

**AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
SENIOR CENTER 2ND FLOOR, CONFERENCE ROOM
26 PARK PLACE
TUESDAY, MARCH 4, 2008
7:30 P.M.**

A) PLEDGE OF ALLEGIANCE:

ROLL CALL:

CITIZEN'S FORUM:

B) PRESENTATION:

William Blitz, Director of Health, North Central District Health Department and Town Councilmember Dan Anderson will be present to discuss the establishment of a system for rating restraints and "Public Posting of Food Service Inspection Scores or Ratings."

C) CONSENT AGENDA ITEMS:

- C 1.** Request for Tax Refunds – Current Fiscal Year.
- C 2.** Request that the Town Council approve the Mayor's reappointment of Scott Sierakowski as a regular member of the Conservation Commission.
- C 3.** Request that the Town Council approve the Mayor's reappointment of H. Russell Kunz as an alternate member of the Conservation Commission.
- C 4.** Request that the Town Council approve the Mayor's reappointment of J. Michael O'Neil as a member of the Housing Authority of the Town of Vernon.
- C 5.** Request that the Town Council approve the Mayor's appointment of Mark St. Germain as a regular member of the Design Review Advisory Commission.
- C 6.** Request that the Town Council approve the appointment of Judith M. Hany as a member of the Cemetery Commission.

NEW BUSINESS (CONSENT ITEMS)

1. **Request for Tax Refunds – Current Fiscal Year.** (Memorandum from Carol S. Nelson, Collector of Revenue, dated February 28, 2008 to Christopher Clark, Town Administrator, is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL APPROVES TAX REFUNDS FOR THE CURRENT FISCAL YEAR IN THE AMOUNT OF \$16,256.38 AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED FEBRUARY 28, 2008 TO THE TOWN ADMINISTRATOR.

2. **Request that the Town Council approve the Mayor’s reappointment of Scott Sierakowski (D) 60 Cubles Road, as a regular member of the Conservation Commission.** (Resume and letter of support from Sheryl McMullen, Chair of the Conservation Commission is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF SCOTT SIERAKOWSKI AS A REGULAR MEMBER OF THE CONSERVATION COMMISSION FOR A TERM TO EXPIRE ON DECEMBER 31, 2010.

3. **Request that the Town Council approve the Mayor’s reappointment of H. Russell Kunz (R) 26 Valley View Lane, as an alternate member of the Conservation Commission.** (Resume and letter of support from Sheryl McMullen, Chair of the Conservation Commission is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF H. RUSSELL KUNZ AS AN ALTERNATE MEMBER OF THE CONSERVATION COMMISSION FOR A TERM TO EXPIRE ON DECEMBER 31, 2010.

4. **Request that the Town Council approve the Mayor's reappointment of J. Michael O'Neil (U) 101 Rambling Road, as a member of the Vernon Housing Authority.** (Resume is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF J. MICHAEL O'NEIL AS A MEMBER OF THE VERNON HOUSING AUTHORITY FOR A TERM TO EXPIRE ON FEBRUARY 28, 2013.

5. **Request that the Town Council approve the Mayor's appointment of Mark St. Germain (R) 25 Grier Road, as a regular member of the Design Review Advisory Commission to fill a vacancy due to the term expiration of William DeLaurentis.** (Resume is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF MARK ST. GERMAIN AS A REGULAR MEMBER OF THE DESIGN REVIEW ADVISORY COMMISSION FOR A TERM TO EXPIRE ON DECEMBER 31, 2010.

6. **Request that the Town Council approve the Mayor's appointment of Judith M. Hany (U) 21 Court Street 2M, as a member of the Cemetery Commission to fill a vacancy due to the term expiration of Scott Brown.** (Resume and letter of recommendation from Raymond Jarvis, Chairman, is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF JUDITH M. HANY AS A MEMBER OF THE CEMETERY COMMISSION FOR A TERM TO EXPIRE ON JUNE 30, 2010.

D) IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS:

E) PENDING BUSINESS:

1. **Judith Beaudreau and Patti Noblet, Registrars of Voters, will be present to discuss budget amendment #22, which relates to balancing accounts from moving expenses for the November 6, 2007 election; and the acquisition of tables, chairs, and carriers.** (Postponed from the Town Council meeting of January 22, 2008. Copy of the budget amendment for fiscal year 2007-2008 is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE BUDGET AMENDMENT REQUEST #22 FOR FISCAL YEAR 2007-2008 AS OUTLINED IN BUDGET AMENDMENT FORMS AS PROVIDED BY THE FINANCE OFFICER.

2. **Request Town Council to ask for an §8-24 review from the Planning and Zoning Commission relative to conveyance of property located on Hatch Hill Road.** (Memorandum from Christopher Clark, Town Administrator and supporting documentation is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY MOVES TO REQUEST AN §8-24 REVIEW FROM THE PLANNING AND ZONING COMMISSION RELATIVE TO CONVEYANCE OF PROPERTY LOCATED ON HATCH HILL ROAD, AS PORTIONS OF PARCELS IDENTIFIED AS 51-0139-0001B, AND PARCEL 51-0139-0001A, PROPERTY ADJACENT TO HATCH HILL ROAD, THE LAND TO BE CONVEYED TO THE TOWN OF VERNON.

F) NEW BUSINESS:

- 1. Request for the Vernon Arts Commission to amend its By-Laws. (Copy of proposed changes is in the packet.)**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE FOLLOWING AMENDMENTS TO THE BY-LAWS OF THE VERNON ARTS COMMISSION:

- **Article 3. MEMBERSHIP – (a)Commissioners shall number nine (9) (presently five) and be appointed.....**
- **Article 4. MEETINGS- Meet monthly on the first (presently third) Monday at 7:00 P.M. (presently 7:30) P.M.**
- **Article 6. RULES OF PROCEDURE – (h)- Insert “Treasurers Report” between “Minutes” and “Correspondence” and renumber accordingly.**

- 2. Request that the Town Council approve the Resolution authorizing Mayor Jason L. McCoy to file an application on forms prescribed by the Connecticut Commission on Culture and Tourism for financial assistance for the reuse of the Citizen’s Block Building through a feasibility study as a Connecticut Music Museum and Hall of Fame. (Copy of Citizen’s Block Building Summary of Application for Grant Funds, January 2008, copy of Resolution, and attachment #4 “Signatory Authorizing Resolution” is in the packet.)**

PROPOSED MOTION:

REQUEST THE TOWN COUNCIL TO ADOPT RESOLUTION AUTHORIZING MAYOR JASON L. MCCOY TO FILE APPLICATION ON FORMS PRESCRIBED BY THE CONNECTICUT COMMISSION ON CULTURE AND TOURISM FOR FINANCIAL ASSISTANCE FOR THE REUSE OF THE CITIZEN’S BLOCK BUILDING THROUGH A

**FEASIBILITY STUDY AS A CONNECTICUT
MUSIC MUSEUM AND HALL OF FAME.**

3. **Request for Town Council to ask for an §8-24 review from the Planning and Zoning Commission for the purposes of street acceptance of the cul-de-sac known as Eleanor Street Extension.** (Memorandum from Christopher Clark, Town Administrator, Len Tundermann, Town Planner, Tim Timberman, Town Engineer, and map of Dobson Commons II is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY MOVES TO REQUEST AN §8-24 REVIEW FROM THE PLANNING AND ZONING COMMISSION FOR THE PURPOSES OF STREET ACCEPTANCE OF THE CUL-DE-SAC KNOWN AS ELEANOR STREET EXTENSION AS PART OF THE DOBSON COMMONS II PROJECT P&Z 204-08.

4. **Request that the Town Council re-establish the Public Safety Subcommittee, and to approve appointments of Deputy Mayor Diane Wheelock, Police Chief James Kenny, Michael Purcaro, Director of Emergency Management, George Fetko, Director of Public Works, Fire Chief William Call, and Ambulance Coordinator Jean Gauthier to serve as members of this sub-committee.** (Memorandum from Christopher Clark, Town Administrator is in the packet).

PROPOSED MOTION #1:

THE TOWN COUNCIL HEREBY MOVES TO RE-ESTABLISH A PUBLIC SAFETY SUB-COMMITTEE AS A STANDING COMMITTEE TO CONSIST OF TWO MEMBERS OF THE TOWN COUNCIL, THE CHIEF OF POLICE, THE DIRECTOR OF PUBLIC WORKS, THE FIRE CHIEF, THE EMERGENCY MANAGEMENT DIRECTOR, AND THE AMBULANCE COORDINATOR. THE CHARGE FOR THIS COMMITTEE IS AS FOLLOWS: TO REVIEW, STUDY, AND RECOMMEND ANY

CHANGES NEEDED RELATIVE TO THE PUBLIC SAFETY OF THE TOWN OF VERNON, AND TO MAKE RECOMMENDATIONS TO THE MAYOR FOR ACTION.

PROPOSED MOTION #2:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF DEPUTY MAYOR DIANE WHEELOCK AS A MEMBER OF THE PUBLIC SAFETY SUB-COMMITTEE FOR A TERM TO EXPIRE ON NOVEMBER 8, 2009.

PROPOSED MOTION #3:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF POLICE CHIEF JAMES KENNY AS A MEMBER OF THE PUBLIC SAFETY SUB-COMMITTEE FOR A TERM TO EXPIRE ON NOVEMBER 8, 2009.

PROPOSED MOTION #4:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF DIRECTOR OF PUBLIC WORKS GEORGE FETKO AS A MEMBER OF THE PUBLIC SAFETY SUB-COMMITTEE FOR A TERM TO EXPIRE ON NOVEMBER 8, 2009.

PROPOSED MOTION #5:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF FIRE CHIEF WILLIAM CALL AS A MEMBER OF THE PUBLIC SAFETY SUB-COMMITTEE FOR A TERM TO EXPIRE ON NOVEMBER 8, 2009.

PROPOSED MOTION #6:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF AMBULANCE COORDINATOR JEAN GAUTHIER AS A MEMBER OF THE PUBLIC SAFETY SUB-COMMITTEE FOR A TERM TO EXPIRE ON NOVEMBER 8, 2009.

PROPOSED MOTION #7:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF EMERGENCY MANAGEMENT DIRECTOR MICHAEL PURCARO AS A MEMBER OF THE PUBLIC SAFETY SUB-COMMITTEE FOR A TERM TO EXPIRE ON NOVEMBER 8, 2009.

5. **Request that the Town Council approve the budget amendment(s) for fiscal year 2007-2008 as provided by James Luddecke, Finance Officer.** (A copy of the budget amendments and supporting documentation is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE BUDGET AMENDMENT REQUESTS 28-30 FOR FISCAL 2007-2008 AS OUTLINED IN BUDGET AMENDMENT FORMS AS PROVIDED BY THE FINANCE OFFICER.

6. **Discussion on a Resolution to require conservation of fuel. Further action upon direction of the Town Council.** (Copy of Town of Vernon vehicle fuel usage-five year history, copy of letter from George Fetko, Director of Public Works relative to "Building Energy Conservation, and draft copy of "Employee Fuel Conservation Policy for Department of Public Works" is in the packet.)
7. **Discussion - tentative schedule for Special Meetings of the Town Council relative to the FY 2008-2009, and FY 2009-2010 budget.** (Copy of memorandum from Christopher Clark, Town Administrator is in the packet.)

G) DISCUSSION OF ADDITIONAL AGENDA ITEMS:

H) ADOPTION OF MINUTES:

PROPOSED MOTION:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 19, 2008 AND THAT MINUTES OF SAID MEETING BE APPROVED.

I) EXECUTIVE SESSION:

J) INFORMATIONAL ITEMS:

1. Minutes of the Board of Education Meeting from February 11, 2008.
2. Copy of RDA Downtown Locator Maps furnished by the Rockville Downtown Association.
3. Copy of "*Quarterly Activities & Expenditures Report – Period Ending 12/31/07*" as provided by Randy Anagnostis, Rockville Downtown Association.
4. Copy of letter from Mary LaChance, resigning from the Zoning Board of Appeals.
5. Copy of letter to Lyle Wray, Executive Director, Capitol Region Council of Governments relative to appointments to several boards and committees.
6. Copy of letter to Hon. Jason L. McCoy from James Thomas, Commissioner, State of Connecticut Department of Emergency Management and Homeland Security regarding Emergency Management Performance Grant (EMPG).
7. Letter from Juanita Bair to Mayor Jason L. McCoy, indicating that she is unable to serve on the Planning and Zoning Commission.
8. Copy of report "Annual Inspections of Town Buildings-Maple Street School" from John Leary, Chair, Permanent Municipal Building Committee.

9. Monthly report for January 2008 from Bernice K. Dixon, Town Clerk, and monthly report from Alan Slobodien, Director, Vernon Youth Services Bureau.
10. Copy of letter from Catherine Rebai, Chairperson, Board of Education, to Jason L. McCoy, Mayor thanking the Town Council for their approval of funds to be used for roof repairs to the Board of Education Administration Building.