

Let's Be Data Safe

Think before you post

When in doubt, leave it out!

Create a password with at least 8 characters

Don't share passwords

Use school software & policies when sharing info with students & families

Don't post any personal info on social media about your students or families

Secure all docs with sensitive info. Put these papers and your gradebooks away

Don't leave student or staff info on your desk in plain view

Check with tech staff before using a software that isn't on district approved list

Don't install software on your school device without permission

Question any email/website that does not look legit

Don't assume all email is safe on your school account. Beware phishing attempts

Personally identifiable information (PII) includes student's name, ID number, address or any identifier that can be used to reasonably identify a student.

Be safe and avoid sharing student PII !