

OWASSO PUBLIC SCHOOLS  
BOARD OF EDUCATION  
April 8, 2019

The Owasso Board of Education, Independent School District 11, of Tulsa County, Oklahoma, met in regular session on the 8th day of April at 6:30 p.m. at the Owasso 8<sup>th</sup> Grade Center, Library. Notice of the meeting was given to the Clerk of Tulsa County, Oklahoma on the 9<sup>th</sup> day of October, 2018. In addition, public notice of the meeting was displayed at least 24 hours prior to the meeting by posting an agenda at the Student Service Center, which is in prominent view at the principal office of the Owasso Independent School in accordance with Title 25, O.S. Sup. 1978, § 311.

PRESENT:

Brent England	President	Dr. Amy Fichtner, Superintendent
Frosty Turpen	Vice President	Dr. Margaret Coates, Assistant Superintendent
Pat Vanatta	Clerk	Kathy Curtis, Ex. Dir. Human Resources
Neal Kessler	Member	Mr. Phillip Storm, CFO
Rhonda Mills	Member	

The meeting was called to order at 6:30 p.m.

Motion was made by Mr. Turpen and seconded by Mr. Kessler to approve the realignment of the Board of Education Officers as follows:

Forrest Turpen – President  
Pat Vanatta – Vice President  
Rhonda Mills – Clerk  
Neal Kessler – Deputy Clerk  
Brent England – Member

Roll Call Vote: All Ayes

The Pledge of Allegiance was led by Smith Elementary 5<sup>th</sup> grade student Abbigail Ostrander

Dr. Fichtner gave the Superintendents Report.

Dr. Coates presented the Teaching and Learning Report. Bell schedules for 2019-2020 have been reviewed and adjusted to create consistency and equity between Elementary and Secondary Schools.

Kerwin Koerner presented the District Services report. We will begin to see Technology renewal agreements as well as some new software agreements for the 2019-2020 school year.

Jessie Patrick presented a construction update. A pilot classroom was set up at Morrow Elementary. A district wide data backup system will be located in a storage room in the safe gym at Morrow Elementary. Framing and electrical conduit are being installed at the

Education Service Center. Precast panels for the West Campus safe gym have been installed. Softball turf is 95% complete.

There were no requests to address the board on April agenda items.

There were no letters to address the board with questions or problems of consequence.

Motion was made by Mrs. Vanatta and seconded by Mr. Kessler to approve General Consent Agenda Items as follows:

- A. Minutes of March 11, 2019, 6:30 P.M. Regular Meeting
- B. Teaching & Learning
  - i. Out of State Student Activity Trips:
    - 1. Varsity and JV Cheer – April 11, 2019 – Shawnee, OK
    - 2. Mock Trial – May 15, 2019 – Athens, GA
    - 3. Girls Varsity Basketball – June 12, 2019 – Pittsburg, KS
    - 4. Volleyball – July 18, 2019 – Fayetteville, AR
  - ii. Lease Agreement with Mabee Center for 2019 Owasso High School graduation
  - iii. Memorandum of Understanding with The University of Tulsa for Student Teaching and Speech Language Pathology
- C. Finance
  - i. Purchase orders (encumbrances) and changes to encumbrances for February, 2019
    - 2018-2019 General Fund #1021-1123 (Vendors) \$49,508.80
    - 2018-2019 General Fund #51274-51284 (Payroll) \$4,841.51
    - 2018-2019 General Fund Net Change Orders \$303,031.49
    - 2018-2019 Building Fund #88-89 (Vendors) \$16,314.00
    - 2018-2019 Building Fund Net Change Orders \$20,380.00
    - 2018-2019 Child Nutrition Fund #30 (Vendors) \$2,500.00
    - 2018-2019 Child Nutrition Fund #50109-50110 (Payroll) \$116.29
    - 2018-2019 Child Nutrition Fund Net Change Orders \$137,233.52
    - 2018-2019 Bond Fund 33 #98-102 (Vendors) \$73,131.84
    - 2018-2019 Bond Fund 33 Net Change Orders <\$6,000.71>
    - 2018-2019 Bond Fund 35 #134-140 (Vendors) \$471,388.10
    - 2018-2019 Bond Fund 04-BOK #51-58 (Vendors) \$74,577.51
  - ii. Activity Financial Report for March, 2019
  - iii. Activity Account Change Requests
  - iv. Agreement with Kerry John Patten, CPA for the audit report for 2018-2019 and Estimate of Needs for 2019-2020.
  - v. Contract for Municipal Accounting Systems, Inc. for 2019-2020.
- D. Human Resources
  - i. Personnel Resignations and Terminations
  - ii. Employment of Personnel

Roll Call Vote: All Ayes



Motion was made by Mrs. Mills and seconded by Mr. Kessler to approve the recommendation for the consideration and adoption of the following new and/or revised policies:

- 1.01 Assault and Battery and Threatening Behavior Involving School District Employees
- 1.02 Blood born Pathogen Exposure Control Plan
- 1.04 Neglect, Exploitation and Trafficking
- 1.05 Circulation of Petitions and Distribution of Information by School District
- 1.09 Conflicts of Interest
- 1.10 Interviews on School Premises; Department of Human Services, Law Enforcement, Mental Health Provider.
- 1.13 Do Not Resuscitate Orders.
- 1.15 Employees Infected with Human Immunodeficiency Virus (HIV) or Acquired Immune Deficiency Syndrome (AIDS) or other Life Threatening Communicable Disease Capable of Being Transmitted in the School Environment
- 1.17 Criminal Records Searches
- 1.24 Interference with the Peaceful Conduct of School District Activities
- 1.26 Interview of School Premises: Department of Human Services, Law Enforcement, Mental Health Provider
- 1.27 Lines of Authority/ Organizational Chart
- 1.31 Other Employment.
- 1.40 Public Participation Policy.
- 1.42 Reporting Students under the Influence
- 1.43 Safe Schools Committees and Healthy and Fit School Advisory Committee.
- 1.65 Continuing Education for School Board Members.
- 1.75 Discrimination - 1.78 Service Animal.
- 1.79 Notification of Meetings.
- 2.05 Disciplinary Procedures.
- 2.08 Evaluation of Administrative Personnel.
- 2.09 Evaluation of Teachers.
- 2.25 Standards of Performance,
- 2.30 Work Schedule/Attendance Incentive – Administration.
- 3.01 Absence from Job.
- 3.07 Contract Term for Support Employees.
- 3.12 Leaves.
- 3.19 Reduction in Force.
- 3.22 Support Employees Rules for Conduct.
- 3.26 Suspension, Demotion, Termination or Non-reemployment of Support Employees.
- 3.29 Travel Reimbursement.
- 4.10 Procurement Plan
- 5.01 Administration of Medication to Students

- 5.02 Human Immunodeficiency Virus (HIV)
- 5.10 Gang Policy
- 5.20 Student Transfers.
- 5.23 Student Residency.
- 5.2 Behavior and Out of School Suspension
- 5.26A Student Suspension (Out-of-school)
- 5.28 Student Records – FERPA.
- 5.31 Wireless Telecommunication Devices.
- 5.42 Online School Family Education Rights and Privacy Act.
- 5.47 Transfers Pursuant to the Deployed Parents Act of 2013.
- 5.56 Foreign Exchange Students.
- 5.57 Student Suspension (Out of school).

Roll Call Vote: All Ayes

Dr. Coates presented a Letter of Understanding – Owasso Public Schools will partner with the National Inventors Hall of Fame to provide a STEM camp called “Camp Invention”.

No Action was taken.

Motion was made by Mr. England and seconded by Mrs. Vanatta to approve a Subscription Agreement with Dude Solutions.

Roll Call Vote: All Ayes

Motion was made by Mr. Kessler and seconded by Mrs. Mills to approve a Right of way Agreement with the City of Owasso.

Roll Call Vote: All Ayes

Motion was made by Mr. England and seconded by Mr. Kessler to approve the Treasurers Report for March 2019.

Roll Call Vote: All Ayes

Motion was made by Mr. England and seconded by Mrs. Vanatta to approve Temporary Appropriations for the 2019-2020 fiscal year for the General Fund, Building Fund and Child Nutrition Fund.

Roll Call Vote: All Ayes

Motion was made by Mrs. Vanatta and seconded by Mrs. Mills to approve a request for donated sick leave for a support employee.

Roll Call Vote: All Ayes

Motion was made by Mr. England and seconded by Mr. Kessler to approve hiring Mrs. Tyler Martin as Assistant Principal for Morrow Elementary.

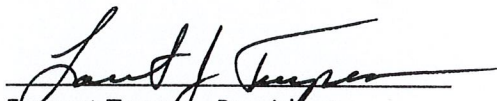
Roll Call Vote: All Ayes

There was no New Business

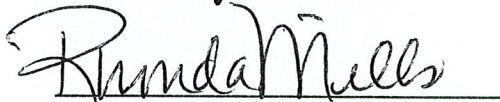
Motion was made by Mr. England and seconded by Mrs. Vanatta to adjourn.

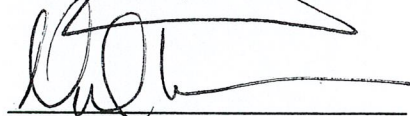
Roll Call Vote: All Ayes

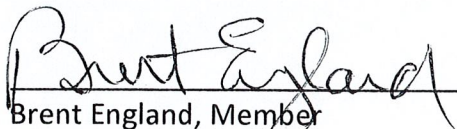
The meeting adjourned at 7:28 p.m.

  
Forrest Turpen, President

  
Pat Vanatta, Vice President

  
Rhonda Mills, Clerk

  
Neal Kessler, Member

  
Brent England, Member

April 8, 2019

Attachment II

**Employment of Certified and/or Support Staff**

**CERTIFIED**

None

**EXTRA DUTY**

Maria Ball – Spanish - (1 hour) - Effective Date: 2/6/19  
Joanna Couch - Spanish - (1 hour) - Effective Date: 2/6/19

**SUPPORT**

None

**SUBSTITUTE**

Alayna Calloway, Corey Robinson, Elizabeth Caldwell, Angelica Stewart,  
Bonnie Bates, Katie Stokes



April 8, 2019

Attachment I

**Personnel Resignations, Terminations**  
**(Effective at the end of the current school year unless otherwise noted)**

**CERTIFIED**

Michael Rose - Physical Education - OHS West - Effective date: 3/15/2019 (retiring)  
Susan Beeler - Physical Education - 6th Grade Center (retiring)  
Kristen Elliott - Kindergarten - Bailey Elementary  
Jana Gorham - Music/Band - 6th/7th Grade Center (retiring)  
Rhonda Hodges - 7th Grade Center  
Suezette Marquez - In School Placement Teacher - 8th Grade Center (retiring)  
Patty Mayfield - Family and Consumer Science – Owasso High School West Campus  
Elizabeth Swearingen - Language Arts - 6th Grade Center (retiring)  
Laura Saling - 2nd Grade Teacher - Hodson Elementary (retiring)  
Ember McElrath - 4th Grade Teacher - Mills Elementary  
Kinzie Morris - Speech - Stone Canyon Elementary  
Karen Gorrell - 4th Grade Teacher - Barnes elementary (retiring)  
Jennifer Belz - Computer Teacher - Ator Elementary  
Julie Perlingiere - Chemistry Teacher – Owasso High School East (retiring)  
Lloyd Ingham - US History Teacher – Owasso High School East (retiring)

**Teachers on Leave of Absence for 2018-2019 and NOT returning for 2019-2020:**

Carla Crockett

**EXTRA DUTY**

**None**

**SUPPORT**

Bryan "BB" Braswell – Maintenance - Effective Date: 5/31/19 (retiring)  
Caren Wall - Pre-K Assistant at Barnes - Effective Date: 5/24/19  
Sherryl Leland – Custodian - Effective Date: 3/21/19 (retiring)  
Holly Schnars - Child Nutrition - Effective Date: 3/4/19  
Josh Willie - Custodian (sub) - Effective Date: 3/14/19  
Amber Pittman - Custodian (sub) - Effective Date: 3/14/19  
Mary O'Brien - Custodian (sub) - Effective Date: 3/14/19