Waterloo Teachers' Resource Center
Waterloo High School Room B216
96 Stark Street, Waterloo, NY 13165
315-539-5454 (internal calls Ext. 4182)
wtrc@waterloocsd.org
Sandy Ahart and Kristen O'Connell, Co-Directors

Minutes

April 16, 2024 4:00 PM - 5:00 PM

Attendance:

Matt Parker	~~Jennifer Paczkowski~~	~~Shawn Orcutt~~	Renee Thomas
~~Tracy Cardinale~~	Ranette Schaertl	Jackie Mull	Karen Burcroff
Jason Stock	Russ Gillan	~~Toby Coleman~~	Courtney Foster
Joseph Landry	~~Peter Budmen~~	Jennifer Hayden	

A quorum was achieved with 67% (10/15) of the Policy Board present and of that 70% (7/10) were teachers

1. Welcome – Russ Gillan
   The meeting was called to order at 4:05 p.m.

2. Intro new Middle School Policy Board Rep – Russ Gillan
   Coutney Foster was welcomed and introduced to the Policy Board members. Each member introduced themselves and stated their role on the Board.

3. Approval of minutes from March 18, 2024 - Russ Gillan
   Click the link for the minutes: Policy Board & Center Documents - Waterloo Central School District (waterloocsd.org)

   Motion to approve the minutes as written was made by Karen Burcroff. Seconded by Jason Stock. Motion passed by all those present.

4. Budget review and Presentation of FS10 A– Sandy Ahart and Kristen O'Connell
   Sandy Ahart and Kristen O'Connell shared the remaining balances of each of the budget codes. Recommendations of moving funds among the various codes were discussed and a final copy of an FS10A was developed and shared

   Code 15 Decrease $8525.00 Code 45 Increase $6186.00
   Code 40 Increase $2217.00 Code 46 Increase $122.00

5. Voting on FS10 A – Russ Gillan
   A motion to approve the presented FS10 A with the following:
   Code 15 Decrease $8525.00
   Code 40 Increase $2217.00
   Code 45 Increase $6186.00
   Code 46 Increase $122.00
   was made by Renee Thomas. Seconded by Jackie Mull. Motion passed by all those present.

6. Hobart William Smith Colleges update – Peter Budmen
   There were no updates as Peter Budmen, representative from Hobart William Smith Colleges, was not present.

7. Other – Russ Gillan
    - Kristen O'Connell shared that NYS Teacher Centers are being funded for 24-25 at the same funding level as 23-24 according to a post on the NYSTC Schoology platform. A needs assessment has been completed with approximately 70 respondents. A detailed report will be shared with the Policy Board and will be used in the development of the Continuation Grant Application.
    - Jennifer Hayden complimented Kristen O'Connell on her recent presentation to the Waterloo School District's K-12 Leadership Committee about the WTRC's role in Professional Development and how all teachers are encouraged to be a part of it.
    - Karen Burcroff shared information on "Walking with Hope in the Heart of the Fingerlakes" to be held on Sunday, June 2, 2024, at Seneca Lakes Resorts' "The Vista". This walk is similar to Seneca County Suicide Prevention Coalition's Out of the Darkness walk which is usually held in October. There will be food trucks and entertainment. The hope is to build a stronger trauma informed community. She will be sharing the flyer with registration and other information soon.
    - Sandy Ahart shared the Continuation Grant Application has been posted and is due June 9,2024. She also shared that two Professional Development presentations of "Hidden in Plain Sight" are scheduled in the upcoming weeks for elementary and secondary level staff.

8. Set next meeting date: Russ Gillan
   The next meeting is set for Tuesday, May 14, 2024 at 4:00 p.m. in Room 207 at Waterloo High School.

9. Meeting Adjourned
   A motion was made by Joseph Landry to adjourn the meeting. The motion was seconded by Jackie Mull. Motion was passed by all those present. The meeting was adjourned at 4:30 p.m.

Respectfully submitted by

Sandra Ahart
Co-Director, WTRC