

AGENDA



**Addison Central School District
ACSD Board
Board Meeting
Monday, April 22, 2024, 6:30 pm - 8:30 pm
208 Charles Avenue, Middlebury VT & Virtual Connection**

ACSD District Vision and Mission

OUR VISION

Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

Please click the link below to join the webinar: <https://us06web.zoom.us/j/87390585029?>

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|---|-------------------------------------|
| A. Call to Order Upon Reaching A Quorum | |
| 1. Introductions - Board Members, Administrators and Staff | 5 min |
| 2. Motion to adopt agenda | Barb Wilson 3 min |
| B. Public Comment on Agenda Items | 10 min |
| C. Recommendation to Approve Minutes of April 8, 2024 Board Meeting | 2 min |
| D. Approve ACSD Bills | 3 min |
| E. Board Education | Barb Wilson 45 min |
| 1. Presentation: Vermont Governance Rules for School Boards | |
| Mark Koenig, VSBA Governance Committee | |
| F. Report of Student Representatives | Eddie Fallis 5 min
Sophia Lawton |
| G. Report of Superintendent | |
| 1. NEASC Accreditation Update | Courtney Krahn 20 min |
| 2. Appointments/Resignations | 5 min |
| a. Appoint Jennifer Billings, Math Teacher, 1.0 FTE, Step 16, effective 7/1/2024 | |
| b. Appoint Michael Dudek, Administrator on Assignment, 1.0 FTE, Non Union, effective 7/1/2024 | |
| c. Appoint Sean Hagen, Custodian, 1.0 FTE, Step 1, effective 4/23/2024 | |

- d. Appoint Steven Hill, Special Educator, 1.0 FTE, Step 3, effective 7/1/2024
- e. Appoint Josie Jordan, Classroom Teacher, 1.0 FTE, Step 20, effective 7/1/2024
- f. Appoint Rob McCuen, Special Educator, 1.0 FTE, Step 8, effective 7/1/2024
- g. Appoint Kristopher Perkins, Special Educator, 1.0 FTE, Step 7, effective 7/1/2024
- h. Appoint Julie Pettis, Special Education Director, 1.0 FTE, Non-union position, effective 7/1/2024
- i. Appoint Heather Raabe, Special Educator, 1.0 FTE, Step 23, effective 7/1/2024
- j. Appoint Lauren Symon, Custodian, .40 FTE, Non Union, effective 4/23/2024
- k. Accept Resignation of Julianne Hayyat, School Counselor .80 FTE, effective 6/30/2024
- l. Accept Resignation of Andy Maille, Custodian, 1.0 FTE, effective 4/3/2024
- m. Accept Resignation of Heather Raabe, Principal, 1.0 FTE effective 6/30/2024
- n. Accept Resignation of Laura Nugent, Special Education Director, 1.0 FTE, effective 6/30/2024
- o. Accept Resignation of Pamela Salant, Classroom Teacher, 1.0 FTE, effective 6/30/2024
- p. Accept Resignation of Darcey Wijsenbeek, School Counselor, 1.0 FTE, 6/30/2024
- q. Accept Retirement of Cindy Atkins, DP Curriculum Coordinator, .44 FTE, effective 6/30/2024

3. Non-renewal of Contract.

H. Report of the Chair Barb Wilson 15 min

- 1. Retreat Planning Update
- 2. Board Governance - Legislative Efforts/Involvement Discussion

I. Report of the Board 10 min

- 1. Communications & Engagement Tricia Allen
- 2. Negotiations Steve Orzech
- 3. Facilities Jason Chance
- 4. Finance James Malcolm
- 5. Policy Jamie McCallum
- 6. SEPAC Joanna Doria
Suzanne Buck
- 7. Middlebury Community Television Barb Wilson
- 8. Parks and Recreation Mary Heather Noble
- 9. Patricia A. Hannaford Career Center Steve Orzech
Tricia Allen
- 10. Addison County VSBA Regional Representative Suzanne Buck

J. Public Comment on any Topic 10 min

K. Executive Session - Title 1 V.S.A Section 313(a)(3) Barb Wilson

L. Adjournment

Total Meeting Time: 2h 13m

***Public Comment Guidelines:**

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.

MINUTES

**Addison Central School District
ACSD Board
Board Meeting
Monday, April 8, 2024, 6:30 pm - 8:30 pm
Virtual Only**

ACSD District Vision and Mission

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OUR MISSION

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Remote Attendance

Barbara Wilson; Brian Bauer; Ellen Whelan-Wuest; James Malcolm; Jamie McCallum; Jason Chance; Joanna Doria; Laura Harthan; Mary Heather Noble; Steve Orzech; Suzanne Buck; Tricia Allen

Not In Attendance

Ellie Romp

A. Call to Order Upon Reaching A Quorum

Meeting called to order at 6:34 p.m.

1. Introductions - Board Members, Administrators and Staff

Also present: ACSD Interim Superintendent Tim Williams

B. Public Comment on Agenda Items

No public comment.

C. Recommendation to Approve Minutes of March 25, 2024 Board Meeting

Motion to approve minutes from March 25, 2024 meeting.

Move: James Malcolm Second: Suzanne Buck Status: Passed

D. Approve ACSD Bills

James Malcolm presented a summary of the bills read by himself and Jason Chance on April 1, 2024:

Payroll: \$1,025,731.81

General Fund: \$1,240,455.84 (~ \$540K of this related to Health and Dental; \$270K of this related to Teacher Retirement)

Motion to approve and pay the ACSD Bills as presented.

Move: James Malcolm Second: Jason Chance Status: Passed

E. Public Comment on any Topic

No public comment.

F. Executive Session for Negotiations and Personnel - 1VSA Section 313 (a)(2 & 3)

Entered Executive Session at 6:43 p.m. Exited Executive Session and re-entered Open Session at 8:17 p.m.

Motion to enter Executive Session to discuss employee contract negotiations per 1 VSA Section 313 (a)1 and personnel per 1 VSA Section 313 (a)3.

Move: Steve Orzech Second: Mary Heather Noble Status: Passed

G. Adjournment

Meeting adjourned at 8:19 p.m.

Respectfully submitted,

Mary Heather Noble
ACSD Board Clerk/Secretary

Motion to adjourn.

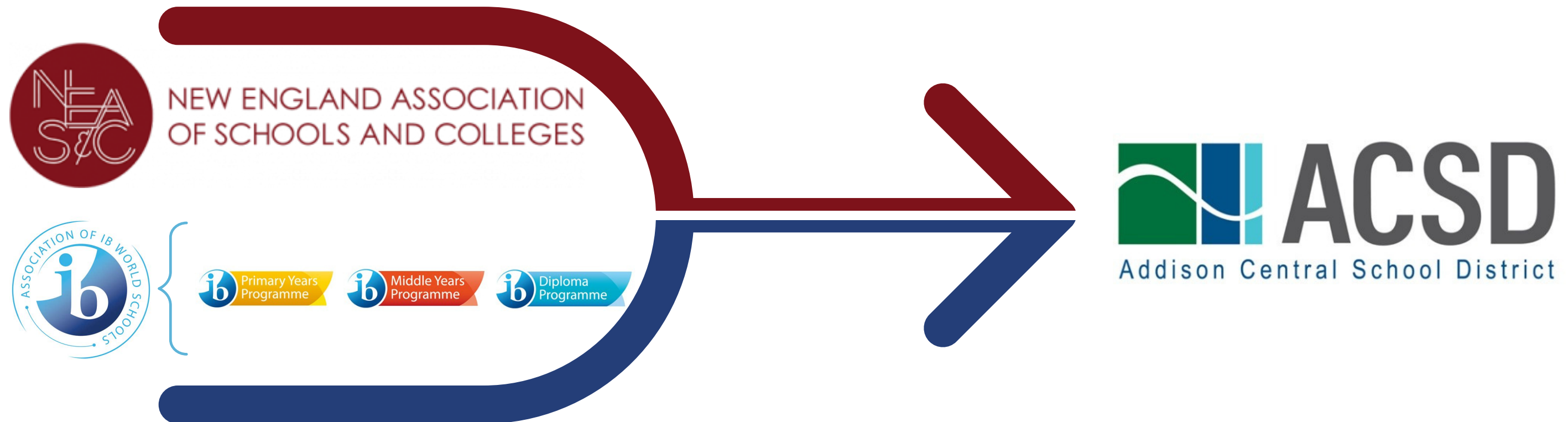
Move: Suzanne Buck Second: Jason Chance Status: Passed

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NEASC & IB ACCREDITATION PROCESS

An overview for the ACSD Board & Community
April 23, 2024



WHY NEASC & IB?

NEASC outlines broad standards for best practices in a learning community.

IB further articulates these best practices and offers the framework and structures to get us there.



THE NEW ENGLAND ASSOCIATION OF SCHOOLS & COLLEGES

NEASC is a globally-recognized, nonprofit organization that accredits Pk-12 public, independent, and international schools in the US and worldwide.

NEASC accreditation entails: a **voluntary cycle of planning and reflection**, a **framework for schools to meet their own unique goals**, research-based Standards for Accreditation that define the characteristics of high quality, effective learning communities

WHY ACCREDITATION?

- Provides **institutional accountability** that is research based, peer-reviewed, continuously monitored, voluntary, and comprehensive
- **External validation** of quality by post-secondary institutions
- External evaluations offering **objective feedback**
- **Respects differences** in institutional missions, populations, and culture
- **Engages the entire educational community** in structured analysis, self-reflection, review, and planning
- **Offers specific commendations and recommendations to drive improvement** within the educational community

ACCREDITATION TIMELINE

(PAST)

1955

MUHS first accredited
by NEASC

2016

All 6 ACSUs merge
into the ACSD

SY 2022-23

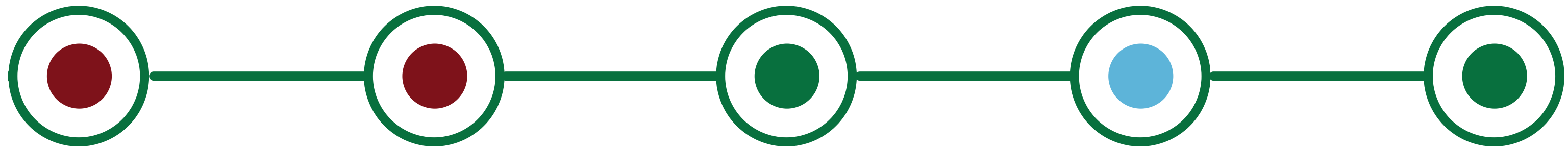
ACSD begins process of
joint District NEASC & IB
Accreditation

2012

Most recent
MUHS NEASC accreditation

2020

All 9 ACSD schools become
authorized IB World Schools



ACCREDITATION TIMELINE

(FUTURE)

May 2023

NEASC Foundational
Standards visits at all
elementary schools &
MUMS

June 2023

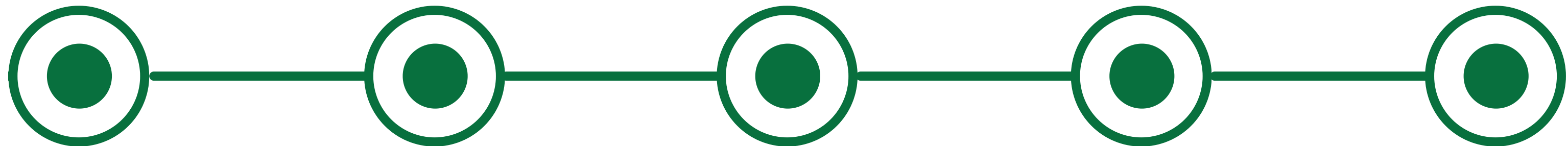
2 Day training for CO
admin, elementary
principals, and curriculum
coordinators

Oct 2024

NEASC/IB Team visits to
launch Collaborative
Learning Protocol (CLP)

Oct. 2025

NEASC/IB
Peer Evaluation Visit
(PEV)



SY 2023 - 2024

ACSD elementary schools & MUMS complete NEASC
applications and Foundational Reports

SY 2024-2025

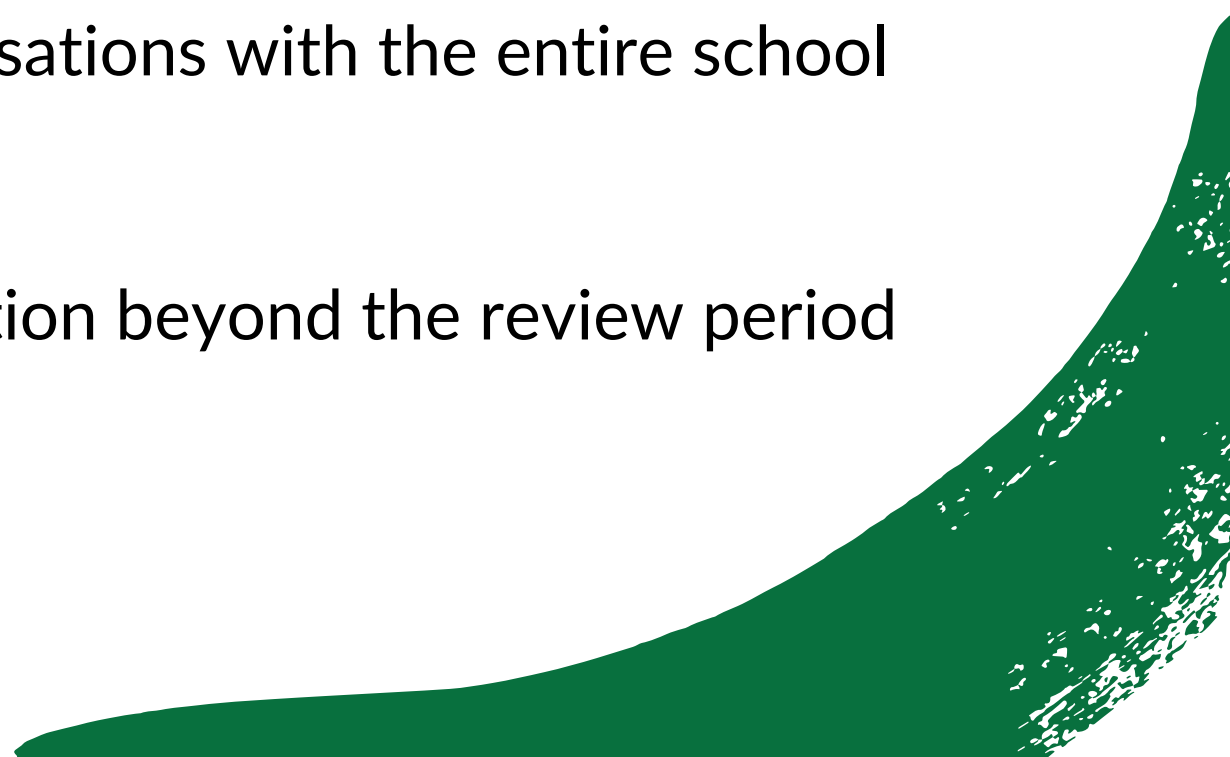
Year-long self-reflection process (CLP)

WHY NOW?

- District-wide accreditation is a new option
- District-wide accreditation makes sense for a unified district because it:
 - encourages a vertically aligned PK-12 approach to goals
 - promotes cohesiveness across a district
 - supports district initiatives and priorities
- MUHS is due for NEASC re-accreditation, and all ACSD schools are approaching the 5-year mark for IB re-evaluation
- Once accredited, all ACSD schools will be eligible to participate in the streamlined NEASC/IB re-evaluation process called the Collaborative Learning Protocol (CLP)



COLLABORATIVE LEARNING PROTOCOL BENEFITS

- **Institutional Support:** Schools using the CLP receive ongoing support from both IB and NEASC
 - **Alignment:** The process satisfies both IB and NEASC reflection and development requirements, leading to an aligned district-wide accreditation process
 - **Efficiency:** One team, one school report, and one unified feedback report = fewer meetings, less report writing time, and reduced confusion
 - **Focus on Learning:** Compliance-based requirements are separated from the reflection process, allowing the school community to concentrate on learning
 - **Inclusive School Engagement:** The reflection process involves deep conversations with the entire school community. This ensures more voices contribute to the school's future
 - **Ongoing Growth:** Students and staff engage in ongoing analysis and reflection beyond the review period
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ALIGNMENT WITH STATE REQUIREMENTS & ACSD'S STRATEGIC PLAN

The Collaborative Learning Protocol will help us:

- prioritize our unique focus within the greater IB and NEASC frameworks
- have conversations about what we want learning to look like in classrooms
- find and examine evidence that classroom learning is happening, and if it's not, identify instructional shifts
- achieve the targets and strategies of the Strategic Plan Goal 3



QUESTIONS?

