

REDLANDS UNIFIED SCHOOL DISTRICT

Interdistrict Attendance Permit Frequently Asked Questions (outside RUSD)

Q. Who may apply for a transfer into Redlands Unified School District?

Students who reside outside the Redlands Unified School District boundaries may apply for enrollment in the Redlands Unified School District by submitting an interdistrict attendance permit request.

Q. Where do I get the interdistrict attendance permit form?

Interdistrict attendance permit forms are available from the student's home school district and must be approved by the home school district prior to being submitted to the Redlands Unified School District. The Redlands Unified School District open application period is March 1 – April 15 of each year.

Q. Will there be enough space for interdistrict transfer students this year?

There is no way of determining space availability until registration is in complete.

Q. Do we apply for one particular school at a time, or multiple schools?

You may apply for more than one school on the request form.

Q. Are there any conditions students must meet for transfers to be approved?

Yes, the following conditions will apply to all students:

- Parent/guardian assumes responsibility for providing transportation.
- Student must make satisfactory academic progress. Satisfactory is defined as a minimum grade point average of 2.0 and credits equivalent to grade level being requested. In addition, students entering their senior year must be eligible for graduation.
- Student must maintain regular and punctual attendance.
- Student must maintain proper conduct at school and at school-related functions and activities.

Q. Should I “camp out” to be the first in line to turn in my request to improve our chances of being approved?

No, interdistrict attendance permit requests received during the open application period are not numbered or “stamped” in; those received during the open application period will be placed together in one file.

Q. If I submit my interdistrict attendance permit after April 15, will it be accepted?

Yes, however it will not be processed until after the requests received during the open application period. It will only be approved if space is still available at the school and grade level requested and all conditions have been met. If space is not available, you will be added to the waiting list in the order received. Students on the waiting list may not be notified of availability until after the start of school.

Q. I will be requesting a transfer for more than one child; do I complete one form for each child?

Yes, as each request is considered separately.

**Interdistrict Attendance Permit Frequently Asked Questions ~ Continued
(outside RUSD)**

Q. If I have applied for a transfer for more than one child, will all of the requests be approved?

No, each request is considered separately. Approval is dependent on space availability at the school and grade level requested and if conditions have been met.

Q. My child is currently on an interdistrict attendance permit. Do we need to apply each school year?

As long as there is a signed agreement between your resident school district and Redlands Unified School District, your student will not need to apply each year. For a list of Districts with signed agreements with the Redlands Unified School District, please refer to our website's Interdistrict Attendance Permit Process at www.redlandsusd.net.

Note: When a student is granted an interdistrict transfer for the school requested, they will attend that school until they complete the highest grade level at that school as long as the conditions of approval listed above are met. (i.e. highest grade level at elementary is fifth (5th) grade and highest grade level at middle school is eighth (8th) grade.) Upon completion of the highest grade level at your assigned school, you are automatically enrolled in a middle school or high school, whichever is the case, designated by the District, not based on the elementary school or middle school your student is currently attending. If you wish to apply for a change of your student's designated school, you will need to submit an intradistrict transfer request form for consideration at our Enrollment Center, located at 7 West Delaware Avenue, Redlands, CA 92374 between the hours of 7:30 am and 4:00 pm, Monday through Friday. The intradistrict transfer application period is January 15 – February 15. These transfers are granted on the basis of space availability, student attendance, behavior and grades.

Q. Can my students interdistrict attendance permit ever be revoked?

Yes, a student must maintain good attendance, be on time, maintain good behavior and make satisfactory academic progress. This agreement may be revoked at any time during the year if the administration feels these conditions have not been met.

Q. If my request for a transfer is approved, is bus transportation available?

No, one of the conditions for approval is that parents/guardians assume responsibility for providing transportation.

Q. If my request for an interdistrict attendance permit is not approved, will there be a waiting list?

Yes, interdistrict attendance permit requests that are denied due to lack of space will be placed on a waiting list. The waiting list shall then be established to indicate the order in which students may be accepted as follows: requests submitted during the open application period, March 1 – May 29, shall be determined by lottery by student, not by family, from the eligible applicant pool. Requests submitted after May 29 will be added to the waiting list in the order in which they are received. Students on the waiting list may not be notified of availability until after the start of school.