

## ADMINISTRATIVE REPORT

**DATE:** April 25, 2024  
**TOPIC:** #6.7 – April 11, 2024 School Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204

### A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

### B. RECOMMENDATION

- a. Approval

### C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

April 11, 2024

1.0 **Call to Order; Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, April 11, 2024. The meeting was called to order by Vice Chair Simi Patnaik, at 6:01pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Pat Driscoll, Simi Patnaik and Eric Tessmer. Katie Schwartz and Sharon Van Leer were absent. Superintendent Julie Nielsen was present.

2.0 **Pledge of Allegiance**



3.0 **Approval of Agenda:** *It was moved by Ryan Clarke, seconded by Pat Driscoll to approve the agenda. All in favor, none opposed, motion carried.*

4.0 **Workshop Items:**

4.1 *Construction Update, presented by Dan Pyan, Executive Director of Finance and Operations. He shared information on the current status of planning, including storm shelter requirements and timelines.*

4.2 *Financial Update, presented by Kris Blackburn, Director of Business Services. She shared information on the financial forecast based on enrollment and the planned reductions approved by the Board in January 2021.*

5.0 **Information Items:**

5.1 *First Reading of Proposed Policy Changes, presented by Julie Nielsen, Superintendent. These policies will return for approval at the April 25, 2024 meeting. There was no request for comment on the policies.*

6.0 **Reports and Comments:** *Superintendent Nielsen shared information about her presentations at the Woodbury Lions Club and Woodbury Citizens Academy. She also noted Transportation opt in process for 2024-25 school year.*

*In an email, Pat Driscoll shared that she will be attending the Bright Works meeting next week.*

*In an email, Melinda Dols shared information from 916:*

- *East View Academy: Doug Surgenor, Principal, shared an overview of East View Academy including their student demographics, their mission and vision statements and some program highlights including, What I need (WIN) Wednesdays and R.I.S.E. expectations and recognition programs.*
- *Dan Naidicz, Assistant Superintendent, and Theresa Wallace, Manager of Special projects, shared information on the grants District 916 has received including Project Aware,*



*Innovation, Teacher Mentorship and Retention of Effective Teachers (PELSB), Non-Exclusionary Discipline (NED), and SPED Pipeline totaling around \$7 million. They provided information on the community partners and positions that are being funded through these grants.*

- *Long Term Facility Maintenance: The school board voted to approve a resolution that allows member districts to contribute levy dollars to Northeast Metro ISD 916's long-term facilities maintenance (LTFM). LTFM pays for expenditures such as fire safety, asbestos removal, roof systems, indoor air quality, and other projects that benefit students from all member districts.*
- *Wednesday, May 29, 2024- WELS North Graduation at Quora Education Center at 5:00 p.m.*
- *Thursday, May 30, 2024- Quora Graduation at Quora Education Center. Learning Community 7 at 1:00 p.m. and Learning Communities 3,4,5, and 6 at 4:30 p.m.*
- *Friday, May 31, 2024- Area Learning Centers Graduation at Quora Education Center at 6:00 p.m.*
- *Monday, June 3, 2024- South Campus Graduation at South Campus Education Center at 12:30 p.m.*

7.0 **Future Meeting Dates:**

*April 11, 2024 – Special School Board Business Meeting (DSC/immediately following the Workshop Meeting)*

*April 25, 2024 – School Board Business Meeting (DSC/6:00 p.m.)*

*May 9, 2024 – School Board Workshop Meeting (DSC/6:00 p.m.)*

8.0 **Adjournment:** *The meeting adjourned at 6:36pm.*

