



CODE: 201

TITLE: Teacher

QUALIFICATIONS AND CERTIFICATION:

- Demonstrates an understanding of current District educational objectives,
- Demonstrates an understanding of how current objective apply to the individual needs of the students,
- Relates instruction to the current district curriculum content,
- Demonstrates an understanding of performance objectives in the use of curriculum materials,
- Implements the policies of the Board of Education as directed.
- Holds proper certification for his/her position.

SUPERVISOR: Building Principal, Assistant Superintendent of Learning and/or Department Director

PROFESSIONAL RESPONSIBILITIES:

Planning

- Creates lesson plans which demonstrate knowledge of District curriculum objectives
- Creates lessons plans which are sufficient for substitute teaching
- Plans purposeful assignments for assistants and volunteers
- Makes curriculum modifications to meet varied academic needs of exceptional children based on an IEP or a 504 Plan or for identified gifted/talented students

Instruction

- Demonstrates skill in execution of plans
- Varies level and pace of instruction to meet individual needs
- Provides for individual and group involvement
- Uses variety of teaching methods, materials, and motivational techniques
- Develops appropriate assignments and related homework
- Uses a variety of evaluation and assessment systems, formal and informal
- Checks for students' understanding of directions and expectations
- Helps student see interrelationships between subject areas where appropriate
- Corrects and returns tests and assignments promptly with comments where appropriate
- Grades papers, evaluates, and provides written comments upon long term projects, and records data regarding student performance
- Strives to keep students actively engaged in the lesson, uses positive reinforcement
- Communicates knowledge of student progress to students and parents
- Uses student data to make instructional decisions
- Incorporates technology into lessons
- Encourages students to use technology to complete projects or lessons
- Demonstrates expertise in delivering the curriculum

Management

- Maintains a learning atmosphere
- Clarifies expectations regarding behavior, directions, student activities and assignments
- Maintains control and uses appropriate techniques for managing student behavior
- Prepares, maintains, and submits accurate records
- Promotes respect among students and encourages them to be positive about themselves and others
- Treats students with dignity and respect
- Communicates concerns about student to parents and appropriate personnel
- Maximizes teaching time

- Provides for the care and protection of school property
- Uses the available resources to assist students (Pupil Services Team, Gifted and Talented Coordinator, LMC staff, etc.)

Competency

- Is knowledgeable in assigned subject areas
- Shows evidence of continued education
- Works to establish goals and develop plans for improvement of teaching skills

Relationships

- Provides students with appropriate guidance and support
- Acts as a positive adult role model for students
- Is accessible to help students
- Maintains positive and constructive relationships with parents
- Maintains a positive and constructive relationship with colleague and administrators

Attendance

- Evidences a history of good attendance
- Is consistently punctual to school, class, and meetings
- Evidences of history of participation in parent, student, administrative and in-service meetings
- Evidences a history of participation in assigned District and student activities

EVALUATION: Evaluation of this job will be evaluated in accordance with provisions of the Deerfield Education Association Collective Bargaining Agreement on evaluation of certified personnel.