month in Virginia Beach City Public Schools; and be it  
**FURTHER RESOLVED:** That the School Board of the City of Virginia Beach encourage all citizens, and especially our children and young adults, to continue mathematics studies and to understand how its application will relate to the occupations of the 21st century; and be it  
**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.  
Adopted by the School Board of the City of Virginia Beach this 26th day of March, 2024

Ms. Riggs read the following resolution:

**RESOLUTION**  
**School Library Month**  
**and National Library Week**

**WHEREAS**, school libraries function as the information centers of the schools and provide for integrated, interdisciplinary, and school-wide learning activities; and

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

**Tuesday, March 26, 2024**  
**School Board Regular Meeting**  
**Page 8 of 10**

**WHEREAS**, school libraries provide students with innovative learning opportunities that support their growth toward future readiness as readers, writers, inquirers, researchers, critical thinkers, problem solvers, collaborators, and communicators; and

**WHEREAS**, school libraries promote information literacy and the enjoyment of reading, viewing, and listening for young people of all ages and all levels of development; and

**WHEREAS**, school libraries provide resources that represent diverse experiences, opinions, and social and cultural perspectives, supporting the concept that intellectual freedom and access to information are prerequisites to effective and responsible citizenship in a democracy; and

**WHEREAS**, the Virginia Beach City School Board recognizes the vital role that school libraries, library media specialists and library media assistants play in the educational process; and

**WHEREAS**, Virginia Beach Public Libraries and Virginia Beach school libraries have formed a unique partnership that provides for the sharing of resources and services to the mutual benefit of all patrons;

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the Virginia Beach City School Board reconfirm its belief in the value of the school library program and officially recognize the month of April 2024 as School Library Media Month and the week of April 7-13, 2024, as National Library Week, calling their significance to the attention of all Virginia Beach citizens; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26th day of March, 2024

After the resolutions were read, Chair Melnyk called for a vote on the Consent Agenda. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the Consent Agenda as presented: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 10-0-0.

#### **15. Action**

- A. **Personnel Report / Administrative Appointments:** Chair Melnyk called for a motion to approve the March 26, 2024 personnel report and administrative appointments. Ms. Riggs made the motion, seconded by Ms. Anderson that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the March 26, 2024 personnel report along with the administrative appointments as recommended by the Superintendent. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the March 26, 2024 personnel report and administrative appointments: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 10-0-0.

Superintendent Robertson mentioned the following: Kristi M. Hingerty, Ed.D., Instructional Specialist, Department of Teaching and Learning as Assistant Principal, Fairfield Elementary School; Charlene D. Winley, Ed.D., Administrative Assistant, Green Run and Lynnhaven Elementary Schools as Assistant Principal, Green Run Elementary School; and Cheryl R. Woodhouse, Chief Human Resources Officer, Department of Human Resources as Chief of Staff, Office of the Superintendent. Superintendent Robertson took a moment to recognize Eugene Soltner, Ed.D., for his work as Chief of Staff.

- 16. Committee, Organization or Board Reports:** Ms. Riggs attended the ACCESS College meeting at Virginia Wesleyan University, discussed the FAFSA information, FAFSA signing nights; Ms. Weems mentioned the Workforce Development Committee, recommendations forthcoming to the School Board in April, Jericho Road Committee planning on meeting in June.
- 17. Return to Administrative, Informal, Workshop or Closed Session matters:** At 7:42 p.m., Vice Chair Franklin made the following motion, seconded by Ms. Owens that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph, 1, 7, and 8 as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of



School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, March 26, 2024  
School Board Regular Meeting  
Page 9 of 10

higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. School Board Member – District 4 Appointment.
- B. Status of pending litigation or administrative cases.
- C. Consultation with legal counsel regarding probable litigation and pending litigation matters.

Chair Melnyk called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to recess into Closed Session: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 10-0-0. Note: Mr. Culpepper was not present during the Closed Session due to participating via Zoom.

The School Board recessed into Closed Session at 7:46 p.m.

Individuals present for discussion in the order in which matters were discussed:

- B. Status of pending litigation or administrative cases, and;
- C. Consultation with legal counsel regarding probable litigation and pending litigation matters: School Board members: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems; Kamala H. Lannetti, School Board Attorney; and Regina M. Toneatto, School Board Clerk.
- A. School Board Member – District 4 Appointment: School Board members: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems; Kamala H. Lannetti, School Board Attorney; and Regina M. Toneatto, School Board Clerk.

The School Board reconvened at 8:38 p.m.

Note: Mr. Culpepper rejoined the meeting via Zoom.

Certification of Closed Session: Vice Chair Franklin read the Certification of Closed Session:

**WHEREAS**, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.



School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, March 26, 2024  
School Board Regular Meeting  
Page 10 of 10

Ms. Brown made the motion, seconded by Ms. Manning. Chair Melnyk called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion for Certification of Closed Session: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. There was one (1) abstention: Mr. Culpepper (not present during Closed Session.) The motion passed, 9-0-1.

- 18. Vote on Appointment of School Board Member District 4:** Chair Melnyk mentioned the voting process for the appointment of School Board Member for District 4; reviewed the candidates' names in the order of the interviews (Dr. Alveta Green; Shannon Kendrick; Anissa Bowden; and Georgia Allen); voting will stop when a candidate receives a majority vote.

Ms. Anderson made the following motion, to appoint Alveta Green as Interim School Board Member District 4. Ms. Riggs seconded the motion. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were four (4) ayes in favor of the motion to appoint Alveta Green as Interim School Board Member District 4: Chair Melnyk, Ms. Anderson, Ms. Owens, and Ms. Riggs. There were six (6) nays opposed to the motion to appoint Alveta Green as Interim School Board Member District 4: Vice Chair Franklin, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, and Ms. Weems. The motion failed, 4-6-0.

Ms. Weems made the following motion, to appoint Shannon Kendrick as Interim School Board Member District 4. Ms. Manning seconded the motion. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were six (6) ayes in favor of the motion to appoint Shannon Kendrick as Interim School Board Member District 4: Vice Chair Franklin, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, and Ms. Weems. There were four (4) nays opposed to the motion to appoint Shannon Kendrick as Interim School Board Member District 4: Chair Melnyk, Ms. Anderson, Ms. Owens, and Ms. Riggs. The motion passed, 6-4-0.

Chair Melnyk congratulated Ms. Shannon Kendrick as Interim School Board Member District 4.

- 19. Adjournment:** Chair Melnyk adjourned the meeting at 8:44 p.m.

Respectfully submitted:

\_\_\_\_\_  
Regina M. Toneatto, Clerk of the School Board

Approved:

\_\_\_\_\_  
Kimberly A. Melnyk, School Board Chair



**Subject:** Policy Review Committee Recommendations **Item Number:** 12A 1-7

**Section:** Information **Date:** April 16, 2024

**Senior Staff:** Eugene Soltner, Ph.D., Chief of Staff

**Prepared by:** Jessica Owens, PRC Chair and Kamala Lannetti, School Board Attorney

**Presenter(s):** Kamala Lannetti, School Board Attorney

**Recommendation:**

That the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws as reviewed by the PRC at its March 21, 2024 meeting.

**Background Summary**

1. **Policy 4-16/ Resignation and Job Abandonment** – the PRC recommends scrivener’s changes, clarifying expectations from employees, and removing the Editor’s Note to be consistent with changes made recently to other policies.
2. **Policy 4-48/ Leave of Absence for Employee and Professional Organization Presidents** – the PRC recommends scrivener’s changes throughout the Policy and clarifying calendar days in section B.3.
3. **Policy 5-1/ Extent of School Authority** – the PRC recommends minor scrivener’s changes and removing Opinions of the Attorney General from the legal references.
4. **Policy 5-2/ Student Rights and Responsibilities** – the PRC recommends scrivener’s changes and adding the Constitution of Virginia as a legal reference.
5. **Policy 5-3/ Formulation of Student Rules and Regulations** – the PRC recommends adding language to allow the School Board to revise, amend or suspend policies in accordance with School Board bylaws and applicable law.
6. **Policy 6-20/ School Division Curriculum** – the PRC recommends removing “School Board approved objectives” as the School Administration is using the Virginia Department of Education’s objectives aligned with the Virginia Standards of Learning.
7. **Policy 7-48/ Community Use of School Facilities/Generally** – the PRC recommends adding language to allow the Superintendent to create regulations and procedures for the use of school facilities.

**Source:**

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.  
Policy Review Committee Meeting of March 21, 2023

## **PERSONNEL**

### **Resignation and Job Abandonment**

Resignation is the voluntary decision of an employee to cease employment with the School Division. To ensure the orderly administration of School Division business and the delivery of educational services, employees should resign in accordance with this Policy and applicable law or regulation. Quitting and job abandonment will be considered voluntary resignation.

While resignations should be submitted in writing, nothing in this Policy prevents the Superintendent or designee from accepting a resignation made verbally.

#### **A. Licensed Employees Resignation**

1. The School Board authorizes the Superintendent or designee to accept resignations of licensed employees and to inform the licensed employees of the approved date of resignation in accordance with this Policy.
2. Licensed employees requesting release from a contract with the School Board during the school year shall submit their written resignations to the Superintendent or designee at least two (2) weeks before the intended date of termination, unless waived by the Superintendent, or designee. After June 15, the licensed employee may only resign with the approval of the Superintendent or designee. The request shall be in writing and set forth the cause of resignation.
3. A release from contract may be denied until a satisfactory replacement has been secured.
4. Teachers who have submitted requests for resignation may, within one (1) calendar week, withdraw such request to resign upon written notice to the Superintendent or designee. Upon expiration of the one-week period, any change to the date of the resignation must be approved by the Superintendent or designee. The Superintendent shall notify the School Board of the decision to approve or reject the resignation through the Personnel Report or by direct communication with the School Board. If the Superintendent rejects the teacher's request to resign, the Superintendent shall notify the School Board regarding the reason for rejection. The School Board, within two (2) weeks, may reverse the decision of the Superintendent.
5. In the event the Superintendent declines to grant the resignation on the grounds of insufficient or unjustifiable cause, and the teacher breaches such contract, the School Board may request appropriate disciplinary

action by the Virginia Board of Education, which may include the revocation of the employee's teaching license.

#### **B. Non-licensed employees - Resignation**

Non-Licensed employees voluntarily terminating their employment should submit notice of their intentions at least two (2) weeks prior to their final workday. Employees giving advance notice or resigning with the Superintendent's or designee's approval shall have their resignations accepted without prejudice.

Once accepted, a resignation may not be rescinded by the non-licensed employee without the approval of the Superintendent or designee.

#### **C. Non-licensed employees - resignation without notice**

The Superintendent or designee is authorized to accept a resignation from any employee when such resignation is given less than two weeks prior to the date of resignation. However, in accordance with this Policy, failure to provide notice may result in a recommendation that the employee be ineligible for reemployment.

When a resignation is accepted with less than two weeks prior notice, the employee's separation date may be the date the resignation was accepted. In addition, a resignation accepted under these conditions may not be rescinded, and all rights and privileges provided to employees will terminate as of the date and time that the resignation was accepted.

#### **D. Job abandonment**

The Superintendent or designee is authorized to make a determination of job abandonment. An employee will be determined to have abandoned the employee's

his/her job if:

1. Without prior communication to the employee's supervisor or the Human Resources Department, the employee fails to report to his/her work assignment for three consecutive work-days/nights. In such case, the employee's supervisor or the Human Resources Department will make a reasonable attempt to contact the employee regarding the reasons for the unauthorized absences. Employees who are unable to communicate the reasons why they did not report to work may present such evidence within a reasonable period as a mitigating circumstance against a determination of job abandonment.
2. The employee fails to return to work after an authorized leave period has expired or fails to respond to School Division communications regarding an estimated return-to-work status, or status or fails to provide requested documentation to establish the need to remain out of work.



3. The employee indicates, through action, that ~~he/she~~the employee does not intend to continue employment with the School Division. Actions demonstrating such intent may include, but are not limited to, verbally expressing the intention not to return, expressing in written or electronic format the intention not to return to work, walking off the worksite without authorization, or turning in issued School Division property.

#### **E. Disclosure of Employment-Related Information**

If the employee was subject to a pending recommendation for dismissal or other disciplinary action at the time of resignation or job abandonment, the employee's record should reflect that information. The Superintendent or designee may, in accordance with applicable policy and/or law, disclose accurate information concerning the employee's professional conduct, job performance, or reason for separation and whether the employee is eligible for rehire.

#### **Editor's Note**

~~For confidentiality of personnel files and disclosure of information, see School Board Policy 4-15.~~

#### **Legal Reference**

Code of Virginia § 8.01-46.1, as amended. Disclosure of employment-related information; presumptions; causes of action; definitions.

Code of Virginia § 22.1-304, as amended. Reemployment of teacher who has not achieved continuing contract status; effect of continuing contract; resignation of teacher; reduction in number of teachers.

#### **Related Links**

School Board **Policy 4-15**

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Adopted by School Board: April 17, 2001

Amended by School Board: October 4, 2016

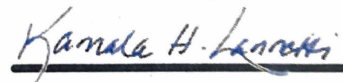
Amended by School Board: November 26, 2019

Amended by School Board:



1/24/2024

APPROVED AS TO  
LEGAL SUFFICIENCY



## PERSONNEL

### **Leave of Absence for Employee and Professional Organization Presidents**

#### **A. Duration**

Upon written application to the Superintendent, an employee may be granted an unpaid leave of absence to serve as the president of an employee or professional organization. Leave(s) of absence granted pursuant to this Policy shall be limited to a maximum of eight years during an employee's career with the School Division.

#### **B. Salary and Benefits**

1. The professional organization will be responsible for paying the employee directly while the employee is on an unpaid leave of absence from VBCPS. Upon request, the School Division will report pertinent salary information to the appropriate professional organization.
2. The employee may not use sick or personal leave already earned, nor will ~~the employee he/she~~ accrue sick, personal reasons, or annual leave during the period of ~~the employee's his/her~~ absence.
3. The employee may be eligible to continue certain benefits in effect for the duration of the leave, pursuant to regulations governing the benefits. Eligible coverage will continue unless the employee elects to cancel coverage while in an unpaid leave

status. The employee or professional organization will be responsible for making entire premium payments (both employee and employer portions) for health coverage and continuation of other eligible benefits. This should be done by direct payment to the Consolidated Benefits Office (CBO) in advance of each month. If cancellation of coverage is not elected within 30 calendar days of the start of unpaid leave and subsequent premiums are not submitted, coverage will terminate at the end of the month for which the last premium was paid.

4. The employee may only retain life insurance benefits for a maximum of twenty-four (24) months.
5. Pursuant to Virginia Retirement System (VRS) regulations, employees will not accrue serviceable retirement time during their leaves of absence. If the employee returns to a VRS covered position, the employee ~~he/she~~ will be subject to VRS regulations regarding the purchasing of prior service credit due to the employee's~~his/her~~ leave of absence. The purchase may be paid to VRS by the employee or the professional organization on behalf of the employee.

### **C. Return to Work and/or Separation**

1. Prior to the conclusion of the leave of absence, the employee shall notify the Department of Human Resources of the employee's~~his/her~~ intent to return to work as soon as possible.
2. If the employee chooses to return to work, the employee will be assigned to the first available position for which the employee is qualified.

3. An employee who chooses not to return to work at the conclusion of the leave shall be separated from employment. In such cases, any remaining leave balances will be processed in accordance with applicable policies and regulations.

Adopted by School Board: June 16, 1998

Amended by School Board: April 19, 2005

Amended by School Board: October 4, 2016

Amended by School Board: June 25, 2019

Amended by School Board:

*Cheryl R. Audhron*

1/24/2024

APPROVED AS TO  
LEGAL SUFFICIENCY

*Kamala H. Lennetti*

## STUDENTS

### **Extent of School Authority**

#### **A. Generally**

The School Board is authorized to make reasonable rules for the governance of the schools and to regulate the conduct of students.

#### **B. School Board and Parental/Guardian Responsibility**

The School Board will be responsible for maintaining good order and discipline of students while traveling to and from or attending school or school sponsored events. The Superintendent is authorized to take appropriate action against students who are not in compliance with compulsory attendance laws and regulations. The School Board may exercise jurisdiction over students for activities that happen off of school property, outside of school hours or days, and/or through online or social media when such activities ~~iesy~~ disrupts or have ~~es~~ the potential to disrupt the educational environment and the operation of school services.

1. The following guidelines shall apply:

a. Students shall be under the jurisdiction of the rules and regulations governing school activities while:

1) in transit to and from school as a pedestrian. ~~7~~

2) in transit to, from, or at the bus stop. ~~1~~



3) while riding on a school bus, in a School Division vehicle, or a vehicle being used for school activities.;

4) while using School Division equipment, computers, School Division provided online resources or networks.;

5) while outside of school hours or school days if school administrators determine that the student's conduct causes or has the potential to cause substantial and material disruption to the educational environment or the operation of the school or School Division.;

6) when a student is the subject of investigation, arrest, petition for review, probation and sentencing for criminal conduct unrelated to school matters.;

7) when public attention or scrutiny of the student causes or has the potential to cause substantial and material disruption to the educational environment.;

8) when school authorities determine that there are unique circumstances that justify the need to take action against the student.

## **Legal Reference**

Code of Virginia § 22.1-78, as amended. Bylaws and regulations.

~~1960-1961 Opinions of the Attorney General 274.~~

Adopted by School Board: October 21, 1969

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: May 22, 2018

Amended by School Board: October 23, 2018

Amended by School Board: 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lantieri

## **STUDENTS**

### **Student Rights and Responsibilities**

#### **A. Students' Right to an Education**

1. The Commonwealth of Virginia, as provided for in Article VIII of the Constitution of Virginia, has established and must maintain a public school system. Except as specifically provided for in relevant chapters of the Code of Virginia, all residents of the ~~School De~~Division, between the ages of five and twenty are entitled to attend the public schools without charge.
2. All students, irrespective of color, religion, national origin, sex, sexual orientation, gender identity, pregnancy, childbirth or related medical conditions, age, marital status, disability, genetic ~~information~~information, or veteran status are entitled to the same courses of education and use of facilities in the schools.

#### **B. General Responsibility of Students When Asserting a Right to an Education**

1. Along with the right to equality of educational opportunity, students have two responsibilities:
  - a. To apply themselves to the best of their ability to gain maximum benefit from the educational opportunities guaranteed to citizens, and

- b. To act in such a way as not to interfere with the rights of others to the same opportunity.
- 2. Reasonable and necessary order in the educational institution itself is essential to the fostering and maintaining of educational opportunity. Students may forfeit their rights to educational opportunities when their conduct is such that it substantially disrupts the educational process and deprives others of their rights.

Legal Reference:

The Constitution of Virginia, Article VIII, Section 1, as amended. Public schools of high quality to be maintained.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: May 28, 2019

Amendment by School Board: 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lennetti

## STUDENTS

### **Formulation of Student Rules and Regulations**

All suggestions for policies, regulations and rules concerning student rights should be submitted to the Superintendent for consideration. Upon receipt of a suggestion, the Superintendent or designee will refer the suggestion to the appropriate school administrators for review and consideration. The Superintendent or designee will forward any such suggestions, with recommendations ~~from school administrators, from~~ school administrators to the School Board's Policy Review Committee for consideration. Further comments regarding the formulations of policies, regulations and rules concerning student rights will be considered by the School Board through the School Board agenda process. The School Board retains the right to propose, amend, revise or suspend policies in accordance with School Board bylaws and applicable law.

Up-to-date School Board policies and School Division regulations will be maintained on the School Board's website and made available upon request in printed form for Virginia citizens who do not have online access. The Superintendent or designee is authorized to impose reasonable charges for providing copies.

Rules and regulations regarding students' rights and responsibilities shall be included in student, ~~staff~~staff, and parent handbooks.

### **Legal Reference**

Code of Virginia §22.1-253.13:7, as amended. School board policies.

School Board Bylaw 1-31, as amended. Policy Formation.



School Board Bylaw 1-32, as amended. Adoption, Amendment, Repeal or  
Suspension- Policies.

Adopted by the School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: September 24, 2019

Amended by School Board: 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lennetti

## INSTRUCTION

### **School Division Curriculum**

Academic excellence cannot be achieved or maintained without a high quality curriculum for all students. The basis for a high quality curriculum in all disciplines is an articulated K-12 philosophy and goals aligned to the Virginia Standards of Learning. The curriculum is a coherent and comprehensive plan for teaching and learning built upon a framework that moves students toward learning goals. Each curriculum is composed of the ~~School Board approved objectives~~, Virginia Standards of Learning and comprehensive/interrelated units of study, based on the Virginia Department of Education curriculum framework.

Adopted by School Board: October 21, 1969

Amended by School Board: October 15, 1974

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: June 6, 2006

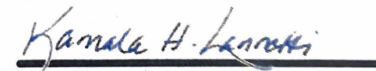
Amended by School Board: February 21, 2017

Amended by School Board: March 21, 2017

Amended by School Board: February 13, 2024

Amended by School Board: 2024

APPROVED AS TO  
LEGAL SUFFICIENCY

  
\_\_\_\_\_

## **COMMUNITY RELATIONS**

### **Community Use of School Facilities/Generally**

The School Board encourages the use of the auditoriums, gymnasiums, other areas and appurtenances of school buildings by reliable community agencies and institutions, and responsible individuals for civic, cultural, recreational, and limited commercial purposes, subject to certain terms and conditions, provided it does not interfere with regular school functions and operations and provided it does not unlawfully discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, pregnancy, childbirth or related medical conditions, age, marital status, disability, genetic information or veteran status in the provision of any service.

Charges and fees for the use of these school facilities are designed not to limit or prohibit use, but to protect citizens from expenditures of public money appropriated for classroom instruction and for other purposes. The Superintendent or designee is authorized to create regulations and procedures for reporting the use of school facilities to the School Board.

Regulations governing the use of school facilities are stated in order to protect the public's property and to promote the safety of citizens enjoying the use of such facilities.

### **Legal Reference**

Code of Virginia § 22.1-131, as amended. Boards may permit use of school property; general conditions.

Code of Virginia § 22.1-132, as amended. Boards may impose certain conditions on use of property.

## **Related Links**

School Board **Policy 5-53**

School Board **Policy 7-49**

School Board **Policy 7-55**

School Board **Regulation 7-55.1**

Adopted by School Board: October 21, 1969

Amended by School Board: October 15, 1974

Amended by School Board: September 19, 1978

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: October 20, 1992

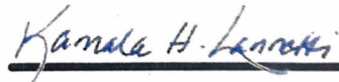
Amended by School Board: September 2, 2003

Scrivener's Amendments: May 23, 2014

Amended by School Board: June 23, 2020

[Amended by School Board: 2024](#)

APPROVED AS TO  
LEGAL SUFFICIENCY

  
\_\_\_\_\_



Subject: General Fees Schedule FY 2024/25 Item Number: 12B

Section: Information Date: April 16, 2024

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Crystal M. Pate, Chief Financial Officer

Presenter(s): Crystal M. Pate, Chief Financial Officer

**Recommendation:**

That the School Board approve the proposed FY 2024/25 General Fees Schedule including the rates for student fees for optional/ancillary services or activities.

**Background Summary:**

**FY 2024/25 Student Fees**

School divisions may charge student fees approved by their local school boards pursuant to the provisions of 8 VAC 20-720-80 *Student Fees and Charges*. The attached fee schedule lists the current and recommended rates for student fees that are subject to school board approval. Fee adjustments or new fees for the 2024-25 school year are shown in red.

**Source:**

- 8 VAC 20-720-80 *Student Fees and Charges*
- Code of Virginia § 22.1-5 *Regulations concerning admission of certain persons to schools; tuition charges*
- School Board Policy 3-22 *Tuition Fees*
- School Board Policy 5-69 *Fees/Materials/Deposits/Reimbursements*
- School Board Regulation 5-10.1 *Admission Requirements: General*
- School Board Regulation 5-10.3 *International Students*

**Budget Impact:**

Revenues from General Fees typically cover all costs.



# Virginia Beach City Public Schools

## General Fees Schedule

DRAFT COPY  
SUBJECT TO CHANGE

Fee/Assessment	Approved 2023-24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Student Meal Prices</b>		
Paid Lunch - Elementary/Secondary	\$2.85	\$2.95
Reduced Lunch - Elementary/Secondary	\$0.40	\$0.40
Paid Breakfast - Elementary/Secondary	\$1.40	\$1.50
Reduced Breakfast - Elem./Secondary	\$0.30	\$0.30
A la Carte Items - Student	As needed—will not exceed 4% on any items	As needed—will not exceed 4% on any items
<b>Summer School Tuition/Programs</b>		
Level I - Summer School (full cost lunch)	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00
Level II - Summer School (reduced cost lunch)	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00
Level III - Summer School (free lunch)	Middle School = No charge High School, semester = \$40.00 High School, year = \$75.00	Middle School = No charge High School, semester = \$40.00 High School, year = \$75.00
Online Courses (Summer School)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)
Online HPE 10 – (Virginia Driver Education Traffic Safety)	\$335.00 (full cost meals) \$185.00 (reduced cost meals) \$110.00 (free meals)	\$350.00 (full cost meals) \$200.00 (reduced cost meals) \$125.00 (free meals)
HS/MS Band Summer Enrichment Program	\$110.00	\$110.00
HS/MS Strings Summer Enrichment Program	\$110.00	\$110.00
HS/MS Summer Vocal Music Camp Program	\$110.00	\$110.00
HS/MS Summer Theatre Camp Program (new to summer program)	\$110.00	\$110.00
Algebra Prep Program (Summer School)	\$140.00	\$140.00
Getting to Know Pre-Algebra (Summer School)	No Fee	No Fee

# Virginia Beach City Public Schools

## General Fees Schedule

DRAFT COPY  
SUBJECT TO CHANGE

Fee/Assessment	Approved 2023-24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Evening Credit Program Tuition (Renaissance Academy)</b>		
Evening Credit Program Tuition	\$300.00 per session (up to 3 one-credit courses) \$200.00 per session (up to 6 one-half credit courses) \$150.00 per credit recovery course	Evening Program is no longer offered at Renaissance Academy
Evening Credit Program Tuition - Reduced Lunch	\$150.00 per session (up to 3 one-credit courses) \$100.00 per session (up to 6 one-half credit courses) \$75.00 per credit recovery course	Evening Program is no longer offered at Renaissance Academy
Evening Credit Program Tuition – Free Lunch	\$75.00 per session (up to 3 one-credit courses) \$40.00 per session (up to 6 one-half credit courses) \$37.50 per credit recovery course	Evening Program is no longer offered at Renaissance Academy
<b>Driver Education Program Fees</b>		
Behind the Wheel (School Year)	\$210.00	\$210.00
Behind the Wheel (Summer School)	\$210.00	\$210.00
<b>Student Transcript Fees</b>		
Current Students - Transcript Requests	\$2.00 (only if mailed)	\$2.00 (only if mailed)
Former Students - Transcript Requests	\$5.00	\$5.00
<b>Student Parking Fees</b>		
General Parking Fees	\$45.00	\$45.00
ATC and Vo-Tech Parking Fee (\$10.00 discount at home school)	\$10.00	\$10.00
Parking Fines	\$25.00	\$25.00
<b>Course Fees (Materials and Other Fees)</b>		
<b>Adult Learning Center - Adult Basic Education Courses</b>		
Registration Fee - VB Residents	\$30.00	\$30.00
Tuition - Nonresidents	Day Class - \$40 per month Evening Class - \$30 per month	Day Class - \$40 per month Evening Class - \$30 per month
Placement Evaluation Fee	\$0.00 per person	\$0.00 per person
<b>Adult Learning Center - Community Education Courses</b>		
Tuition, texts, and materials	\$23.00 - \$3,000.00	\$23.00 - \$3,000.00
Nonresident surcharge	\$12.00 per course	\$12.00 per course
Processing fee (for transfers/withdrawals)	\$15.00	\$15.00
Adult Student Licensed Practical Nursing (LPN) Program	\$6,525.00	\$6,525.00
<b>Adult Learning Center - English Language Acquisition Program (ELA)</b>		
Registration Fee - VB Residents	\$50.00	\$50.00
Tuition - Nonresidents	\$100.00	\$100.00
ELA Textbooks	\$50.00 - \$120.00	\$50.00 - \$120.00

# Virginia Beach City Public Schools

## General Fees Schedule

DRAFT COPY  
SUBJECT TO CHANGE

Fee/Assessment	Approved 2023-24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Advanced Technology Center Courses</b>		
Engineering Technology	\$15.00	\$15.00
Digital Design	\$20.00	\$20.00
TCE Career Pathway Summer Enrichment Camps (new for FY 2016/17)	\$125.00	\$125.00
<b>Business and Information Technology Courses</b>		
Computer Courses	\$4.00 - \$10.00	\$4.00 - \$10.00
<b>Family &amp; Consumer Sciences</b>		
Intro to Culinary Arts (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long
Intro to Hospitality & Catering (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long
Independent Living (HS)	\$10.00	\$10.00
Parenting & Early Learning Careers (HS)	\$6.00 - \$10.00	\$6.00 - \$10.00
Introduction to Design I (HS)	\$20.00	\$20.00
Introduction to Design II (HS)	\$20.00	\$20.00
Teen Living 6, 7, 8 (MS)	\$12.00 - \$20.00	\$12.00 - \$20.00
<b>Substance Abuse Intervention Program (SAIP)</b>		
SAIP Drug Assessment Requirement	\$35.00 – \$65.00	\$35.00 - \$65.00
<b>Technology Education Courses</b>		
Photography & Communications Technology	\$10.00 - \$15.00	\$10.00 - \$15.00
Electronic Systems	\$10.00 - \$15.00	\$10.00 - \$15.00
Construction Production	\$10.00 - \$15.00	\$10.00 - \$15.00
Power & Transportation Technology	\$10.00 - \$15.00	\$10.00 - \$15.00
CAD Technical Drawing	\$5.00	\$5.00
Technology Education 6, 7, 8 (MS)	\$5.00 - \$15.00	\$5.00 - \$15.00

# Virginia Beach City Public Schools

## General Fees Schedule

DRAFT COPY  
SUBJECT TO CHANGE

Fee/Assessment	Approved 2023 -24 Rate(s)	Proposed 2024-25 Rate(s)
<b>Technical and Career Education Center Courses</b>		
Practical Nursing I and II (LPN High School)	\$810.00	\$985.00
Cosmetology (tool kits)	\$280.00	\$286.00
Electronics I (lab pack fee)	\$20.00	\$20.00
Electronics II (lab pack fee)	\$30.00	\$30.00
Pharmacy Technician	(Externship Registration - \$20.00 Background check - \$27.00) \$47.00	(Externship Registration - \$20.00 Background check - \$27.00) \$47.00
Post-grad Program Completer Fee	\$250.00 per semester	\$250.00 per semester
<b>Middle and High School Summer Programs</b>		
<b>Summer Camps/Programs</b>		
Beginning Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00
Intermediate Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00
Career Pathway Summer Enrichment Camps	\$125.00	\$125.00
Cyber Security Summer Camp (ATC)	\$125.00	\$125.00
<b>Nonresident Student Tuition</b>		
VBCPS Full Time Employees: Elementary Level (ADM eligible, no transportation)	\$0.00	\$0.00
VBCPS Full Time Employees: Secondary Level (ADM eligible, no transportation)	\$0.00	\$0.00
Other: Elementary Level (ADM eligible, no transportation)	\$5,400	\$5,800
Other: Secondary Level (ADM eligible, no transportation)	\$5,200	\$5,500
F-1 Student Tuition (Unsubscribed, Not ADM eligible)	\$14,700	\$15,400



**Subject:** Excellence in Workforce Readiness Award **Item Number:** 12C

**Section:** Information **Date:** April 16, 2024

**Senior Staff:** Danielle E. Colucci, Chief Academic Officer

**Prepared by:** Sara Lockett, Ed.D., Director of Technical and Career Education

**Presenter(s):** Sara Lockett, Ed.D., Director of Technical and Career Education

**Recommendation:**

That the School Board receive information about the nomination of Virginia Beach City Public Schools' Ad Hoc Workforce Committee, the Virginia Beach Community Round Table and the General Advisory Committee for Technical and Career Education for the 2024 VSBA Excellence in Workforce Readiness Award.

**Background Summary:**

School divisions are encouraged to showcase workforce readiness efforts supported by their local school boards via the annual VSBA Excellence in Workforce Readiness Award program. This award seeks to recognize Virginia School Divisions who have achieved excellence in Workforce Readiness through an innovative program/project within your school community with emphasis on:

- communication and collaboration with the business community;
- student engagement with the business community; or
- student entrepreneurial activities.

**Source:**

[http://www.vsba.org/resources/excellence\\_in\\_workforce\\_readiness\\_award/](http://www.vsba.org/resources/excellence_in_workforce_readiness_award/)

**Budget Impact:**

N/A





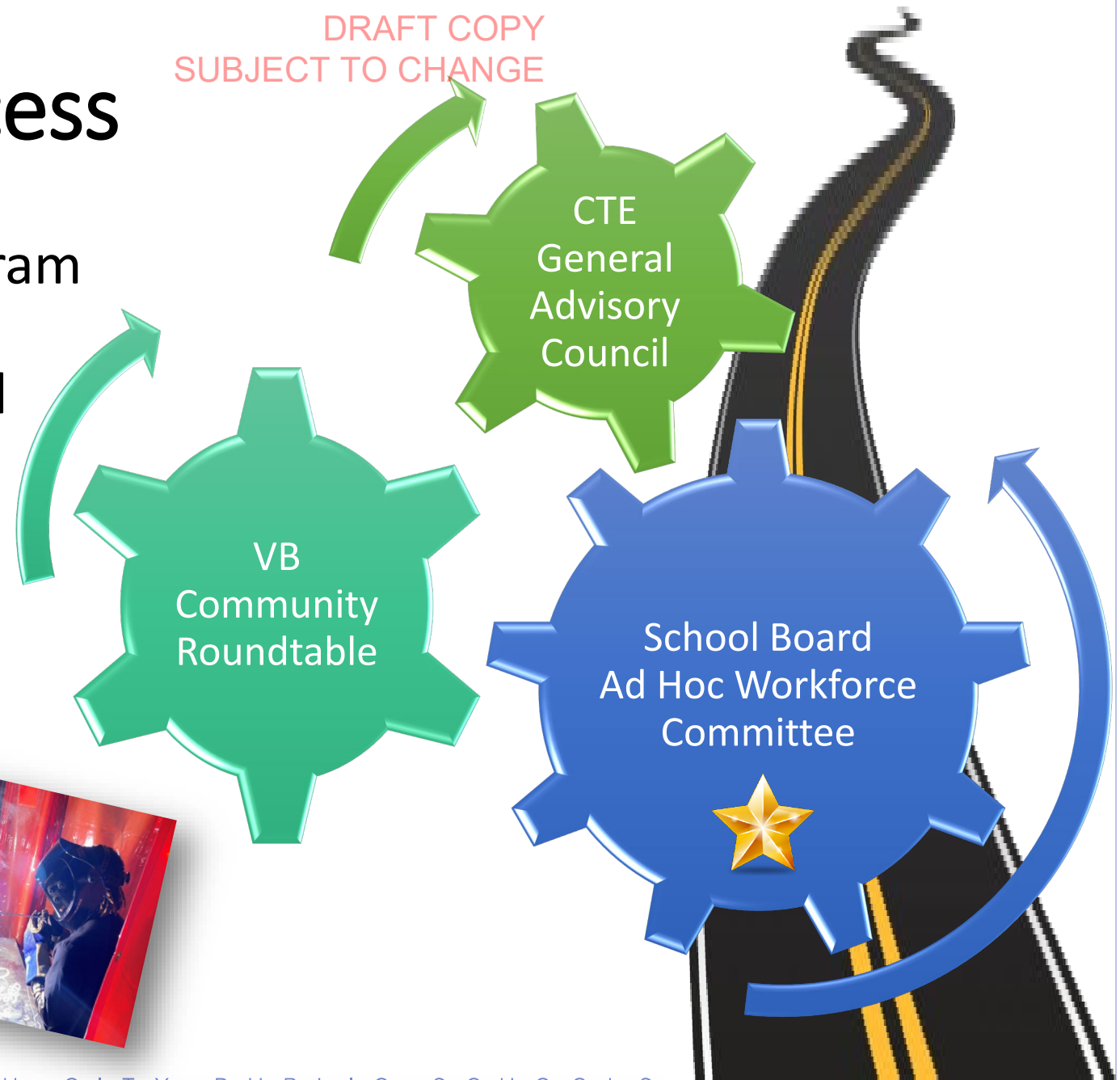
# VSBA Excellence in Workforce Readiness Award

Department of Teaching and Learning  
Tuesday, April 16, 2024

# VSBA Application Process

- Nominate an Innovative Program
- Secure School Board Approval
- Submit Electronically by May 15, 2024

DRAFT COPY  
SUBJECT TO CHANGE





# Questions?

**Tuesday, April 16, 2024**



**Subject:** Workforce Development Committee Recommendations **Item Number:** 12D

**Section:** Information **Date:** April 16, 2024

**Senior Staff:** Danielle E. Colucci, Chief Academic Officer

**Prepared by:** Sara Lockett, Ed.D., Director of Technical and Career Education

**Presenter(s):** Sara Lockett, Ed.D., Director of Technical and Career Education

**Recommendation:**

That the School Board receive information from the Ad Hoc Workforce Committee.

**Background Summary:**

The Ad Hoc Workforce Committee was formed by the School Board early in 2023 as a collaboration between the School Board of the City of Virginia Beach, City Council, and community stakeholders. This committee met monthly and will bring recommendations and priorities to the School Board for information.

**Source:**

[School Board Meeting Minutes, January 24, 2023 \(finalsite.net\)](#)

**Budget Impact:**

N/A



# **School Board/City Council Ad Hoc Workforce Committee Update**

**Tuesday, April 16, 2024**

# Committee Make-up

- Carolyn Weems, School Board (Co-Chair)
- Rosemary Wilson, Vice Mayor (Co-Chair)
- Staci Martin, School Board (Replaced by Kathleen Brown)
- Rocky Holcomb, City Council
- Taylor Adams, Deputy City Manager
- Sara Lockett, Director of Technical and Career Education, VBCPS
- Shawn Avery, President Hampton Roads Workforce Council
- Joel Andrus, Government Relations Director Kemper Consulting
- Kia Hardy, Dean of Advising/Campus Dean Tidewater Community College
- Howard Kern, President Sentara
- Amy Mallinson, Virginia Beach Federal Credit Union
- Ihsane Mouak, Business Development Coordinator Virginia Beach Economic Development
- Mike Sifen, President Sifen, Inc. Real Estate Development
- Guenter Weissenseel, President IMS Gear, Inc.
- John Zirkle Jr., President Harmony Hospitality



# Local Committee Action Item Recommendations

DRAFT COPY  
SUBJECT TO CHANGE



CTE Marketing Campaign – Increase pathway and course option awareness for students and families.

- CTE Pathway Video Series
- CTE Pathway Posters
- CTE Course Info Racks
- Industry Field Trips
- Middle School Summer Career Pathway Camps

# Local Committee Action Item Recommendations

DRAFT COPY

SUBJECT TO CHANGE



Expand career pathway course offerings in new buildings and/or schools slated for replacement centrally located within the city.

- Aviation
- Logistics
- Manufacturing
- Maritime
- Transportation

# Local Committee Action Item Recommendations

DRAFT COPY  
SUBJECT TO CHANGE




Expand Work Based Learning support at school sites.

- Mentorship
- Internships
- School Based Enterprise
- Service Learning


# Updates on Work in Progress

DRAFT COPY  
SUBJECT TO CHANGE







**CTE Applies to All Academic & Career Plan**  
VBSchools • 67 views • 1 month ago




**Advanced Technology Center 2023**  
VBSchools • 288 views • 3 months ago



**Technical and Career Education Center 2023**  
VBSchools • 347 views • 3 months ago



**Nicole's EdVentures Feb. 2024**  
VBSchools • 550 views • 1 month ago



**CTE's connection to BHM**  
VBSchools • 66 views • 1 month ago

# Final Recommendations

- Support for prioritized action items
- Extend the term of the committee
- Quarterly check-ins to replace monthly meetings
- Yearly report to the School Board





# Questions?

**Tuesday, April 16, 2024**





**Subject:** 2024-25 Special Education Annual Plan/Part B Flow-Through Application Item Number: 14A

**Section:** Consent **Date:** April 16, 2024

**Senior Staff:** Danielle E. Colucci, Chief Academic Officer

**Prepared by:** Roni Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children

**Presenter(s):** Roni Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children

**Recommendation:**

That the School Board approves the 2024-25 Special Education Annual Plan/Part B Flow-Through Application.

**Background Summary:**

All school divisions in Virginia are required to establish eligibility for funding under the *Individuals with Disabilities Education Improvement Act (IDEA)*. IDEA and the implemented federal and state regulations require that each local school division, in providing for the education of students with disabilities within its jurisdiction, have in effect policies and procedures that are consistent with the Virginia Department of Education's (VDOE) policies and procedures. These policies and procedures have been established in accordance with IDEA. For this and the last several application periods, all submissions have been made via electronic transmission. All assurances are aligned with the provisions in *The Regulations Governing Special Education Programs for Children with Disabilities in Virginia*. As required, the VBCPS Special Education Advisory Committee (SEAC) reviewed this document with the Policy Subcommittee in February 2024, and as a whole Committee, during March 2024.

This current Special Education Annual Plan contains no substantive changes to policies or procedures. Only those changes (e.g., implementation of prior approved funding proposals, proposed budgets for 611 and 619) required in an application for new funding have been made. The Special Education Annual Plan, when approved by the School Board, assures the school division's compliance with federal and state regulations pertaining to students with disabilities.

**Source:**

*Individuals with Disabilities Education Improvement Act – 2004*

*Regulations Governing Special Education Programs for Children with Disabilities in Virginia – January 25, 2010*

**Budget Impact:**

Approval of the Special Education Annual Plan/Part B Flow-Through Application by the School Board and the Virginia Department of Education is a prerequisite for the receipt of federal funds requested in the Part VI-B Flow-Through Application.

**VIRGINIA DEPARTMENT OF EDUCATION  
DIVISION OF SPECIAL EDUCATION AND STUDENT SERVICES**

**Local Special Education Annual Plan/Part B Flow-Through Application and Report  
2024-2025**

**Information - to be Completed by School Division**

Division Applicant Name (Legal Name of Agency)

VA BEACH CITY PUBLIC SCHOOLS

LEA

Number

Questions regarding this plan should be directed to:

128 Roni Myers-Daub, Ed.D.

Mailing Address (Street, City or Town, Zip Code)

UEI

TSSMKRRRZTZ5

2512 George Mason Drive, Virginia Beach, VA 23456

Phone (ext): (757) 263-2400

Numbers Only

Fax: (757) 263-2067

Ext.

Numbers Only

Region:

2

E-mail:

roni.myers-daub@vbschools.com

**DIVISION SUPERINTENDENT'S CERTIFICATION**

For the purpose of implementing the provisions of the Individuals with Disabilities Education Improvement Act of 2004 (IDEA), I certify that throughout the period of the 2024-2025 grant award, this School Division will comply with the requirements outlined in each of the following:

- (1) Part B of IDEA, including the eligibility requirements of Section 613;
- (2) The IDEA federal implementing regulations, dated October 13, 2006, and revised April 9, 2007, and December 31, 2008, at 34 C.F.R. Part 300 et seq.; and
- (3) Virginia's "Regulations Governing Special Education Programs for Children with Disabilities in Virginia," at 8 VAC 20-81 et seq., effective January 25, 2010, and any revisions.

I certify that this school division has developed local policies and procedures for the provision of special education and related services, which are kept current, and which ensure compliance with the requirements of, and any revisions to the IDEA, its federal implementing regulations, and the Virginia Board of Education's regulations.

I certify that all students, including those who may be placed in regional programs by this agency, are afforded all assurances as delineated in this document.

Finally, I certify that this Annual Plan/Flow-Through Application for Part B Funds under the provisions of IDEA, was approved by the School Board on

April 16, 2024

Date

**Division Superintendent (Signature)**

Donald E. Robertson, Jr., Ph.D.

Typed Name

April 16, 2024

Date

**ANNUAL PLAN/PART B FLOW-THROUGH APPLICATION POLICY STATEMENTS****(continued on next page)**

This LEA assures that it has in effect policies, procedures, and programs which have been established and administered to comply with the IDEA, and its federal implementing regulations, including 34 CFR §§ 300.201-300.213, and which are consistent with the policies and procedures that VDOE has established in accordance with IDEA, and its federal implementing regulations, including 34 CFR §§ 300.101–300.163, and 300.165–300.174, to ensure each of the following:

- A free appropriate public education will be available for each child with disabilities, ages two to 21, inclusive.
- All children, ages two to 21, inclusive, residing in the LEA who have disabilities and need special education and related services, who have not been parentally-placed in a private or home school, are identified, located, evaluated, and placed in an appropriate educational program.
- An individualized education program (IEP) will be maintained for each child with a disability, as required.
- To the maximum extent appropriate, children with disabilities will be educated with children who are nondisabled in the Least Restrictive Environment.
- Children with disabilities and their parents or guardians are guaranteed procedural safeguards in the process of identification, evaluation, educational placement, or the provision of a free appropriate public education, including the right to access dispute resolution options.
- Surrogate parents will be appointed, when appropriate, to act as advocates to serve the education interest of children, ages two to 21, inclusive, who are suspected of being or are determined to be disabled.
- Testing and evaluative materials used for the purpose of classifying and placing children with disabilities are selected and administered so as not to be racially or culturally discriminatory.
- The confidentiality of personally identifiable information, that is collected, maintained, or used under IDEA, shall be protected.
- Children with disabilities, who are participating in Part C early intervention programs, and who will be participating in Part B preschool programs, will experience a smooth and effective transition between the programs.
- All children, ages two to 21, inclusive, who have disabilities and need special education and related services, and who are parentally-placed in a private school or home school, that is located within the geographic boundaries of the LEA, are identified, located, evaluated and provided services, in accordance with the results of a timely and meaningful consultation process.
- Homeless children with disabilities will be served in accordance with the requirements of the *McKinney-Vento Homeless Assistance Act*.
- Valid and reliable data is submitted to the VDOE, as requested, including data regarding the performance goals and indicators established by the VDOE to determine the progress of children with disabilities, and the performance of the LEA toward targets outlined in Virginia's State Performance Plan.
- Policies and procedures will be in effect that are designed to prevent the inappropriate overidentification, underidentification, or disproportionate representation by race and ethnicity of children as children with disabilities, including children with disabilities with a particular impairment.

**(continued on next page)**

- Children with disabilities are not required to obtain prescription medication as a condition of attending school, receiving an evaluation, or receiving special education and related services.
- Children with disabilities are given the right to participate in the state assessment system.
- There will be ongoing parent consultation.
- Funding will be used to develop and implement coordinated early intervening educational services, as required.
- Children with disabilities who attend charter schools are provided services in the same manner as other children with disabilities who attend public schools.
- Instructional materials will be provided to children with a visual impairment or other print disabilities in a timely manner.
- Efforts will be made to cooperate with the United States Department of Education (USED) to ensure the linkage of records pertaining to migratory children with disabilities.
- All documents relating to the LEA's eligibility under IDEA will be made available to the public.

**SUBMISSION STATEMENT (continued on next page)**

**Under the provisions of the Individuals with Disabilities Education Improvement Act of 2004 (IDEA), and its federal implementing regulations, at 34 C.F.R. Part 300 et seq., a local educational agency, that desires to receive funds under the Act, must provide the following assurances:**

1. The local educational agency shall be responsible for (1) the control of funds provided under Part B of the Act; (2) title to property acquired with those funds; and (3) the local educational agency will administer such funds and property.
2. The local educational agency shall maintain records that show that where Part B funds are used to supplement existing services or to provide additional services to meet special needs, those services shall be at least comparable to services provided to other children with disabilities in the local educational agency with state and local funds.
3. The local educational agency application and all pertinent documents related to such application, including all evaluations and reports relative to the application, shall be made available for public inspection.
4. The local educational agency shall maintain records showing that Part B funds are used to supplement and, to the extent practicable, increase the level of state and local funds expended for the education of children with disabilities. Part B funds shall, in no case, be used to supplant local and state funds.
5. The funds provided under Part B of the Act shall be used to employ only those professional personnel who meet appropriate State standards. In addition, all other professional personnel employed, such as therapists, etc., shall be properly licensed.
6. The Virginia Department of Education assumes rights to all materials and/or products developed in this project, including equipment purchased with Part B funds.
7. No person shall, on the grounds of race, color, national origin, sex, disabling condition or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received financial assistance under the provisions of the Act.
8. The local educational agency shall provide students enrolled in private schools an opportunity to participate in programs funded through Part B of IDEA.
9. The local educational agency will ensure that projects involving construction, are consistent with overall State plans for the construction of school facilities. In developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973 and subsequent amendments in order to ensure that facilities constructed with the use of Federal funds are accessible to, and usable by, individuals with disabilities.
10. The local educational agency has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in Part B programs significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects.
11. The local educational agency will ensure that none of the funds expended under Part B programs will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.
12. Except when used to provide Comprehensive Coordinated Early Intervening Services or Coordinated Early Intervening Services, the local educational agency will ensure that funds expended under Part B of IDEA will only be used for the costs which are directly attributable to the education of children with disabilities, and which exceed the average annual per student expenditure during the preceding year as computed in accordance with 34 C.F.R. § 300.202, Appendix A of the IDEA federal implementing regulations, and as documented using the Web-based application.

**SUBMISSION STATEMENT (continued from previous page)**

13. The local educational agency will ensure that funds expended under Part B of IDEA will not be used to reduce the level of expenditures made from local funds below the amount expended for the education of children with disabilities from state or local funds during the preceding fiscal year, in accordance with 34 C.F.R. §§ 300.203 to 300.205 of the IDEA federal implementing regulations, and as documented using the web-based application.
14. The school division will ensure that, in accordance with 34 C.F.R. § 300.133, and Appendix B of the IDEA federal implementing regulations, during the grant award period, a proportionate share of the school division's Section 611 subgrant will be set aside to be expended for children with disabilities, ages 3 through 21, who are parentally-placed in a private school within the school division, and a proportionate share of its Section 619 subgrant will be set aside to be expended for children with disabilities, ages 3 through 5, who are parentally-placed in a private school within the school division. This school division further assures that if it has not expended for equitable services all of its set-aside funds by the end of the fiscal year for which it was appropriated, the school division will obligate any remaining funds for one additional year to provide special education and related services to children with disabilities who are parentally placed in a private school within the school division. Actual proportionate set-aside amounts will be submitted using the web-based application.
15. The local educational agency shall maintain records demonstrating compliance with the provisions of IDEA and its federal implementing regulations, including each of the assurances outlined above, and afford the Virginia Department of Education access to those records that it may find necessary to ensure the correctness and verification of the information required under this Act.
16. The local educational agency certifies this application as a material representation of its compliance with the following provisions of Education Department General Administrative Regulations (EDGAR), as applicable: 34 CFR Part 82 § 82.110—New Restrictions on Lobbying; 34 CFR Part 85 § 85.105 and § 85.110—Governmentwide Debarment and Suspension (Nonprocurement); and 34 CFR Part 84 §§ 84.200 through 84.230, and 84.300 – “Governmentwide Requirements for Drug-Free Workplace” (Grants). In addition the LEA certifies this application complies with 2 CFR, Part 200 Uniform Guidance, as applicable.



**IDENTIFICATION OF BARRIERS AND DESCRIPTIONS OF  
STEPS TO OVERCOME THEM IN ACCORDANCE  
WITH PROVISIONS IN SECTION 427 OF  
THE GENERAL EDUCATION PROVISIONS ACT**

Applicants for federal assistance are required under Section 427 of the General Education Provisions Act (GEPA), enacted as a part of the Improving America's Schools Act of 1994 (P.L. 103-382) to include in its application a description of the steps in addressing equity concerns and full participation of students, teachers and other program beneficiaries with special needs in designing their federally-assisted projects or activities. The legislation highlights six characteristics that describe broad categories of persons or groups that may more frequently encounter barriers to participation. The characteristics are: Gender, Race, National Origin, Color, Disability, and Age.

Section 427 of the General Education Provisions Act (GEPA) applies to applicants for grant awards under this program. Please refer to the following link for more information.



[20 U.S.C. 1228a](#)

ALL APPLICANTS FOR NEW GRANT AWARDS MUST INCLUDE THE FOLLOWING INFORMATION IN THEIR APPLICATIONS TO ADDRESS THIS PROVISION IN ORDER TO RECEIVE FUNDING UNDER THIS PROGRAM.

**1. Describe how your entity's existing mission, policies, or commitments ensure equitable access to, and equitable participation in, the proposed project or activity.**

Virginia Beach City Public Schools' (VBCPS) five-year strategic framework, Compass to 2025, highlights specific areas of emphasis for advancing educational equity across goals which focus on educational excellence: student well-being; student ownership of learning; exemplary, diversified workforce; mutually supportive partnerships; and organizational effectiveness and efficiency. The division's commitment to equity was further reinforced with the adoption of an Educational Equity Policy (2020) and the development of an Equity Plan (2022). VBCPS is committed to developing a capacity for cultural competence and a commitment to equity and inclusion to enable the fulfillment of its core values and life-long learning competencies.

Through our State Performance Plan (SPP) Indicator data collection, VBCPS reviews and monitors the division's progress toward achieving state standards.

**2. Based on your proposed project or activity, what barriers may impede equitable access and participation of students, educators, or other beneficiaries?**

While VBCPS identified no specific barriers, it continues to develop specific goals addressing the academic, behavioral, and social/emotional needs of students with disabilities; the performance of students with disabilities in the statewide assessment program; and the graduation rate of students with disabilities earning standard or advanced studies diplomas. VBCPS will continue to emphasize and review data on the inclusion of students with disabilities in the least restrictive environment (LRE) to support their access to earning these diploma options.

**3. Based on the barriers identified, what steps will you take to address such barriers to equitable access and participation in the proposed project or activity?**

VBCPS will continue to utilize funding to address the academic, behavioral, and social/emotional needs of students with disabilities and support access to the general education curriculum to achieve requirements of standard or advanced studies diplomas through specially designed instruction provided by special education teachers and related services personnel. VBCPS will continue to monitor division and school level data related to the LRE and graduation rates to focus professional learning in these areas. Schools will also continue to develop specific goals for students with disabilities based on school level data in their continuous improvement plans.

**4. What is your timeline, including targeted milestones, for addressing these identified barriers?**

VBCPS' Equity Plan has been in place since September 2022. As part of the planning process, key metrics were identified for monitoring progress. Example actions include the following: provide LRE data to review trends in their individual buildings (first school level data provided Fall 2023; on-going); using school level LRE data, schools will implement necessary changes to support students with disabilities (first school level data provided Fall 2023; on-going); review processes with new assistant principals and administrative assistants (summer 2024) to support students with disabilities transitioning at critical points in their education (pk to K; 5th-6th; 8th-9th; high school to post-secondary) to help increase engagement and foster a sense of belonging; professional learning on de-escalation, verbal intervention, and trauma-sensitive best practices for teachers and administrators (2023-2024; ongoing).

VBPCS will continue to track SPP Indicator data yearly to determine if additional professional learning is needed in a particular area.

**Notes:**

1. Applicants are not required to have mission statements or policies that align with equity in order to submit an application.
2. Applicants may identify any barriers that may impede equitable access and participation in the proposed project or activity, including, but not limited to, barriers based on economic disadvantage, gender, race, ethnicity, color, national origin, disability, age, language, migrant status, rural status, homeless status or housing insecurity, pregnancy, parenting, or caregiving status, and sexual orientation.
3. Applicants may have already included some or all of this required information in the narrative sections of their applications or their State Plans. In responding to this requirement, for each question, applicants may provide a cross-reference to the section(s) and page number(s) in their applications or State Plans that includes the information responsive to that question on this form or may restate that information on this form.

**2024-2025 SPECIAL EDUCATION IN LOCAL AND REGIONAL JAILS**

Each local school division with a regional or local jail in its jurisdiction shall establish an interagency agreement with the sheriff or jail administrator responsible for the operation of the jail. The interagency agreement shall address staffing and security issues associated with the provision of special education and related services in the jail. It is suggested that you review your agreement annually.

**Interagency Agreement**

Name of Local or Regional Jail:

Virginia Beach Correctional Center (VBCC)

1. Is there a local or regional jail located within the geographic boundaries of your school division?

Yes

**Please complete question 2**

2. Has the interagency agreement between your school division and the jail been revised since the submission of your most recent annual plan?

Yes

**Submit your revised Interagency Agreement with the 2024-2025 annual plan,  
via the SSWS drop box, to Laurie Cooper.**

[Instructions for Using drop box](#)

**REPORT ON IMPLEMENTATION  
OF THE 2022-2023 ANNUAL PLAN**

Submit a report indicating the extent to which the annual plan for the 2022-2023 school year has been implemented (*Code of Virginia*, Section 22.1-215). (Maximum capacity of each text box is 975 characters.)

VBCPS utilized Title VI-B funds to implement the activities as described in the prior application for grant funds as approved by VDOE. Monies were used to employ teachers, teacher assistants, social workers, an interpreter specialist, behavior intervention specialists, and an instructional specialist. These individuals provided direct services and support to students with disabilities (SWDs) eligible for special education services and to SWDs eligible for related services under the Individual Service Plan (ISP) instruction to students parentally-placed in private schools when a Free Appropriate Public Education (FAPE) was not at issue.

Title VI-B funds were also used to send two (2) specialists, one (1) for assistive technology and one (1) for vision services, to the Assistive Technology Industry Association (ATIA) Conference to allow first hand experience with new technology and devices available. All expenses for this conference attendance were pre-approved prior to registration.

The Annual Plan for 2022-2023 in VBCPS was fully implemented as intended, submitted, and approved.

VBCPS utilized Part B, Section 619 funds to implement the activities as described in the prior application for grant funds as approved by VDOE. Monies were used to employ teachers and an instructional specialist. These individuals provided direct services and support to students in the Preschool Assessment Center to determine if the students are eligible for special education services. Monies were used to purchase three (3) printers for preschool classrooms (one per classroom for three classrooms) to print instructional materials, toner for existing printers for approximately 75 preschool classes, and additional instructional materials as needed. Monies were used to fund the attendance of seven (7) preschool teachers at the Virginia Association for the Education of Young Children (VAAEYC) annual conference for professional development.

The Annual Plan for 2022-2023 in VBCPS was fully implemented as intended, submitted, and approved.

School Division:

VA BEACH CITY PUBLIC SCHOOLS

Division Number:

128

### Maintenance of Effort

The Virginia Department of Education (VDOE) is required by federal regulation to ensure all school divisions in Virginia comply with §300.203 of the *Individuals with Disabilities Education Act* (IDEA), which mandates that school divisions meet a maintenance of effort (MOE) obligation. This regulation requires school divisions to spend at least the same amount from at least one of the following sources: (i) local funds; (ii) state plus local funds; (iii) local per capita; or (iv) state plus local per capita for a current school year on the delivery of special education and related services, as were spent for the most recent fiscal year (i.e. 2022 - 2023) for which the information is available, subject to the Subsequent Years rule.

34 CFR §300.203(a) requires that in order for an LEA to be eligible for an IDEA Part B subgrant for the upcoming fiscal year, the LEA must budget, in each subsequent year, at least the same amount that it actually spent for the education of children with disabilities in the most recent fiscal year for which information is available, subject to the Subsequent Years rule. When establishing eligibility, an LEA is **not** required to use the same method it used to meet compliance standard in the most recent fiscal year for which the information is available. An LEA can change methods to establish eligibility from one year to the next, as long as the division uses the same method for calculating the amount it spent in the comparison year for which it is establishing eligibility.

Provide the total local and the total state plus local expenditure budget and per capita amount for the school division's total special education program for the years designated below. The projected/estimated expenditure budget amounts provided must come from the district's 2024-2025 preliminary budget, and must be reviewed and confirmed by the division's fiscal's office.

#### Local

School Year 2024-2025  
(estimated/projected)

Dollar \$ 115,138,782.21

School Year 2024-2025  
(estimated/projected)

Per Capita 13,109.28

#### Local plus State

School Year 2024-2025  
(estimated/projected)

Dollar \$ 146,196,273.10

School Year 2024-2025  
(estimated/projected)

Per Capita 16,645.37

If an LEA determines that the budget above did not meet the eligibility standard in any of the four methods for which the information is available, an LEA is allowed to consider Exceptions under §300.204 and Adjustments to MOE under §300.205 to the extent the information is available. These exceptions and adjustments must also be taken in the intervening year (i.e., SY2023-2024) and that the LEA reasonably expects to take these exceptions and adjustments in the year it is budgeting (i.e., SY2024-2025). Please describe which allowable exceptions will be used and provide the corresponding dollar amount.

#### [MOE Procedures](#)

Exceptions not required for consideration.

#### NOTE:

The Dec. 1, 2023 Child Count totals should be used to compute the per capita amounts. The Child Count should be adjusted to exclude students funded through CSA. To confirm the CSA student count, please log into the Special Ed December 1 Membership Application and locate the Maintenance of Effort Report. Also, the budgeted amount must be based on the division's preliminary budget and must be within the same level of effort or higher amount to meet the MOE eligibility requirements by using either dollar or per capita amounts. Division's budgeting the same exact amount it spent in the comparable year (i.e., the year it met its MOE requirement) may be requested to provide additional documentation.

## 2024-2025 SPECIAL EDUCATION CCEIS/CEIS AND PROPORTIONATE SET ASIDE

Each local school division shall ensure Comprehensive Coordinated Early Intervening Services (CCEIS) and Coordinated Early Intervening Services (CEIS) and Proportionate Set-aside (PSA) requirements have been addressed.

*If your answer is "yes" to question 1A or 1B, the annual CCEIS/CEIS Plan will be required. Please provide a preliminary budget by object code below; budget must not exceed 15 percent of the Part B allocation used under the 611 and 619 sections of the application. The annual CEIS application will be requested to be completed in OMEGA at a later time.*

- 1A Is your school division required to set aside 15 percent of Part B funds for Comprehensive Coordinated Early Intervening Services?

Select Yes or No

No

- 1B Is your school division voluntarily setting aside up to 15 percent of Part B funds for Coordinated Early Intervening Services?

Select Yes or No

No

Click here if you need additional information about "Allowable Expenditures"

- 2 Is your school division required to set aside funds for parentally-placed students in private schools or students identified during child find?

Select Yes or No

Yes

*If no, explain why the division is not required and if yes, explain how funds will be used. The actual budget will be determined when the division submits its data in the Proportionate Set-Aside (spced-PSA) application. Amounts entered here are estimates.*

The set-aside funds for parentally-placed students will be used to support direct speech/language (SLI) services to students identified as needing such services. Direct services are those that have been agreed upon through the collaborative consultation meeting as required. This consultation meeting occurred on February 27, 2024; SLI services as noted in the Individual Service Plans (ISPs) for eligible students will continue in 2024-25. Should set-aside funds exceed required costs, they will be used as in prior years to purchase materials and equipment for eligible home-schooled or parentally-placed students with disabilities.

Please explain how funds will be used and enter proposed budget amounts in PSA Columns below.

EXPENDITURE ACCOUNTS	OBJECT CODE	Section 611		Section 619	
		(D) CCEIS/CEIS	(E) Proportionate Set-Aside	(D) CCEIS/CEIS	(E) Proportionate Set-Aside
Personal Services	1000		183,264.01		
Employee Benefits	2000		83,342.55		
Purchased Services	3000				
Internal Services	4000				
Other Services	5000		2,917.00		
Materials / Supplies	6000		95,188.89		4,811.11
Capital Outlay	8000				
TOTAL PROPOSED BUDGET		0.00	364,712.45	0.00	4,811.11



School Division:

VA BEACH CITY PUBLIC SCHOOLS

Division Number:

128

For additional instructions for completing this section of the Annual Plan/Part B Flow-Through Application, please review Section F of the "LEA Instructions" tab.

**VIRGINIA DEPARTMENT OF EDUCATION**  
**PART B, SECTION 611 (Flow-Through Funds)**  
**GRANT PERIOD: JULY 1, 2024 – SEPTEMBER 30, 2026**  
*Joint Applications Only!*

For joint applications, please select the Fiscal Agent below, and provide the requested contact information. **If this is not a joint application move directly to the next section below.**

Fiscal Agent:

LEA Code:

Joint Application Project

Director:

Mailing Address of Project

Director:

Phone:

E-mail:

If this is a joint application and allocations are to be combined into a single award issued to the fiscal agent designated above, list participating LEAs and the amounts to be combined into a single award. Note: All participating agencies must still complete the remainder of this tab.

Participating Agency Name	Code Number	Amount Released
<b>Total Amount to be issued to Fiscal Agent:</b>		\$0.00

**PROPOSED USE OF PART B, SECTION 611 FUNDS**  
**GRANT PERIOD: JULY 1, 2024 – SEPTEMBER 30, 2026**

In narrative format, please provide a description and budget outline of all personnel (i.e., teachers, instructional assistants, administrators, clerical, support personnel, and others) to be supported in whole or in part with IDEA, Part B, Section 611 grant funds (with proposed amounts and FTEs).

For the 2024-25 annual plan, funds received will be used to continue the employment of the following personnel: special education teachers (approx. 120.8), special education teacher assistants (approx. 131.5), social workers (approx. 5.5), behavior intervention specialists (approx. 3.0), one (1) interpreter specialist, and one (1) Family Outreach Representative in the Parent Support and Information Center. Approximate cost of salaries, wages for substitutes, and benefits for staff employed 100% through the Title VI-B funds is included in the 1000 and 2000 lines of the budget as noted. Set-aside funds remain in Line 0000 until reimbursement is requested. Set-aside funds then will be moved to Lines 1000 and 2000 for speech/language therapy services to be provided through ISPs. Federal verifications of the federally-funded staff are completed twice per year as required.

In a narrative format, please provide a detailed description and budget outline of all additional activities, goods and services to be supported with IDEA, Part B, Section 611 grant funds.

Professional development activities and Parent Support and Information Center (PSIC) activities will be supported through the Title VI-B as warranted. Remaining funds from 611 will be used to meet the indirect costs of grant operation activities. Set-aside funds not used for speech/language therapy services will remain in Line 0000 and will be moved to Line 6000 for materials requested by private/home schools serving students with ISPs, as needed.

School Division: VA BEACH CITY PUBLIC SCHOOLS

Division Number: 128

**Virginia Department of Education  
SPECIAL EDUCATION FEDERAL PROGRAM  
PROPOSED GRANT BUDGET**

**Part B, Section 611, Flow-Through Funds (July 1, 2024-September 30, 2026)**

Complete column C, by allocating PROPOSED grant funds to object code categories 1000 through 8000. A description of the object code categories is available on the VDOE's website. Refer to the instruction tab for the Web address. In determining appropriate assignment of items to object codes, applicants are strongly encouraged to consult with the individual(s) within the LEA who have responsibility for completing the Annual School Report – Financial Section.

List all equipment items costing five thousand dollars (\$5,000) or more and also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc., to be purchased with grant funds, and provide information on proposed out-of-state/country travel to be supported with grant funds.

(A)	(B)	(C)	(D)	(E)	(F)
EXPENDITURE ACCOUNTS	OBJECT CODE	Budget	CEIS	Proportionate Set-aside	Total Budget
Personal Services	1000	11,282,613.15	0.00	183,264.01	11,465,877.16
Employee Benefits	2000	4,630,847.58	0.00	83,342.55	4,714,190.13
Purchased Services	3000	7,849.00	0.00	0.00	7,849.00
Internal Services	4000		0.00	0.00	0.00
Other Services	5000	359,681.82	0.00	2,917.00	362,598.82
Materials / Supplies	6000		0.00	95,188.89	95,188.89
Capital Outlay	8000		0.00	0.00	0.00
<b>TOTAL PROPOSED BUDGET</b>		<b>16,280,991.55</b>	<b>0.00</b>	<b>364,712.45</b>	<b>16,645,704.00</b>

**Proposed Equipment: List items costing \$5,000 or more. Also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc.**

None at this time.

**Proposed Out-of State/Country Travel (destination, purpose, estimated cost, number of people):**

Funds in 3000 and 5000 categories to support professional development (registration, travel, lodging, and meals) for approximately four (4) specialists to attend one out-of-state assistive technology conference in either Florida (ATIA Conference) or Minnesota (Closing the Gap Conference). These conferences provide hands-on opportunities for the specialists to test and evaluate advanced technology equipment to assist special needs students as well as provide CEUs.

School Division: VA BEACH CITY PUBLIC SCHOOLS

Division Number:

128

For additional instructions for completing this section of the Annual Plan/Part B Flow-Through Application, please review Section F of the "LEA Instructions" tab.

VIRGINIA DEPARTMENT OF EDUCATION  
PROPOSAL SUMMARY

PART B, SECTION 619 (EARLY CHILDHOOD SPECIAL EDUCATION GRANT)  
GRANT PERIOD: JULY 1, 2024 – SEPTEMBER 30, 2026

ECSE Contact Person: Wendee Long  
Title: Early Childhood Special Education Teacher  
Mailing Address: 641 Carriage Hill Road, Suite 200, Virginia Beach, VA 23452  
Phone: (757) 263-2800  
Email: wendee.long@vbschools.com

***Joint Applications Only!***

For joint applications, please select the Fiscal Agent below, and provide the requested contact information.

**If this is not a joint application move directly to the next section below.**

Fiscal Agent:  LEA Code:   
Joint Application Project   
Director:   
Mailing Address of Project   
Director:   
Phone:   
Email:

If this is a joint application and allocations are to be combined into a single award issued to the fiscal agent designated above, list participating LEAs and the amounts to be combined into a single award. Note: All participating agencies must still complete the remainder of this tab.

Participating Agency Name	Code Number	Amount Released
Total Amount to be issued to Fiscal Agent:		\$0.00

**PART B, SECTION 619 (EARLY CHILDHOOD SPECIAL EDUCATION GRANT)**  
**GRANT PERIOD: JULY 1, 2024 – SEPTEMBER 30, 2026**

In narrative format, please provide a description and budget outline of all personnel (i.e., teachers, instructional assistants, administrators, clerical, support personnel, and others) to be supported in whole or in part with IDEA, Part B, Section 619 grant funds (with proposed budget amounts and FTEs).

Early Childhood Section 619 funds for the 2024-25 period of the annual plan will be used to continue the employment of three (3) Early Childhood Special Education (ECSE) teachers and one (1) instructional specialist in the division's Preschool Assessment Center (PAC). Program support is offered in the division's diagnostic classroom as well.

In narrative format, please provide a detailed description and budget outline of all additional activities, goods and services to be supported with IDEA, Part B, Section 619 grant funds.

Remaining Part B, Section 619, Early Childhood Special Education funds will be used to meet the indirect costs of grant operation activities, professional development activities, as well as for the purchase of some materials and equipment required for students. Set-aside funds remain in Line 0000 until reimbursement is requested. Set-aside funds then will be moved to Line 6000 for materials requested by private/home schools serving preschool students with ISPs. Federal verifications of the federally-funded staff are completed twice per year as required.

School Division: VA BEACH CITY PUBLIC SCHOOLS

Division Number: 128

**Virginia Department of Education**  
**PART B, SECTION 619 (EARLY CHILDHOOD SPECIAL EDUCATION GRANT) APPLICATION**  
**PROPOSED GRANT BUDGET**  
**Part B, Section 619, Preschool Funds (July 1, 2024-September 30, 2026)**

Complete column C, by allocating PROPOSED grant funds to object code categories 1000 through 8000. A description of the object code categories is available on the VDOE's website. Refer to the instruction tab for the Web address. In determining appropriate assignment of items to object codes, applicants are strongly encouraged to consult with the individual(s) within the LEA who has responsibility for completing the Annual School Report – Financial Section.

List all equipment items costing five thousand dollars (\$5,000) or more, and also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc., to be purchased with grant funds, and provide information on proposed out-of-state/country travel to be supported with grant funds.

(A)	(B)	(C)	(D)	(E)	(F)
EXPENDITURE ACCOUNTS	OBJECT CODE	Budget	CEIS	Proportionate Set-aside	Total Budget
Personal Services	1000	362,677.50	0.00	0.00	362,677.50
Employee Benefits	2000	148,857.74	0.00	0.00	148,857.74
Purchased Services	3000	4,046.26	0.00	0.00	4,046.26
Internal Services	4000		0.00	0.00	0.00
Other Services	5000	14,305.66	0.00	0.00	14,305.66
Materials / Supplies	6000	10,881.73	0.00	4,811.11	15,692.84
Capital Outlay	8000		0.00	0.00	0.00
<b>TOTAL PROPOSED BUDGET</b>		<b>540,768.89</b>	<b>0.00</b>	<b>4,811.11</b>	<b>545,580.00</b>

**Proposed Equipment: List items costing \$5,000 or more. Also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc.**

Two (2) printers to be placed in two separate preschool classrooms (one printer per classroom).

**Proposed Out-of State/Country Travel (destination, purpose, estimated cost, number of people):**

Funds in 3000 and 5000 categories to support professional development (registration, lodging, and meals) within Virginia for approximately ten (10) ECSE teachers.



**Subject:** Local Plan and Budget for Career and Technical Education 2024-2025 **Item Number:** 14B

**Section:** Consent **Date:** April 16, 2024

**Senior Staff:** Danielle E. Collucci, Chief Academic Officer

**Prepared by:** Thomas W. Quinn, Executive Director of Secondary Teaching and Learning  
Sara L. Lockett, Ed.D., Director of Technical and Career Education

**Presenter(s):** Sara L. Lockett, Ed.D., Director of Technical and Career Education

**Recommendation:**

That the School Board approve the Local Plan and Budget for the 2024-2025 Carl D. Perkins V grant for Career and Technical Education.

**Background Summary:**

In compliance with the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act (Perkins V), the 2024-2025 Local Plan and Budget for Career and Technical Education must be submitted annually. Based on requirements authorized by the Standards of Quality and Perkins V, the school division must submit its application to the Virginia Department of Education (VDOE) in substantially approvable form via the *Online Management of Education Grant Awards* (OMEGA) no later than April 30. This local plan is informed by a local needs assessment performed by the Office of Technical and Career Education and outlines required performance measures and a budget for Perkins funding.

At this time 2024-2025 allocation amounts have not been released by VDOE. Localities are directed to prepare budgets using level funding from 2023-2024 amounts. The proposed Local Plan and Budget for Career and Technical Education 2024-2025 maintains funding for equipment, professional development, STEM, hiring incentives, and support of co-curricular student organizations for members of special populations.

**Source:**

Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

**Budget Impact:**

Approval of the Annual Career and Technical Education Plan by the State Board of Education is a prerequisite for the receipt of funds - 8VAC20-120-40.

The budget was crafted using level funding of \$1,117,858.91.





**Subject:** Centerville Turnpike Telecommunications Easement **Item Number:** 14C

**Section:** Consent **Date:** April 16, 2024

**Senior Staff:** Jack Freeman, Chief Operations Officer, Department of School Division Services

**Prepared by:** Melisa A. Ingram, Executive Director, Facilities Services

**Presenter(s):** Melisa A. Ingram, Executive Director, Facilities Services

**Recommendation:**

That the School Board authorize the Superintendent to accept a telecommunications easement negotiated in order to keep the School Division's telecommunications network intact during improvements and after completion of Centerville Turnpike Phase II modifications.

**Background Summary:**

The City of Virginia Beach is executing CIP 2-049 Centerville Turnpike Phase II. The proposed telecommunications easement has been negotiated as part of the improvements related to this project.

**Source:**

School Board Policy 3-23

**Budget Impact:**

N/A

Prepared by and return to:  
Carol W. Hahn (VSB No. 30171)  
Faggert & Frieden, P.C.  
222 Central Park Avenue, Suite 1300  
Virginia Beach, Virginia 23462

GPIN No.14557547250000

EXEMPTED FROM RECORDATION TAXES  
UNDER SECTIONS 58.1-811(A)(3) AND 58.1-811(C)(5)

CONSIDERATION: \$\_\_\_\_\_

### DEED OF EASEMENT

THIS DEED OF EASEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and among BRYAN ALEXANDER FORD and SAVANNAH F. FORD (“Grantors”); and THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, VIRGINIA, a body politic as set forth in Article VIII, Section 7 of the Constitution of Virginia (“Grantee”).

### WITNESSETH:

That for and in consideration of the sum of TEN DOLLARS (\$10.00) cash in hand paid, and other good and valuable considerations, the receipt of which is acknowledged, the Grantors do hereby sell, assign, transfer, grant and convey, with GENERAL WARRANTY and ENGLISH COVENANTS OF TITLE, a perpetual, non-exclusive easement ten feet (10’) in width to Grantee, its agents, assigns and successors, to install, construct, reconstruct, alter, operate, maintain, inspect, improve, relocate, replace and remove telecommunications facilities (“Facilities”) in, under, upon and across lands and property of Grantors, including the right of ingress and egress to the same (the “Easement”), as more particularly described as follows:

ALL THAT certain lot, tract or parcel of land situate, lying and being in the City of Virginia Beach, Virginia, being designated as “10’ VIRGINIA BEACH PUBLIC SCHOOLS TELECOMMUNICATIONS EASEMENT TO BE ACQUIRED 1,586 SQ. FT. ~ 0.036 ACRE”, as shown on that certain plat entitled “PLAT SHOWING PROPERTY AND EASEMENTS TO BE ACQUIRED FROM BRYAN

ALEXANDER AND SAVANNAH F. FORD BY CITY OF VIRGINIA BEACH, VIRGINIA FOR CENTERVILLE TURNPIKE PHASE II PARCEL #42 C.I.P. #100057/2-409", said plat being recorded in the Clerk's Office of the Circuit Court of the City of Virginia Beach, Virginia, as Instrument Number \_\_\_\_\_, to which reference is made for a more particular description.

IT BEING a portion of the same property conveyed to the Grantors herein by deed from Justin N. Garcia and Jansine G. Garcia, husband and wife, dated October 26, 2021, and recorded in the aforesaid Clerk's Office as Instrument Number 202103085490.

By their execution of this instrument Grantors acknowledge that the plans for the aforesaid project as they affect Grantors' property have been fully explained to Grantors.

It is agreed between the parties hereto that Grantee, its agents, assigns and successors shall have the right to (i) inspect the Easement and the Facilities, (ii) cut, clean and remove all undergrowth and other obstructions in and along the Easement or adjacent thereto that may in any way endanger or interfere with the proper use of the same, and (iii) make use of the adjacent property for ingress and egress and for other activities necessary for the purpose of exercising the rights granted herein.

Grantors and their agents, assigns and successors agree that following the installation of Facilities within the Easement Grantee shall not be liable for any maintenance work whatsoever to the areas encompassed by the Easement except if Grantee is required to perform excavation within the Easement in order to exercise any of the rights granted herein. All other maintenance of the areas encompassed by the Easement shall be done by Grantors, and Grantee shall have no duty or liability to perform any routine maintenance work in the Easement other than that work which arises out of exercising its rights granted herein.

Grantors and their agents, assigns and successors agree that when requested by Grantee, Grantors shall remove any fence(s), structure(s), landscaping, vehicle parking or other obstruction

within forty-eight hours of receipt of written notice requesting such removal. Except that in an emergency or failure to remove after written notice, Grantee may remove, or have removed by others, any impediment to access, maintenance or operation, and Grantors agree they are responsible for replacement of said fence(s), structure(s), landscaping, vehicle parking or other obstruction at their sole expense.

Grantors and their agents, assigns and successors covenant and agree that the consideration aforementioned shall be in lieu of any and all claims of compensation and damages by reason of (i) the location of the Easement, (ii) the construction, reconstruction, alteration or maintenance of the Facilities, and (iii) Grantee's exercise of the rights granted herein.

All rights granted herein, including but not limited to rights with respect to telecommunications infrastructure and the Facilities and rights of access to accomplish the purposes of this Easement, may be separated from any other such rights, and apportioned for any use by Grantee, its successors and assigns to third parties, whether by grant and assignment or by lease, provided that the third party is a broadband or other telecommunication service provider, including a public utility as defined in Va. Code § 56-265.1, a cable operator as defined in Va. Code § 15.2-2108.1:1, a local exchange carrier, competitive or incumbent, or a subsidiary or affiliate of any such entity. All Facilities shall remain the property of Grantee or other telecommunication service provider whose Facilities may be located within the Easement.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, Grantors have caused this Deed of Easement to be executed as of the date first above written.

**GRANTORS:**

\_\_\_\_\_(SEAL)  
Bryan Alexander Ford

\_\_\_\_\_(SEAL)  
Savannah F. Ford

COMMONWEALTH OF VIRGINIA  
CITY OF VIRGINIA BEACH, to-wit:

I, \_\_\_\_\_, a Notary Public in and for the Jurisdiction aforesaid, do hereby certify that Bryan Alexander Ford and Savannah F. Ford, whose names are signed to the foregoing Instrument, have acknowledged the same before me in my Jurisdiction aforesaid. They are personally known to me or have produced \_\_\_\_\_ as identification.

GIVEN under my hand this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

Notary Registration Number: \_\_\_\_\_

**(SCHOOL BOARD'S ACKNOWLEDGMENT)**

**GRANTEE:**

**THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, VIRGINIA**, a body politic  
as set forth in Article VIII, Section 7 of the  
Constitution of Virginia

ATTEST:

\_\_\_\_\_  
Clerk of the School Board

By: \_\_\_\_\_

Kimberly A. Melnyk  
School Board Chair or Designee

COMMONWEALTH OF VIRGINIA  
CITY OF VIRGINIA BEACH, to-wit:

I, \_\_\_\_\_, a Notary Public in and for the Jurisdiction aforesaid, do hereby certify that Kimberly A. Melnyk, School Board Chair for the School Board of the City of Virginia Beach, a body politic as set forth in Article VIII, Section 7 of the Constitution of Virginia, whose name as such is signed to the foregoing Instrument, has acknowledged the same before me on behalf of the School Board of the City of Virginia Beach in my Jurisdiction aforesaid. She is personally known to me or has produced \_\_\_\_\_ as identification.

GIVEN under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

Notary Registration Number: \_\_\_\_\_

PROJECT: MANAGER: Jason Wilson, P.E., City of Virginia Beach, (757) 385-8902.  
SURVEYED BY: DATE: Mera Haddad, L.S., JMT, (757) 555-0281  
DESIGN BY: Johnson, Mirman & Thompson, (757) 499-1895  
SUBSURFACE UTILITY BY: DATE: Johnson, Mirman & Thompson, (757) 499-1895

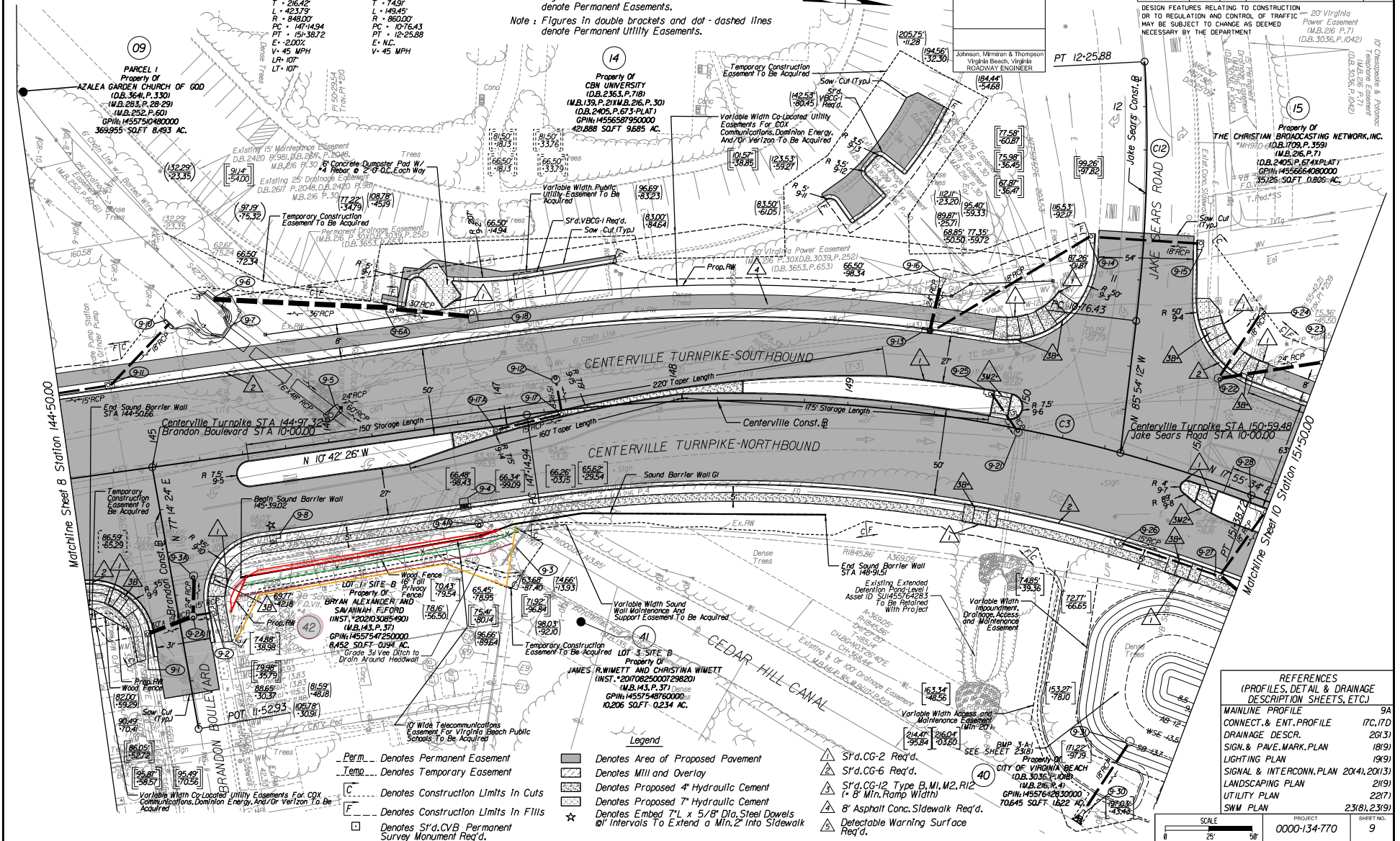
Note: Figures in dashed double brackets and dot-dashed lines denote Permanent Utility Easements.

(C3)  
Curve PR-CENTER-2  
PI = 149.3135  
DELTA = 28.38° 00.63' (RT)  
D = 6.45.24'  
T = 26.42'  
L = 423.79'  
R = 840.00'  
PC = 147.1494  
PT = 151.3872  
E = 0.0001  
V = 45 MPH  
LR = 107'  
LT = 107'

(C12)  
Curve PR-JSEARS-1  
PI = 115.135  
DELTA = 9.57° 23.84' (LT)  
D = 6.39.44'  
T = 7.49'  
L = 149.48'  
R = 860.00'  
PC = 107.643  
PT = 12.25.88  
E = N.C.  
V = 45 MPH

Note: All poles are referenced from Construction Baseline & Connection Baseline unless otherwise noted.  
Note: Figures in parentheses and dot-dashed lines denote Temporary Easements.  
Note: Figures in brackets and dot-dashed lines denote Permanent Easements.  
Note: Figures in double brackets and dot-dashed lines denote Permanent Utility Easements.

Note: Figures in double parentheses denote Permanent Utility Easements for Dominion Energy



REVISION	STATE	ROUTE	PROJECT	SHEET NO.
VA.	0000-134-770, C-501	CIP 100057 (2-4091), 100498 (5-251), 100452 (6-556)		9

DESIGN FEATURES RELATING TO CONSTRUCTION OR TO REGULATION AND CONTROL OF TRAFFIC MAY BE SUBJECT TO CHANGE AS DEEMED NECESSARY BY THE DEPARTMENT

20' Virginia Power Easement (M.B. 216, P. 7) (D.B. 3036, P. 1042)  
20' Virginia Power Easement (M.B. 216, P. 7) (D.B. 3036, P. 1042)

THE CHRISTIAN BROADCASTING NETWORK, INC. (M.B. 1709, P. 359) (D.B. 2405, P. 674) (PLATT) (M.B. 1556, P. 400000) 35,126 SQ. FT. 0.805 AC.

Matchline Street B Station 144+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

Matchline Street 10 Station 151+50.00

REFERENCES (PROFILES, DETAIL & DRAINAGE DESCRIPTION SHEETS, ETC.)	
MAINLINE PROFILE	9A
CONNECT & ENT. PROFILE	17C, 17D
DRAINAGE DESCR.	20(3)
SIGN. & PAVE. MARK. PLAN	18(9)
LIGHTING PLAN	19(9)
SIGNAL & INTERCONN. PLAN	20(4), 20(13)
LANDSCAPING PLAN	21(9)
UTILITY PLAN	22(7)
SWM PLAN	23(8), 23(9)

SCALE  
0 25 50'

PROJECT  
0000-134-770

SHEET NO.  
9





**Subject:** Personnel Report **Item Number:** 15A

**Section:** Action **Date:** April 16, 2024

**Senior Staff:** Mrs. Cheryl R. Woodhouse, Chief Human Resources Officer

**Prepared by:** Cheryl R. Woodhouse, Chief Human Resources Officer

**Presenter(s):** Donald E. Robertson Jr., Ph.D., Superintendent

**Recommendation:**

That the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the April 16, 2024, Personnel Report.

**Background Summary:**

List of appointments, resignations, and retirements for all personnel.

**Source:**

School Board Policy #4-11, Appointment

**Budget Impact:**

Appropriate funding and allocations

Personnel Report  
Virginia Beach City Public Schools  
April 16, 2024  
2023-2024

Scale	Class	Location	Effective	Employee Name	Position/Reason	College	Previous Employer
Assigned to Unified Salary Scale	Appointments - Elementary School	Birdneck	4/18/2024	Kristen Schiano	Physical Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Malibu	3/25/2024	Amy M Logue	Kindergarten Assistant	Clarion University of PA, PA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Providence	3/27/2024	Bobbie Jo Gray	Special Education Assistant	Arizona State University, AZ	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Tallwood	3/27/2024	Kathryn Arabie	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Three Oaks	3/20/2024	Kyleigh Baumher	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Independence	3/28/2024	Rodney D Johnson	Security Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Landstown	3/27/2024	Chrystal S Barriteau	School Office Associate II	Not Applicable	Chartway Credit Union, VA
Assigned to Unified Salary Scale	Appointments - High School	Green Run	3/20/2024	Casey J Blachford	General Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Landstown	3/25/2024	David Cox	Technology Support Technician	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Princess Anne	3/27/2024	Shaquana Stieff	Cafeteria Assistant, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Adult Learning Center	3/20/2024	Bernadette L Outlaw	ALC General Asst	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Internal Audit	3/28/2024	Lisa Martin	Executive Office Associate I	Oral Roberts University, OK	VBPCS
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	3/25/2024	Nicholas Sabatino	Financial Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Security and Emergency Management	4/8/2024	Timothy A Duke	Security Officer	Tidewater Community College, VA	VBPCS
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	3/20/2024	Gerald W Gregory	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	3/20/2024	Mark G Voorhies	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	3/20/2024	Jennifer E Webb	Bus Assistant, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	3/20/2024	Leon Wilson	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	3/27/2024	John E Miller	Fleet Technician I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	3/27/2024	Melanie Neubeiser	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	4/8/2024	Matthew A Nash	Fleet Technician I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Centerville	6/30/2024	Nicole V Kihorany	Kindergarten Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Cooke	3/20/2024	Carina Leach	Cafeteria Assistant, 6.0 Hours (death)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Hermitage	4/8/2024	Ted Peterson	Physical Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Hermitage	6/30/2024	Alexis Mendez	Security Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Kempsville	4/4/2024	Courtney M Burleigh	Technology Support Technician (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Kempsville Meadows	6/3/2024	Cara A Holzhause	Special Education Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	King's Grant	3/22/2024	Donka Y Mincheva	Cafeteria Assistant, 5.5 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Linkhorn Park	6/30/2024	Haylea R Kyles	Kindergarten Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Newtown	3/21/2024	Alexander S Brown	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Parkway	3/29/2024	David Perchak	Baker/Cook (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Princess Anne	6/30/2024	Elinor M Kouns	Special Education Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Princess Anne	6/30/2024	Colleen M Mikolashek	General Assistant (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Rosemont Forest	6/30/2024	Ashley Lowery	School Nurse (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Seatack	3/22/2024	Christopher J Burdette	Cafeteria Assistant, 5.0 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Three Oaks	3/6/2024	Susan D Smith	Special Education Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Windsor Oaks	3/26/2024	Lakishua P Simmons	Cafeteria Manager I (expiration of long-term leave)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Windsor Woods	6/1/2024	Emily L Cudney	Special Education Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Bayside	3/22/2024	Latia M Smith	Special Education Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Bayside	3/29/2024	Alexandra G Allee	Security Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Brandon	3/26/2024	David S Ford	School Security Officer II (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Kempsville	3/29/2024	Donyetta L Ama	School Office Associate II (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Landstown	4/3/2024	Samantha A Lee	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Renaissance Academy	4/29/2024	Tisha Curry	School Office Associate II (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Department of Human Resources	4/15/2024	Ebony L Huber	Human Resources Associate (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Department of Technology	4/5/2024	Johnny Sanchez	Technology Support Technician (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Maintenance Services	3/13/2024	Brandon L Dunbar	HVAC Craftsman I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Maintenance Services	3/29/2024	Jason Hayes	Project Manager - Construction (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	3/18/2024	Paul D Guldenschuh	Bus Driver, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	3/26/2024	Marcia F Commodore	Bus Driver, 6.5 Hours (expiration of long-term leave)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	3/29/2024	Terrylynn T Bacon	Bus Driver Plan Bee, 7.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	4/5/2024	Todd Flickinger	Auxiliary Driver, 5.5 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Technical And Career Education Center	6/30/2024	Kimberlee D Gross	Security Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Bayside	6/30/2024	Millena Corbin	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Centerville	6/30/2024	Patricia Y O'Brien	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Cooke	6/30/2024	Ellen T Knarr	Cafeteria Manager I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Creeds	6/30/2024	Barbara A Ansell	Baker/Cook	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Diamond Springs	6/30/2024	Jacqueline G Briones	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Diamond Springs	6/30/2024	Rosa A Molina	Cafeteria Assistant, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Glenwood	6/30/2024	Mary Salisbury	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Linkhorn Park	6/30/2024	Sherri S Munford	Technology Support Technician	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Ocean Lakes	6/30/2024	Linda M Reese	Principal	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Pembroke	6/30/2024	Emma S Bertok	Technology Support Technician	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Pembroke Meadows	6/30/2024	David L Harding	Custodian III Head Day	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Princess Anne	6/30/2024	Debbie L Martin	Technology Support Technician	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Princess Anne	6/30/2024	Christie D Tercero	Cafeteria Assistant, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Tallwood	6/30/2024	Joanne Spivey	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Tallwood	6/30/2024	Julia E Williams	Cafeteria Manager I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Thalia	3/31/2024	Julie C Baker	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	White Oaks	6/30/2024	Cheryl A Turner	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	White Oaks	6/30/2024	Sandra D Wiggins	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Woodstock	6/30/2024	Michelle E McDonald	Library/Media Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Bayside	6/30/2024	Nancy K Hardison	School Nurse	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - High School	Kellam	6/30/2024	Sylvia A Martin	Security Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - High School	Kellam	6/30/2024	Rex Toribio	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Programs for Exceptional Children	6/30/2024	Hollis A Frey	Occupational Therapist, .800	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of the Superintendent	6/30/2024	Eugene F Soltner	Chief of Staff	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2024	Brenda M Lewis	Bus Driver - Special Ed	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Other Employment Actions - Elementary School	Creeds	3/22/2024	Kimberly A Melby	School Administrative Associate I (employee rescinded resignation date of 03/26/2024)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Appointments - High School	Renaissance Academy	3/20/2024	Le Ellyn C Nyberg	Special Education Teacher	Buena Vista University, IA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Miscellaneous	Office of Programs for Exceptional Children	3/27/2024	Holly Carlton	Speech/Language Pathologist	University of Rhode Island, RI	Military Service
Assigned to Instructional Salary Scale	Resignations - Elementary School	Birdneck	6/30/2024	Shyanne M Harvey	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Brookwood	6/30/2024	Allison Huscroft	Kindergarten Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	College Park	6/30/2024	Ali J Roane	Second Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Cooke	6/30/2024	Ryan D Wichtendahl	Fourth Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Fairfield	6/30/2024	Kimberly A Morgan	Second Grade Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Hermitage	6/30/2024	Elizabeth M Naberhaus Blanchard	Second Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Holland	6/30/2024	Kaitlyn A Curriden	Title I Resource Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Kempsville	6/30/2024	Hannah E Davis	Special Education Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Kempsville Meadows	6/30/2024	Chanmi A Yang	Kindergarten Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Luxford	6/30/2024	Katharine D Steuterman	Special Education Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Ocean Lakes	6/30/2024	Elise M Davis	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Parkway	6/30/2024	Jazmine Banks	First Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Pembroke	6/30/2024	Jennifer A Pavinato	Second Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Point O'View	6/30/2024	Erin N Ferguson	Title I Resource Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Point O'View	6/30/2024	Caroline G Lupia	Fourth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Princess Anne	6/30/2024	Kelly N Reece	Special Education Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Thalia	6/30/2024	Victoria L Ponessa	Fourth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Bayside	6/30/2024	Damaris Sanabria	Literacy Teacher (temporary employment agreement expired)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Brandon	3/29/2024	Brooke C Michel	Sixth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Corporate Landing	3/27/2024	Phillip J Ellis	Eighth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Kempsville	6/30/2024	Alice L Talley	Seventh Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Larkspur	6/30/2024	Megan E Brennan Smith	Seventh Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Lynnhaven	4/9/2024	Jessica L Shaw	Sixth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Lynnhaven	6/30/2024	Michael E McClain	Eighth Grade Teacher (moved to public school system)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Bayside	6/30/2024	Travis H Driscoll	Science Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Green Run	6/30/2024	Earline Schoen	Family & Consumer Science Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Green Run	6/30/2024	Frances M Schoening	English Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Ocean Lakes	6/30/2024	Emma T Chandler	Mathematics Teacher (personal reasons)	Not Applicable	Not Applicable

Personnel Report  
Virginia Beach City Public Schools  
April 16, 2024  
2023-2024

Scale	Class	Location	Effective	Employee Name	Position/Reason	College	Previous Employer
Assigned to Instructional Salary Scale	Resignations - High School	Princess Anne	6/30/2024	Brandi Butler	Science Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Renaissance Academy	6/30/2024	Tamara A Welch	School Counselor (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Tallwood	6/30/2024	Emily N Snyder	School Counselor (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Miscellaneous	Virtual Virginia Beach	6/30/2024	Zebrina O Taylor	Special Education Teacher (moved to public school system)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Alanton	6/30/2024	Coleen G Bonney	Kindergarten Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Bayside	6/30/2024	Scott W Minner	Art Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Brookwood	6/30/2024	Rebecca W Young	Fifth Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Diamond Springs	6/30/2024	Kathleen M Gordon	Library Media Specialist	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	North Landing	6/30/2024	Marisaura M Aguilar-East	Special Education Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Salem	6/30/2024	Fay E Wagner	First Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Strawbridge	6/30/2024	Marisa Manthey	Music/Vocal Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Three Oaks	6/30/2024	Jill S Gurley	Special Education Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Three Oaks	6/30/2024	Kathryn K Shuffler	Gifted Resource Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Woodstock	6/30/2024	Anita K Wesche	First Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - High School	Bayside	6/30/2024	Nancy M Martin	Literacy Teacher	Not Applicable	Not Applicable
Administrative	Appointments - Middle School	Princess Anne	6/17/2024	Alisha K Edwards	Assistant Principal	Lamar University, TX	VBCPS



**Subject:** Closed Session **Item Number:** 17

**Section:** Closed Session **Date:** April 16, 2024

**Senior Staff:** N/A

**Prepared by:** Kamala H. Lannetti, School Board Attorney

**Presenter(s):** Kamala H. Lannetti, School Board Attorney

**Recommendation:**

That the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph, 1, 2, 7, and 8 as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.
2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system. However, any such student, legal counsel and, if the student is a minor, the student's parents or legal guardians shall be permitted to be present during the taking of testimony or presentation of evidence at a closed meeting, if such student, parents, or guardians so request in writing and such request is submitted to the presiding officer of the appropriate board.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Teacher License Revocation
- B. Appointment of hearing officer for student discrimination appeal hearing
- C. Parent request for Agenda Item regarding ODS changes for 2024-25
- D. Status of pending litigation or administrative cases.
- E. Consultation with legal counsel regarding probable litigation and pending litigation matters.

**Background Summary:**

N/A

**Source:**

Code of Virginia §2.2-3711, as amended

**Budget Impact:**

N/A

## **Decorum and Order-School Board Meetings 1-48**

School Board of the City of Virginia Beach  
Bylaw 1-48

### **SCHOOL BOARD BYLAWS**

#### **Decorum and Order-School Board Meetings**

##### **A. Purpose of decorum and order during meetings**

The School Board determines that decorum and order are necessary during School Board Meetings. The purposes for maintaining decorum and order are:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open, safe and orderly manner during meetings;
2. that all persons signed up to address the School Board during public comment sections of meetings have the opportunity to do so in an orderly and respectful manner and without being interrupted;
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction and interruption;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents can transact the business of the School Board and the School Division with minimal disruption.

##### **B. Limitations on addressing the School Board**

Persons addressing the School Board during public comment sections of the meeting shall:

1. Limit their comments to matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division.
2. Refrain from obscenity, vulgarity, profanity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits and other rules for public comment set forth in the agenda or Bylaws.
4. During special meetings or public hearings, the School Board may set different rules or time limits for public comments.

##### **C. Other expressive activities during meetings**

1. Public comments during meetings limited to matters relevant to public education and the business of the School Board

At regular School Board Meetings, the School Board accepts public comment during designated sections of the Meeting Agenda. The public comment sections of School Board Meetings are limited public forums for the sole purpose of accepting comments from members of the public relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. The

School Board does not accept other forms of public comment during Meetings or at those times immediately preceding or following a Meeting.

2. Expressive activities during meetings

To maintain decorum and order and conduct the business of the School Board and the School Division during meetings, expressive activities by members of the public in meetings will be limited or prohibited. On any day that a meeting is scheduled to take place, the School Board prohibits certain expressive activity, including but not limited to the following, expressive activities:

- Petitioning, demonstrating, picketing, pamphlet distribution, conducting polls, or solicitation in the Building where the Meeting is taking place
- Displaying or using signs, posters or other items brought into the meeting room that block the view of persons in or observing the meeting or create a safety concern. Possession of such items while in the meeting location will not be prohibited.
- Use of noise making devices
- Use of excessive cheering, booing, clapping, or similar activity that disrupts the meeting, as determined by the Chair or designee.
- Calling out or making comments when not called to address the School Board
- Intimidation, harassment or threats to persons in the meeting or who are entering or departing the meeting or the location of the meeting
- Instigating or attempting to instigate confrontations or other conduct for the purpose of disrupting the meeting
- Other conduct that violates decorum and order as determined by the Chair or designee

3. School Administration Building or other locations for meetings are not open public forums for public expression

The School Administration Building (or another building or location where a meeting is scheduled to take place) its grounds and reserved parking spaces are not open for expressive activities unless a facility use request or application has been approved by the Superintendent or designees. The Superintendent or designees are authorized to designate areas of the School Administration Building (or other building or location for a meeting), the grounds and parking lots that may be considered for facility use request or application. The Superintendent or designee are authorized to develop and implement regulations and/or procedures related to such facility use requests or applications.

**D. Other methods of communicating with the School Board**

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including [SchoolBoard@VBCPSBoard.com](mailto:SchoolBoard@VBCPSBoard.com) or email individual School Board Members in addition to those provided at School Board meetings.

This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions prior to or after a Meeting. While public speakers are addressing the School Board, they may not approach the School Board to hand out

items but will instead be directed to leave items with the Clerk or designee for the School Board to consider after the Meeting.

This Bylaw does not preclude persons called to address the School Board during public comment sections from using a chart, graph or other item during their public comments so long as that item does not interfere with the School Board and other persons observing the Meeting from hearing or seeing the speaker and the item does not create a safety issue or otherwise violate the decorum and order rules. Furthermore, nothing herein shall be interpreted to prohibit members of the public from communicating with the School Board or the School Administration on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division at times other than meetings.

- E.** The Chair with the assistance of the Superintendent or their designees shall preserve decorum and order in the room where the Meeting is taking place and shall decide all questions of decorum and order during the Meeting. School Board Members may vote to overrule the Chair's or designee's decision at the time that the Chair or designee makes the decision. The Chair or designee is authorized to work with the Superintendent, designees, law enforcement and authorized agents to maintain order and decorum prior to the start of, during and immediately after any Meeting.
- F.** The School Administration, law enforcement and authorized agents will have responsibility for maintaining decorum and order outside of the Meeting room and outside of a building where a meeting will be or is taking place.
- G.** No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board Meeting Room and on the agenda for any School Board meeting.
- H.** At the request of the Chair or Superintendent or their designees, a city police officer or other law enforcement officer shall act as sergeant-at-arms at all School Board meetings.