SHSD Board of Directors Board Retreat Minutes
Steilacoom Historical School District Professional Development Center
511 Chambers Street, Steilacoom, WA
March 26, 2024

I. CALL TO ORDER

Chair Scott called the meeting to order at 1:00 p.m.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
Directors Lewis, McDonald, Rohrer, Scott, and Tinsley all present.
Chair Scott inquired if any board members had questions about the agenda. No questions.
Director Tinsley made a motion to approve the agenda, Director Lewis seconded the motion, and the motion passed (5/0).

II. TOPICS FOR BOARD DISCUSSION

A. Board Governance

The SHSD Board of Directors discussed 2024 board governance goals and reviewed key functions of the board including responsible governance, creating conditions for student and staff success, high expectations for student learning, accountability for student learning, and community engagement.

Major board policies were reviewed, followed by discussion around effective superintendent and school board collaboration including data from Hanover Research.

Finally, board protocol was discussed including a review of the current board protocol, developing common understanding and language, and board vs superintendent role.

B. 2024-25 Budget Development

Assistant Superintendent Shawn Lewis shared information regarding budget development for the 2024-25 school year.

III. RECESS TO EXECUTIVE SESSION

The board recessed to Executive Session at 3:09 p.m., sharing they expected to return to the Regular Meeting in approximately 15 minutes.

IV. EXECUTIVE SESSION

Per RCW 42.30.110(1)(g) to review the performance of a public employee (Information) (Executive Session) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring,

setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

V. **RETURN TO REGULAR MEETING**

The board returned to the Regular Meeting at 3:19 p.m.

VI. **ADJOURNMENT**

Director Tinsley made a motion to adjourn the meeting at 3:19 p.m., Director McDonald seconded the motion, and the motion passed (5/0).

(Chair)

K. Weight
(Secretary/Superintendent)