

## NOTICE OF REGULAR MEETING OF THE SCHOOL BOARD

GRAND FORKS PUBLIC SCHOOL DISTRICT #1

Monday, April 22, 2024 – 6:00 PM

Mark Sanford Education Center (Enter at West Door #3)

2400 47<sup>th</sup> Avenue South, Grand Forks, ND

(The meeting will be broadcast live and archived at <https://www.youtube.com/c/GFSchools>)

### AGENDA

*Please note the stated times per topic are approximate and intended only as a guide. Upon convening the meeting, agenda topics may begin earlier or later than their stated approximate time.*

- 6:00 pm     **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**  
                    A. Reading of School Board Meeting Norms
- 6:01 pm     **2. APPROVAL OF AGENDA**
- 6:02 pm     **4. APPROVAL OF MINUTES**  
                    A. April 8, 2024
- 6:03 pm     **5. PUBLIC COMMENTS**  
*Individuals wishing to address the school board are asked to complete a Public Comment Card, submit it to the school board secretary before the start of the meeting, and wait to be invited to speak. Each person may speak for up to three (3) minutes. No individual may speak on the same topic more than once. The chairperson reserves the right to limit the comments and the number of speakers. School Board members shall not engage in a response or enter a debate about any issue(s) brought before the board during this portion of the meeting. Public comments and concerns will be directed to the Superintendent of Schools, who will deal with them according to policies adopted by the Board.*
- 6. SUPERINTENDENT'S RECOMMENDATIONS FOR DISCUSSION**
- 7. SUPERINTENDENT'S RECOMMENDATIONS FOR ACTION**
- 6:09 pm     A. Consent Agenda  
                    1. Teacher Appointments  
                    2. Leave Requests  
                    3. Resignations  
                    4. Third-Party Requests for Access to Student Information (Edu.bandlad.com and Western Governors University)
- 6:10 pm     B. General Fund Financial Statement
- 6:20 pm     C. Summer School Program
- 6:50 pm     D. Policy Review
- 7:00 pm     E. Consideration of Use of Building Funds for Carpet Project Materials
- 7:05 pm     **8. OTHER**  
                    A. Announcements  
                    B. Board Requests for Future Consideration  
*There should be no discussion concerning any item that is requested for future consideration. The Board President and Superintendent will determine the best method of response to board requests.*  
                    C. School Board Meeting Norms – How did we do?
- 7:10 pm     **9. ADJOURNMENT**

*Persons with disabilities who may need assistance to access the meeting should call the superintendent's office at 701-787-4880 at least 24 hours prior to this meeting.*

Grand Forks Public School District #1

## School Board Meeting Norms

*The purpose of establishing school board norms is to ensure that all individuals have the opportunity to contribute in the meeting; to increase productivity and effectiveness; and to facilitate the achievement of its goals.*

### NORMS

- 1) Be prepared
- 2) Be on time
- 3) Value and respect each other
- 4) Exercise thoughtful deliberation and conversation
- 5) Be professional at the Board table and when visiting with the general public
- 6) Speak up when the norms are not being followed
- 7) Advocate on behalf of students and keep the community in mind

### GOVERNANCE

- 1) Lead by policy
- 2) Serve as advocates for K-12 public education
- 3) Entrust the day-to-day operations to the professionals; Let the administrators do their work
- 4) Assist community members and stakeholders in following the chain of command

### OTHER

- 1) Consider staff and District capacity in resources
- 2) Balance the meeting agendas so one meeting isn't heavier than the other

**GRAND FORKS SCHOOL BOARD**  
**GRAND FORKS PUBLIC SCHOOL DISTRICT #1**  
**REGULAR MEETING MINUTES**  
April 8, 2024

The School Board of Grand Forks Public School District No. 1 met in regular session on Monday, April 8, 2024, at the Mark Sanford Education Center with President Amber Flynn presiding.

**Board Members Present:** Josh Anderson, Dave Berger via phone, Amber Flynn, Monte Gaukler, Eric Lunn, Jeff Manley, and Cynthia Shabb. **Absent:** Joel Larson and Bill Palmiscno.

**Student Board Members Present:** None. **Absent:** Ryaan Alshami and Maggie Barker.

**Others Present:** Dr. Terry Brenner, Superintendent of Schools; Brandon Baumbach, Business Manager; and Cindy Johnson, Executive Secretary.

**Call to Order and Pledge of Allegiance.** The meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was recited.

**Reading of School Board Meeting Norms.** President Flynn read aloud the school board norms.

**Approval of Agenda.** It was moved by Anderson and seconded by Lunn to approve the agenda as written. Upon voice vote, the motion carried unanimously. Absent: Larson, Palmiscno, and Shabb.

**Celebrating Success - Classified and Certified Employees of the 3<sup>rd</sup> Quarter.** Wendy Mankie, Child Nutrition Program Director, introduced Brenda Newman, Cook Manager at South Middle School, as the Classified Employee of the 3<sup>rd</sup> Quarter. She was presented with a plaque in recognition of the selection.

Eric Ripley, Executive Director of Career and Technology Education and Technology, introduced Cara Davis, Career Educator at the Mark Sanford Education Center, as the Certified Employee of the 3<sup>rd</sup> Quarter. She was presented with a plaque in recognition of the selection.

**Celebrating Success – Wilder Elementary School.** Principal Leslie Bjelde along with several teachers and a school social worker, shared data about the school's proficiency and growth goals, targeted support and improvement goals, assessment data, family engagement, and other school celebrations.

Shabb joined the meeting at 6:29 p.m.

**Approval of Minutes.** It was moved by Manley and seconded by Gaukler to approve the minutes of March 25, 2024, as written. Upon roll call vote as follows, the motion carried. Aye: Manley, Anderson, Berger, Gaukler, Shabb, Lunn, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Demographer's Enrollment Analysis.** (via Zoom) Rob Schwarz, owner and principal planner of RSP & Associates, provided highlights of their comprehensive enrollment analysis report for 2023-2024.

**Public Forum Follow-up.** Dr. Brenner reported his takeaways from the comments that were recorded at the March 25 public forum.

**Consent Agenda.** It was moved by Lunn and seconded by Shabb to approve the consent agenda as follows:

- ♦ Resignations of Heidi Thompson, Speech Language Pathologist; Kaylie Olson, 4<sup>th</sup>-grade Teacher; Deb Arnason, FACS Teacher; Cassidy Graves, Special Education Teacher; Angela Salgado, Library Media Specialist; Renae Hagen-Hamby, ELA Teacher; Susan Fire, ELA Teacher; Kay Brown, Library Media Specialist; and Tiffany Hanson, Social Studies Teacher, all effective May 31, 2024.

Upon voice vote, the motion carried unanimously. Absent: Larson and Palmiscno.

**Consideration of Food Service Equipment Bids.** Baumbach reported the food service equipment was to outfit a commercial kitchen at the Career Impact

Academy for use with a culinary curriculum.

It was moved by Gaukler and seconded by Manley to accept the bid from Kamran Culinex, LLC dba Culinex for food service equipment for \$478,147.00. Upon roll call vote as follows, the motion carried. Aye: Shabb, Berger, Gaukler, Manley, Lunn, Anderson, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Selection of Real Estate Agency for Building Trades Project House.** Baumbach reported on the RFQ process to sell two Building Trades homes. One is the house constructed during the 2022-2023 school year located at 3085 44<sup>th</sup> Avenue South, and one is this year's house located at 3071 44<sup>th</sup> Avenue South.

It was moved by Lunn and seconded by Anderson to approve the selection of ReMax to represent the district in the listing and selling process for the properties located at 3085 44<sup>th</sup> Avenue South and 3071 44<sup>th</sup> Avenue South. Upon roll call vote as follows, the motion carried. Aye: Anderson, Gaukler, Lunn, Berger, Manley, Shabb, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Consideration of Use of Building Fund for Roof Restoration and Authorization to Submit School Construction Approval Request and School Facility Plan.** Jonathan Ellwein, Director of Buildings and Grounds, reported on the roof restoration project at Ben Franklin Elementary, Phoenix Elementary, and Red River High School. He also reported on the bid process and resulting quote for material that was procured from Weatherproofing Technologies, Inc. via the state cooperative purchasing process, the bid to provide the installation labor for the project from Tecta America, and the administrative recommendation to accept the quote and bid.

It was moved Shabb and seconded by Lunn to approve the project as recommended, the use of the Building Fund for roof restoration and authorize the submittal of the School Construction Approval Request and School Facility Plan to the Department of Public Instruction. Upon roll call vote as follows, the motion carried. Aye: Gaukler, Lunn, Berger, Manley, Shabb, Anderson, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Consideration of Use of Building Fund for Envelope Restoration and Authorization to Submit School Construction Approval Request and School Facility Plan.** Jonathan Ellwein, Director of Buildings and

Grounds, reported on the envelope restoration at Winship Elementary School which is expected to cost \$446,948. With the board's approval, the next steps will be to seek approval from the North Dakota Department of Public Instruction and solicit bids for a contractor following NDCC 48-01.2 in mid-April. The construction timeline will be this summer with completion by school start-up in the fall.

It was moved by Gaukler and seconded by Shabb to approve the project scope, use of Building Fund dollars, and authorize the submission of SFN 52304, School Construction Approval Request, and SFN 52813, School Facility Plan, to the Department of Public Instruction. Upon roll call vote as follows, the motion carried. Aye: Lunn, Shabb, Manley, Anderson, Gaukler, Berger, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Policy Review.** Shabb reported on the recommendations following action taken at the March 25, 2024, school board meeting.

It was moved by Shabb and seconded by Anderson to complete the second reading and adoption as an official policy of the district of the following policies as written or amended:

1. ACBH, School Health Services (as written)
2. FCAE, Suicide Prevention (as written)
3. KACA, Patron Complaints (as amended)
4. LBC, Business/Education Partnerships (as written)
5. LBD, Relations with Police Authorities (as written)
6. FFH, Student Dress Code (as written)
7. FGDB, Student Handbooks (as written)
8. FFI, Student Use of Personal Technology (as written)
9. FG, Student Rights and Responsibilities (as written)
10. FGDC, Students of Legal Age (as written)
11. GDB, Graduation Exercises (as written)
12. GCE, Opting Out of State and Federal Assessments (as written)
13. IDB, Risk Management (as written)
14. ICCD, Public Review of School records (as written)
15. ABAD, Virtual School (as amended)

Upon roll call vote as follows, the motion carried. Aye: Berger, Manley, Lunn, Anderson, Shabb, Gaukler, and Flynn. Nay: None. Absent: Larson and Palmiscno.

It was moved by Shabb and seconded by Manley to



complete the one reading and adoption of FCAE-BR, Suicide Prevention Procedures as written and adopt it as an official board regulation of the district. Upon roll call vote as follows, the motion carried. Aye: Anderson, Berger, Gaukler, Lunn, Manley, Shabb, and Flynn. Nay: None. Absent: Larson and Palmiscno.

It was moved by Shabb and seconded by Manley to rescind Policy 1310, Public Concerns About Extracurricular Programs (replaced by KACA), Policy 1302, Business/Education Partnerships (replaced by LBC), and Policy 1307, Public Review of School Records (replaced by ICCD). Upon roll call vote as follows, the motion carried. Aye: Shabb, Lunn, Gaukler, Anderson, Berger, Manley, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Announcements.** The following announcements were made:

- The Valley Middle School groundbreaking ceremony will be held on Wednesday, April 10 at 3:00 p.m.
- Six individuals have submitted a school board candidate form.
- The annual employee recognition will be held on Wednesday, April 24, 2024, at 4:30 p.m. at the Red River High School small theater.

**Board Requests for Future Consideration.** None.

**School Board Norms – How Did We Do?** Flynn reported the school board did great in following its meeting norms.

**Adjournment.** The meeting/forum adjourned at 8:46 p.m.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_  
Amber Flynn, President

\_\_\_\_\_  
Brandon Baumbach, Business Manager

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Dr. Terry Brenner, Superintendent of Schools  
SUBJECT: Consent Agenda  
DATE: April 22, 2024



Many items of a routine nature can be handled as one item rather than spending additional time on each item. Therefore, the Consent Agenda has been developed for the school board's use to speed up the process of conducting its meetings. Items that may be listed on the Consent Agenda include:

- Appointments (excludes administrative appointments)
- Waivers of Years of Experience and Appointments
- Leave Requests (excludes requests for extension)
- Open Enrollment Applications
- Resignations
- Student Placements
- Student Travel Requests
- Other routine items may be included at the discretion of the board president or superintendent

There should be no discussion concerning an individual item on the Consent Agenda. However, during the approval of the school board meeting agenda, any board member may request an item be removed from the Consent Agenda for further discussion. Once the school board meeting agenda has been approved, all items listed on the Consent Agenda are handled as one item.

**Items appearing on the Consent Agenda at the time of the publishing of this agenda packet with their requested considerations are:**

- Appointments (excludes administrative appointments)
- Leave Requests (excludes requests for extension)
- Resignations
- Third-Party Requests for access to student information:
  - Edu.bandlad.com. This website is a free site that allows us to meet technology standards in music class by creating music.
  - Western Governors University. Through placement at participating schools across the district as part of their professional training and education, student teachers will be exposed to and have access to student information. The affiliation agreement which includes provisions to inform students of the confidential nature of all school records is on file. In addition, the district's legal counsel has provided a confidentiality agreement that each student teacher is required to sign. School official exception applies so parental consent is not required to release applicable student information.

**The administrative recommendation is for approval.**

cj  
Attachments



**Griffin Gillespie, SHRM-CP**  
Director of Human Resources

Department Phone: 701.787.4878  
Direct Phone: 701.746.2205, Ext. 7112  
Fax: 701.787.4350  
ggillespie080@mygfschools.org

TO: Dr. Terry Brenner, Superintendent  
FROM: Griffin Gillespie, Human Resources Director  
SUBJECT: Teacher Appointments  
DATE: April 22, 2024

GG

Pursuant to North Dakota Century Code 15.1-09-33 the School Board approves the issuance of contracts to school district personnel.

Appointments appearing on this list at the time of the publishing of the agenda packet follow. There may be additional appointments presented for consideration at the meeting.

Administrative recommendation is to approve the appointments. Effective dates are listed for each employee.

Attachment

GG



Mark Sanford Education Center  
2400 47th Ave. S  
Grand Forks, ND 58201-3405



PO Box 6000  
Grand Forks, ND 58206-6000



[www.gfschools.org](http://www.gfschools.org)

Equal opportunity employer

Grand Forks School District prohibits discrimination and harassment based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, ancestry, disability, age, or other status protected by law. The District also provides equal access to the Boy Scouts and other designated youth groups, as required by federal law.

.....

Name: Madisen Ellingson-Stumphf  
Degree: BA  
Yrs of Exp: 0  
Salary: \$49,477  
Position: Replacement  
Effective: August 19<sup>th</sup>, 2024

Major: Secondary Education & Mathematics  
Assignment: Math Teacher  
Location: Central High School

.....

Name: Bailey Gander  
Degree: BA +15  
Yrs of Exp: 6  
Salary: \$55,406  
Position: Replacement  
Effective: August 19<sup>th</sup>, 2024

Major: Masters of Education  
Assignment: ELA Teacher  
Location: Valley Middle School

## MEMORANDUM

TO: Grand Forks School Board Members  
FROM: Griffin Gillespie, Director of Human Resources GG  
SUBJECT: Teacher Leave of Absence Request  
DATE: April 22, 2024

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The following teachers have requested a long-term leave of absence for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>School</u>
LeeAnn Miller	Instructional Coach	Lake Agassiz Elementary School
Hannah Siebels	Math Teacher	Community High School

The Teacher Negotiated Agreement Article V, Section 1 provides that the number of teachers on long-term leaves of absence at any given time shall not be in excess of 2% of the teaching staff employed by the District. Currently there are two (2) teacher scheduled to be on a board-approved leave of absence for the 2024-2025 school year.

Hannah and LeeAnn's requests meet the requirements for a long-term leave of absence. The administrative recommendation is to approve Hannah Siebels and LeeAnn Miller's requests for a long-term leave of absence for the 2024-2025 school year.



## MEMORANDUM

TO: Dr. Terry Brenner, Superintendent  
FROM: Griffin Gillespie, Human Resources Director GG  
SUBJECT: Teacher Resignations  
DATE: April 22, 2024

North Dakota Century Code 15.1-09-33 provides authority for the School Board to act on employment contracts for school district personnel.

**Please find attached letter of resignation from the following:**

Alex Hedlund	Physical Education Teacher	Valley Middle School
Danielle Larson	Music Teacher	Valley Middle School
Paul Boese	Orchestra Teacher	Kelly Elementary
Alexis Kubal	Adaptive Phy Ed Teacher	MSEC
Rudny Subigca	Special Education Teacher	Red River High School
Travis Martin	Science Teacher	Red River High School
Brianna Reasoner	1 <sup>st</sup> Grade Teacher	Lake Agassiz Elementary
Alisa Bowman	Social Worker	Lake Agassiz Elementary
Ashlyn Hanson	Behavior Interventionist	Head Start
Jane Humble	Audiologist	MSEC

**Administrative recommendation is to approve the resignations effective May 31, 2024.**

Attachments

GG



Mark Sanford Education Center  
2400 47th Ave. S  
Grand Forks, ND 58201-3405



PO Box 6000  
Grand Forks, ND 58206-6000



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**April 4, 2024**

**To Whom It May Concern,**

**I am writing to submit my resignation from teaching Physical Education at Valley Middle School in Grand Forks, effective May 31, 2024. I have accepted a position in West Fargo, and my family will be relocating at the end of this school year.**

**I want to thank everyone who has supported me in my teaching role at Valley Middle School, as well as in my coaching for GFPS over the last decade. Valley was my first teaching position, and it will forever hold a special place in my heart. I will miss the students and staff immensely. Royal Pride!**

**Sincerely,**

A handwritten signature in black ink that reads "Alex Hedlund". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

**Alex Hedlund**

April 10, 2024

Dear Mr. Schye,

Please accept this letter of resignation for my position as the 7th and 8th grade vocal music teacher at Valley Middle School, effective at the end of the 2023-2024 school year. After much consideration, I have accepted a position as the choir and general music teacher at Central Middle School in East Grand Forks, MN.

I have thoroughly enjoyed and grown as an educator the last 12 years at Valley Middle School. The entire staff, and especially my music colleagues at Valley, have been wonderful to work alongside and learn from. My current and former vocal music students will always hold a special place in my heart.

Sincerely,

A handwritten signature in cursive script that reads "Danielle Larson".

Danielle Larson



April 8, 2024

Dear Mr. Gillespie and whomever it may concern,

I am submitting my resignation as a part time orchestra teacher. This resignation would be effective at the end of the current school year. I have enjoyed being a part of the band/orchestra program for over 25 years. I look forward to subbing in the orchestra program and assisting that tremendous staff wherever possible.

Sincerely,

A handwritten signature in cursive script that reads "Paul Boese". The signature is written in black ink and is positioned to the left of the typed name.

Paul Boese  
Kelly 5th Orchestra

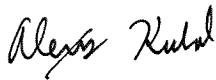
4/9/24

Dear Elisa Diederich,

Please accept this letter as my official notification that I am resigning from my position as the Adaptive Physical Education with Grand Forks Public Schools as I will be moving to South Dakota. My last day with the school system will be May 31, 2024.

Thank you for the opportunity to work in this school system for the past two years. I have truly enjoyed working in the Grand Forks Public School system, both at Schroeder as a Physical Education teacher and as an Adaptive Physical Education teacher this year. Each position presented new learning experiences for me, and I am grateful for that opportunity.

Sincerely,

A handwritten signature in cursive script that reads "Alexis Kubal".

Alexis Kubal

Rudny Subigca



[rsubigca250@mygfschools.org](mailto:rsubigca250@mygfschools.org)

April 11, 2024

Dr. Kristopher Arason  
School Principal  
Red River High School  
2211 17<sup>th</sup> Avenue  
Grand Forks, ND 58201

Dear Dr. Arason:

With deep regret, I tender my resignation as a Special Education Teacher for Red River High School. Please consider this as advance notice, and it will take effect on May 31<sup>st</sup>, 2024.

It is a pleasure working with the team at Red River High School. My experience has been very fruitful and refreshing, and I have had the opportunity to learn a lot from your mentorship and well-qualified colleagues. I have enjoyed working with students in my department and all students in our school. Even in a short time, I will miss Red River High School because this place helps me to grow professionally as part of a team of educators. I will keep Red River High School in my heart.

I will take all possible measures to make the transition smooth and easy for the management and the students.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rudny Subigca'.

Rudny Subigca  
Special Education Teacher

Dr. Arason

April 5th, 2024

I am writing to inform you of my intent to resign from my roles as a high school science teacher, football coach, and girls track coach at Red River High School effective at the conclusion of the 2023-24 school year. I have received an opportunity to move into a leadership role in a neighboring district that I have decided to accept. As someone who not only is a teacher here, but also a former student of this district and furthermore this school, I would be happy and willing to assist in any way that may be needed to help with the transition. I appreciate all of the support and leadership that you have provided in my 3 years as a teacher and coach at Red River High School.

Thank you,

A handwritten signature in black ink, appearing to read 'T. Martin', with a long horizontal flourish extending to the right.

Travis Martin

April 12th, 2024

Grand Forks Public Schools  
2400 47th Ave S  
Grand Forks, ND 58201

To whom it may concern,

This letter is to formally notify GFPS that I will not be returning to my position, First Grade Teacher at Lake Agassiz Elementary. I have absolutely loved my time working in the district at Lake Agassiz and I appreciate the opportunity I was given to serve this community. At this time I will be taking a break from the profession and taking care of my family. My final day will be **Friday, May 31st, 2024**. Thank you and best wishes for the 2024-2025 school year.

Sincerely,

A handwritten signature in black ink, appearing to read "Bri Reasoner". The signature is fluid and cursive, with a long horizontal stroke at the end.

Brianna Reasoner

**Alisa Bowman, LMSW**



April 8, 2024

Angela Jonasson  
Principal, Lake Agassiz Elementary School  
605 Stanford Rd.  
Grand Forks, ND 58203

Dear Angie,

Please accept this letter as a formal notice of my resignation as a school social worker in the Grand Forks Public School District.

My last day of employment will be Friday, May 31, 2024. I will be sure to fulfill any end-of-the-year expectations you deem necessary.

I have loved this job and will miss it. I am grateful for the help and support you and Cassie have given me these past years. I hope to be able to continue helping Lake Agassiz if and when possible.

Sincerely,



Alisa Bowman

*Mission Statement*

*Grand Forks Public Schools will provide an environment of educational excellence that engages all learners to develop their maximum potential for community and global success.*

Grand Forks Head Start  
3600 6th Ave N  
Grand Forks, ND 58203  
www.gfschools.org



Ashlyn Hanson  
Behavior Interventionist  
[REDACTED]  
ahanson270@mygfschools.org

Dear Tracey Johnson,

I am writing to formally resign from my position as the Behavior Interventionist at Grand Forks Head Start, effective June 1st, 2024.

I have thoroughly enjoyed my time at Head Start and am so grateful for the opportunities for professional and personal development that have been provided to me during my time here. However, after careful consideration, I have decided to pursue another opportunity and will be moving to the Minneapolis area over the summer.

I want to express my appreciation for the support and guidance I have received from you and the entire team. I have learned so much from working with such talented individuals, and I will always value the experiences I have gained here.

During the remainder of my time with Head Start, I am committed to ensuring a smooth transition. I am more than willing to assist in training a replacement and completing any outstanding projects to the best of my ability.

Thank you again for the opportunity to be a part of Head Start these last seven years. I wish for continued success in the future.

Sincerely,

Ashlyn Hanson

A handwritten signature in dark ink, appearing to read "Ashlyn Hanson", written in a cursive style.

March 28<sup>th</sup>, 2024

Memo of Resignation

I would like to submit my resignation as School Audiologist as of May 31<sup>st</sup> 2024.

Cordially,

A handwritten signature in cursive script that reads "Jane Humble". The signature is fluid and extends to the right with a long, sweeping tail.

Jane Humble



**Brandon Baumbach**  
Business Manager

Department Phone: 701.787.4885  
Direct Phone: 701.746.2205, Ext. 7126  
Fax: 701.772.7739  
bbaumbach020@mygfschools.org

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Brandon Baumbach, Business Manager  
SUBJECT: General Fund Financial Statement  
DATE: April 22, 2024



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Pursuant to the North Dakota Century Code and School District Policy, attached is the General Fund Financial Statement for Grand Forks Public School District #1 for the period of July 1, 2023 through March 31, 2024.

For the first nine months of fiscal year 2023-2024, total general fund revenues were \$103,742,006 and total general fund expenditures were \$86,350,425, resulting in revenues over expenses of \$17,391,581.

Administrative recommendation is to approve the General Fund Financial Statement for the period of July 1, 2023 through March 31, 2024 as presented.



Mark Sanford Education Center  
2400 47th Ave. S  
Grand Forks, ND 58201-3405



PO Box 6000  
Grand Forks, ND 58206-6000



[www.gfschools.org](http://www.gfschools.org)

Equal opportunity employer

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**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT**  
**As of March 31, 2024**

	2023-2024 <u>BUDGET</u>	2023-2024 <u>ACTUAL</u>	<u>%</u>	<u>BUDGET BALANCE</u>
<b><u>REVENUES</u></b>				
A. Local Sources	\$ 31,188,496	\$ 23,942,469	76.8%	\$ 7,246,027
B. State Sources	74,047,209	67,164,231	90.7%	6,882,979
C. Federal Sources	21,820,019	12,491,783	57.2%	9,328,236
D. Revenue from Other Sources	<u>1,137,027</u>	<u>143,523</u>	12.6%	<u>-300.00%</u>
TOTAL REVENUES	<u>\$ 128,192,751</u>	<u>\$ 103,742,006</u>	<u>80.9%</u>	<u>\$ 23,457,239</u>
<b><u>EXPENDITURES</u></b>				
A. Salaries	\$ 82,672,504	\$ 53,415,899	64.6%	\$ 29,256,604
B. Fringe Benefits	22,447,195	14,960,779	66.6%	7,486,416
C. Other Expenses	23,044,779	16,788,153	72.9%	6,256,627
D. Utilities	<u>1,854,806</u>	<u>1,185,594</u>	<u>63.9%</u>	<u>669,212</u>
TOTAL EXPENDITURES	<u>\$ 130,019,284</u>	<u>\$ 86,350,425</u>	<u>66.4%</u>	<u>\$ 43,668,859</u>
<b>REVENUES OVER/(UNDER) EXPENSES</b>	<b><u>\$ (1,826,533)</u></b>	<b><u>\$ 17,391,581</u></b>		
 <b><u>A. LOCAL SOURCES</u></b>				
Property Taxes	\$ 23,926,869	\$ 22,479,644	94.0%	\$ 1,447,225
Revenue in Lieu of Taxes	785,349	-	0.0%	785,349
Impact Aid	3,000,000	-	0.0%	3,000,000
Tuition	1,226,122	197,130	16.1%	1,028,992
Drivers Education	77,971	(900)	-1.2%	78,871
Interest Income	630,016	631,528	100.2%	(1,513)
ENCORE Fees	344,196	245,824	71.4%	98,373
SPA Activities	126,931	38,341	30.2%	88,590
Summer School Activities	6,000	-	0.0%	6,000
Rental Income	60,750	69,669	114.7%	(8,919)
Contributions / Donations	10,000	6,700	67.0%	3,300
Other Local	<u>994,291</u>	<u>\$ 274,533</u>	<u>27.6%</u>	<u>719,758</u>
TOTAL LOCAL REVENUE	<u>\$ 31,188,496</u>	<u>\$ 23,942,469</u>	<u>76.8%</u>	<u>\$ 7,246,027</u>

**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT**  
**As of March 31, 2024**

	2023-2024 <u>BUDGET</u>	2023-2024 <u>ACTUAL</u>	<u>%</u>	<u>BUDGET</u> <u>BALANCE</u>
<b>B. <u>STATE SOURCES</u></b>				
State Aid Formula Payment	\$ 71,968,460	\$ 65,080,371	90.4%	\$ 6,888,089
Transportation	328,169	254,269	77.5%	73,900
Special Education	385,689	71,897	18.6%	313,792
Career & Technical Education	396,752	832,904	209.9%	(436,152)
Adult Education	217,000	126,147	58.1%	90,853
Restricted State Aid - Other	<u>751,140</u>	<u>798,643</u>	<u>106.3%</u>	<u>(47,503)</u>
<b>TOTAL STATE REVENUE</b>	<b>\$ 74,047,209</b>	<b>\$ 67,164,231</b>	<b>90.7%</b>	<b>\$ 6,882,979</b>
<b>C. <u>FEDERAL SOURCES</u></b>				
Title I, Part A	\$ 3,684,732	\$ 1,377,281	37.4%	\$ 2,307,451
Title II, Part A	734,546	230,221	31.3%	504,325
Title III, Part A	28,347	15,255	53.8%	13,092
Title IV, Part A	1,206,469	248,382	20.6%	958,087
ENCORE (21st Century CCLC)	550,000	326,788	59.4%	223,212
Head Start	2,886,427	1,712,071	59.3%	1,174,357
IDEA B - Special Education	2,735,085	1,341,399	49.0%	1,393,687
Preschool Program	80,629	28,742	35.6%	51,888
Indian Education Programs	84,986	35,436	41.7%	49,550
Carl Perkins	211,620	-	0.0%	211,620
Adult Education	105,784	1,897	1.8%	103,887
CARES Act/ESSER	8,576,377	6,747,485	78.7%	1,828,893
Restricted Federal - Other	<u>935,015</u>	<u>426,827</u>	<u>45.6%</u>	<u>508,188</u>
<b>TOTAL FEDERAL REVENUE</b>	<b>\$ 21,820,019</b>	<b>\$ 12,491,783</b>	<b>57.2%</b>	<b>\$ 9,328,236</b>
<b>D. <u>REVENUE FROM OTHER SOURCES</u></b>				
Sale of Real Property	523,769	23,632	(400,001)	-176.37%
Services Provided Another LEA	375,000	-	400,000	6.67%
Refund from Prior Year Expenses (E-Rate)	238,258	\$ 119,891.0	-	-100.00%
<b>TOTAL OTHER REVENUE</b>	<b>\$ 1,137,027</b>	<b>\$ 143,523</b>	<b>12.6%</b>	<b>-300.00%</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 128,192,751</b>	<b>\$ 103,742,006</b>	<b>80.9%</b>	<b>\$ 23,457,239</b>
<b>A. <u>SALARIES</u></b>				
Professional Staff	\$ 61,287,963	\$ 37,186,639	60.7%	\$ 24,101,324
Paras / Classified Staff	19,792,968	15,323,381	77.4%	4,469,587
Subs / Other	<u>1,591,573</u>	<u>905,879</u>	<u>56.9%</u>	<u>685,694</u>
<b>TOTAL SALARIES</b>	<b>\$ 82,672,504</b>	<b>\$ 53,415,899</b>	<b>64.6%</b>	<b>\$ 29,256,604</b>
<b>B. <u>FRINGE BENEFITS</u></b>				
Health Insurance	8,782,081	\$ 5,832,382	66.4%	\$ 2,949,699
TFFR (Employer Share)	7,015,567	4,559,559	65.0%	2,456,008
FICA (Employer Share)	5,805,763	3,886,344	66.9%	1,919,419
IRA/403B (Employer Share)	412,185	330,980	80.3%	81,205

**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT**  
**As of March 31, 2024**

	2023-2024 <u>BUDGET</u>	2023-2024 <u>ACTUAL</u>	<u>%</u>	<u>BUDGET BALANCE</u>
Disability Insurance	248,000	169,590	68.4%	78,410
Workers Comp	148,039	152,644	103.1%	(4,604)
Unemployment Comp	2,725	852	31.3%	1,873
Life Insurance	<u>32,835</u>	<u>28,428</u>	<u>86.6%</u>	<u>4,407</u>
<b>TOTAL FRINGE BENEFITS</b>	<b>\$ 22,447,195</b>	<b>\$ 14,960,779</b>	<b>66.6%</b>	<b>\$ 7,486,416</b>
<b>C. <u>OTHER EXPENSES</u></b>				
Supplies	\$ 2,073,584	\$ 1,507,447	72.7%	\$ 566,137
Equipment & Furniture	778,703	1,338,567	171.9%	(559,864)
Textbooks / Curriculum Adoption	1,661,080	1,465,569	88.2%	195,511
Library Books & Materials	72,608	71,348	98.3%	1,260
Purchased Services	6,302,625	3,767,838	59.8%	2,534,787
Legal Services	231,211	255,785	110.6%	(24,573)
Student Transportation	1,851,828	1,205,401	65.1%	646,427
Field Trips	72,372	23,608	32.6%	48,764
Tuition	770,587	382,215	49.6%	388,371
Telephones	234,879	152,548	64.9%	82,331
Postage	39,943	6,090	15.2%	33,853
Printing	155,342	90,127	58.0%	65,216
Insurance	508,978	512,573	100.7%	(3,595)
Rent	748,229	424,761	56.8%	323,468
Service Agreements	716,300	652,566	91.1%	63,734
Construction Services	3,631,293	3,541,619	97.5%	89,673
Travel	494,696	164,528	33.3%	330,168
Car Allowances	146,931	79,522	54.1%	67,408
Gas & Oil	49,881	30,477	61.1%	19,403
Supervisor Meals	21,542	15,537	72.1%	6,006
Dues / Fees	1,614,334	1,095,022	67.8%	519,312
Service Awards / Employee Recognition	17,833	5,005	28.1%	12,828
Transfer to Fund #61	<u>850,000</u>	<u>-</u>	<u>0.0%</u>	<u>850,000</u>
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 23,044,779</b>	<b>\$ 16,788,153</b>	<b>72.9%</b>	<b>\$ 6,256,627</b>
<b>D. <u>UTILITIES</u></b>				
Water & Sewage	156,454	\$ 131,216	83.9%	\$ 25,238
Natural Gas	623,369	225,730	36.2%	397,639
Electricity	<u>1,074,984</u>	<u>828,649</u>	<u>77.1%</u>	<u>246,335</u>
<b>TOTAL UTILITIES</b>	<b>\$ 1,854,806</b>	<b>\$ 1,185,594</b>	<b>63.9%</b>	<b>\$ 669,212</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 130,019,284</b>	<b>\$ 86,350,425</b>	<b>66.4%</b>	<b>\$ 43,668,859</b>

**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT (YEAR-OVER-YEAR COMPARISON)**  
**As of March 31, 2024**

	2023-2024 <u>ACTUAL</u>	2022-2023 <u>ACTUAL</u>	<u>YTD Change</u>	<u>% Change</u>
<b><u>REVENUES</u></b>				
A. Local Sources	\$ 23,942,469	\$ 21,677,007	\$ 2,265,462	10.5%
B. State Sources	67,164,231	62,557,700	4,606,531	7.4%
C. Federal Sources	12,491,783	9,151,798	3,339,985	36.5%
D. Revenue from Other Sources	<u>143,523</u>	<u>271,552</u>	<u>(128,029)</u>	<u>-47.1%</u>
<b>TOTAL REVENUES</b>	<b><u>\$ 103,742,006</u></b>	<b><u>\$ 93,658,057</u></b>	<b><u>\$ 10,083,949</u></b>	<b><u>10.8%</u></b>
<b><u>EXPENDITURES</u></b>				
A. Salaries	\$ 53,415,899	\$ 48,774,651	\$ 4,641,248	9.5%
B. Fringe Benefits	14,960,779	13,283,571	1,677,208	12.6%
C. Other Expenses	16,788,153	13,142,143	3,646,010	27.7%
D. Utilities	<u>1,185,594</u>	<u>1,662,762</u>	<u>(477,168)</u>	<u>-28.7%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 86,350,425</u></b>	<b><u>\$ 76,863,127</u></b>	<b><u>\$ 9,487,298</u></b>	<b><u>12.3%</u></b>
<b>REVENUES OVER/(UNDER) EXPENSES</b>	<b><u>\$ 17,391,581</u></b>	<b><u>\$ 16,794,930</u></b>	<b><u>\$ 596,651</u></b>	

**COMMENTS:**

- 1) Rent received from bus barn lease, new as of this year
- 2) Regional Workforce Impact Program Grant for Career Impact Academy Equipment
- 3) Reimbursements for ESSER expenses in its final year
- 4a & 4b) Two lines closely associated since designated subs are now classroom specialists (classified employees)
- 5) Workmen's comp premiums have increased this year. Working with Safety and Security manager to reduce.
- 6) Anticipated rebate in amount of half the expenses anticipated to come (eRate Program)
- 7) International teachers last year totaled 15; this year we have 25.
- 8) New contract has been more costly, as expected
- 9) Ben Franklin HVAC project paid by ESSER
- 10) Mild winter's impact

**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT (YEAR-OVER-YEAR COMPARISON)**  
**As of March 31, 2024**

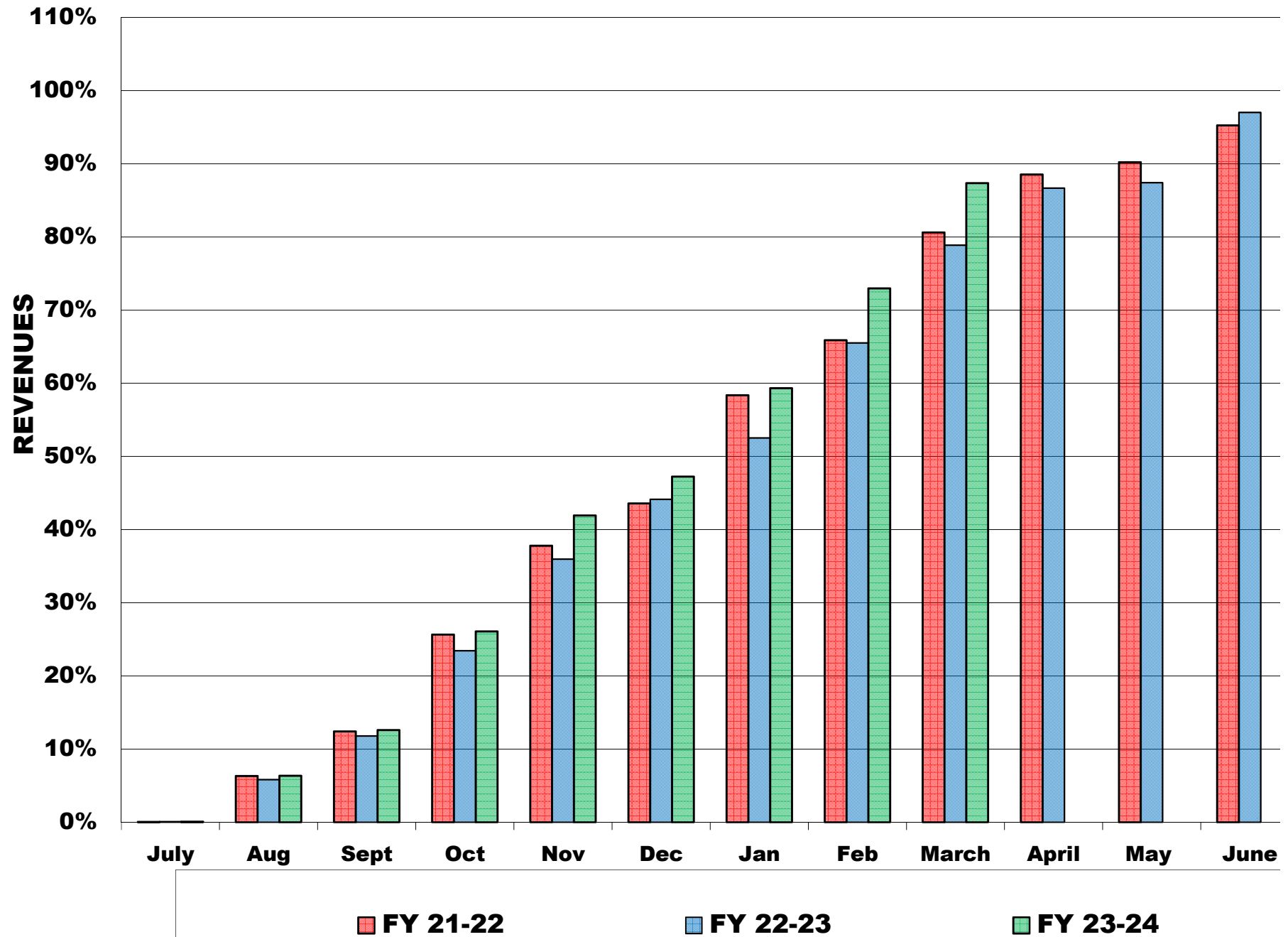
	2023-2024 <u>ACTUAL</u>	2022-2023 <u>ACTUAL</u>	<u>YTD Change</u>	<u>% Change</u>
<b>A. LOCAL SOURCES</b>				
Property Taxes	\$ 22,479,644	\$ 20,690,125	\$ 1,789,520	8.6%
Revenue in Lieu of Taxes	\$ -	\$ -	-	0.0%
Impact Aid	\$ -	\$ -	-	0.0%
Tuition	\$ 197,130	\$ 250,742	(53,612)	-21.4%
Drivers Education	\$ (900)	\$ 57,400	(58,300)	-101.6%
Interest Income	\$ 631,528	\$ 232,280	399,248	171.9%
ENCORE Fees	\$ 245,824	\$ 257,393	(11,569)	-4.5%
SPA Activities	\$ 38,341	\$ 29,993	8,349	27.8%
Summer School Activities	\$ -	\$ -	-	0.0%
1) Rental Income	\$ 69,669	\$ 1,230	68,439	5564.1%
Contributions / Donations	\$ 6,700	\$ 12,519	(5,819)	-46.5%
Other Local	\$ 274,533	\$ 145,326	129,207	88.9%
<b>TOTAL LOCAL REVENUE</b>	<b>\$ 23,942,469</b>	<b>\$ 21,677,007</b>	<b>\$ 2,265,462</b>	<b>10.5%</b>
<b>B. STATE SOURCES</b>				
State Aid Formula Payment	\$ 65,080,371	\$ 61,362,595	\$ 3,717,775	6.1%
Transportation	\$ 254,269	\$ 671,938	(417,669)	-62.2%
Special Education	\$ 71,897	\$ 70,215	1,682	2.4%
2) Career & Technical Education	\$ 832,904	\$ 15,553	817,351	5255.3%
Adult Education	\$ 126,147	\$ 107,861	18,286	17.0%
Restricted State Aid - Other	\$ 798,643	\$ 329,537	469,106	142.4%
<b>TOTAL STATE REVENUE</b>	<b>\$ 67,164,231</b>	<b>\$ 62,557,700</b>	<b>\$ 4,606,531</b>	<b>7.4%</b>
<b>C. FEDERAL SOURCES</b>				
Title I, Part A	\$ 1,377,281	\$ 1,150,904	\$ 226,378	19.7%
Title II, Part A	\$ 230,221	\$ 295,382	(65,162)	-22.1%
Title III, Part A	\$ 15,255	\$ 18,845	(3,590)	-19.0%
Title IV, Part A	\$ 248,382	\$ 218,304	30,079	13.8%
ENCORE (21st Century CCLC)	\$ 326,788	\$ 297,100	29,689	10.0%
Head Start	\$ 1,712,071	\$ 1,336,145	375,925	28.1%
IDEA B - Special Education	\$ 1,341,399	\$ 1,097,021	244,378	22.3%
Preschool Program	\$ 28,742	\$ 25,723	3,019	11.7%
Indian Education Programs	\$ 35,436	\$ 45,816	(10,380)	-22.7%
Carl Perkins	\$ -	\$ -	-	0.0%
Adult Education	\$ 1,897	\$ 39,925	(38,028)	-95.2%
3) CARES Act/ESSER	\$ 6,747,485	\$ 4,166,839	2,580,646	61.9%
Restricted Federal - Other	\$ 426,827	\$ 459,796	(32,969)	-7.2%
<b>TOTAL FEDERAL REVENUE</b>	<b>\$ 12,491,783</b>	<b>\$ 9,151,798</b>	<b>\$ 3,339,985</b>	<b>36.5%</b>
<b>D. REVENUE FROM OTHER SOURCES</b>				
Sale of Real Property	\$ 23,632	\$ 35,653	\$ (12,021)	-33.7%
Services Provided Another LEA	\$ -	\$ -	-	0.0%
Refund from Prior Year Expenses (E-Rate)	\$ 119,891	\$ 235,899	(116,008)	-49.2%
<b>TOTAL OTHER REVENUE</b>	<b>\$ 143,523</b>	<b>\$ 271,552</b>	<b>\$ (128,029)</b>	<b>-47.1%</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 103,742,006</b>	<b>\$ 93,658,057</b>	<b>\$ 10,083,949</b>	<b>10.8%</b>

**GRAND FORKS PUBLIC SCHOOLS**  
**GENERAL FUND FINANCIAL STATEMENT (YEAR-OVER-YEAR COMPARISON)**  
**As of March 31, 2024**

	2023-2024 <u>ACTUAL</u>	2022-2023 <u>ACTUAL</u>	<u>YTD Change</u>	<u>% Change</u>
	-			
<b>A. SALARIES</b>	-			
Professional Staff	\$ 37,186,639	\$ 34,272,299	\$ 2,914,340	8.5%
4a Paras / Classified Staff	\$ 15,323,381	\$ 12,449,340	2,874,041	23.1%
4b Subs / Other	\$ 905,879	\$ 2,053,013	(1,147,134)	-55.9%
<b>TOTAL SALARIES</b>	<b>\$ 53,415,899</b>	<b>\$ 48,774,651</b>	<b>\$ 4,641,248</b>	<b>9.5%</b>
<b>B. FRINGE BENEFITS</b>				
Health Insurance	\$ 5,832,382	\$ 5,116,695	\$ 715,688	14.0%
TFFR (Employer Share)	\$ 4,559,559	\$ 4,082,777	476,782	11.7%
FICA (Employer Share)	\$ 3,886,344	\$ 3,526,478	359,865	10.2%
IRA/403B (Employer Share)	\$ 330,980	\$ 300,581	30,400	10.1%
Disability Insurance	\$ 169,590	\$ 151,171	18,419	12.2%
5) Workers Comp	\$ 152,644	\$ 78,765	73,879	93.8%
Unemployment Comp	\$ 852	\$ -	852	0.0%
Life Insurance	\$ 28,428	\$ 27,105	1,322	4.9%
<b>TOTAL FRINGE BENEFITS</b>	<b>\$ 14,960,779</b>	<b>\$ 13,283,571</b>	<b>\$ 1,677,208</b>	<b>12.6%</b>
<b>C. OTHER EXPENSES</b>				
Supplies	\$ 1,507,447	\$ 1,751,432	\$ (243,985)	-13.9%
6) Equipment & Furniture	\$ 1,338,567	\$ 1,225,783	112,784	9.2%
Textbooks / Curriculum Adoption	\$ 1,465,569	\$ 1,443,006	22,564	1.6%
Library Books & Materials	\$ 71,348	\$ 75,911	(4,563)	-6.0%
Purchased Services	\$ 3,767,838	\$ 3,333,903	433,935	13.0%
7) Legal Services	\$ 255,785	\$ 154,445	101,340	65.6%
8) Student Transportation	\$ 1,205,401	\$ 865,775	339,626	39.2%
Field Trips	\$ 23,608	\$ 13,820	9,788	70.8%
Tuition	\$ 382,215	\$ 308,420	73,795	23.9%
Telephones	\$ 152,548	\$ 173,312	(20,764)	-12.0%
Postage	\$ 6,090	\$ 29,381	(23,291)	-79.3%
Printing	\$ 90,127	\$ 73,857	16,270	22.0%
Insurance	\$ 512,573	\$ 487,813	24,760	5.1%
Rent	\$ 424,761	\$ 438,078	(13,317)	-3.0%
Service Agreements	\$ 652,566	\$ 568,835	83,731	14.7%
9) Construction Services	\$ 3,541,619	\$ 820,916	2,720,703	331.4%
Travel	\$ 164,528	\$ 213,272	(48,744)	-22.9%
Car Allowances	\$ 79,522	\$ 56,347	23,176	41.1%
Gas & Oil	\$ 30,477	\$ 38,472	(7,995)	-20.8%
Supervisor Meals	\$ 15,537	\$ 26,266	(10,729)	-40.8%
Dues / Fees	\$ 1,095,022	\$ 1,025,702	69,320	6.8%
Service Awards / Employee Recognition	\$ 5,005	\$ 17,398	(12,393)	-71.2%
Transfer to Fund #61	\$ -	\$ -	-	0.0%
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 16,788,153</b>	<b>\$ 13,142,143</b>	<b>\$ 3,646,010</b>	<b>27.7%</b>
<b>D. UTILITIES</b>	-			
Water & Sewage	\$ 131,216	\$ 127,828	\$ 3,388	2.7%
10) Natural Gas	\$ 225,730	\$ 535,766	(310,036)	-57.9%
Electricity	\$ 828,649	\$ 999,168	(170,520)	-17.1%
<b>TOTAL UTILITIES</b>	<b>\$ 1,185,594</b>	<b>\$ 1,662,762</b>	<b>\$ (477,168)</b>	<b>-28.7%</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 86,350,425</b>	<b>\$ 76,863,127</b>	<b>\$ 9,487,298</b>	<b>12.3%</b>

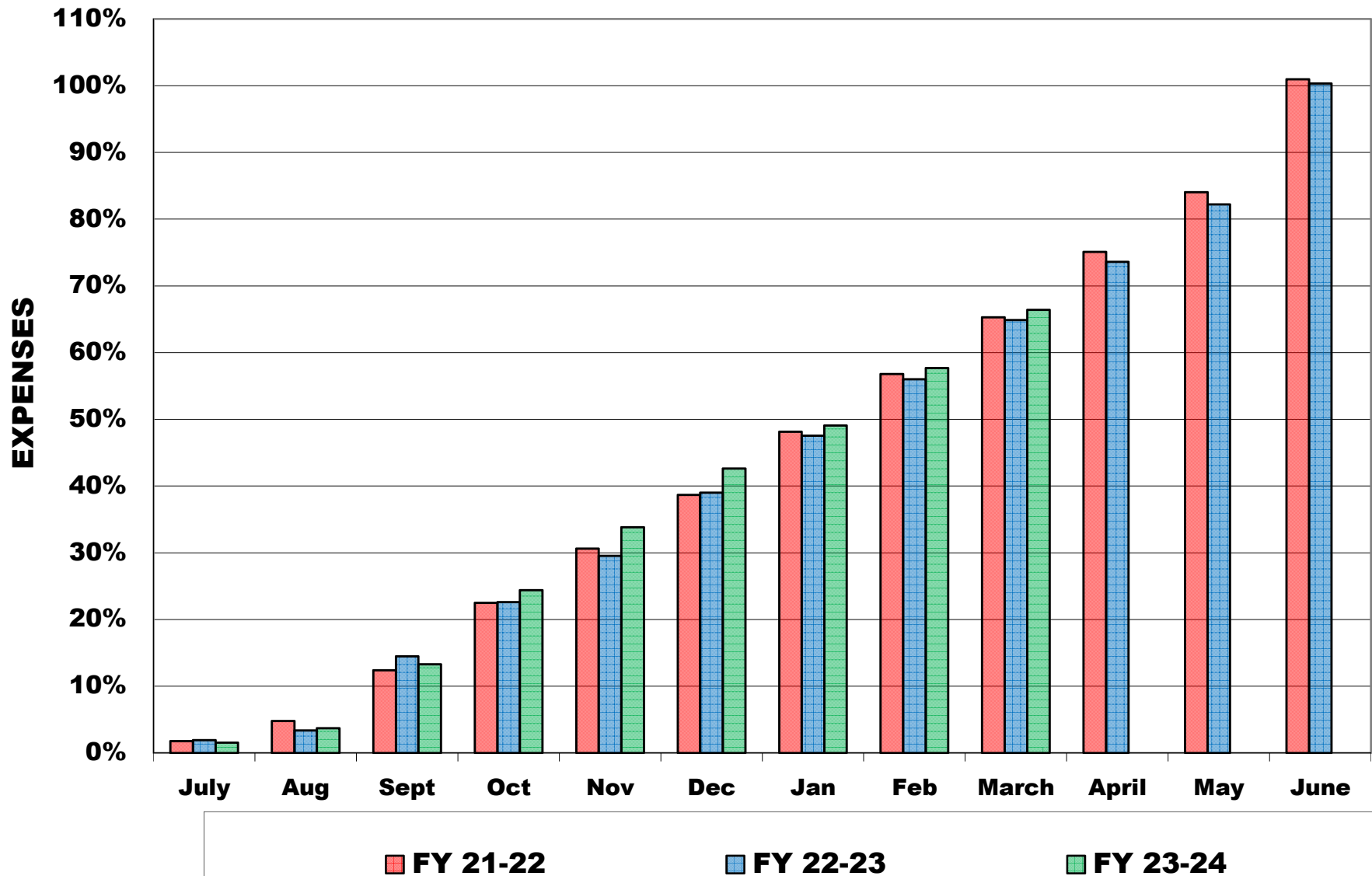
# GRAND FORKS PUBLIC SCHOOLS

## General Fund Revenues

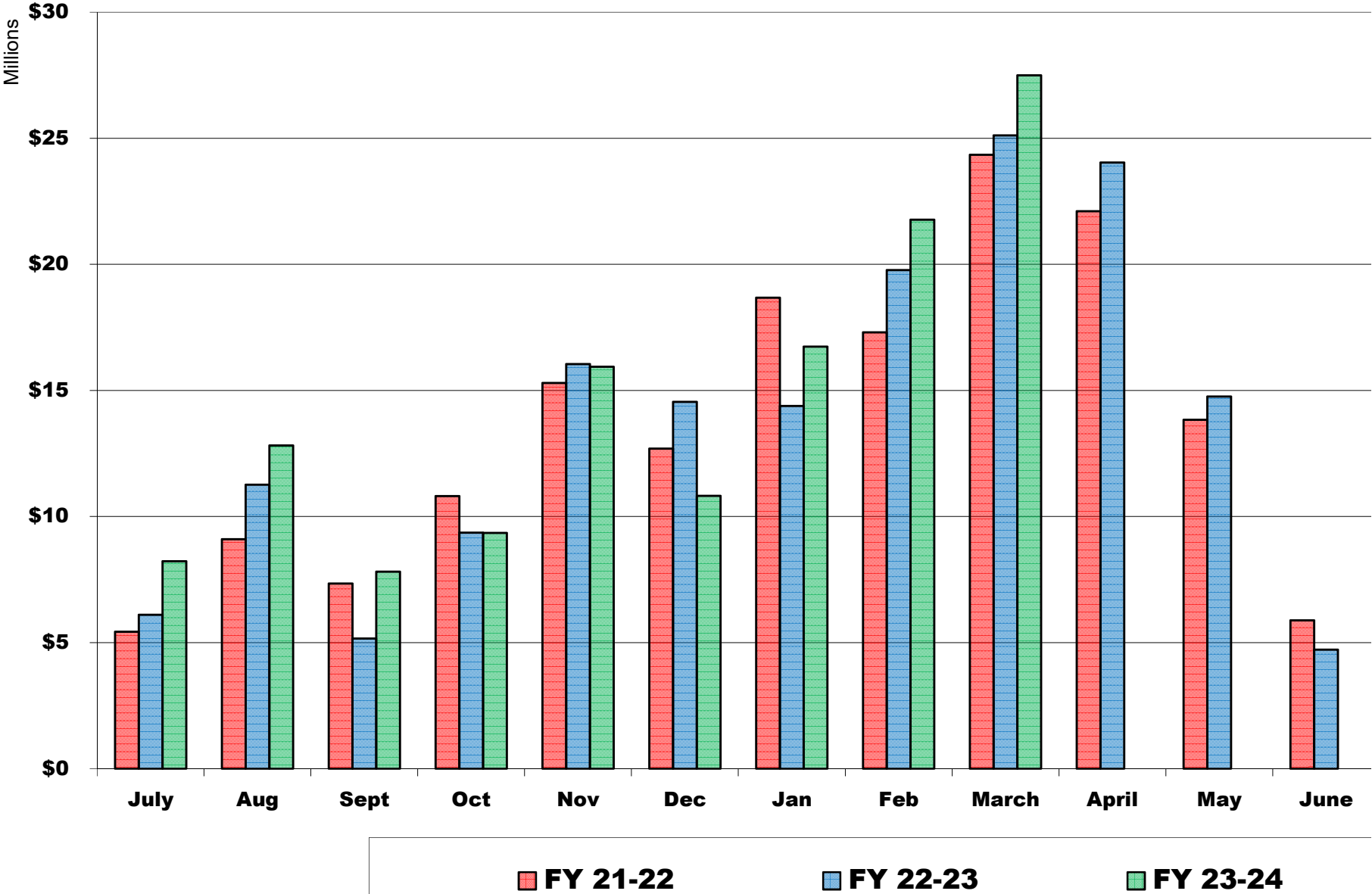




## GRAND FORKS PUBLIC SCHOOLS General Fund Expenses



**GRAND FORKS PUBLIC SCHOOLS**  
**General Fund Balances**





April 22, 2024  
**Ms. Catherine Gillach**  
Associate Superintendent of Secondary Education  
cgillach210@mygfschools.org

**Mr. Matt Bakke**  
Assistant Superintendent of Elementary Education  
mbakke190@mygfschools.org

Department Phone: 701.787.4882

## MEMORANDUM

DATE: April 22, 2024  
TO: Dr. Terry Brenner, Superintendent  
FROM: Catherine Gillach, Associate Superintendent of Secondary Education *CG*  
Matt Bakke, Assistant Superintendent of Elementary Education *MB*  
RE: Summer School Program

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Tonight, our summer school directors will share plans for the 2024 Summer School Programs: Summer Performing Arts (SPA), Driver Education, Elementary, Encore, and Secondary.

Allison Peterson, Terry Bohan, Evan Pederson, Kayla Erickson, Mike Wilber, Trevor Lennon, and Nick Pederson will be present at the board meeting to provide an overview of their programs and be available to answer any questions.

Attached are the 2024 Summer School plans:

- Summer Performing Arts (SPA) - see attachment
- Driver Education - see attachment
- Elementary Summer School Programs – see attachment
- Encore - see attachment
- Middle and High School Summer School – see attachments
- Valley Middle School RISE Summer Learning Program - see attachment

The administrative recommendation is to approve the summer school programs as presented this evening.

CG:MB/l  
Enclosures



Mark Sanford Education Center  
2400 47th Ave. S  
Grand Forks, ND 58201-3405



PO Box 6000  
Grand Forks, ND 58206-6000



[www.gfschools.org](http://www.gfschools.org)

Equal opportunity employer

Grand Forks School District prohibits discrimination and harassment based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, ancestry, disability, age, or other status protected by law. The District also provides equal access to the Boy Scouts and other designated youth groups, as required by federal law.



**Allison Peterson**  
Summer Performing Arts (SPA) Director

Phone: 701.746.2411  
apeterson020@mygfschools.org



## SPA 2024

Members of the School Board and District Administration:

Notable Items for 2024:

- Pre-K is expanding from eight sessions to sixteen.
- Instrumental lessons will be offered this year under the SPA name.
- This year's High School productions are slated to be *Joseph and the Amazing Technicolor Dreamcoat* at Grand Forks Central and *Grease* at Red River.
- 2023 had record-breaking enrollment for us. We don't know how this year will shape up, but we anticipate approximately 900-1,000 students.
- The increase in staff wages has put a significant strain on our budgeting. We are not taking on any new hires, and not filling 4 positions lost to attrition. (We have cut 22 positions since 2019 due to attrition.) Since we will have the same staff members returning from last year, I compared last years' numbers with this years' projected numbers. We will incur approximately \$116,000 in additional staffing expenses with the same number of staff. That is even with paring down prep time and trimming hours. In the past, our fundraising and grant writing efforts were focused on enrichment, equipment, and programming. This year, we have shifted to use fund raising and grant writing to help pay for staff.
- Giving Hearts Day went very well for us this year, and we are grateful to have the best donor base. We had the highest donor retention rate of all Giving Hearts Day charities, and we received a monetary award that will go toward SPA 2024 programs.
- Registration opened on April 2 at 10am. At noon there were 384 students registered. As of April 13, there were 732 students registered.

## SPA Participation Numbers

Program	2023	2022	2021	2020	2019	2018
Pre-K SPA	100	51	48	0	71	28
Elementary SPA	530	514	436	0	486	502
Middle School SPA	128	127	120	0	148	114
High School SPA	151	136	128	40*	148	152
Bands on the Red	93	87	88	0	131	102
Voice Lessons	23	29	34	0	0**	0**
MySPA	38	31	24	0	29	27
	<b>1063</b>	<b>975</b>	<b>878</b>	<b>40</b>	<b>1013</b>	<b>925</b>

\* No programming happened in 2020.

\*\* These numbers were included in the MS SPA and HS SPA numbers.



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**Mr. Terry Bohan**, Principal  
Community High School

500 Stanford Rd., Grand Forks, ND 58203  
Phone: 701.795.2777  
Fax: 701.795.2770  
tbohan050@mygfschools.org

To: Catherine Gillach, Assistant Superintendent  
From: Terry Bohan, Director  
Date: April 2, 2024  
RE: Driver Education 2024

Ms. Gillach:

Planning for Driver Education 2024 is under way. We have organized three sessions for the summer of 2024 with a capacity of about 288 students. We expect a staff of 14-16 instructors to work with students in June and July. Our plan is to continue with a three-tiered program that includes classroom instruction, simulated driving experiences, and Behind-the-Wheel training for our students. Session dates are listed below.

- Session I June 3 – 13
- Session II June 17 – 27
- Session III July 1 – July 12

Registration for Driver Education will be conducted via the My School Bucks portal. This is our fifth year using online registration. The registration fee for Behind-the-Wheel to \$300 per student, which is the same fee as last year. Vehicles will be secured through our long partnership with Rydell Motors and other dealerships in the Grand Forks area.

We look forward to another summer of Driver Education.



To: Matt Bakke, Assistant Superintendent, Grand Forks Public Schools  
From: Mr. Evan Pederson, Elementary Summer School Director  
Subject: Request for Approval – Elementary Summer School Program  
Date: Monday, April 22nd, 2024

Dear Mr. Bakke,

I am writing to discuss and request approval for the Elementary Summer School Programs summary. I am eager to present a brief overview of the Elementary Summer School to the members of the board on Monday, April 22nd, 2024, and also on Tuesday, May 21st, 2024, at the Grand Forks Air Force Base School Board meeting. During these presentations, I will be available to address any questions regarding the programs offered.

Our administrative team proposes the following programs for Elementary Summer School 2024.

The Elementary Summer School Program is scheduled from June 3, 2024, to June 21, 2024, running from 8:00 am to 12:00 pm. The curriculum will focus on Literacy and Math. Teachers involved in the summer school program will utilize the same instructional practices and curricular resources for Literacy and Math as used during the regular school year. Students will engage in reviewing and enriching content from the grade level they have just completed. The North Dakota Department of Instruction provides funding for 60 hours of summer programming for elementary-aged students. This marks the third year of Elementary Summer School programming being accessible to all students. Our Grand Forks Public Schools (GFPS) Elementary Summer School programming will cater to students currently in Kindergarten through fourth grade. Fifth graders are eligible for Middle School Summer School programming.

The current school buildings hosting summer school programming are as follows:

- Lewis & Clark, Viking, and Phoenix will be located at Phoenix Elementary School.
- Kelly and Discovery will be located at Discovery Elementary School.
- Winship, Wilder, and Lake Agassiz will be located at Lake Agassiz Elementary School.
- Ben Franklin and Century will be located at Century Elementary School.
- Twining Elementary/Middle will be located at Twining Elementary/Middle School





Students attending a school that is not their neighborhood school will be requested to indicate if they require transportation on their enrollment form. Depending on parental responses, transportation options will be considered.

**Teacher Contracts:**

4 Hours of Math/Reading x 15  
0.5 Hours of Prep x 15  
4 Hours of Set-up  
4 Hours of Take Down  
1 Hour of Teacher Meeting  
Total Contracted Hours: 76.5

**Paraprofessional Hours:**

Shift: 7:30 am to 12:30 pm  
Responsibilities include covering breakfast and lunches, as well as student pick-up.

Linked are the previous year's enrollment numbers for [Summer School Enrollment](#).

I appreciate your attention to this matter and look forward to your feedback.

Sincerely,

Evan Pederson  
Elementary Summer School Director





**Kayla Erickson**  
ENCORE Director

ENCORE 21st Century Community Learning Center  
Community High School  
500 Stanford Rd.  
Grand Forks, ND 58203  
Phone: 701.215.8041  
kerickson250@mygfschools.org

To: Matt Bakke, Assistant Superintendent, Grand Forks Public Schools  
Fr: Kayla Erickson, ENCORE Director  
Re: School Board Request for Approval-Elementary Summer School Programs  
Dt: April 17<sup>th</sup>, 2024

The ENCORE program would like to continue to offer ENCORE Summer Programming (pending funding and board approval) during Elementary Summer School. This programming would be offered from 12:30pm-5:30pm, June 3<sup>rd</sup>- June 21<sup>st</sup>, 2024.

Programming will consist of academic enrichment, sports and physical activities, games, STEM projects.

Locations offered:

*\*These sites could change based upon enrollment, staffing, and space availability*

Ben Franklin Elementary & Century Elementary held at Century Elementary	Lewis and Clark Elementary & Phoenix Elementary held at Phoenix Elementary
Wilder Elementary & Winship Elementary held at Lake Agassiz Elementary	Kelly Elementary & Discovery Elementary held at Discovery Elementary



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Grand Forks School District prohibits discrimination and harassment based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, ancestry, disability, age, or other status protected by law. The District also provides equal access to the Boy Scouts and other designated youth groups, as required by federal law.



## MEMORANDUM

DATE: April 22, 2024  
TO: Dr. Terry Brenner, Superintendent  
FROM: Catherine Gillach, Associate Superintendent of Secondary Education ✓  
RE: Middle School Summer Program


---

I look forward to sharing some cursory information regarding the middle school summer educational program for Elroy H. Schroeder (ESMS), South (SMS), and Twining. Valley Middle School's session will run independently, specifically designed to address academic goals outlined in their comprehensive school improvement (CSI) plan. Teacher-leader Theresa Ostgarden has taken on middle-level summer programming and coordination efforts for the first time this year. I will work alongside her as we retool the summer experience to include "transferable" academic and social-emotional skill-building within content areas through project-based work. Thank you for your ongoing support of our staff and students both during the school year and beyond.

- Class dates: June 3 - 21
- Course options: English Language Arts (ELA), Mathematics, or STEM
  - ESMS and SMS will share students across campuses
  - Twining will operate independently, focusing on Math and ELA
- Sessions will run from 8 a.m.-12 p.m. daily.
- Sessions will work to integrate hands-on "application" projects or learning demonstrations in addition to building content-specific knowledge. Projects will provide students an opportunity to both apply learned knowledge and gain additional academic and social-emotional skills that transfer to all content areas and exercise higher-order thinking.
- Highly qualified teachers will be hired to ensure curricular integrity and expertise. The number of teachers hired at each campus will depend on enrollment numbers.
- Extra adult support (paraprofessionals and/or special education teachers) will be hired to allow more individualized attention and instruction.
- Multilingual Learner (ML) sessions will be held at South Middle School, bussing is available.
- Classes are open for any incoming 6<sup>th</sup>, 7<sup>th</sup>, or 8<sup>th</sup> grade student per Century Code

Registration will run for three weeks. Inquiries after that date will be put on a wait list. Busing needs for the general population will be assessed through the registration process.

CG:ls



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Grand Forks, ND 58206-6000



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**Mr. Mike Wilber and Mr. Trevor Lennon**

115 N 4th St., Grand Forks, ND 58203  
Direct Phone: 701.746.2375  
Fax: 701.746.2387  
mwilber310@mygfschools.org  
tlennon050@mygfschools.org

Dear Grand Forks School Board Members,

The high school summer school session will be offered this school year at Red River High School and will run from Monday, June 3rd through Wednesday, July 10th with classes running from 7:45 am - 12:25 pm. We will be offering courses in English, math, physical education, science, and social studies.



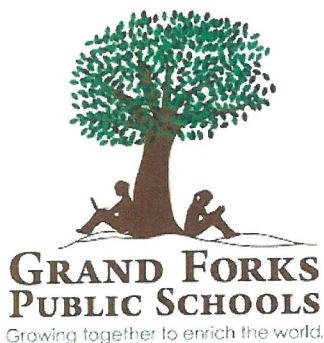
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2400 47th Ave. S  
Grand Forks, ND 58201-3405



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Grand Forks, ND 58206-6000



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**Theodore (Tad) Schye**, Principal  
Valley Middle School  
2100 5th Ave. N, Grand Forks, ND 58203  
Phone: 701.746.2360 ext.3203  
Mobile: 701.317.8850  
Fax: 701.746.2363  
tschye030@mygfschools.org

April 17, 2024

## Valley Middle School RISE Summer Learning Program

Members of the GFPS School Board,

I am writing to provide an overview and explanation of the exciting RISE Summer Learning Program that Valley Middle School (VMS) will be offering again this year from June 10, 2024, to July 12, 2024. This program promises to be a valuable opportunity for our students to accelerate their learning during the summer months.

As you may know, VMS is currently part of the Comprehensive School Improvement (CSI) grant for a three-year period starting from the 2022-2023 academic year. As a component of our improvement strategy, we have been collaborating with the Lavinia Group to enhance our instructional practices and support student achievement.

The RISE Summer Learning Program, facilitated by the Lavinia Group, is a rigorous five-week summer acceleration initiative designed to prepare students for the upcoming school year. Our program targets incoming sixth, seventh, and eighth graders—termed "Rising" students—who engage with content standards one grade level above their current standing. Last year, we successfully engaged Rising 6th and Rising 7th graders, and we are excited to extend this opportunity to our Rising 8th Graders this summer.

The curriculum of the Summer Rise Program is centered on literacy and math instruction, aligning closely with the content standards of the next grade level. Unlike traditional summer programs, the Summer Rise Program emphasizes the development of transferable skills that students can apply long after the program ends. Students participate in novel studies, close reading exercises, math story problems, and daily math routines within small group settings. This engaging and culturally relevant curriculum not only fosters academic growth but also instills a passion for learning, ensuring that students return to school in the fall ready to excel.

Our teachers undergo specialized training provided by the Lavinia Group, which equips them with the tools and strategies necessary to deliver high-impact instruction during the program. This includes professional development sessions focusing on curriculum structures, close reading techniques, systematic phonics, and effective math instruction. Teachers build high-impact teaching habits they can use year-round.

The Lavinia Group has been an invaluable partner to VMS, offering hands-on support to our instructional leaders and teachers. They have assisted in data analysis, provided instructional coaching, and enhanced our capacity for Tier 1 instruction, ensuring that our students receive the best possible educational experience.

In conclusion, the RISE Summer Learning Program represents a vital component of our efforts to promote student success and advance our school improvement goals. We are confident that this program will continue to have a positive impact on our students' academic growth and overall readiness for the upcoming school year.

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Thank you for your ongoing support of Valley Middle School and our commitment to providing exceptional educational opportunities for our students. If you have any questions or require further information, please do not hesitate to reach out.

Regards,



Theodore Schye, Principal



Nick Pederson, VMS RISE Summer Learning Program Coordinator

### Testimonials from Summer 2023

Rising 6th Grader: "I was able to bike to school from my house. I heard the Encore programs were super fun. The teachers were really nice. I did fun stuff and I learned new things. Being at Valley this summer made me feel more prepared for the school year. I liked the lunches. The curriculum was a little different from elementary school but it was good. I think RISE helped my STAR score go up because I learned a lot from reading and note-taking."

Rising 6th Grader: "I really liked it. I thought it was really fun. I made a lot of friends from the other elementary schools at Summer Rise and I'm still friends with them in 6th. I feel like the classes helped prepare me with note-taking for my classes now. The math class was pretty fun and even though it was a different way of "doing" math, it was good. I feel like the book we read in our reading class really helped prepare me for our reading this year. Summer RISE helped with the transition from elementary school to middle school."

Bob Tibbetts/Math: "I enjoyed teaching RISE math this last summer. The experience added and re-enforced my philosophies of pedagogy. I learned that different approaches to student learning need to be addressed by the teacher. Teaching Rise this summer added to my "toolbox" of teaching. The support that I received was valuable and the examples and deep dives into the way RISE is taught went a long way in helping to teach RISE. There was very good growth from the students as they moved through the lessons. Another valuable tool that I think was a great benefit for the students is that the RISE students had a "leg up" on all of their peers that helped with the transition from 5th grade to 6th grade. I am fortunate enough to have some of my RISE students as my math students. I can see a difference in the preparedness of my RISE students compared to non RISE students. I eagerly hope that we will be able to teach it again this summer."

Andrea Hartje/ELA: "The opportunity to teach Summer RISE was an amazing experience. Not only was the curriculum effective and rigorous, but watching the students grow their academic skills daily had a profound impact on me as an educator. I will forever remember how, while reading *The Night Diary* as a group, the students ALL begged to keep reading because they were so invested in what was going to happen. It also gave the rising 6th graders a chance to familiarize themselves with the school and staff. I was able to develop relationships with many of them that have resulted in positive interactions for students that need connection the most."

Ryan Marshall/Math: "Before I experienced the Summer RISE program, I never had intentions of teaching summer school again. Traditional summer school had no direction nor any curriculum to support the needs of the students, but RISE did, and that was what made it an excellent experience. The math curriculum was primarily word problems, and that was exactly what students needed as assessments became heavily

focused on word problems over the past decade. Beyond the curriculum, it was incredible to work with students to teach them the school layout, how to open lockers, etc. before they attended Valley. I hope the program continues to grow and improve so more students, and adults (myself included), can have this incredible experience."

Nick Pederson/ELA: "I had the incredible opportunity to be part of the Summer Rise program, and it was like a breath of fresh air. As an English teacher with four years of classroom experience, I can confidently say that RISE curriculum and training is top notch. I have never felt more prepared to teach every morning, and that enthusiasm was returned and reflected in my students. Every morning I got to see them rise to meet the challenges and rigor RISE provided and see them grow more confident as readers and learners. One of the remarkable aspects of Summer Rise is the lasting impact it has on students. I still pass by RISE students who mention something about the book we read, or ask if I'm teaching it to other kids because they thought it was great. This speaks volumes about the program's ability to create a love for learning that extends beyond the classroom.

I am genuinely grateful for the opportunity to be part of the Summer Rise program, and I wholeheartedly believe in its ability to not only support and develop teachers, but also prepare our students to meet their next challenge come the next school year."

Adam Carlson/Special Education: "Summer RISE was a great experience for Valley staff and students last summer. The curriculum was rigorous and engaging but what really stood out was the level of support offered by the Lavinia staff. I loved the opportunity to get incoming 6th graders into the building and to build their skills and resilience as they geared up for the big transition. Seeing RISE students during the school year continues to be a treat as you can actually see their confidence stand out amongst their peers."

Austin Salyer/Administrator: "The RISE Program has been nothing short of transformative! First and foremost, the curriculum is a breath of fresh air. It goes beyond the conventional, offering a dynamic and engaging learning experience. Students had the chance to explore subjects in a way that ignited their curiosity and passion. The hands-on approach and real-world applications made learning not only educational but also enjoyable.

What sets RISE apart is its seamless integration into the middle school culture. It wasn't just an isolated experience - it became an integral part of the overall school environment. The activities and projects undertaken during the summer seamlessly blended with the middle school's ethos, creating a cohesive and enriching educational journey.

In conclusion, the RISE Program has exceeded expectations in every aspect. The curriculum, small classes, integration into school culture, and diverse opportunities have collectively created an educational experience that is both enriching and memorable."

Lisa Vojacek/Coordinator: "Summer RISE provided students and teachers with rigorous learning experiences. Using a curriculum that focused on standards for the upcoming school year, rather than remediation, really set our students up for success as they transitioned into their next grade. The Close Reading and Math for Meaning curriculums gave our students an opportunity to evaluate their own thinking as they grew in confidence. The team of teachers at Valley who implemented Summer RISE were top notch; they were always looking for exciting ways for students to connect with their new learning."





**Dr. Terry Brenner**  
Superintendent of Schools

Phone: 701.787.4880  
Fax: 701.772.7739  
tbrenner270@mygfschools.org

## MEMORANDUM

TO: Grand Forks School Board Members  
FROM: Dr. Terry Brenner, Superintendent of Schools  
SUBJECT: Policy Review  
DATE: April 22, 2024

The Policy Review Committee met on April 17, 2024, and along with the District Administration recommends the following:

Please note that any complementing board regulations and rescission of any policies that will be replaced by a policy listed below will be brought forward at the same time as the second reading and adoption of the below policy.

**To complete the first reading of the following policies as written or amended:**

1. DEAD, Staff use of Electronic Devices (as written) (new)
2. ABCB, Sportsmanship (as written) (new)
3. DFAC, Classified Staff Growth and Evaluation Process (as written) (recodifies current Policy 4200)
4. BCAA, Board meeting Agenda and Pre-Meeting Preparation (as amended)
5. DEAJ, Designated Medical Provider for Work-Related Injury (as written) (new)
6. GAAC, Review and Complaints of Instructional/Resource Material (as amended) (nearly complete rewrite of existing policy; copy of existing policy is provided for information only)
7. HBCC, Fundraising (as written) (new) \*effective July 1, 2024
8. HBCD, Parent-Teacher Organizations (PTO)/Booster Groups \*effective July 1, 2024

**To complete the one reading and adoption of the following board regulations as written or amended:**

1. DEBD-BR, Transportation of Students by Staff in Private Vehicles (new) (rewrite of IEBA) \*effective July 1, 2024

**To rescind the following policies:**

1. IEBA, Transportation of Students by Staff in Private Vehicles (presumes the adoption of DEBD-BR)
2. DCB, Definition of Workweek and Overtime and Compensatory Time (not needed; covered in law)
3. Policy 3150, Periodic Financial Reports (without replacement)
4. Policy 3220, Donations from the School District (without replacement)
5. Policy 3330, Vendor Rights for Food and Beverage Items (without replacement)

cj  
Attachments



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Grand Forks, ND 58201-3405



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## STAFF USE OF ELECTRONIC DEVICES

### Definition

For the purposes of this policy an electronic device includes, but is not limited to, cell phones, pagers/beepers, laptops, tablets, and/or any other technology that transmits a signal.

### District-Owned Electronic Devices

Employees have no expectation of privacy when using district-owned electronic devices, and the District reserves the right to monitor and review any communication sent or received on district-owned electronic devices. Such searches must serve a legitimate work-related purpose. Employees shall agree to abide by the rules established under this policy and the Acceptable Use policy (ACDA) as a condition of using district-owned electronic devices.

### General Prohibitions

Possession and/or use of any electronic device in an area where there is a reasonable expectation of privacy by others is strictly prohibited.

Inappropriate use of any electronic devices by staff is subject to disciplinary action up to and including, but not limited to, revocation of the privileges granted in this policy, dismissal, and referral to law enforcement officials, as appropriate in accordance with law. Inappropriate use shall be determined by school administration and includes, but is not limited to, violations of the prohibitions established by this policy and by the Acceptable Use policy.

### Use of Electronic Devices While Driving

All employees are prohibited from conducting district business through the use of electronic devices while driving. School bus/vehicle drivers are prohibited from operating a bus/vehicle while using an electronic device. These prohibitions do not apply to the use of cellular phones in the following instances:

1. During an emergency situation;
2. To call for assistance related to a mechanical problem or breakdown.

In such instances, the driver shall only use a cellular phone if the bus/vehicle is parked unless the nature of the emergency situation prohibits this.

The prohibitions under this section do not apply to use of a fleet management system or dispatching device.

### Emergency Use

Staff members are encouraged to use any available communication device in the event of an emergency that threatens the safety of students, staff, or other individuals.

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Complementing NDSBA Templates (may contain items not adopted by the Board)

- ACDA, Acceptable Use

End of Grand Forks Public School District Policy DEAD ..... Adopted:

REC 02/2020

## SPORTSMANSHIP

A primary goal of the sports program is to teach sportsmanship. Student athletes, student spectators, district personnel, and public spectators are expected to support this goal.

### Rules of Conduct

The District Activities Director shall develop rules of conduct for athletic events. These rules shall be published in student and employee handbooks and disseminated to district patrons using the method deemed most appropriate, effective, and cost efficient by the Superintendent.

The Superintendent, School Principal, Safety and Security Manager, Building Athletic Director, and law enforcement may evict violators of these rules from the athletic event, and the Superintendent may prohibit and/or restrict attendance at future events. In addition, district students and employees violating these rules may be subject to disciplinary consequences in accordance with district policy and law.

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Complementing NDSBA Templates (may contain items not adopted by the Board)

- [DE](#), Staff Code of Conduct
- [KAAA](#), Visitors in Schools
- [KAAA-AR](#), Visitors in Schools Regulations

End of Grand Forks Public School District Policy ABCB .....Adopted: xx/xx/xxxx

REC 01/2010



## **CLASSIFIED STAFF GROWTH AND EVALUATION PROCESS**

### **Statement of Philosophy**

The Grand Forks Public School District understands the fundamental purpose of employee evaluation is to improve performance and document accountability. Formative in nature and suggesting the need for continuous growth, the performance component links growth with helping employees learn about, reflect upon, and improve their performance. Viewed as both formative (ongoing) and summative (final) and relating to a judgment of effectiveness, the accountability component reflects a significant commitment to the goals of competence and performance quality.

### **Responsibility for Supervision**

The supervisor(s), as stated in the classified employee's job description, will prepare and share the Performance Evaluation with the employee.

### **Timeline**

One performance evaluation per year will be completed for each classified employee. A minimum of two meetings will be held per school calendar year with the supervisor(s) and employee. The first meeting, at which goals will be discussed and agreed upon, will be completed by October 15. The second meeting, at which the Performance Evaluation will be discussed and provided to the employee, will be completed as follows:

- 9-month Employees – Evaluation due May 15
- 10-month Employees – Evaluation due June 1
- 11-month Employees – Evaluation due June 15
- 12-month Employees – Evaluation due June 15

Copies will be provided for the following:

- Personnel file - MSEC
- Employee
- Supervisor/Building Administrator

### **Guidelines for Classified Staff Growth and Evaluation Process**

1. The Classified Staff Growth and Evaluation Handbook explains the evaluation process, outlines performance standards, and establishes a plan to continually improve work performance quality.
2. The Classified Staff Growth and Evaluation process includes an evaluation continuum that serves both as an evaluation tool and also as an incentive toward improved job-related skills for classified employees.
3. The supervisor(s) will use many sources of information, including direct observation, in evaluating the total professional competence and effectiveness of the employee. The evaluation process for employees will consist of a minimum of two supervisor and employee conferences each school calendar year.
4. A conference will be held by October 15 between the employee and supervisor(s) to develop and establish goals for the year.

5. The second conference for employees will occur according to the established timeline consisting of the following:
  - Discussion on the status of previously agreed upon goals.
  - Review of the completed Classified Performance Evaluation form.
6. In rare cases, if a noted substantial inadequacy exists in an employee's job performance it may become necessary to develop an Improvement Plan. The area of improvement will be indicated with specific improvement strategies listed. A date will be set for review at which time the Improvement Plan Observation Report will be provided and discussed. Failure to correct documented inadequacies after written suggestions have been made and adequate time provided for improvement would be a possible reason for dismissal.
7. The employee or supervisor(s) may at any time submit other information regarding the employee's job-related service for inclusion in the personnel file provided that both the employee and the supervisor have copies of the correspondence.

End of Grand Forks Public School District Policy DFAC ..... Adopted:

GFPS 11/2015

Reference: Classified Staff Growth and Evaluation Handbook

## BOARD MEETING AGENDA AND PRE-MEETING PREPARATION

### Agenda

The Superintendent, in consultation with the Board President, shall prepare agendas. Persons wishing items to be included in the agenda shall submit those items to the Superintendent no later than five days prior to the regular board meeting. Inclusion shall be at the discretion of the Superintendent and Board President.

### Regular Meeting Agenda

The Board shall follow the order of business set up by the agenda unless altered by consent of the members present at the regular meeting. Items may be added to the agenda at regular meetings with the consent of a majority of the Board.

The order of business shall generally be as follows:

1. Call to Order and Pledge of Allegiance
  - ~~1.a.~~ Reading of School Board Meeting Norms
2. Approval of Agenda
- ~~3. Approval of Minutes~~
3. Celebrating Success
4. Public Comments
5. Superintendent's Recommendations for Discussion
6. Superintendent's Recommendations for Action
7. Other:
  - a. Announcements
  - b. Board Requests for Future Consideration
  - c. School Board Norms – How Did We Do?
8. Special Sessions (executive session, work session, etc.)
9. Adjournment

### Consent Agenda

In order to save time to expand opportunities to engage in strategic discussions and action planning, the board has developed the consent agenda to minimize discussion around routine action items. A consent agenda contains items which do not require discussion or explanation prior to board action, are non-controversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Items that may be listed on the Consent Agenda include:

1. Appointments (excludes administrative appointments)
2. Waivers of Years of Experience and Appointments
3. Leave Requests (excludes requests for extension)
4. Open Enrollment Applications
5. Resignations
6. Student Placements
7. Student Travel Requests
8. Meeting Minutes
9. Other routine items may be included at the discretion of the board president or superintendent

No debate is allowed on the consent agenda or on any item included in it. However, during the approval of the meeting agenda, any board member may request an item be removed from the Consent Agenda for further

discussion. Once the school board meeting agenda has been approved, all items listed on the Consent Agenda are handled by one vote of the board. The consent agenda items shall be separately recorded in the minutes.

### **Publication of Agenda**

In order that citizens can be aware of the school board's regular meetings, the board will publish in the newspaper, in advance, the date, time, and location of the meeting along with website directions to the notice of meeting/agenda for each meeting.

### **Pre-Meeting Preparation**

The agenda, minutes of the previous meeting, and relevant supplementary information will be delivered to each board member at least three days in advance of each regular board meeting. School principals and District directors will be notified in advance of meetings of the Board. Upon request, local news media representatives and citizens may obtain copies of board meeting materials from the district. The agenda will be posted at the district office and the location of the meeting on the day of the meeting.

Board members are expected to read the information provided to them and to contact the Business Manager or Superintendent to request additional background necessary to assist them in their decision-making responsibilities.

---

Complementing NDSBA Templates (may contain items not adopted by the Board)

- [BBBA](#), Officers of the Board
- [BBBB](#), School Board Committees
- [BC](#), Meetings of the Board
- [BCAC](#), Minutes

End of Grand Forks Public School District Policy BCAA ..... Adopted: 7/12/2021  
Amended: 10/25/2021; 11/22/2021; 2/28/2022; 9/25/2023

REC 07/2023

## **DESIGNATED MEDICAL PROVIDER FOR WORK-RELATED INJURY**

The Grand Forks Public Schools recognizes the health, safety, and well-being of its employees as a priority and has implemented measures by which to maintain a safe, healthy work environment, and to manage employee incident claims to ensure consistency with relevant legislation.

The District desires to expedite the recovery of employees with work-related injuries by returning them to productive employment status as soon as possible while minimizing the risk of re-injury.

The Designated Medical Provider (DMP) program was initiated by North Dakota Risk Management to help with consistency in the treatment of injured employees, encourage a safe return to work, reduce the risk of re-injury, and reduce costs. The Grand Forks Public Schools' DMP is Altru Health System Occupational Medicine and Sanford Health Occupational Medicine Clinic.

Employees may choose to identify an alternative DMP; however, this must be done prior to any work-related injury. Employees must complete and submit a DMP form to Human Resources at the beginning of employment and annually thereafter.

If an injured employee seeks treatment from a medical provider that is not listed as the District's DMP or was not listed on the employee's DMP prior to an injury, medical expenses may be denied by North Dakota Workforce Safety & Insurance (WSI).

The District's selection of a DMP does not apply to emergency treatment, treatment the employee did not know was related to a compensable injury, or care directed by WSI or DMP referrals.

End of Grand Forks Public Schools Policy XXXX.....Adopted: xx/xx/xxxx

## **REVIEW AND COMPLAINTS OF INSTRUCTIONAL/RESOURCE MATERIAL**

Grand Forks Public Schools recognizes that opinions differ regarding the quality and suitability of instructional and resource materials and has an obligation to consider questions and concerns about them. In order to consider the opinions of those persons in the schools and the community who are not directly involved with the instructional and resource materials selection process, and to avoid the possibility of a biased or prejudicial attitude influencing selection, any parent/guardian, student, or employee of the school district may request to review instructional or resource materials. Only one material per complainant shall be reviewed at a time.

Any complaints, expressions of concern, or requests for reconsideration that arise regarding instructional or resource materials that are not district-adopted (materials selected by an individual teacher or library media specialist) shall be forwarded to the building principal where the materials are in use.

Any complaints, expressions of concern, or requests for reconsideration that arise regarding district-adopted instructional or resource materials shall be forwarded to the Chief Academic Officer.

All complaints, expressions of concern, or requests for reconsideration that arise from an appeal regarding instructional or resource materials shall be reviewed by a district review committee appointed by the superintendent or designee. The committee shall be composed of the following individuals:

1. An elementary library media specialist
2. A secondary library media specialist
3. The elementary library district administrator
4. The secondary library district administrator
5. An elementary teacher
6. A middle school teacher
7. A high school teacher
8. The Chief Academic Officer
9. A resident parent/guardian at large to be appointed by the superintendent or designee
10. The Superintendent or designee

The committee may obtain the assistance of individuals with expertise in an area/subject that comes before the committee for review.

A procedure for processing and responding to complaints, expressions of concern, or requests for reconsideration of instructional or resource materials shall be established and followed. This procedure shall include the use of a signed "Request for Reconsideration of Instructional Resources" form. Incomplete request forms shall be returned to the requester.

The District subscribes to the philosophy stated in the School Library Bill of Rights.

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### Complementing NDSBA Templates (may contain items not adopted by the Board)

- [GAAC-BR](#), Procedure for Reviewing Complaints about Instructional/ Resource Material
- [GAAC-E1](#), Request for Reconsideration of Instructional/Resource Materials Form
- [GAAC-E2](#), Library Bill of Rights
- [GAAC-E3](#), Access to Resources & Services in School Library Media Program
- [GAAC-E4](#), Hatch Amendment Sample Letter

Descriptor Code: GAAC

End of Grand Forks Public School District Policy GAAC ..... Adopted: 12/14/2020  
Amended: xx/xx/xxxx

REC COGNIA 06/2016

DRAFT

## FUNDRAISING

### School-Sponsored Fundraisers

#### 1. Curricular Fundraisers

Students or staff wishing to raise funds for curricular purposes shall submit such proposals to the Business Manager for approval. The Business Manager shall develop standards for approving and denying curricular fundraising proposals, which shall, at a minimum, require that fundraising be conducted in compliance with district policy and law, require adequate insurance coverage and adult supervision, prohibit proposals that interfere with the instructional program, and prohibit door-to-door sales.

#### 2. Extracurricular and Co-Curricular Fundraisers

School-sponsored groups must request and receive permission from the building principal prior to initiating an extracurricular or co-curricular fundraising campaign. The principal shall approve or deny the request based on the criteria established for curricular fundraisers.

#### 3. Reporting

All proceeds from approved fundraising campaigns shall be deposited with and accounted for by the Business Manager and reported to the Board in accordance with NDCC 15.1-06-15. Funds generated through school-sponsored fundraising are district funds and are subject to all district policies and laws governing district fund management.

### Fundraising by Non-School Sponsored Groups

For the purposes of this policy, non-school sponsored groups are those entities whose membership is other than students and staff participating in curricular, co-curricular, or extracurricular activities. Non-school sponsored groups include, but are not limited to, booster groups, the PTO/PTA, and other parent groups. These groups are required to obtain their own tax identification number and manage and account for all monies raised. The District disclaims any liability for non-school sponsored group activities.

The District may accept gifts from non-school sponsored groups as long as the gifts comply with the district's policy on gifts and bequests and the fundraising activity is consistent with the district's mission and applicable policies. The non-school-sponsored group is requested to consult with the Superintendent to ensure that the District will be able to accept funds raised from a non-school sponsored fundraising activity before beginning such activity.

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#### Complementary Documents

- HDD, Gifts & Bequests
- HEAC, Management of Student Activities Funds

End of Grand Forks Public School District Policy HBCC ..... Adopted:

REC 12/2014



## PARENT-TEACHER ORGANIZATIONS(PTO)/BOOSTER GROUPS

### PTO/Booster Groups

Parents and friends of the individual schools in ~~our~~ the school district often form some type of school booster group. This group may be ~~a~~ the PTO; other times the group may take the form of an activities booster club.

These groups tend to develop two major forms of support for their schools. One method of support is to encourage community participation in school functions such as athletic contests, concerts, open houses, ice cream socials, and drama presentations. The second method of support involves fundraising, with the funds being used to provide something special for the school or organization within the school. The fundraising activities range from school carnivals to community dinners to raffles.

The school board ~~of the Grand Forks Public Schools~~ appreciates the efforts of these groups because of the community involvement they generate and the attitudes of support they create. ~~It is our intention to be~~ The Board is supportive of their efforts, providing that a reasonable set of guidelines ~~can be~~ are followed by building principals, staff members, and the PTO/booster groups. The guidelines ~~we will operate under~~ are as follows:

1. PTO/Booster groups are legally separate from the school district. However, because the PTO/booster group is a school-connected organization, the building principal is the administrative liaison and control with the PTO/booster group and is the approver of PTO/booster group activities.
2. PTO/Booster groups are required to obtain their tax identification number and manage and account for all monies raised. Funds that the booster group provides the school should be placed immediately in the regular school activities fund by the principal, where they will be accounted for just like any other account in that fund.
3. PTO/Booster groups must never commingle funds with school district or student body funds.
4. PTO/Booster groups are responsible for maintaining their tax and/or tax-exempt status. Because the sales tax exemption granted to the school district does not extend to any charitable groups associated with the district, PTO/booster groups shall not use the district's sales tax exemption to make purchases and the district shall not make purchases on behalf of the PTO/booster group.
5. PTO/Booster groups are required to submit annually to the assistant/associate superintendents' office a financial statement that includes the beginning and ending balances of all accounts and details of all income and expenses for the fiscal year beginning July 1 and ending June 30. The report must be submitted no later than 30 days following the end of the fiscal year.
- ~~2. — Gifts and/or funds raised from the PTO/Booster group may be accepted as long as the gifts comply with the district's policy on gifts and bequests and the fundraising activity is consistent with the district's mission and applicable policies. The PTO/Booster group is requested to consult with the building principal and/or business manager to ensure that the District will be able to accept gifts/funds raised before beginning such activity.~~
- ~~3. — Equipment or supplies that the booster group provides the school must be approved by the building principal.~~

4. ~~The Assistant Superintendent of Teaching and Learning and school board through an annual report shall be advised of the individual booster club activities. Building principals will seek approval of the Assistant Superintendent of Teaching and Learning if the school is to receive a gift of more than \$2,500. If such a gift is to enhance the buildings or grounds, the director of buildings and grounds is to be included in the planning.~~

5. ~~Booster groups wishing to donate to a district-wide project should be referred to the Assistant Superintendent of Teaching and Learning who will recommend acceptance/rejection of the gift to the school board.~~

~~Community involvement in our schools is important. The school district offers these booster group guidelines in a desire to provide consistency of management across the district.~~

The building principal may establish additional procedures, guidelines, or internal controls for the operation of PTO/booster groups.

All PTO/Booster groups are subject to revocation by the superintendent or designee if deemed necessary.

~~Adopted 6-4-68~~

~~Amended 11-14-95, 11-10-98, 12-12-00, 12-10-01, 11-11-02, 3-11-09~~

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Complementary Documents (may contain items not adopted by the Board)

- HBCC, Fundraising

End of Grand Forks Public School District Policy HBCD ..... Adopted:

GFPS 04/2024

Descriptor Code: DEBD-BR

## **TRANSPORTATION OF STUDENTS BY STAFF IN PRIVATE VEHICLES**

Parents or legal guardians of students are responsible for transporting their children to and from school for daily attendance or school functions.

Nothing in this policy shall limit the authority of the Superintendent or their designee from contracting with a private vendor to provide student transportation in a manner consistent with state law.

The primary concerns of the District for students who are being transported to school events, school related events, or care coordination, are safety and security. Staff members shall avoid, at all times practicable, transporting students alone in a private vehicle.

Transportation for the purpose of care coordination, to and from field trips and athletic or extracurricular events will be made by bus or other District vehicle whenever possible. In the event a bus or district vehicle is not available, Staff members shall, prior to any transportation occurs, abide by all the following requirements:

1. The Staff member must have prior written authorization from the Buildings and Grounds Director, or designee.
2. The Staff member is authorized to use their private vehicle for school business purposes only.
3. The Staff member furnish, carry, and provide the District proof of a State issued valid driver's license and motor vehicle insurance to be used for transportation. The Superintendent or designee shall examine the Staff member's insurance policy and determine that it contains sufficient coverage prior to authorizing private vehicle use for student transportation purposes only.
4. Only the Staff member having written authorization shall drive the vehicle.
5. The Staff member must warrant and certify, that the vehicle to be used is in proper working order, properly equipped with seatbelts, and that proper child safety equipment, including but not limited to, a car seat and/or booster seat, shall be used in accordance with required law. The Superintendent or designee shall inspect the vehicle before authorizing its use.
6. The Staff member warrants and certifies the vehicle to be used will not contain any prohibited substances under District policy or weapons.
7. The Staff member warrants and certifies that Staff member will observe and abide by all safety rules and regulations and traffic laws, shall not use any portable electronic devices including but not limited to, a cell phone, iPad, or similar device, and that the Staff member does not have any major traffic violations or offenses.
8. If practicable, the Staff member shall obtain a signed liability agreement to private transportation, waiver, and release, by the student's parent/legal guardian prior to transporting a student in a Staff member vehicle.

The District shall carry non-owned vehicle liability insurance at a combined single limit of \$1,000,000.00. No student shall be sent on school errands using any automobile.

In the event of an imminent health or safety emergency that requires the transportation of a student, Staff members are required to call 9-1-1 or the student's parent/legal guardian.

### **Consequences for Policy Violations**

The Board and District specifically forbid any Staff member from transporting student(s) without prior

Descriptor Code: DEBD-BR

authorization as described above or in a manner inconsistent with the requirements listed above. Staff members who violate any of these requirements shall be deemed to have acted outside the scope of their authority and shall be subject to disciplinary consequences up to and including termination.

### **Scope of District Responsibility**

The District shall assume no responsibility for liability in case of an accident unless the Staff member has the authorization described above and abided by the above requirements. It is expressly understood that the Staff member's personal vehicle insurance or umbrella insurance will be considered the primary insurance, and that the District's liability rider, if applicable, will be effective after the limit of the Staff member's liability insurance coverage is reached.

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Complementing NDSBA Templates (may contain items not adopted by the Board)

- [FFA](#), Student Alcohol & Other Drug Use/Abuse
- [FFD](#), Carrying Weapons
- DEBD-E1, Staff Member Authorization to Transport Students in Private Vehicle
- DEBD-E2, Agreement to Transport Student in Private Vehicle

End of Grand Forks Public School District Board Regulation DEBD-BR.....Adopted: xx/xx/xxxx

SUP GFPS 04/2024

## TRANSPORTATION OF STUDENTS BY STAFF IN PRIVATE VEHICLES

Parents or legal guardians of students are responsible for transporting their children to and from school for daily attendance or school functions.

The Board specifically forbids any staff member to transport students, except the staff member's own children, for school-related purposes in a privately-owned vehicle.

Nothing in this policy shall limit the authority of the Superintendent or their designee from contracting with a private vendor to provide student transportation in a manner consistent with state law.

Transportation to and from field trips and athletic or extracurricular events will be made by bus or other District vehicle.

No student shall be sent on school errands using any automobile.

In the event of an imminent health or safety emergency that requires the transportation of a student, staff are required to call 9-1-1 or the student's parent/legal guardian.

### Consequences for Policy Violations

Staff who violate any of these requirements shall be deemed to have acted outside the scope of their authority and shall be subject to disciplinary consequences up to and including termination.

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Complementing NDSBA Templates (may contain items not adopted by the Board)

- [FFA](#), Student Alcohol & Other Drug Use/Abuse
- [FFD](#), Carrying Weapons

End of Grand Forks Public School District Policy IEBA..... Adopted: 5/23/2022

SUP 01/2014

## DEFINITION OF WORKWEEK AND OVERTIME AND COMPENSATORY TIME

All classified employees shall be considered subject to the minimum wage and overtime provisions of state and federal law unless specifically shown to be exempt.

### Workweek

For the purposes of calculating overtime, the District defines the workweek as beginning on Monday and ending on Sunday.

### Overtime Restrictions

Non-exempt employees are restricted from working more than 40 hours a week without prior permission from the immediate supervisor. Non-exempt employees who work more than 40 hours a week without authorization are subject to disciplinary action up to and including discharge.

The immediate supervisor shall determine if it is necessary for non-exempt employees to work overtime hours. Non-exempt employees shall be required to perform overtime hours assigned to them.<sup>1</sup> Supervisors are charged with ensuring that employees do not work overtime hours excess as assigned or as required by the employee's job description. Failure to enforce this requirement may result in discipline of the supervisor.

### Recordkeeping

Accurate records shall be kept of hours worked by all classified employees. The Business Manager shall institute a system of recordkeeping.

### Compensation

Overtime hours will be compensated in accordance with the Fair Labor Standards Act and the North Dakota Department of Labor regulations.

Employees will be reimbursed with overtime compensation in accordance with law for all overtime worked. Employees shall be notified of this arrangement before performance of overtime work.

If an employee is employed for two or more different positions which have different rates of pay, the District will pay the employee overtime compensation based upon the weighted hourly rate or may enter into an agreement with the employee before the work is performed to pay overtime at the overtime rate of pay for the actual work performed for the first forty hours of work in that work week.<sup>2</sup>

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Complementing NDS 14 Templates (may contain items not adopted by the Board)

- DCB-E, Compensatory Time Off Law

End of Grand Forks Public School District Policy DCB ..... Adopted: 5/23/2022

REC 03/2015

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<sup>1</sup>You have the right to assign overtime hours unless the overtime hours assigned are excessive.

<sup>2</sup>This agreement would be beneficial to the District only if the overtime hours could be controlled so that they were always at the lower rate.

**Policy 3150****Periodic Financial Reports**

The Business Manager shall be responsible for maintaining the books and records of the district in auditable form. The Business Manager shall prepare or cause to be prepared all fiscal reports, keep necessary records to control adequately the financial transactions of the district, and financial statements.

Financial statements will be prepared under the direction of the superintendent and submitted to the board.

The business manager shall file all required fiscal reports with the county, State, or Federal agency. An annual audit shall be completed by an independent certified public accountant in accordance with state and federal guidelines.

*Adopted 6-4-68*

*Amended 11-14-95, 12-12-00, 11-11-02*

*Legal Reference: NDCC 15.1-07-21*

RESCIND without replacement

## Policy 3220

### Donations from the School District

The board may not authorize the donation of District money to a non-profit organization, except as specifically authorized by law.

*Adopted 11-11-02*

RESCIND without replacement



**Policy 3330****Vendor Rights for Food and Beverage Items**

The school board may elect to request bids or quotations for vendor rights for food and beverage items sold in school commons and staff lounges and through school activity concession programs.

The board will not approve vendors that promote tobacco or alcohol products.

Vendors' rights bids will be reviewed and approved by the school board.

*Adopted 10-10-95  
Amended 11-11-02*

RESCIND without replacement



**Jonathan Ellwein**  
Director of Buildings and Grounds

Office Phone: 701.746.2220  
jellwein180@mygfschools.org

## MEMORANDUM

TO: Grand Forks School Board  
FROM: Jonathan Ellwein, Buildings and Grounds Director *JE*  
SUBJECT: Consideration of Use of Building Funds for Carpet Project Materials  
DATE: April 22, 2024

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In an effort to move building maintenance expenses away from the general fund, Grand Forks Public Schools (GFPS) is seeking permission to use the Building Fund dollars to buy materials for the following projects:

- Winship Classroom Carpeting
- Lake Agassiz Entry Carpeting

The attached estimate for materials is \$43,971.30.

The purchase of all carpeting at once will allow us to more easily plan projects and match carpets throughout schools.

According to NDCC 57-15-17.1(c), any use of building fund dollars must be approved by the school board.

The administrative recommendation is to approve the use of Building Fund dollars to purchase materials for Wilder Classroom Carpeting and Lake Agassiz Entry Carpeting.



Mark Sanford Education Center  
2400 47th Ave. S  
Grand Forks, ND 58201-3405



PO Box 6000  
Grand Forks, ND 58206-6000



[www.gfschools.org](http://www.gfschools.org)

Equal opportunity employer

Grand Forks School District prohibits discrimination and harassment based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, ancestry, disability, age, or other status protected by law. The District also provides equal access to the Boy Scouts and other designated youth groups, as required by federal law.

**BRIANS FLOORING**  
624 8th AVE N SUITE B  
GRAND FORKS ND 58203  
1-701-757-0918

**FLOORING ESTIMATE**

DATE	ESTIMATE NO.
3/13/2024	5249

NAME / ADDRESS
GRAND FORKS SCHOOL DISTRICT PO BOX 6000 GRAND FORKS ND 58206

JOB / ADDRESS		
Phone #	TERMS	REP
1-701-757-0918		

DESCRIPTION	QUANTITY	S.F. PRICE	TOTAL
WINSHIP CARPET FOR ROOMS 102A,102B,102C,102D,111,114,131A,131B,131C,131D,136,142,146,147A,147B,147C,147D,156			
SHAW CARPET TILE STYLE: PRIMARY COLOR STORM CLOUD	12,750	2.99	38,122.50T
ADHESIVE	13	120.00	1,560.00T
LAKE AGASSIZ ENTRYWAYS			
MOHAWK CARPET TILE STYLE: WALK THE WALK : COLOR OBSIDIAN	720	5.79	4,168.80T
ADHESIVE	1	120.00	120.00T
Sales Tax		0.00%	0.00
TOTAL			\$43,971.30

MATERIALS TO BE PAID UPON ORDERING, REMAINDER DUE DAY OF INSTALLATION. ALL WARRANTIES ARE THAT OF EACH INDIVIDUAL MANUFACTURING COMPANY NOT THAT OF BRIANS FLOORING. ANY CANCELLATION OF ORDER WILL RESULT IN RESTOCKING CHARGES TO BE PAID BY CUSTOMER, ALL INSTALLATION IS WARRANTIED FOR 1 YEAR FROM PURCHASE.

SIGNATURE \_\_\_\_\_

**Building Fund**

	2023-2024	2024-25	2025-2026	2026-2027
<b><u>Beginning Balance</u></b>	\$ 10,075,225.00	\$ 4,699,657.36	\$ 4,300,165.72	\$ 6,204,966.84
<b><u>Revenue</u></b>				
Property Tax	\$ 5,564,388.27	\$ 5,731,319.92	\$ 5,903,259.52	\$ 6,080,357.30
Bond Proceeds	\$ -	\$ 9,000,000.00	\$ -	\$ -
CIA Donations		\$ 810,169.00	\$ 551,000.00	\$ 991,000.00
Altru Donation	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
Child Nutrition Fund	\$ 1,142,032.00			
<b>Revenue Total</b>	<b>\$ 6,741,420.27</b>	<b>\$ 15,576,488.92</b>	<b>\$ 6,489,259.52</b>	<b>\$ 7,106,357.30</b>
<b><u>Expenses</u></b>				
<b><u>Debt Service</u></b>				
Sub Total	\$ 3,460,789.00	\$ 4,181,541.40	\$ 4,184,458.39	\$ 4,186,020.40
<b><u>Leases</u></b>	<b>\$ 400,000.00</b>	<b>\$ 400,000.00</b>	<b>\$ 400,000.00</b>	<b>\$ 400,000.00</b>
<b><u>Projects</u></b>				
Cushman Turf and Track repair	\$ 220,316.55			
Guaranteed Energy Savings	\$ 6,700,654.00	\$ 4,149,870.00		
Ben Franklin (HVAC & Carpentry)	\$ 592,943.78			
Sign Central	\$ 60,000.00			
Sign Red River	\$ 60,000.00			
CIA Gap Financing		\$ 6,000,000.00		
Winship	\$ 147,499.44	\$ 294,998.88		
Roofing	\$ 474,785.14	\$ 949,570.28	\$ -	\$ -
Other Capital projects	\$ -	\$ 825,000.00	\$ 2,310,003.30	\$ 500,000.00
Sub Total	\$ 8,256,198.91	\$ 11,394,439.16	\$ -	\$ -
<b>Expenses Total</b>	<b>\$ 12,116,987.91</b>	<b>\$ 15,975,980.56</b>	<b>\$ 4,584,458.39</b>	<b>\$ 4,586,020.40</b>
<b>Net</b>	<b>\$ (5,375,567.64)</b>	<b>\$ (399,491.64)</b>	<b>\$ 1,904,801.13</b>	<b>\$ 2,520,336.90</b>
<b>Ending Balance</b>	<b>\$ 4,699,657.36</b>	<b>\$ 4,300,165.72</b>	<b>\$ 6,204,966.84</b>	<b>\$ 8,725,303.74</b>

Revenue / Expenditure w/o Projects      \$ 2,103,599.27      \$ 1,549,778.52      \$ 1,718,801.13      \$ 1,894,336.90