

SENIOR FACILITIES TECHNICIAN

Sardis Road – Charlotte, NC 28270 – (704) 366-5657 – (704) 366-5678 Fax – www.charlottechristian.com

Reports to: Facilities Manager

Status: Non-Exempt Salary

Primary Function: Responsible for performing highly diversified duties to install, troubleshoot, repair and maintain the school campus, including preventative maintenance. The facilities department will strive to provide safe, secure, and well maintained educational and co-curricular facilities where students can excel with their gifts and talents and parents and guests feel welcomed.

General Qualifications:

1. Evidence of a mature personal Christian faith consistent with the Charlotte Christian Statement of Faith.
2. Evidence understanding of and a commitment to the distinctive qualities of Christian education as well as the mission of Charlotte Christian School.
3. Possess a high school degree with preferred training from a technical college.
4. General knowledge in electrical and other maintenance skills with at least 3 years of experience in facility maintenance or background in construction or similar fields
5. Ability to diagnose electrical issues and repair outlets, switches, light ballasts, and other electrical needs required.
6. Must have a valid driver's license and the ability to obtain a CDL within the first three months of employment.
7. Evidence in strong organizational, problem solving, communication, and interpersonal skills.

Primary Responsibilities:

The ideal candidate will:

1. Assist in daily tasks to ensure campus is safe, clean, and maintained at a high standard.
2. Work with a team to complete daily work orders from all staff.
3. Work with the Facility Manager to diagnose and properly repair/manage repair of electrical work items.
4. Assist with campus plumbing repairs when necessary.
5. With the assistance of other team members, complete setups for school events.
6. Appropriately maintain department equipment.
7. Participate in emergency drills and assist in monthly inspections of elevators and fire extinguishers.
8. Contribute to a positive, healthy and safe working environment.
9. Performs any other relevant duties as assigned.

Personal and Professional Profile:

The ideal candidate will:

1. Be a born again Christian exhibiting a close personal walk with Jesus Christ: modeling an exemplary Biblical lifestyle and evidencing maturity in the understanding and integration of sound Biblical principles in classroom instruction and personal counseling.
2. Evidence of a teachable spirit and general willingness to learn and grow.
3. Evidence of strong communication skills, both written and verbal.
4. Demonstrate adeptness at problem-solving and conflict resolution.

5. Evidence of a teamwork focus.
6. Evidence of strong organizational skills and the ability to finish tasks in a timely manner.
7. Demonstrate emotional maturity and stability in dealing with the challenges of life and school.
8. Evidence of the ability to maintain confidentiality pertaining to school matters.
9. Evidence of the ability to work collaboratively within a team.
10. Function well under pressure and the ability to multitask
11. Have the ability to present a positive image of the school to others and to the community.

Mission Statement: Charlotte Christian School is a Christ-centered, college preparatory school, equipping and developing students to effectively integrate Biblical Truth and learning into their daily lives and to impact the culture for Christ.