



April 12, 2024

**Notice to Respondents - Addendum to RFP #24-014 Multi-Functional Devices and Print Solutions**

**ADDENDUM #4**

Community Consolidated School District 15 (“District”) issues this Addendum #4 to the Request for Proposal for Multi-Functional Devices and Print Solutions, RFP #24-014, which was issued on April 3, 2024. This Addendum #4 shall be considered part of the Request for Proposal and is hereby incorporated therein by reference.

**Vendor Questions**

1. Per PaperCut, your current license shows 63 Toshiba MFP Embedded Licenses with the Maintenance & Support expiring on 08/31/2024. In response to this RFP, are you wanting to have 136 total MFP Embedded Licenses (so vendors would be adding 73 brand new licenses) OR KEEP IT 63 LICENSES?
  - A. **The district needs a total of 136 licenses; the district will be looking to the vendor for the most cost-effective way to manage the licensing.**
  
2. Will the expiration date continue to be 8/31/2024 for PAPER CUT OR WILL IT BE 60 MONTHS FROM INSTALL FOR THE SELECTED VENDOR ?
  - A. **The district is flexible for the licensing options - see item 9 on page 15 of the RFP**

It is the vendor’s responsibility to check the District’s website [www.ccsd15.net](http://www.ccsd15.net) to see if any additional addenda are issued regarding this proposal. Addenda may be issued up until 24 hours prior to the RFP due date, which is April 17, 2024 at 11:00 a.m. CDT.

**Please sign Addendum #4 and include it with your proposal.**

**Acknowledgement by:**

---

**Company**

---

**Signature**

**Printed Name**

**Title**