

**Regular Meeting of the Trousdale County Board of Education**

Thursday, March 28, 2024

Trousdale County Board of Education

103 Lock Six Road

Hartsville, TN 37074

Attendance Taken at 5:52 PM.

Robert Atwood: Present

Deanna Bode: Present

John Kerr: Present

Racheal Petty: Present

Barbara Towns: Present

**1. AGENDA:**

**1.A. Call to Order** – Mr. John Kerr, Chairman

**1.B. Invocation** – Mr. John Kerr, Chairman

**1.C. Pledge of Allegiance** – Ms Racheal Petty, Board Member

**1.D. Time for Public Comment**

**1.E. Invitation for audience to address items on the Agenda**

**1.F. Approval of the Agenda for March 28, 2024**

Approval of the March 28, 2024, Agenda passed with a motion by Racheal Petty and a second by Barbara Towns.

Barbara Towns: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

**2. CONSENT AGENDA:**

**2.A. Approval of Consent Agenda for March 28, 2024**

Approval of the March 28, 2024, Consent Agenda passed with a motion by Robert Atwood and a second by Deanna Bode.

Barbara Towns: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

**2.B. Approval of Minutes from February 15, 2024**

**2.C. Approval of PTO Fundraiser - Back to School Supply Kits – Attachment A**

**2.D. Approval of Middle School Cheerleader Fundraiser – Attachment B**

**2.E. Approval of High School Softball Fundraiser – Attachment C**

**2.F. Approval of High School Football Fundraiser – Attachment D**

**2.G. Approval of High School Football Fundraiser - Lift-a-thon – Attachment E**

**2.H. Approval of High School FFA - Greenhouse Plant Sale – Attachment F**

**2.I. Approval of Budget Amendment 141-71100 Regular Instruction Program**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:				
<b>DEBIT EXPENDITURES</b>	71100	Regular Instruction Program		
	499	Textbooks		22,625.00
<b>GRAND TOTALS</b>				<b>\$22,625.00</b>
Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:				
<b>CREDIT EXPENDITURES</b>	72120	Health Services		
	131	Medical Personnel		15,000.00
	201	Social Security		500.00
	207	Medical Insurance		7,000.00
	212	Employer Medicare		125.00
<b>GRAND TOTALS</b>				<b>\$22,625.00</b>

**2.J. Approval of Budget Amendment 141-71100 Regular Instruction Program**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:				
<b>DEBIT EXPENDITURES</b>	71100	Regular Instruction Program		
	195	Certified Substitute Teachers		15,000.00
	198	Non-certified Substitute Teachers		10,000.00
	449	Textbooks		10,000.00
<b>GRAND TOTALS</b>				<b>\$35,000.00</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures.  
Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program		
	207	Medical Insurance		25,000.00
	722	Regular Instruction Equipment		10,000.00
<b>GRAND TOTALS</b>				<b>\$35,000.00</b>

**2.K. Approval of Budget Amendment 141-71300 Vocational Education Program**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures.  
Amendments are to include:

<b>DEBIT EXPENDITURES</b>	71300	Vocational Education Program		
	730	Vocational Instruction Equipment		6,000.00
<b>GRAND TOTALS</b>				<b>\$6,000.00</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures.  
Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71300	Vocational Education Program		
	207	Medical Insurance		6,000.00
<b>GRAND TOTALS</b>				<b>\$6,000.00</b>

**2.L. Approval of Budget Amendment 141-72250 Technology**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures.  
Amendments are to include:

<b>DEBIT EXPENDITURES</b>	72250	Technology		
	722	Regular Instruction Equipment		7,520.00
<b>GRAND TOTALS</b>				<b>\$7,520.00</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures.  
Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72250	Technology		
	350	Internet Connectivity		7,520.00
<b>GRAND TOTALS</b>				<b>\$7,520.00</b>

**2.M. Approval of Budget Amendment 141-72310 Board of Education**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:				
<b>DEBIT EXPENDITURES</b>	72310	Board of Education		
	207	Medical Insurance		750.00
<b>GRAND TOTALS</b>				<b>\$750.00</b>
Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:				
<b>CREDIT EXPENDITURES</b>	72310	Board of Education		
	399	Other Contracted Services		750.00
<b>GRAND TOTALS</b>				<b>\$750.00</b>

**2.N. Approval of Budget Amendment 141-72610 Operation of Plant**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:				
<b>DEBIT EXPENDITURES</b>	72610	Operation of Plant		
	166	Custodial Personnel		20,000.00
	410	Custodial Supplies		2,700.00
<b>GRAND TOTALS</b>				<b>\$22,700.00</b>
Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:				
<b>CREDIT EXPENDITURES</b>	72610	Operation of Plant		
	207	Medical Insurance		3,000.00
	502	Building and Contents Insurance		19,700.00
<b>GRAND TOTALS</b>				<b>\$22,700.00</b>

**2.O. Approval of Budget Amendment 141-72620 Maintenance of Plant**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:				

<b>DEBIT EXPENDITURES</b>	72620	Maintenance of Plant		
	201	Social Security		250.00
	207	Medical Insurance		700.00
	717	Maintenance Equipment		5,000.00
<b>GRAND TOTALS</b>				<b>\$5,950.00</b>
Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:				
<b>CREDIT EXPENDITURES</b>	72620	Maintenance of Plant		
	167	Maintenance Personnel		950.00
	399	Other Contracted Services		5,000.00
<b>GRAND TOTALS</b>				<b>\$5,950.00</b>

**2.P. Approval of Budget Amendment 141-72710 Transportation**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Revenue. Amendments are to include:				
<b>DEBIT Revenue</b>	49700	Insurance Recovery		7,285.65
<b>GRAND TOTALS</b>				<b>\$7,285.65</b>
Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:				
<b>CREDIT EXPENDITURES</b>	72710	Transportation		
	388	Maintenance and Repair Services		7,285.65
<b>GRAND TOTALS</b>				<b>\$7,285.65</b>

**2.Q. Approval of Budget Amendment 141-72710 Transportation**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:				
<b>DEBIT EXPENDITURES</b>	72710	Transportation		
	146	Bus Drivers		5,500.00
<b>GRAND TOTALS</b>				<b>\$5,500.00</b>
Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:				

<b>CREDIT EXPENDITURES</b>	72710	Transportation		
	189	Other Salaries and Wages		3,000.00
	338	Maintenance and Repair Services - Vehicles		2,500.00
<b>GRAND TOTALS</b>				<b>\$5,500.00</b>

**2.R. Approval of Budget Amendment 141-73400 Early Education Program**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:

<b>DEBIT EXPENDITURES</b>	73400	Early Education Program		
	163	Educational Assistants		250.00
	201	Social Security		450.00
	212	Employer Medicare		100.00
<b>GRAND TOTALS</b>				<b>\$800.00</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	73400	Early Education Program		
	207	Medical Insurance		800.00
<b>GRAND TOTALS</b>				<b>\$800.00</b>

**2.S. Approval of Budget Amendment 141-73400 Early Education Program**

Amend the 2023-24 141 General Purpose School Budget by debiting line item Expenditures. Amendments are to include:

<b>DEBIT EXPENDITURES</b>	73400	Early Education Program		
	204	State Retirement		410.00
<b>GRAND TOTALS</b>				<b>\$410.00</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	73400	Early Education Program		
	207	Medical Insurance		410.00
<b>GRAND TOTALS</b>				<b>\$410.00</b>

**2.T. Approval of Budget Amendment 142-71100 Regular Instruction Program - TN ALL Corps.**

Amend the 2023-24 142 Federal Projects School Budget by debiting Line Item Expenditures. Amendments are to include:				
		<b>Subfund 935: TN ALL Corps</b>		
<b>DEBIT EXPENDITURES</b>	71100	Regular Instruction Program		
	163	Educational Assistants		3,564.43
	201	Social Security		560.00
	204	State Retirement		11.00
	212	Employer Medicare		125.00
<b>GRAND TOTALS</b>				<b>\$4,260.43</b>
Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:				
<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program		
	207	Medical Insurance		4,260.43
<b>GRAND TOTALS</b>				<b>\$4,260.43</b>

**2.U. Approval of Budget Amendment 143-73100 Food Service Program**

Amend the 2023-24 143 Food Service School Budget by debiting line items Revenue. Amendments are to include:				
<b>DEBIT Revenue</b>	47114	USDA - Other		38,521.05
<b>GRAND TOTALS</b>				<b>\$38,521.05</b>
Amend the 2023-24 143 Food Service School Budget by crediting line item Expenditures. Amendments are to include:				
<b>CREDIT EXPENDITURES</b>	73100	School Food Service Program		
	207	Medical Insurance		10,000.00
	332	Legal Notices		150.00
	422	Food Supplies		28,371.05
<b>GRAND TOTALS</b>				<b>\$38,521.05</b>

**2.V. Approval of Surplus Property – Declare 2009 Dodge Caravan as surplus property.**

The van has 290,801 miles. The lights, blinkers, wipers, and air conditioner does not work.

**3. SCHOOL DISTRICT HIGHLIGHTS: FFA Greenhouse & Plant Sale** – Career Technical Education Supervisor, Mrs. Jennifer Cothron, provided the Board with information about the new FFA plant sale that will on Saturday, April 13, from 8:00 AM to 3:00 PM. This is the first plant sale from the new greenhouse that was completed in January.

**4. PRINCIPALS' REPORTS:**

**4.A. Trousdale County Elementary School** – Ms. Badru stated that the school is presently preparing for the upcoming TCAP assessments that begin on April 15. She noted that parent attendance at the most recent Parent-Teacher conference was less than compared to the fall. She said that the 3<sup>rd</sup> grade parent meeting was very informative and helpful for the parents that attended. Ms. Bode asked about growth in student enrollment and how many classrooms are available to accommodate continuing future growth. Ms. Badru stated that she could reclaim up to (10) classrooms if needed. Mr. Kerr updated the Board about the present voucher bill before the state legislature and he urged others to reach out to their legislators about the bill.

**4.B. Jim Satterfield Middle School** – absent

**4.C. Trousdale County High School** – absent

**4.D. Student School Board Representative** – Kallie Cornwell, Student School Board Representative, updated the Board about recent sports accomplishments that were highlighted by Rob Atwood winning the state wrestling championship for the third consecutive year. Kallie stated that our baseball team was presently 3-3 while our softball team supported a 2-0 record. She stated that dual enrollment with Cumberland University was going well. She said that honor and scholar graduates including senior superlatives were first announced yesterday. She stated the most recent pathways fair was very helpful for 8<sup>th</sup> graders noting that students have more electives than previously. She concluded by reminding the Board that the prom will be held on April 12<sup>th</sup>.

**5. DIRECTORS' REPORT:**

**5.A. Employment Notifications**

Johnson, Abby	Nurse, Elementary School
Mungle, Abby	Nurse, Elementary School
Vetetoe, Eric	Volunteer Middle School Baseball Coach, resignation
Harper, Dominique	Middle School Baseball, Head Coach

**5.B. Academic and Goal Updates** – Dr. Satterfield informed the Board that the elementary school presently has (17) more students than the same time a year ago. He stated that the 2022-23 State Report card had just been made available to the public over the last few weeks. He noted that the high school and middle school received an A on the first A-F report card designation while the elementary school received a B. He said if you look around and compare how other schools in other districts did, then you will only appreciate our schools more. Dr. Satterfield reminded everyone that the upcoming TCAP assessment window is April 15 – May 3. He discussed the implications for 3<sup>rd</sup> and 4<sup>th</sup> graders as a result of the Tennessee Literacy Success Act. He updated the Board on planning for the upcoming Summer Learning Camp



that will be held from June 3 to June 28. He concluded by highlighting upcoming post-secondary and career readiness events that include: 10<sup>th</sup> grade parent meeting, 8<sup>th</sup> grade Career Pathway Exploration Day, 8<sup>th</sup> grade college visit to Volunteer State Community College, and 8<sup>th</sup> grade registration.

**5.C. Project Updates** – Dr. Satterfield highlighted that the new elementary school roof bid is now available for Board approval while the field house renderings were shown to the Board at its most recent work session on Tuesday.

**6. NEW BUSINESS:**

**6.A. Elementary School Roof Replacement Bid Approval - Attachment G**

Approval of the Centurion Industries bid to replace the elementary school roof for the total price of \$1,209,380.00 passed with a motion by Robert Atwood and a second by Deanna Bode.

Barbara Towns: Yea  
Deanna Bode: Yea  
John Kerr: Yea  
Racheal Petty: Yea  
Robert Atwood: Yea

**6.B. Non-certified Salaries for 2024-25 – Attachment H**

Approval of the non-certified salaries for the 2024-25 school year passed with a motion by John Kerr and a second by Deanna Bode.

Barbara Towns: Yea  
Deanna Bode: Yea  
John Kerr: Yea  
Racheal Petty: Yea  
Robert Atwood: Yea

**7. ACCOUNT ANALYSIS:**

**8. VENDOR CHECKS:**

**9. EXPENDITURES & ENCUMBRANCES:**

**10. ADJOURN:**


Motion to Adjourn passed with a motion by Robert Atwood and a second by Racheal Petty.

Barbara Towns: Yea  
Deanna Bode: Yea  
John Kerr: Yea  
Racheal Petty: Yea  
Robert Atwood: Yea



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Chairperson



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Director of Schools



# Trousdale County Schools Request for Fundraising Activity

Attachment A

School: TCES    JSMS    TCHS

Student Group/Activity: TC PTD Fundraiser  
Back to School Supply Kits Fundraiser

\* Pre-order sales begin May 2024 on our FB page for pick-up on July 11<sup>th</sup> @ Downtown Sound.

Net Amount Expected/Goal: \$500<sup>00</sup>

### Specific Purpose of the Fundraiser:

TC PTD is going to sell the back to school supply kits to help take the burden off of parents of having to purchase school supplies. We did this fundraiser last year and heard great feedback.

### Specific Use of the Funds Acquired:

Funds from this fundraiser will be used to help our teacher get their supply lists stocked.

### Describe how students will be involved in the fundraising activity:

N/A - NO students required to do this fundraiser. We coordinated w/ Mike Potts and have approval to set-up a table at Downtown Sound on 7/11 to distribute the kits.

Nancy Wiggeln, TC PTD President  
Sponsor's Signature

3/14/24  
Date

N/A Because no school involvement needed.  
Principal's Signature

\_\_\_\_\_  
Date

Chh. Hunter  
Director's Signature

3/29/24  
Date

Board Approved: 3/28/24



# Trousedale County Schools Request for Fundraising Activity

Attachment B

School:  TCES     JSMS     TCHS

Student Group/Activity: JSMS Cheerleaders

Net Amount Expected/Goal: \$800

### Specific Purpose of the Fundraiser:

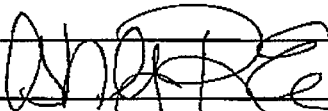
The purpose of this fundraiser, is to raise the money needed for purchasing new training equipment and refilling our painting supplies for the 2024-2025 season.

### Specific Use of the Funds Acquired:

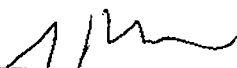
The funds acquired will be used to purchase items that ensure the safety of our athletes during skill progression. These items include, stunt mats, crash pads, concussion resistant headgear. Any additional funds will be put towards the general fund and used for purchasing the paper and ink used for constructing run through signs.

### Describe how students will be involved in the fundraising activity:


Middle School cheerleaders will sell candy from Old Fashion Candy Company, to help raise funds for the upcoming season. All sales will be completed outside of school hours. Candy sells will begin mid April, and will conclude no later than May 15th. No candy will be sold on school grounds during school hours.

  
Sponsor's Signature

2/29/24  
Date

  
Principal's Signature

2/29/24  
Date

  
Director's Signature

3/29/24  
Date

Board Approved: 3/28/24



# Trousedale County Schools Request for Fundraising Activity

Attachment C

School TCHS

Student Group/Activity: TCHS SOFTBALL

Net Amount Expected/Goal: 3,000.00

Specific Purpose of the Fundraiser:

To take donations from local businesses or individuals to help supply softball necessities.

Specific Use of the Funds Acquired:

Raising money for field improvements (Backstop) and Cold gear (early spring games & late night games).

Describe how students will be involved in the fundraising activity:

Players will have a certain target goal of funds to be raised individually. A baseline of funds raised will be used for field improvements, and after that funds will then be used to supply our girls with gear needed for the season.

\_\_\_\_\_  
Clinton B. Satterfield  
Sponsor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
*[Handwritten Signature]*  
Principal's Signature

\_\_\_\_\_  
2/14/24  
Date

\_\_\_\_\_  
*[Handwritten Signature]*  
Director's Signature

\_\_\_\_\_  
3/29/24  
Date

Board Approved: \_\_\_\_\_  
3/28/24



# Trousdale County Schools Request for Fundraising Activity

Attachment D

School: TCHS

Student Group/Activity: TCHS FOOTBALL

Net Amount Expected/Goal: 2,500.00

Specific Purpose of the Fundraiser:

Using FanCloth to help parents and fans purchase clothing to support football.

Specific Use of the Funds Acquired:

Pay for offseason reconditioning of helmets and new shoulder pads

Describe how students will be involved in the fundraising activity:

Will be given a flyer (hard copy and digital link) to share with friends, family and fans. A certain amount of items sold will yield specific reward incentives for each player. FanCloth sends bought items in the mail and deals with everything, therefore there is less moving parts that coaches or players are responsible for.

Sponsor's Signature

Date

2/16/24

Principal's Signature

Date

3/29/24

Director's Signature

Date

Board Approved: 3/28/24



# Trousdale County Schools Request for Fundraising Activity

Attachment E

School: TCHS

Student Group/Activity: TCHS FOOTBALL

Net Amount Expected/Goal: 5,000.00

### Specific Purpose of the Fundraiser:

TCHS Football Lift-A-Thon. Using Current Sophomores – Seniors along with incoming freshmen to raise funds for football team. Use “Brad Durham Fundraising” along with the MoneyDolly app.

### Specific Use of the Funds Acquired:

Using funds acquired to pay for summer gear (Practice Jerseys, Pants, Girdles, and field/turf management supplies)

### Describe how students will be involved in the fundraising activity:

Players will be given a flyer (hard copy and digital link) to share with friends, family and fans. A certain amount of items sold provides reward incentives for players. FanCloth sends items by mail and handles all funds (no cash); therefore, protecting against thief and the responsibility of coaches and players.

Blake Satterfield  
Sponsor's Signature

3/14/24  
Date

Dr. Cecelia Stricker  
Principal's Signature

3/26/24  
Date

Ch. Hunter  
Director's Signature

3/29/24  
Date

Board Approved: 3/28/24



Trousdale County Schools  
Request for Fundraising Activity

Attachment F

School:  TCES

JSMS

TCHS

Starts April 13<sup>th</sup>

Student Group/Activity:

TCHS FFA Greenhouse Sale

Net Amount Expected/Goal:

\$ 1,000

Specific Purpose of the Fundraiser:

To raise money for the FFA & the greenhouse.

Specific Use of the Funds Acquired:

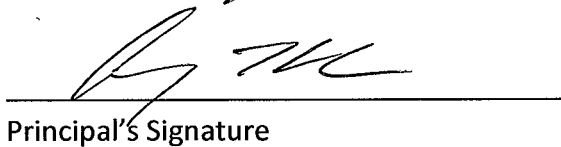
The money used ~~acquired~~ will go towards buying plants & supplies for next years sale. Funds will go towards future FFA events.

Describe how students will be involved in the fundraising activity:

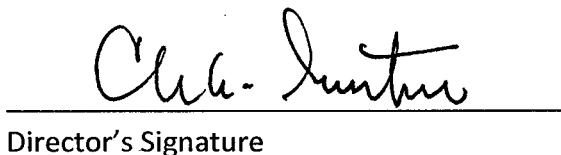
Students have been working in the greenhouse for months growing & taking care of the plants.

  
Sponsor's Signature

2/20/24  
Date

  
Principal's Signature

2/21/24  
Date

  
Director's Signature

3/29/24  
Date

Board Approved: 3/28/24



Received  
03/28/24  
1:40 PM

# BID ENVELOPE

NAME OF PROJECT: **Low Slope Standing Seam Metal Roof @  
Trousdale County Elementary School**

SEALED BIDS WILL BE RECEIVED BY:

TROUSDALE COUNTY SCHOOLS  
103 LOCK 6 RD  
HARTSVILLE, TN 37074

UNTIL: **Time 3:00 pm CT (Central Time)**

**Date: March 28, 2024**

BIDDER	<u>Centurion Industries, Inc. A-Lert Roof Systems Division</u>	
ADDRESS	<u>2065 FM 1102 New Braunfels, TX 78132</u>	
TENNESSEE CONTRACTORS LICENSE NO.	<u>26709</u>	
LICENSE CLASSIFICATION applicable to this Project	<u>BC-21; CB-B; BC-C; CE-B; CMC</u>	
	<u>UNLIMITED</u>	
	<u>Dollar Limit</u>	
LICENSE EXPIRATION DATE	<u>August 31, 2024</u>	
SUBCONTRACTOR TO BE USED ON THIS PROJECT (If no subcontract work is required, write "none required".)		
HVAC CONTRACTOR	<u>Bransford Electrical &amp; Mechanical Services, Inc.</u>	License No. <u>47671</u>
	Classification <u>CE; CMC</u>	Expiration Date: <u>July 3, 2025</u>
PLUMBING	Classification _____	License No. _____
	Expiration Date: _____	
ELECTRICAL	Classification _____	License No. _____
	Expiration Date: _____	
MASONRY	<u>None Required</u>	License No. _____
	Classification _____	Expiration Date: _____
GEOHERMAL	<u>None Required</u>	License No. _____
	Classification _____	Expiration Date: _____

**BIDDERS MUST COMPLETE ALL AREAS OF THIS FORM**

(Revised Bid Opening  
Date: from 03/21 To  
03/28)

Trousdale County Board of Education

Bid Opening Sign-In Sheet

Location: Trousdale Co Board of Education

Project: TCES Roof

Date: March 28, 2024

Time: 3:00 PM

Company	Representative in Attendance	Signature	Results
A-LEET (Centurion Industries)	Bill & Connors	Bill Connors	\$1,209,380
CTC Design	John Cheney	John Cheney	
TCBOE Representative	Angie Williams	Angie Williams	
TCBOE Representative	Clint Satterfield	Clint Satterfield	
TCBOE Representative			

**CONTRACTOR'S FORM OF PROPOSAL**  
for  
**Low Slope Standing Seam Metal Roof @**  
**Trousdale County Elementary School**

**Owner:**  
Trousdale County Schools

**To:** Trousdale County Schools 103  
Lock 6 Rd  
Hartsville, TN 37074

**Bidding Contractor:**

Centurion Industries, Inc A-Lert Roof Systems Division

2065 FM 1102

New Braunfels, TX 78130

(Contact Name & e-mail address)

Neil D. Berry III

tberry@centurionind.com

The undersigned, having carefully familiarized himself (or themselves) with the existing conditions at the site and with the Drawings and Specifications prepared by CTC Design Collaborative, LLC, Nashville, TN 37076 hereby proposes to furnish all labor, materials and equipment, and to perform all work required to construct the Low Slope Standing Seam Metal Roof @ Trousdale County Elementary School, Hartsville, TN; in accordance with Drawings and Specifications for the sum of:

One Million Two Hundred Nine Thousand Three Hundred Eighty and no/100 Dollars

(written dollar amount includes 15% contingency allowance)

\$ 1,209,380.00

(in numbers includes 15% contingency allowance) Note: also includes \$25,000 ladder allowance.

hereinafter referred to as the Base Bid.

The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within:

Two Hundred Fifty ( 250 ) Calendar Days.

(in words)

(in numbers)

**Unit Price #1** "Unit Price No. One: Removal and replacement of wet or water damaged roof insulation. Replace with like materials. Replacement of Damaged Roof \$ 6,300.00 / 100 Sq. Ft.

**Unit Price #2** "Unit Price No. Two: Removal and replacement of rusted or damaged decking. Replace with like materials. Replacement of Decking shall also include replacement of insulation. \$ 14,340.00 / 100 Sq. Ft.

Unit Price #3 Removal & replacement of water damaged wood nailers, and curbs procured and installed.

\$ 3,030.00 / 50 Linear Foot

**BID DEPOSIT**

The undersigned furnishes herewith, as requested in the Instructions to Bidders, a bid deposit in the amount of five percent (5%) of the amount bid in the form of Cashier's Check \_\_\_\_\_, Certified Check \_\_\_\_\_, Bank Draft X, made payable to the Owner, or Bid Bond, naming the Owner as the Obligee. (Bidder to check form of deposit furnished.)

It is understood and agreed that, should the undersigned fail to enter a contract with the Owner or furnish acceptable contract security, (Performance Bond, and Labor and Materials Payment Bond) within the time and in the manner herein provided, the bid deposit shall be retained by the Owner as liquidated damages and not as a forfeiture. As it is impossible to determine precisely the exact amount of damages the Owner will sustain, it is agreed that the bid deposit is a fair and equitable estimate of such damages.

**STIPULATIONS:**

In submitting the bids, the undersigned agrees:

1. Bids will not be withdrawn within the period of ninety (90) calendar days following the opening thereof.
2. Furnish completed Schedule of Values, as defined in Division 1 Section "Payment Procedures", by Noon of the **THIRD** business day after receipt of bids.
3. If notified of the acceptance of this bid, execute a contract for the work and deliver to the Owner the performance and payment bond specified, within 10 calendar days after such notification.
4. That the Work included under the contract shall be Substantially Completed within the number of calendar days hereafter listed by this contractor, from and including the date stipulated in the Notice to Proceed:

250 Calendar Days

5. To accept the conditions for Liquidated Damages in the Amount of \$1,000.00 per calendar day.
6. That the Owner reserves the right to award the Contract to his best interests, to reject any or all bids, to waive any informalities in bidding, and to hold all bids for the bid guarantee period.
7. The Contractor warrants, by submission of this Bid that he has fully complied with all requirements of the Bid Document without exclusion of any sort.
8. At the completion of the Project any Unused Contingency Allowance shall be credited back to the Owner via signed Change Order Form.

**RECEIPT OF DRAWINGS:**

Receipt is acknowledged of the Drawings and Project Manual identified by "New Low Slope Standing Seam Metal Roof, Hartsville, Tennessee, Project No. 231001.02" dated February 2024 and addenda and supplementary drawings listed under "Addenda Receipt" attached.

**ORGANIZATION:** (Bidder to check type of organization)

The undersigned is organized as a (X) corporation, ( ) partnership, ( ) individual, ( ) sole proprietorship, ( )

joint venture, ( ) other in the State of Indiana

JOB DESCRIPTION	FY24 Salaries	Days Budgeted	FY25 Proposed
			Salaries *includes 5% raise
Finance Supervisor - Central Office	61,154.82	261	64,212.56
Food Service Finance	4,888.21		5,132.62
Finance Assistant- Central Office	40,667.43	261	42,700.80
Attendance Supervisor	7,332.31		7,698.93
Food Service Assistant	2,444.11		2,566.32
Adminstrative Assistant - Central Office	30,055.79	261	31,558.58
Attendance Assistant	4,888.21		5,132.62
Elementary Instructional Coach	16,000.00	90	20,000.00
Board Member - Work Session	90.30 per meeting		No Change
Board Member - Board Meeting	118.65 per meeting		No change
Technology Coordinator	67,448.04	261	70,820.44
Technology Assistant	20.24/hr	261	21.25/hr
Coordinated School Health Supervisor	60,344.50	261	63,361.73
Food Service Supervisor	18,861.30	200	14,804.37
Coordinated School Health Secretary	20,031.00	200	21,032.55
Food Service Procurement	16,970.65	200	22,819.18
School Nurse LPN	35,251.46	200	37,014.03
School Nurse RN	42,917.69	200	45,063.57
School Nurse Assistant		192	0.00
Athletic Trainer	56,700.00	261	59,535.00
Afterschool / Detention Teacher	25.00/hr	180	No change
Attendance Clerk - ES	20,031.31	200	21,032.88
Attendance Clerk - MS	20,031.31	200	21,032.88
Attendance Clerk - HS	20,591.78	200	21,621.37
Bookkeeper - ES	20,031.31	200	21,032.88
Bookkeeper - MS	20,031.31	200	21,032.88
Bookkeeper - HS	25,885.15	220	27,179.41
Secretary - ES	25,267.99	220	26,531.39
Educational Assistant	16,686.68	192	17,521.01
Guidance Assistant - HS	20,029.94	190	21,031.44
GYO Apprentice	14.48/hr	Variable	15.20/hr
Non-Certified Full-Time Substitute Teacher	16,686.68	192	17,521.01
Substitute Teachers (certified)	85.00/day		No change
Substitute Teachers (non-certified)	75.00/day		No change
Homebound Teacher	25.00/hr		No change
Maintenance Supervisor (School)	35,969.26	261	40,876.06
Maintenance/Transportation Personnel	41,930.37	261	44,026.89
Maintenance Personnel	24,274.37	261	25,488.09
Janitor (School)	13.65/hr	261	16.00/hr
Janitor (part-time)	13.65/hr	180	16.00/hr
Summer Maintenance	10.50/hr		No change
Field Maintenance \$9.00 per hour	9.00 per hr		No change
Football	3,000.00		
Softball	1,000.00		
Baseball	2,000.00		
Bus Drivers	109.20/day	180	114.66/day
Full-time Sub Bus Driver	109.20/day	180	114.66/day
TCAT Bus Driver	109.20/day	180	114.66/day
Bus Monitor	40.00/day	180	42.00/day
TCES Crossing Guard	25.00 per monitoring	180	No change

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Sp.Ed. Van driver - part-time	60.00/trip		No change
Substitute Bus Driver	54.60/54.60		57.33/57.33
<b>*****</b>			
*Cook (part-time)	13.65/hr	180	16.00/hr
*Cafeteria Mangager (HS,MS)	136.17/day	190	154.31/day
*Cafeteria Manager (ES)	153.01/day	190	169.75/day
<b>*****</b>			
Afterschool Project Coordinator	12,025.00		12,025.00
Afterschool Desk Clerk/Nurse	25.00/hr		25.00/hr
Afterschool Tutor	25.00/hr		25.00/hr
Afterschool Enrichment Teacher	25.00/ hr		25.00/hr
Afterschool Bus Driver	30.00/day		30.00/day
Afterschool Team Teacher	22.41/hr or applicable overtime wage		25.00/hr
Afterschool Student Apprentice	10.00/hr		10.00/hr
Afterschool Data Assistant	10.00/hr (or normal hourly wage + applicable overtime wage		10.00/hr (or normal hourly wage + applicable overtime wage
<b>*Flat Rate Increase</b>			