

## ADMINISTRATIVE REPORT

**DATE:** April 25, 2024  
**TOPIC:** #6.6 – March 28, 2024 School Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204

### A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

### B. RECOMMENDATION

- a. Approval

### C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

*March 28, 2024*

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, March 28, 2024. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Simi Patnaik, Katie Schwartz and Eric Tessmer. Pat Driscoll and Sharon Van Leer were absent. Superintendent Julie Nielsen was present.



2.0 **Pledge of Allegiance**

3.0 **Approval of Agenda:** It was moved by Melinda Dols, seconded by Simi Patnaik to approve the agenda. All in favor, none opposed, motion carried.

4.0 **Student District Ambassadors:** Superintendent Nielsen introduced the student ambassadors, and they shared things happening in their schools and at the district level.

5.0 **Comments to the Board:** Scott Urban and Alyssa Padmanabhan spoke to the board about transportation to Pine Harbor Christian Academy.

6.0 **Consent Items:** It was moved by Eric Tessmer, seconded by Simi Patnaik to approve the Consent Agenda items. All in favor, none opposed, motion carried.

6.1 Approval of Retirements, Resignations and Terminations

6.2 Approval of Leaves of Absence

6.3 Approval of New Employees/Change of Status

6.4 Approval of Electronic Fund Transfers

6.5 Approval of Resolution to Accept Gifts

6.6 Approval of February 22, 2024 School Board Meeting Minutes

6.7 Approval of the March 14, 2024 School Board Meeting Minutes

6.8 Approval of February Cash Disbursements

6.9 Approval of Extended Field Trips

7.0 **Information Items:** None

8.0 **Action Items:**

8.1 Revised 2023-24 Budget, presented by Dan Pyan, Executive Director of Finance and Operations. It was moved by Simi Patnaik, seconded by Eric Tessmer to approve the revised budget. All in favor, none opposed, motion carried.

8.2 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Melinda Dols, seconded by Simi Patnaik to approve the policy changes. All in favor, none opposed, motion carried.



9.0 **Superintendent Report:** Ms. Nielsen shared information on weather decisions, opt in for transportation, the State of the Cities meeting, Woodbury EXPO on April 6<sup>th</sup> and Transportation to Pine Harbor.

10.0 **Future Meeting Dates:**

April 11, 2024 – School Board Workshop Meeting (DSC/6:00p.m.)

April 11, 2024 – Special School Board Business Meeting (DSC/immediately following the Workshop Meeting)

April 25, 2024 – School Board Business Meeting (DSC/6:00p.m.)

11.0 **Adjournment:** The meeting adjourned at 6:29pm.

