

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102**

**April 16, 2024
4:00 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:02 p.m. by Chair Henderson.

II. ROLL CALL

Board of Education: H. Henderson, U. Ward, J. Vue, C. Franco, E. Valliant, Y. Carrillo
U. Ward was absent.

Staff: J. Turner, S. Gray Akyea, P. Pratt-Cook, A. Collins, S. Dahlke

Community: M. Wall, K. Polzer

III. DISCUSSION OF B.I.G.G: BOARD INITIATED GOALS GOVERNANCE

The Board then discussed their work regarding community engagement, as well as proposed questions for community engagement sessions, including Board-Student Sessions.

Board-Student Sessions are planned for the weeks of May 6 and May 13 at all high school sites within SPPS. The Board and Administration drafted a plan for the coordination of schools and board members for these sessions. Discussion also included the ideal group size for each session, as well as percentages of students in which to engage with a sample size, with the proposal of multiple sessions at the larger high schools. Data collection was also noted and the consistency in questions. The need for parental/family permission forms for students was also discussed.

The next portion of the meeting focused on the proposed questions to ask at both the student sessions, as well as engagement sessions with community. The use of surveys was also discussed, as well as the need for questions and purpose statement to be able to be replicated in the written survey, and the ability for questions to be translated and replicated. It was determined to finalize the draft language by May 5, including the 3-4 questions to be included within the engagement sessions.

VI. ADJOURNMENT

MOTION: Director Henderson moved to adjourn the meeting. The motion was seconded by Director Valliant. It passed by acclaim.

The meeting adjourned at 5:49 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education