



NOTICE AND AGENDA
REGULAR MEETING OF THE GOVERNING COUNCIL OF
ALBUQUERQUE AVIATION ACADEMY
(Formerly SAMS)
April 19, 2024
2:00 p.m.
AAA Board Room
6441 Ventana Rd NW, Albuquerque, NM
and Internet/Call-in
(See Special Procedures Below)

AAA MISSION

Albuquerque Aviation Academy cultivates opportunities for 6th-12th grade students to excel in fields related to aviation and STEAM. Students will have unique options to explore and excel in multiple career areas of aviation which are woven throughout an innovative hybrid learning experience.

- I. Call to Order
 - A. Roll Call
 - B. Adoption of the Agenda*
 - C. Review/Approval of Minutes from March 15, 2024 Regular Meeting*
 - D. Review/Approval of Minutes from March 28, 2024 Special Meeting*
- II. Public Comment (comments will be limited to two minutes) – see attached Special Procedures for more information.
- III. Ongoing Business Matters
 - A. Aviation Program Update
 - B. Facility Update
 - C. Charter Contract Negotiations
- IV. Administrative Update
 - A. Student Achievement Update
- V. New Business Matters
 - A. No New Business
- VI. Governing Council Development
 - A. Discussion with Kelly Callahan
 - B. Strategic Planning Discussion



VII. Finance Report

- A. Business Office Operations Update
- B. Voucher Approvals (discussion/action) *
- C. Bank Reconciliation (discussion/action) *
- D. Budget Adjustment Requests (discussion/action) *
BAR 2324-11000-0018-T

VIII. Announcements

- A. Date for next Regular AAA Governing Council Meeting

IX. Adjournment*

Note: * Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Amanda Catanzaro at acatanzaro@samsacademy.com least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Catanzaro at the email address above if a summary or other type of accessible format is needed.



Special Procedures for April 19, 2024 AAA Governing Council Regular Meeting

The AAA Governing Council Regular Meeting on April 19, 2024 at 2:00 pm will be held at Albuquerque Aviation Academy board room and will provide for those not wishing to attend in person access to view and/or participate via Zoom. This will be available to the public, Governing Council members and AAA staff.

The procedures for accessing the meeting are as follows:

From a computer, tablet or smartphone, enter the following URL:

<https://us04web.zoom.us/j/5383341131?pwd=UWpFVWNQejFoRDRYMct3OXlEdkxhUT09>

OR

Call one of the following numbers:

1-669-900-6833

1-301-715-8592

1-253-215-8782

(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)

Meeting ID: 538 334 1131

Access Code: 4100

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

Public comment will be allowed during the meeting either via Zoom or in person. To speak during public comment, please email your request to speak with your name to acatanzaro@samsacademy.com up to twenty-four hours prior to the meeting. Requests to speak made after twenty-four hours prior to the meeting will not be honored. Speakers will be un-muted to address the Governing Council. Public comments will be limited to two minutes. The public may email comments to Amanda Catanzaro acatanzaro@samsacademy.com. Email comments will be kept with the records of the meeting.

Audio and video recording of the open meeting will be available upon request.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Amanda Catanzaro at 505-715-3420.

These procedures are subject to revision given changing circumstances. Please check the AAA website for any updates to these procedures.



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, March 15, 2024

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, Mike Romo and Larry Kennedy

BOARD MEMBERS ABSENT

none

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, Sean Fry and Kelly Callahan

PUBLIC

Tammy Armas and Jayden Arms

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for March 15, 2024 at 2:01 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from February 16, 2024 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from the February 16, 2024 Regular Meeting. Farrah Nickerson made a motion to approve the minutes. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Closed Session*

A. Limited personnel matters, head administrator complaint, pursuant to NMSA 1978, Section 10-15-1(H)(2).

Larry Kennedy made a motion to move to closed session pursuant to limited personnel matters, head administrator complaint, pursuant to NMSA 1978, Section 10-15-1(H)(2). Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

Larry Kennedy said that the board would start with closed discussions and then invite the parties into the meeting.

Closed session begins. Mike Romo arrives at 2:12 p.m. and joins the closed session.

III. Open Session*

A. Action on Items Discussed in Closed Session

Larry Kennedy made a motion to move back to open session and affirmed that only items on the agenda were discussed. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

Open session resumed at 3:35 p.m.

Farrah Nickerson made a motion that after consideration the Governing Council of Albuquerque Aviation Academy feels the grievance has been addressed. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

IV. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

V. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented they have flown approximately 50 hours since last board report. A couple of the seniors who had begun flight training had medical and other issues come up so Doc is suggesting that students get their medical exams completed earlier as to not delay training. There are currently one check ride scheduled for the end of March, two in April and one in May. If program stays on track, nine seniors will graduate with private pilot license and an additional two to four current juniors will complete over the Summer.

The annual 100 hour check was just completed on the plane. Since then, the Wig-Wag light has broken and that is less than a year old. Working to see if it is still under warranty. Doc has learned has to do an oil change on the plane with the goal to do it ourselves (teacher and students) and save approximately \$450 each time. We are legally allowed to complete oil changes as the plan owner. Mike Deveraux and Doc had discussion regarding specifics of plane and oil change requirements. Doc will

send information to Mike Deveraux and he will see what he might have on hand or what he can get at cheaper pricing.

Doc is talking with two A&P's about volunteering for an A&P program at Albuquerque Aviation Academy. Students would be able to complete general and either airframe or power plant certificate requirements. Potentially a Summer program.

Four more students have earned their Drone Scholarships, each worth approximately \$500.

Matt Guthery has donated a brand-new RC hot air balloon that he made for our school that was debuted at Open House. Doc is working on getting a banner with our school information for the balloon.

Internships are going well with one student currently working on A&P internship, one just completed the ATC internship, two starting Eclipse internships in the next few weeks.

Drone Soccer is in the works to be able to provide opportunities for middle-school students to participate in aviation. Working with the Daniel's Fund, writing a grant to provide funding for this. \$20,000 – deadline is Monday.

Drone job opportunities continue to grow as two companies have reached out to Albuquerque Aviation Academy looking to hire student drone pilots.

We have some donated airport signs and taxiway lights that are working. Aviation is working on getting them cleaned up and put them around school, possibly outside as additional décor.

Doc reviewed the expenses with the board.

B. Facility Update

Amanda Catanzaro presented the March 2024 Facilities report. EB Has completed repairs on the holes in the wall and door adjustments.

Still working on some other warranty issues that include the options for downspout draining issues, minor plumbing issues and two roof leaks that need attention.

School signage is on order and should be coming soon. Phase II of the cameras has been installed and most is up and running. Still working on the cameras for the buses but everything else is working.

Next big project is getting quotes for the track on the west side of campus. Looking for gravel simple track, similar to previous school location, and then seeking

legislative funding for artificial turf for inside track to be used as soccer field and other recreation field.

In November, 2023, the state sent a team out to conduct Waste Water Drug Monitoring of our school and results were shared with the board.

C. Charter Contract Negotiations

Larry Kennedy shared that Bridget Barrett, Amanda Catanzaro and himself went to Santa Fe on Tuesday and negotiated the terms of the contract. It went very well and contract to sign should be sent to school soon.

Governing Council will need to schedule a special meeting to sign because it is due prior to the next regularly scheduled meeting.

VI. Administrative Update

A. Student Achievement Update

Bridget Barrett shared Academics by Enrollment data. She will be providing a list of specific students to teachers so that they can provide targeted interventions. We are also working on additional math support for students through our new Educational Assistant.

The 2nd Open House was a great success and very well attended. Graduation is set for May 10th at Sid Cutter and we welcome the Governing Council to attend. The staff and students completed a Title IX Training and the staff had a training on Bullying Prevention.

The lottery has taken place and to date over 88 students have accepted spots for next year. The Equity Council is meeting regularly.

KRQE news visited our campus and did a weather presentation to our 6th grade classes this week.

B. Panorama Student Survey Results

Bridget Barrett shared the results of the state mandated Panorama survey with the Governing Council.

VII. New Business Matters

A. 2024 Open Meeting Resolution*

Larry Kennedy presented the 2024 Open Meeting Resolution for the next year that outlines when and how meetings will be done over the next year.

Larry Kennedy asked for a motion to approve the 2024 Open Meeting Resolution. Farrah Nickerson made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

B. Election of Officers: President, Vice President, and Secretary*

Larry Kennedy asked if there was any discussion or nominations for officers. Discussion took place about keeping current officers in place.

Larry Kennedy asked for a motion to retain current officers in their current positions. Laura Kohr made a motion. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

Farrah Nickerson leaves the meeting at 4:19 p.m.

C. 2024-2025 NMPSIA Part-Time Employee Resolution*

Sean Fry presents the 2024-2025 NMPSIA Part-Time Employee Resolution to the Governing Council. This is an annual election of this resolution.

Larry Kennedy asked for a motion to approve the 2024-2025 NMPSIA Part-Time Employee Resolution. Alex Carothers made a motion. Roland Dewing seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Alex Carothers, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Charter Contract*

Larry Kennedy shared that we do not have the contract yet but as soon as it is sent, we will schedule a special meeting for approval.

E. CSP Grant

Amanda Catanzaro shared the details of a 1.5 million dollar grant that we are working on that concentrates on growth of charter schools. Competitive grant with only two awards available this school year.

F. Kitchen Grant

Amanda Catanzaro shared the details of the Kitchen Infrastructure Improvement Grant that totals \$5 million (for all awarded schools).

G. Capital Outlay Update

Larry Kennedy shared that SB 275 has been signed and part of that bill awarded Albuquerque Aviation Academy \$295,000 to plan, design, construct, purchase, install and equip buildings and grounds, including fencing, wiring, safety systems, information technology and athletic fields.

VIII. Governing Council Development

A. Discussion with Kelly Callahan

Kelly Callahan shared that GC has completed all of their required training at this meeting. The focus will then shift to a Comprehensive Governing Council Training Plan.

B. Strategic Planning Discussion

Kelly Callahan shared that with SB 137 being signed, there is new hour requirement for Governing Council training hours. New Board members will still need 10 hours, but returning Board members will only need 5 hours each year, beginning in July 2024. Kelly shared that the integrated model will be the way to go since you still have to cover the same amount of topics, but have less time requirements.

All Governing Council meetings starting on July 1, 2024 will have to be recorded and access via the schools website for minimum of three years.

IX. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the Governing Council meeting and reviewed all the financial documents. The cash balance continues to increase and the school is in full compliance. The school did receive an increase based on additional student count from 40 day. Budget for next year is due June 3rd. Spring Budget Workshop is next week and Sean and Bridget will be attending.

B. Voucher Approvals*

Sean Fry presented the February Vouchers. Larry Kennedy asked for a motion to approve February 2024 Vouchers. Laura Kohr made the motion. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Alex Carothers, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation*

Sean Fry presented the February Bank Reconciliation. Larry Kennedy asked for a motion to approve February 2024 Vouchers. Laura Kohr made the motion. Mike

Romo seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Alex Carothers, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Budget Adjustment Requests*

Sean Fry presented BAR 2324-24101-0010-I an increase of \$48,534 from the Final FY2024 award letter for Title I, BAR 2324-11000-0011-I, an increase of \$432,927 for the reconciled audited budgeted cash to actual, BAR 2324-23000-0012-I, an increase of \$10,331 for non-instructional support from reconciled audited budgeted cash to actual, BAR 2324-31600-0014-I, an increase of \$28,368 for Capital Improvements HB-33 from reconciled audited budgeted cash to actual, BAR 2324-31701-0015-I, an increase of \$60,152 for Capital Improvements SB-9 Local from reconciled audited budgeted cash to actual, BAR 2324-31703-0016-I, an increase of \$6,227 for SB-9 State Match Cash from reconciled audited budgeted cash to actual, BAR 2324-11000-0017-I an increase \$78,430 in Operations for Final FY24 40th Day adjustment.

Larry Kennedy asked for a motion to approve BAR 2324-24101-0010-I, BAR 2324-11000-0011-I, BAR 2324-23000-0012-I, BAR 2324-31600-0014-I, BAR 2324-31701-0015-I, BAR 2324-31703-0016-I, and BAR 2324-11000-0017-I. Laura Kohr made the motion to approve BAR 0010-0012 and BAR 0014-0017, omitting 0013 for approval. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Alex Carothers, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

X. Announcements

Next regular Governing Council meeting is scheduled for April 19, 2024. Plan on a special meeting to come prior to approve the charter contract. Will provide the 72 hour notice.

Kelly Callahan will be out of town at the next regular meeting in April.

XI. Adjournment*

Larry Kennedy called for a motion to adjourn. Alex Carothers made a motion to adjourn. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Alex Carothers, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on March 15, 2024 at 4:48 p.m.



GOVERNING COUNCIL

Special Meeting of the Albuquerque Aviation Academy Governing Council on
Thursday, March 28, 2024

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux, and
Larry Kennedy

BOARD MEMBERS ABSENT

Jody Meyer

ALSO IN ATTENDANCE

Bridget Barrett and Amanda Catanzaro

PUBLIC

none

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Special Meeting of the Governing Council for the Albuquerque Aviation Academy for March 28, 2024 at 2:08 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux, and Larry Kennedy.

Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. New Business Matters

A. 2024 Charter Contract with PEC *

Larry Kennedy presented the 2024 Charter Contract with PEC that outlines the charter for the next five years.

Larry Kennedy asked for a motion to approve the 2024 Charter Contract with the PEC. Farrah Nickerson made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

B. 2024 Charter Contract Resolution *

Larry Kennedy shared the 2024 Charter Contract Resolution with the governing council that gives Larry Kennedy authority to sign that 2024 Charter Contract with PEC was approved by a vote of 7 in favor and 0 opposed.

Larry Kennedy asked for a motion to approved the 2024 Charter Contract Resolution. Farrah Nickerson made a motion. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

III. Announcements

Next regular Governing Council meeting is scheduled for April 19, 2024.

IV. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Romo, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

The Special Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on March 28, 2024 at 2:15 p.m.



Monthly Report - April 19, 2024

All figures and outcomes are based on the date of this report - April 15, 2024.

FLIGHT TRAINING:

- **Flights** - We've flown ~70 hrs since the last board report. We have one new Private Pilot, and two more checkrides scheduled for May 2. If these go well, then all of our senior flight students will be graduating with their PPC's. We have about 4 juniors that we hope to finish over the summer.
- **Aircraft Status** - The airplane is getting it's 50 hr. The strut kept leaking so they replaced a component to fix it. I talked to our A&P about changing our own oil, but he said it's not allowed when planes are "used for compensation." Although we don't charge, we're held by the same rules.

CLASSES:

- **Airplane** - Classes are going really well. The material is getting more challenging, so the average grade has gone down a bit form 87% to 81%. We have students fiercely competing for 1st, 2nd, and 3rd place. One student is failing.
- **Drone** - We have one more FAA Certified Drone Pilot! Two more of our students applied for and earned drone pilot ground school scholarships! We should have a few more drone pilots before the end of the semester.
- **Balloons** - continuing smoothly. We're looking at how to participating in RC balloon "fiestas" to help market our school and program. I've talked to the donor of the ballon re: making a banner with the school logo on it.

ADDITIONAL:

- **Internships** - Two just finished the Eclipse Internship, and loved it so much they want to present their experience to their class. We scheduled another ATC internship at the beginning of the summer, and we're trying get one more toward the end of the summer. We still have students working with our regular mechanic, and who have drone jobs.
- **Drone SOCCER** - We are waiting to hear if we will receive the grant for this.

EXPENSES:

- **Fuel:** Please see the finance report (World Fuel). I estimated \$3920, based on hours flown and average fuel cost.
- **Maintenance:** \$0
- **Hangar Rental:** \$357 per month
- **Insurance:** Annual Premium - \$9616 (went up from \$8895)

April 2024 Facilities



4.17.2024

Completed Since Previous Meeting

- Working with EB to complete all warranty issues around the school
 - 2 New Roof Leaks (Lunchroom and HS #1) **FIXED**
 - Minor Plumbing Issues (Toilet in Conference Room RR & Sink Handle in Admin RR)
 - Whirlpool Refrigerator warranty repair (ice maker) **FIXED**

Projects that Still Need Attention (status)

- Working with EB to complete all warranty issues around the school
 - Downspout Drainage Issues (ongoing conversation with EB and now Steve)- met 2/19/2024
 - Downspout in back of gym came off of building
 - Small Puncture Hole on Roof (HVAC noticed during PM)
 - Gym Thermostat
- School signage with new name (signs on order, proofs approved, in production)
- Phase II of cameras to include cameras in classrooms (**complete**), one additional by bus lane (**complete**), additional cameras in front hallways (**complete**), and cameras on buses (in progress). Also include Vape Sensors (**complete**). Received legislative funding for this project and finally on last step of the approval process with the state. Purchase Order has been issued and supplies ordered. Waiting on installation. Expected to begin installation 2/15/2024. VCLM will also address camera angles (**complete**) and access control panel that is coming off (**complete**).
- Door Handle in High School Room #3 Not Locking (working with Verkada)
- Pedestrian Gate on Ventana (Action working on)

April 2024 Facilities Continued



- Hole in stucco (north facing side near Focus Room)
- Key Cards on Irving Gate not working (Action ordered new parts, scheduled to be completed 4/26/2024)

Upcoming Major Projects

- Seeking quotes for track on west side on campus. 2023 Legislative funding will be used for this project.
- Artificial turf for inside of track. 2024 Legislative funding
- Sharp Boards in the rest of the classrooms. 2024 Legislative funding

Kitchen Grant- Due 4/30/2024

- Still working on quotes. That has been the biggest hurdle! I have spoken with two different construction companies about coming out to provide quotes, and no show.

CSP Grant Update

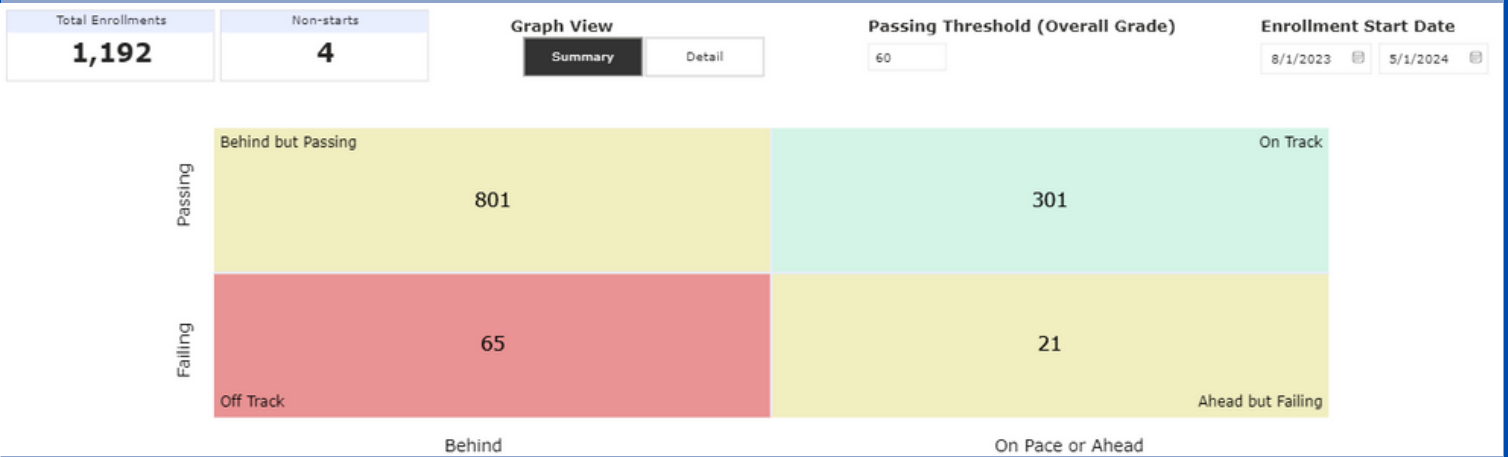
- Received email 4/15/2024, Phase I Eligibility Application has been reviewed and approved. Offered opportunity to complete Phase II Application which will open 4/30/2024 and close in late June 2024.



ADMINISTRATIVE UPDATE

APRIL 2024

ACADEMICS BY ENROLLMENT



WHAT'S HAPPENING?

Last day for Seniors May 3rd

Graduation:

May 10th 10:30 Sid Cutter Pavilion

Girls Volleyball doing great!

Trauma Informed Training

Conferences a Success!

Prom a Success!

(Thank you Alex, for taking such great pics!)



ENROLLMENT



108 Applicants accepted a spot for next year
 253 have returned their letter of intent
 =361 total have accepted a spot for next year
 41 on waitlist
 301 Students currently, 120 day count 306

EQUITY COUNCIL

End of Year Project

SEL Classes focusing on Equity and Community

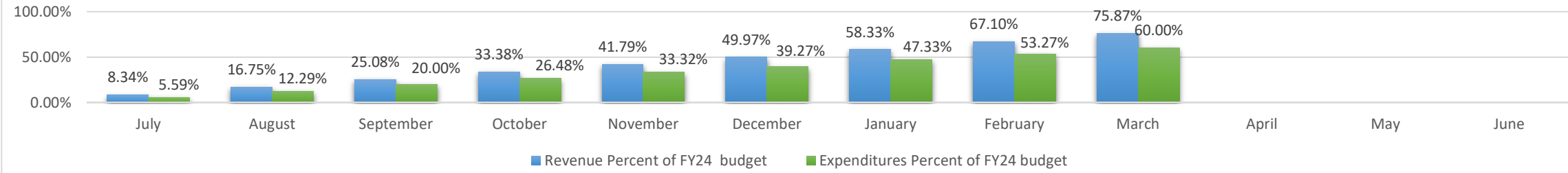
Monthly Meetings each 4th Friday at 1pm

MISSION MINUTE



I just wanted to send a quick email about my son's homeroom teacher. We met with him for a conference on Wednesday and I have thought about his words to my son and have just been so impressed. I have 5 kids ranging in age from 23 to 7 so I have attended dozens of parent teacher conferences. The conference we had was by far the best and most impactful one I have ever attended. The homeroom teacher was so kind and thoughtful in his approach and discussed all aspects of my son's life and gave some great advice and feedback. My son has had a hard time with school even though he is a bright kid. He really struggles with certain aspects of school and generally has a negative attitude about it. However, he has had great things to say about several of the teachers at school. I'm so grateful that you have such great teachers.

Operational Revenue vs. Expenditures



SAMS Academy received 75.87% of budgeted Operational revenue & expended 60.00% of budget through the end of the month.

Bank Reconciliation:

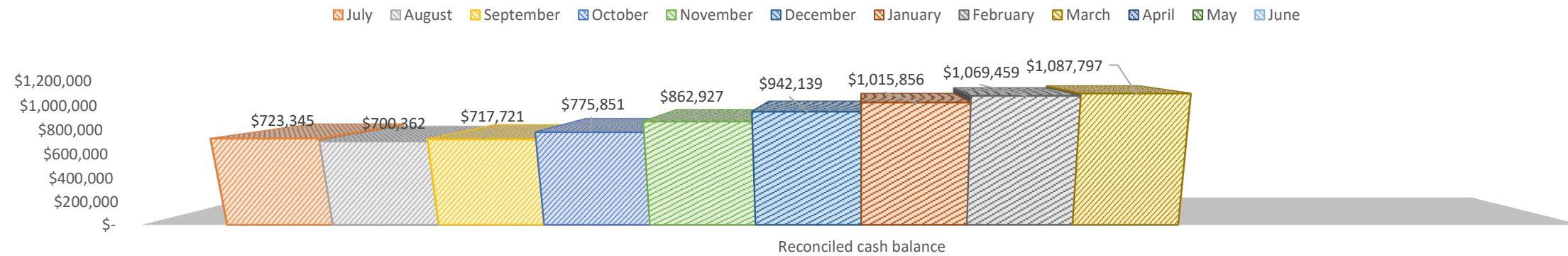
➤ March 2024

- Reconciled cash balance at month end was \$1,379,459.03
- Outstanding items total \$9,632.94
- Revenues exceeded Expenditures by \$95,307.66 in March

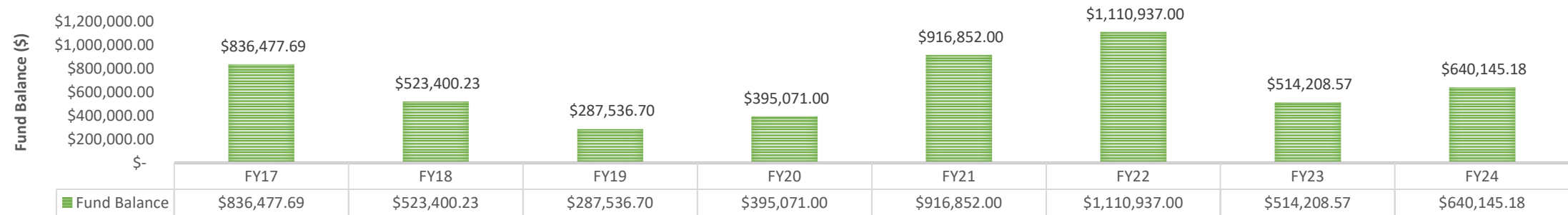
BARS for Approval:

2324-11000-0018-T

FY24 OPERATIONAL CASH BALANCE



HISTORICAL OPERATIONAL FUND BALANCE





Southwest Aeronautics, Mathematics, and Science Academy
Bank Register Activity
March 2024

Above, And beyond.

| Bank | Account Number | | | | |
|------------------|----------------|--|---------------|---------------------|---|
| Operating | #7515 | | | | |
| Date | Number | Payee/From | Deposit | Withdrawal | Description |
| 3/1/2024 | | NM Educational Retirement Board | | \$ 38,363.78 | Monthly Employee Retirement-February |
| 3/1/2024 | 00024844 | BANKCARD MTHLY FEES240229 | | \$ 103.69 | Bank Credit Card Fees |
| 3/1/2024 | 00024845 | February 2024 Bank Fees | | \$ 108.25 | Bank Fees |
| 3/1/2024 | CR03-01 | Basketball Game | \$ 46.00 | | |
| 3/3/2024 | | New Mexico Retiree Health Care Authority | | \$ 3,989.30 | Monthly Employee Retiree Healthcare-February 2024 |
| 3/3/2024 | | New Mexico Taxation & Revenue Department | | \$ 3,838.10 | State of NM Payroll Taxes |
| 3/3/2024 | | NM Public Schools Insurance Authority | | \$ 23,783.96 | Monthly Employee Insurance |
| 3/3/2024 | 6403 | First Financial Group of America | | \$ 1,096.54 | Monthly Employee Contributions |
| 3/6/2024 | CR03-02 | CTE(Career Tech) | \$ 18,805.85 | | |
| 3/6/2024 | CR03-03 | Carl Perkins | \$ 1,497.14 | | |
| 3/6/2024 | CR03-04 | Replacement Charger | \$ 15.00 | | |
| 3/7/2024 | CR03-05 | Volleyball Fee | \$ 500.00 | | |
| 3/8/2024 | CR03-06 | SEG March 2024 | \$ 299,643.33 | | |
| 3/8/2024 | CR03-07 | Volleyball Fee | \$ 100.00 | | |
| 3/8/2024 | CR03-08 | Volleyball Fee | \$ 100.00 | | |
| 3/11/2024 | | Internal Revenue Service | | \$ 14,535.14 | Federal Payroll Taxes |
| 3/11/2024 | | New Mexico Taxation & Revenue Department | | \$ 111.80 | Workmen comp |
| 3/11/2024 | | NUSENDA FCU | | \$ 42,640.42 | Payroll PP17 |
| 3/11/2024 | CR03-09 | Vending Machine Commissions | \$ 138.72 | | |
| 3/11/2024 | CR03-10 | Chromebook/ replacement charger | \$ 284.00 | | |
| 3/11/2024 | CR03-11 | Replacement Charger/ Volleyball Fee | \$ 115.00 | | |
| 3/11/2024 | CR03-12 | Prom Tickets | \$ 80.00 | | |
| 3/12/2024 | CR03-13 | PSCOC FY24 Q1and Q2 | \$ 114,388.00 | | |
| 3/12/2024 | CR03-14 | Volleyball game and Volleyball Fee's | \$ 265.00 | | |
| 3/13/2024 | CR03-15 | Prom Tickets | \$ 80.00 | | |
| 3/13/2024 | CR03-16 | MJ Thomas Enterprises/ Prom Tickets | \$ 439.04 | | |
| 3/14/2024 | CR03-17 | Prom Tickets/Roses Hugs and kisses fundraiser | \$ 269.00 | | |
| 3/15/2024 | | Dixon, Matthew G | | \$ - | |
| 3/15/2024 | CR03-18 | Transportation March | \$ 21,272.00 | | |
| 3/15/2024 | CR03-19 | Prom Tickets | \$ 40.00 | | |
| 3/15/2024 | CR03-20 | Prom Tickets/ Volleyball Game | \$ 220.00 | | |
| 3/18/2024 | CR03-21 | Prom Tickets | \$ 180.00 | | |
| 3/18/2024 | CR03-22 | Prom Tickets | \$ 60.00 | | |
| 3/18/2024 | CR03-23 | Volleyball Game/Prom Tickets | \$ 142.00 | | |
| 3/19/2024 | | ABCWUA | | \$ 883.90 | 6441 Ventana Waste, Water, and Recycle |
| 3/19/2024 | | Amazon Capital Services | | \$ 262.78 | Office and building supplies |
| 3/19/2024 | | Canon Financial Services, Inc. | | \$ 1,265.95 | Monthly Copiers Lease Payment-Feb. 2024 |
| 3/19/2024 | | EM3 Networks | | \$ 742.06 | Internet Service at 6441 Ventana |
| 3/19/2024 | | Herrera Coaches, Inc. | | \$ 23,430.70 | Transportation service March |
| 3/19/2024 | | New Mexico Gas Company | | \$ 775.57 | Monthly Gas Services at 6441 Ventana |
| 3/19/2024 | | Public Service Company of New Mexico | | \$ 2,074.94 | Monthly Gas Services at 6441 Ventana |
| 3/19/2024 | | Quadient Leasing USA, Inc | | \$ 463.74 | Postage Machine Quarterly Lease |
| 3/19/2024 | | Stericycle, Inc. | | \$ 493.99 | Monthly Medical waste |
| 3/19/2024 | 6404 | ACES Association of Charter Schools Education Services | | \$ 10,808.35 | Substitution Services, LDD Tech Services, Landscaping, JMP SP Services, and |
| 3/19/2024 | 6405 | Albuquerque Charter School League | | \$ 625.00 | Volleyball officials fees |
| 3/19/2024 | 6406 | BK Interactive LLC | | \$ 160.05 | Boardworks Tax on Tech Fee PO23-187 |
| 3/19/2024 | 6407 | Bode Aviation, Inc. | | \$ 357.00 | Hanger Rental |
| 3/19/2024 | 6408 | Brady Industries of New Mexico LLC | | \$ 1,061.77 | Janitorial Supplies |
| 3/19/2024 | 6409 | Bridget Barrett | | \$ 271.46 | Food for staff for open house |
| 3/19/2024 | 6410 | Cooperative Educational Services | | \$ 5,611.74 | Ancillary Services |
| 3/19/2024 | 6411 | Clearly Clean Janitorial Services LLC. | | \$ 5,325.29 | Janitorial Services |
| 3/19/2024 | 6412 | CNM (IncludED) | | \$ 572.00 | CNM Dual Enrollment fees |
| 3/19/2024 | 6413 | NM Edge | | \$ 150.00 | CPO Training for Bridget and Amanda |
| 3/19/2024 | 6414 | R. Daniel Castille, Attorney, LLC | | \$ 1,284.75 | Legal Services |
| 3/19/2024 | 6415 | Robertson Aircraft Inc. | | \$ 2,181.00 | Plane Maintenance |
| 3/19/2024 | 6416 | Brenda S. Griffith- S.G. Consulting Serv. | | \$ 3,228.75 | Lobbying |
| 3/19/2024 | CR03-24 | Volleyball Fee/ Volleyball Game/ Prom | \$ 222.00 | | |
| 3/20/2024 | 00024974 | Adjustment to CR03-27 Backup total \$180 deposit \$160. Bank verified deposit at location. | | \$ 20.00 | Deposit error |
| 3/20/2024 | 00024976 | Stericycle Invoice 1000838328.1 processed for \$31.22 Paid for \$440.72. Credit Memo Recorded. | | \$ 409.50 | Payment Error for Medical waste services |
| 3/20/2024 | CR03-25 | Bernalillo County Property Tax Dist. | \$ 3,476.58 | | |
| 3/20/2024 | CR03-26 | Chromebook/ Prom Ticket | \$ 100.00 | | |
| 3/20/2024 | CR03-27 | Prom Tickets/ Volleyball ticket | \$ 180.00 | | |
| 3/21/2024 | CR03-28 | Prom Tickets | \$ 20.00 | | |
| 3/21/2024 | CR03-29 | Prom/ Volleyball Game | \$ 98.00 | | |
| 3/22/2024 | CR03-30AB | Sandoval County Property Tax | \$ 75.38 | | |
| 3/22/2024 | CR03-31 | Prom Tickets | \$ 60.00 | | |
| 3/25/2024 | CR03-32 | Prom Tickets | \$ 80.00 | | |
| 3/25/2024 | CR03-33 | Prom Tickets | \$ 20.00 | | |
| 3/26/2024 | | NUSENDA FCU | | \$ 44,141.87 | Payroll PP18 |
| 3/26/2024 | 00024915 | BANKCARD PCI NON COMPLY032524 | | \$ 50.00 | Bank Credit Card Fees |
| 3/26/2024 | CR03-34 | Prom Tickets | \$ 100.00 | | |
| 3/28/2024 | | Internal Revenue Service | | \$ 14,892.03 | Federal Payroll Taxes |
| 3/28/2024 | | NM Educational Retirement Board | | \$ 39,290.76 | Monthly Employee Retirement-March |
| 3/28/2024 | | RM SAMS LLC | | \$ 61,605.88 | Rent for April |
| 3/28/2024 | | Stericycle, Inc. | | \$ 462.77 | Medical Waste |
| 3/28/2024 | | World Fuel Services, Inc. | | \$ 1,690.46 | Fuel for Plane |
| 3/28/2024 | 6417 | First Financial Group of America | | \$ 1,096.54 | Monthly Employee Contributions |
| 3/28/2024 | 6418 | Cooperative Educational Services | | \$ 3,477.69 | Ancillary Services |
| 3/28/2024 | 6419 | Richard M. Romero | | \$ 3,228.75 | Lobbying |
| 3/28/2024 | 6420 | Staples Business Advantage | | \$ 235.19 | Office supplies |
| 3/28/2024 | CR03-35 | Prom Tickets | \$ 40.00 | | |
| 3/28/2024 | CR03-36 | Volleyball Game | \$ 50.00 | | |
| 3/31/2024 | 00024975 | FRAUD Transactions processed by PosPay in March-refunded in April. | | \$ 7,389.82 | Fraud ACH payment |
| 3/31/2024 | CR03-37 | Dividend Income - Operating | \$ 692.94 | | |
| Sub Total | | | | \$463,894.98 | \$368,593.03 |

| Bank | Account Number | | | | |
|--------------------|----------------|---------------------------|---------------------|---------------------|-------------|
| Operating | #7515 | | | | |
| Date | Number | Payee/From | Deposit | Withdrawal | Description |
| 3/31/2024 | CR03-38 | Dividend Income - Savings | \$ 5.71 | | |
| Sub Total | | | \$ 5.71 | | |
| Grand Total | | | \$463,900.69 | \$368,593.03 | |



Southwest Aeronautics, Mathematics, and Science Academy
Bank Account Reconciliations

March 2024

Above. And beyond.

| | | Bank Reconciliation + | Outstanding | Expected GL - | Actual GL 1 | Difference |
|---------------------------|-----------------------|-----------------------------------|-----------------------|-----------------------|---------------|-------------------|
| Beginning Balance | \$1,284,832.13 + | (\$12,941.84) = | \$1,271,890.29 - | \$1,271,890.29 = | \$0.00 | |
| Deposits/Debits | \$463,894.98 + | \$0.00 = | \$463,894.98 - | \$463,894.98 = | \$0.00 | |
| Withdrawals/Credits | (\$371,901.93) + | \$3,308.90 = | (\$368,593.03) - | (\$368,593.03) = | \$0.00 | |
| Sub Total | \$1,376,825.18 | (\$9,632.94) | \$1,367,192.24 | \$1,367,192.24 | \$0.00 | |
| Outstanding Checks | | | | | | |
| Date | Item Number | Description | | | Withdrawal | |
| 3/19/2024 | 6405 | Albuquerque Charter School League | | | \$625.00 | |
| 3/19/2024 | 6407 | Bode Aviation, Inc. | | | \$357.00 | |
| 3/19/2024 | 6413 | NM Edge | | | \$150.00 | |
| 3/28/2024 | | Stericycle, Inc. | | | \$462.77 | |
| 3/28/2024 | 6418 | Cooperative Educational Services | | | \$3,477.69 | |
| 3/28/2024 | 6419 | Richard M. Romero | | | \$3,228.75 | |
| 3/28/2024 | 6420 | Staples Business Advantage | | | \$235.19 | |
| 3/28/2024 | 6417 | First Financial Group of America | | | \$1,096.54 | |
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| | | | | | | \$9,632.94 |
| | | Bank Reconciliation + | Outstanding | Expected GL - | Actual GL 1 | Difference |
| Beginning Balance | \$12,261.08 + | \$0.00 = | \$12,261.08 - | \$12,261.08 = | \$0.00 | |
| Deposits/Debits | \$5.71 + | \$0.00 = | \$5.71 - | \$5.71 = | \$0.00 | |
| Withdrawals/Credits | \$0.00 + | \$0.00 = | \$0.00 - | \$0.00 = | \$0.00 | |
| Sub Total | \$12,266.79 | \$0.00 | \$12,266.79 | \$12,266.79 | \$0.00 | |

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 544-000-2324-0018-T
Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Transfer

Fiscal Year: 2023-2024

Entity Name: SW Aeronautics Mathematics & Science

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Sean Fry, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-242-6640 x2501

Email: sean.fry@abqca.org

| | | |
|-------------------------|--|-----------------------|
| FLOWTHROUGH ONLY | Budget Period: 2023-07-01 | To: 2024-06-30 |
| | A. Approved Carryover: | |
| | B. Total Current Year Allocation: | |
| | D. Total Funding Available: | |

| Fund | Function | Object | Program | Location | Job Class | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|----------------------|--|-------------------------------------|---|--|---------------------|----------------|-------------|------------|-----------|
| 11000 Operational | 1000 Instruction | 56112 Other Instructional Materials | 1010 Regular Education (PreK-12) Programs | 544001 SW Aeronautics Mathematics & Science-Admin Office | 0000 No Job Class | \$822,065 | (\$50,000) | \$772,065 | |
| 11000 Operational | 2200 Support Services-Instruction | 53330 Professional Development | 2000 Special Programs | 544001 SW Aeronautics Mathematics & Science-Admin Office | 0000 No Job Class | | \$36,000 | \$36,000 | |
| 11000 Operational | 2300 Support Services-General Administration | 51300 Additional Compensation | 0000 No Program | 544001 SW Aeronautics Mathematics & Science-Admin Office | 1613 Separation Pay | | \$3,500 | \$3,500 | |
| 11000 Operational | 2400 Support Services-School Administration | 51300 Additional Compensation | 0000 No Program | 544001 SW Aeronautics Mathematics & Science-Admin Office | 1613 Separation Pay | | \$6,000 | \$6,000 | |
| 11000 Operational | 2500 Central Services | 51300 Additional Compensation | 0000 No Program | 544001 SW Aeronautics Mathematics & Science-Admin Office | 1613 Separation Pay | | \$4,500 | \$4,500 | |
| Sub Total | | | | | | | \$0 | | |
| Indirect Cost | | | | | | | | | |
| DOC. TOTAL | | | | | | | \$0 | | |

Justification:

Move budget from estimated carryover balance to estimated ARA payout along with Sped PD. SDF.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.