2023-2024 Budget Discussion
Board of Education Meeting
January 17, 2023
## Contents

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- Maximum Tax Levy History
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Budget Development

Ensure the continuing excellence in all academic and extra-curricular programs while developing a fiscally responsible budget that stays within the tax levy cap.

**Step 1**
**Develop Guiding Principles**
- Align budget decision with strategic vision - "Forward in Excellence"
- Educate the Whole Child
- Consider degree of impact on students and number of students impacted

**Step 2**
**Input From Stakeholders**
- Ongoing input from Board of Education, PTA Council, Citizens' Finance Committee, Building Administration, and other.

**Step 3**
**Budget Variables**
- Calculate Estimated Tax Levy Cap
- Use of Fund Balance or use of other Reserves
- Expenditure Increases
- State Aid/Building Aid

**Step 4**
**Budget Calendar**
- July-October - Ongoing budget discussions
- December - Budget overview made to the Board
- January-March - Budget presentations made to the Board
- April - Board adopts the budget

**Step 5**
**Budget Vote**
- May 16, 2023 - Budget Vote and Trustee Election
### 2023-2024 Annual Budget

**Revenues**
- Property Taxes
- State Aid
- Sales Tax
- Other

**Expenses**
- Salaries & Benefits
- Transportation
- Debt Service
- Utilities
- Other

<table>
<thead>
<tr>
<th>Revenues</th>
<th>Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>Salaries &amp; Benefits</td>
</tr>
<tr>
<td>State Aid</td>
<td>Transportation</td>
</tr>
<tr>
<td>Sales Tax</td>
<td>Debt Service</td>
</tr>
<tr>
<td>Other</td>
<td>Utilities</td>
</tr>
</tbody>
</table>

Other Revenues and Expenses.
2023-2024 Revenues

- **Tax Levy**
  - Tax Levy Cap Limit
  - STAR
  - PILOTs

- **Sales Tax**
  - Westchester County Sales Tax

- **State Aid**
  - Foundation Aid
  - Transportation Aid
  - Building Aid
  - BOCES Aid

- **Fund Balance or Reserves**
  - Designated Fund Balance
  - ERS Reserve

- **Other**
  - Health Services
  - Facilities Use
  - Interfund Transfers
*District has stayed approximately $2M under the allowable tax levy limit*
Non-Instructional Budget

- Auditing
- Legal
- Insurances
- Buildings and Grounds
- Transportation
- Benefits
Audit, Legal and Insurances

<table>
<thead>
<tr>
<th>Service</th>
<th>2021-2022 Expense</th>
<th>2022-2023 Budget</th>
<th>2023-2024 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audit, Legal</td>
<td>$153,875</td>
<td>$195,700</td>
<td>$197,900</td>
</tr>
<tr>
<td>Insurances</td>
<td>$338,176</td>
<td>$362,849</td>
<td>$385,345</td>
</tr>
<tr>
<td>Total</td>
<td>$492,051</td>
<td>$558,549</td>
<td>$583,245</td>
</tr>
</tbody>
</table>

- The District retains legal counsel to handle the legal affairs of the District and to provide legal advice, as needed, by the Board of Education and the Administration.

- The District has insurances covering commercial property/fire, general liability, school board legal liability, boilers and machinery, pollution liability, commercial auto, commercial crime, cyber crime, excess catastrophe liability, and student accident insurance.
The B&G Department consists of the following staff:

- 1 Director of Facilities
- 1 FTE clerical support
- 23 custodial staff members and 1 courier
- 7 maintenance staff members

This department maintains four school buildings and the bus facility totaling 577,721 sq. ft. and approximately 55 acres of grounds.
## Major B&G Expenses

<table>
<thead>
<tr>
<th>Item</th>
<th>2021-2022 Expense</th>
<th>2022-2023 Budget</th>
<th>2023-2024 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>$32,750</td>
<td>$80,000</td>
<td>$97,500</td>
</tr>
<tr>
<td>Contractual*</td>
<td>$142,264</td>
<td>$193,860</td>
<td>$198,742</td>
</tr>
<tr>
<td>Service Agreements**</td>
<td>$88,522</td>
<td>$122,621</td>
<td>$125,345</td>
</tr>
<tr>
<td>Safety/Security***</td>
<td>$791,131</td>
<td>$838,820</td>
<td>$867,357</td>
</tr>
<tr>
<td>Heating Oil</td>
<td>$727,806</td>
<td>$536,250</td>
<td>$750k-$850k</td>
</tr>
<tr>
<td>Electricity</td>
<td>$580,087</td>
<td>$519,356</td>
<td>$550k-$700k</td>
</tr>
</tbody>
</table>

*Contractual includes boiler cleanings for 11 boilers, septic tank cleanings, heating service repairs, service on PA system, etc.

**Service agreements include elevators, generators, gym equipment inspections, BMS, water testing fees, etc.

***Security includes weekend/night security, after-school security guards, and four School Resource Officers (SRO).
Transportation expenses include the transportation office, 21 bus monitors, and the bus garage. Additional expenses include student transportation for athletic and co-curricular activities.

An estimated 2,700 students are transported daily by our transportation vendor, Royal Coach; 2,600 students in-district and 115 private/parochial students.

Students are transported to 28 different school locations daily and buses are traveling over 685,000 miles annually.

Some schools we transport to are: Westfield Day School, Windward, Wooster School, Anderson School in Staatsburgh, Fox Meadow, Eagle Hill, Rippowam Cisqua, Green Chimneys, etc.

<table>
<thead>
<tr>
<th>2022-2023 Budget</th>
<th>2023-2024 Proposed Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,772,295</td>
<td>$4,840,050</td>
<td>+$67,755</td>
</tr>
<tr>
<td>56 buses/vans</td>
<td>55 buses/vans</td>
<td></td>
</tr>
</tbody>
</table>
NYS TRS
- Employer contribution rate announced range of 9.50%-10.00% which will be a decrease from the current rate of 10.29%.

NYS ERS
- Employer contribution composite rate is estimated to increase from 11.60% to 13.10%.

Empire Plan (NYSHIP) for Instructional Staff
- The plan year runs from January 1\textsuperscript{st} through December 31\textsuperscript{st}.
- Actual rate increase of 16.60% for 2023.
- Estimating a rate increase of 13.00% for 2024.

HB Consortium Plan for All Other Staff
- The plan year runs from July 1\textsuperscript{st} through June 30\textsuperscript{th}.
- Rate increase of 5.50% for the 2023-2024 school year.
<table>
<thead>
<tr>
<th></th>
<th>2021-2022 Expense</th>
<th>2022-2023 Budget</th>
<th>2023-2024 Proposed</th>
<th>$$$ Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NYS Employees Retirement System</strong></td>
<td>$1,094,258</td>
<td>$936,336</td>
<td>$948,453</td>
<td>+$12,117</td>
</tr>
<tr>
<td><strong>NYS Teachers Retirement System</strong></td>
<td>$3,950,636</td>
<td>$4,286,767</td>
<td>$4,288,409</td>
<td>+$1,642</td>
</tr>
<tr>
<td><strong>Social Security</strong></td>
<td>$3,641,653</td>
<td>$3,869,428</td>
<td>$3,990,879</td>
<td>+$121,451</td>
</tr>
<tr>
<td><strong>Health Insurance including Medicare and Buy-Out Payments</strong></td>
<td>$12,528,338</td>
<td>$13,944,012</td>
<td>$15,421,084</td>
<td>+$1,477,072</td>
</tr>
<tr>
<td><strong>All Other Benefits (Unemployment, Workers Comp., Dental, Life, Vision, etc.)</strong></td>
<td>$1,054,671</td>
<td>$1,191,076</td>
<td>$1,207,684</td>
<td>+$16,608</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$22,269,556</td>
<td>$24,227,619</td>
<td>$25,856,509</td>
<td>+$1,628,890</td>
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</tbody>
</table>
# Lease Purchase

<table>
<thead>
<tr>
<th></th>
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<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Lease Purchase</td>
<td>$606,235</td>
<td>$616,544</td>
<td>$765,001</td>
<td>$850,000</td>
</tr>
</tbody>
</table>

- **2023-2024**
  - Instructional Devices
    - Tablets, iPads, Laptops, Displays
  - Infrastructure Upgrades for Somers Middle School
    - IDF (Intermediate Distribution Frame) Network Switches
    - Wireless Access Points
    - Fiber Cabling
    - APC Batteries
  - Future Infrastructure Upgrades for Somers High School
    - MDF (Main Distribution Frame) Network Switch
    - Wireless Access Points
    - IDF (Intermediate Distribution Frame) Network Switches
## Debt Service 2022-2023 and Beyond

<table>
<thead>
<tr>
<th>Debt Issued</th>
<th>2022-2023</th>
<th>2023-2024</th>
<th>2024-2025</th>
<th>2025-2026</th>
</tr>
</thead>
<tbody>
<tr>
<td>$13.6M Building Project</td>
<td>$889,300</td>
<td>$884,550</td>
<td>$888,550</td>
<td>$886,175</td>
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<tr>
<td>$10.7M Safety &amp; Security Project</td>
<td>$562,528</td>
<td>$563,778</td>
<td>$564,028</td>
<td>$563,278</td>
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<tr>
<td>$8.9M Energy Performance Contract</td>
<td>$380,931</td>
<td>$761,862</td>
<td>$761,862</td>
<td>$761,862</td>
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<tr>
<td>Totals</td>
<td>$5,212,203</td>
<td>$5,589,034</td>
<td>$5,613,240</td>
<td>$5,608,265</td>
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</tbody>
</table>
The voters will be asked via a separate proposition on the ballot, to authorize use of $6,000,000-$7,000,000 of funds from the Capital Reserve Fund 2022 that was established in May 2022.
Capital Reserve Fund 2022 Planned Usage:

- Athletic upgrades including, but not limited to, the following:
  - Tennis
    - Six new tennis courts at the High School
  - Softball
    - Turf entire field at Primrose
  - Baseball
    - Turf entire field at the High School
  - Track and Field
    - Shotput throwing area upgrades
    - Hammer throw and discuss throwing area upgrades
  - Building renovations at the High School and Primrose
### Upcoming BOE Meeting Dates and Budget Topics

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb. 14, 2023</td>
<td>Budget Planning Session (Instructional)</td>
</tr>
<tr>
<td>March 21, 2023</td>
<td>Budget Planning Session (Summary)</td>
</tr>
<tr>
<td>April 18, 2023</td>
<td>Budget Summary and Budget Adoption</td>
</tr>
<tr>
<td>May 2, 2023</td>
<td>Public Budget Hearing</td>
</tr>
<tr>
<td>May 16, 2023</td>
<td>Budget Vote and Trustee Election</td>
</tr>
</tbody>
</table>
Questions?