



COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15

580 N 1st Bank Drive • Palatine IL 60067 | 847.963.3000 | www.ccsd15.net
Kathy Sauerland, Accounting Assistant • Business & Auxiliary Services

April 9, 2024

Notice to Respondents - Addendum to RFP #24-014 Multi-Functional Devices and Print Solutions

ADDENDUM #2

Community Consolidated School District 15 (“District”) issues this Addendum #2 to the Request for Proposal for Multi-Functional Devices and Print Solutions, RFP #24-014, which was issued on April 3, 2024. This Addendum #2 shall be considered part of the Request for Proposal and is hereby incorporated therein by reference.

Vendor Questions

1. How many paper drawers do you need on the B&W units?
A. **3 Drawers, 1,000+ paper capacity for 8.5” x 11”**

2. Do you need stapling on the B&W units?
A. **No**

It is the vendor’s responsibility to check the District’s website www.ccsd15.net to see if any additional addenda are issued regarding this proposal. Addenda may be issued up until 24 hours prior to the RFP due date, which is April 17, 2024 at 11:00 a.m. CDT.

Please sign Addendum #2 and include it with your proposal.

Acknowledgement by:

Company

Signature

Printed Name

Title