



Regional School District No. 17
Board of Education
Communications Subcommittee Minutes
Chair: Lisa Connelly

The Regional School District No. 17 Communications Subcommittee was held on April 16, 2024, at 5:30 p.m. in the Central Office Board Room.

Subcommittee Members Present: Lisa Connelly, Jennifer Voegtli, Heather Pach, Jennifer Favalora

Subcommittee Members Absent: Shawna Goldfarb

Also Present: Superintendent Jeffrey Wihbey, Director of Student Services Dr. Aaron Puzarne

Call to Order/Opening of the Meeting

The meeting was called to order at 5:33 pm by Lisa Connelly (Chair).

Approval of Previous Meeting Minutes

Jen Voegtli **MOVED** to approve last month's minutes and Heather Pach **SECONDED** the motion. The motion passed.

Budget Communications

- a. **FAQ**—The Committee reviewed the FAQ document, which will be posted on the website and social media.
- b. **Article**- The HK Now article is in the final stages and will be sent to be published.
- c. **Social Media**- The article and FAQ will be posted.

CABE Membership

A representative from CABE will attend the May meeting.

Staff Appreciation Messages

- a. A discussion was held regarding communications for different staff groups.
 - i. Teachers
 - ii. Secretaries
 - iii. Custodians
 - iv. Nurses
 - v. Support Staff
 - vi. Related Services/Pupil Services
- b. The committee will obtain the list from the Superintendent's assistant and coordinate acknowledgments with the Superintendent.

Adjournment

The meeting adjourned at 6:20 p.m.