

**AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
SENIOR CENTER 2ND FLOOR, CONFERENCE ROOM
26 PARK PLACE
TUESDAY, JANUARY 8, 2008
7:30 P.M.**

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CITIZEN'S FORUM:

PUBLIC HEARING: (7:35 P.M.)

Public Hearing regarding proposed Ordinance entitled "An Ordinance to Grant an Exemption of Property Tax for Hybrid Electric Vehicles and Certain Authorized Alternative Fuel Vehicles". (Copy of proposed Ordinance is in the packet.)

ADJOURN PUBLIC HEARING

MAYOR RECOMMENDS ACTION ON THE PROPOSED ORDINANCE

TOWN COUNCIL ACTS ON THE PROPOSED ORDINANCE

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY MOVES THE ADOPTION OF THE ORDINANCE ENTITLED "AN ORDINANCE TO GRANT AN EXEMPTION OF PROPERTY TAX FOR HYBRID ELECTRIC VEHICLES AND CERTAIN AUTHORIZED ALTERNATIVE FUEL VEHICLES".

PUBLIC HEARING AND SPECIAL TOWN MEETING: (7:40 P.M.)

Public Hearing relative to a "Resolution regarding an additional appropriation for roadway improvements in the amount of \$202,587.00". Mayor McCoy calls the

Public Hearing to order to receive comments and recommendations relative to a “Resolution regarding an additional appropriation for roadway improvements in the amount of \$202,587.00.” (Copy of Resolution is in the packet.)

ADJOURN PUBLIC HEARING

MAYOR RECOMMENDS ACTION ON THE PROPOSED RESOLUTION

TOWN COUNCIL ACTS ON THE PROPOSED RESOLUTION

**TOWN COUNCIL SHALL ADJOURN ITS MEETING UNTIL COMPLETION OF
SPECIAL TOWN MEETING**

SPECIAL TOWN MEETING (7:45 P.M.)

TOWN CLERK TO READ LEGAL NOTICE

MAYOR CALLS FOR NOMINATIONS FOR MODERATOR

CLOSE NOMINATIONS, VOTE ON MOTION, AND DECLARE MODERATOR

MODERATOR ASKS FOR COMMENTS

PUBLIC COMMENT

VOTE ON RESOLUTION

MODERATOR WILL CALL FOR A MOTION TO ADJOURN

ADJOURN SPECIAL TOWN MEETING

PRESENTATION:

Alan Slobodien, Director, Vernon Youth Services Bureau will be making a presentation on the Graustein Memorial Fund grant that supports early childhood education awareness in Vernon. (Material provided by Mr. Slobodien is in the packet.)

CONSENT AGENDA ITEMS:

- C** **1.** Request for Tax Refunds – Current and Prior Fiscal Years.
- C** **2.** Request the Town Council to approve the appointment of Chester W. Morgan as a regular member of the Planning and Zoning Commission.
- C** **3.** Request the Town Council to approve the appointment of James M. Hoover as a regular member of the Municipal Flood and Erosion Control Board.
- C** **4.** Request the Town Council to approve the appointment of Melissa M. Shannon as a member of the Water Pollution Control Authority.
- C** **5.** Request the Town Council to approve the appointment of Robert B. Hurd as a member of the Homestead Revitalization Committee.
- C** **6.** Request the Town Council to approve the appointment of Stephen Marcham as a member of the Homestead Revitalization Committee.
- C** **7.** Request the Town Council to approve the appointment of Fred Norman as a member of the Homestead Revitalization Committee.

NEW BUSINESS (CONSENT ITEMS)

1. **Request for Tax Refunds – Current and Prior Fiscal Years.** (Memorandum from Carol S. Nelson, Collector of Revenue, dated January 2, 2008 to Christopher Clark, Town Administrator, is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL APPROVES TAX REFUNDS FOR THE PRIOR YEAR IN THE AMOUNT OF \$330.80 AND TAX REFUNDS FOR THE CURRENT YEAR IN THE AMOUNT OF \$646.66 AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED JANUARY 2, 2008 TO THE TOWN ADMINISTRATOR.

2. **Request the Town Council to approve the Mayor's appointment of Chester W. Morgan (D), 60-37 Old Town Road, to serve as a regular member of the Planning and Zoning Commission to fill a vacancy due to the term expiration of Mary Kelly.** (Resume and appointment letter is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF CHESTER W. MORGAN TO SERVE AS A REGULAR MEMBER OF THE PLANNING AND ZONING COMMISSION, SAID TERM TO EXPIRE ON DECEMBER 31, 2010.

- 3. Request the Town Council to approve the Mayor's appointment of James M. Hoover (R), 155 Trout Stream Drive, to serve as a regular member of the Municipal Flood and Erosion Control Board to fill a vacancy due to the term expiration of Richard Gaughan.** (Resume and appointment letter is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF JAMES M. HOOVER TO SERVE AS A REGULAR MEMBER OF THE MUNICIPAL FLOOD AND EROSION CONTROL BOARD, SAID TERM TO EXPIRE ON DECEMBER 31, 2010.

- 4. Request the Town Council to approve the Mayor's appointment of Melissa M. Shannon (R), 14 Blue Ridge Drive, to serve as a member of the Water Pollution Control Authority to fill a vacancy due to the term expiration of Everett Ray Weaver.** (Resume and appointment letter is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF MELISSA M. SHANNON TO SERVE AS A MEMBER OF THE WATER POLLUTION CONTROL AUTHORITY, SAID TERM TO EXPIRE ON DECEMBER 31, 2010.

- 5. Request the Town Council to approve the Mayor's appointment of Robert B. Hurd (R), 7 Rheel Street, to serve as a member of the Homestead Revitalization Committee.** (Legal opinion from Assistant Town Attorney Martin B. Burke and resume is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF ROBERT B. HURD TO SERVE AS A MEMBER OF THE HOMESTEAD REVITALIZATION COMMITTEE FOR AN INDEFINITE TERM.

6. **Request the Town Council to approve the Mayor's appointment of Stephen Marcham (D), 29 Sutton Drive, to serve as a member of the Homestead Revitalization Committee.** (Resume is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF STEPHEN MARCHAM TO SERVE AS A MEMBER OF THE HOMESTEAD REVITALIZATION COMMITTEE FOR AN INDEFINITE TERM.

7. **Request the Town Council to approve the Mayor's appointment of Fred Norman (R), 60-97 Old Town Road, to serve as a member of the Homestead Revitalization Committee.** (Resume is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF FRED NORMAN TO SERVE AS A MEMBER OF THE HOMESTEAD REVITALIZATION COMMITTEE FOR AN INDEFINITE TERM.

IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS:

PENDING BUSINESS:

1. **Request the Town Council to approve the Mayor's appointment of Solomon Kerensky (R), 35 Berle Road, South Windsor, as a member of the Economic Development Commission to fill a current vacancy, said term to expire on June 30, 2012.** (Legal opinion from Assistant Town Attorney Susan Boyan relative to residency requirements and resume is in the packet)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF SOLOMON KERENSKY TO SERVE AS A MEMBER OF THE ECONOMIC DEVELOPMENT COMMISSION, SAID TERM TO EXPIRE ON JUNE 30, 2012.

2. **Request the Town Council to approve the Mayor's appointment of Robert J. Kleinhans, (R), 64 Old Black Point Road, East Lyme, as a member of the Economic Development Commission to fill a current vacancy, said term to expire on June 30, 2012.** (Resume and other supporting documentation is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF ROBERT J. KLEINHANS TO SERVE AS A MEMBER OF THE ECONOMIC DEVELOPMENT COMMISSION, SAID TERM TO EXPIRE ON JUNE 30, 2012.

NEW BUSINESS:

1. **Request the Town Council to approve the budget amendment(s) for fiscal year 2007-2008 as provided by James Luddecke, Finance Officer.** (A copy of the budget amendments, memorandum from Town Administrator Christopher Clark, and supporting documentation is in the packet.)

PROPOSED MOTION #1:

THE TOWN COUNCIL HEREBY MOVES TO APPROPRIATE \$70,700.00, AS OUTLINED IN BUDGET AMENDMENT FORM #10, FOR THE PURPOSE OF SOME AVAILABLE FUNDS TO THE PARKS AND RECREATION DEPARTMENT FOR THE PURCHASE OF VEHICLES AND OTHER RELATED

EQUIPMENT, SAID PROCUREMENT BE DONE IN COMPLIANCE WITH CHAPTER XII, FINANCIAL ADMINISTRATION, SUBSECTION 9 OF THE VERNON TOWN CHARTER, ENTITLED “PURCHASING”.

PROPOSED MOTION#2:

THE TOWN COUNCIL HEREBY APPROVES THE BUDGET AMENDMENT REQUESTS 11-18 FOR FISCAL 2007-2008 AS OUTLINED IN BUDGET AMENDMENT FORMS AS PROVIDED BY THE FINANCE OFFICER.

- 2. Request the Town Council adopt resolutions relative to the entitled OPM Regional Performance Incentive Program.** (Copy of memorandum from Bruce Dinnie, Director, Parks & Recreation Department, Resolution of endorsement, and supporting documentation relative to this grant is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED “TRAIL MAINTENANCE EQUIPMENT PROPOSAL”, AND AUTHORIZES MAYOR JASON L. MCCOY TO SIGN ALL NECESSARY AGREEMENTS AND TAKE ALL NECESSARY ACTIONS TO ALLOW FOR THE TOWN OF VERNON’S PARTICIPATION IN THIS PROGRAM.

- 3. Request the Town Council to approve new job description entitled “Assistant to the Assessor”.** (Memorandum from Town Administrator Christopher Clark and copy of job description is in the packet.)

PROPOSED MOTION :

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.0 ENTITLED “CLASSIFICATION”,

SUBSECTION B, "JOB DESCRIPTIONS", AND PURSUANT TO CHAPTER XI OF THE TOWN CHARTER ENTITLED, "ADMINISTRATIVE DEPARTMENTS AND OFFICERS RESPONSIBLE TO THE MAYOR" SECTION 4, "QUALIFIED OFFICERS WITHIN THE CLASSIFIED SERVICE", HEREBY APPROVES THE JOB DESCRIPTION FOR ASSISTANT TO THE ASSESSOR, EFFECTIVE JANUARY 8, 2008.

- 4. Request the Town Council to schedule a Special Town Meeting and Public Hearing relative to a "Resolution Regarding an Additional Appropriation for Repairs to the Board of Education Central Administration Building in the Amount of \$200,000.00.** (Copy of legal notice, copy of letter from Arthur Poole, Director of Business and Finance, Board of Education, and copy of memo from Christopher Clark, Town Administrator is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY CALLS A PUBLIC HEARING AND SPECIAL TOWN MEETING RELATIVE TO "A RESOLUTION REGARDING AN ADDITIONAL APPROPRIATION FOR REPAIRS TO THE BOARD OF EDUCATION CENTRAL ADMINISTRATION BUILDING IN THE AMOUNT OF \$200,000.00, AND THAT SAID PROCUREMENT BE DONE IN ACCORDANCE WITH THE TOWN CHARTER, ARTICLE XII, FINANCIAL ADMINISTRATION, SUB SECTION 9 ENTITLED "PURCHASING", PUBLIC HEARING TO BE HELD AT 7:45 AND SPECIAL TOWN MEETING TO BE HELD AT 7:50 ON JANUARY 22, 2008, SECOND FLOOR, VERNON SENIOR CENTER, 26 PARK PLACE, VERNON CONNECTICUT.

DISCUSSION OF ADDITIONAL AGENDA ITEMS:

ADOPTION OF MINUTES:

PROPOSED MOTION #1:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL MEETING OF DECEMBER 11, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

PROPOSED MOTION #2:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF DECEMBER 18, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

EXECUTIVE SESSION:

THE TOWN COUNCIL HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CLAIMS AND LITIGATION AND INVITES MARTIN B. BURKE, ESQ., AND CHRISTOPHER CLARK, TOWN ADMINISTRATOR TO ATTEND.

INFORMATIONAL ITEMS:

1. Monthly report for November 2007 from Alan Slobodien, Director, Vernon Youth Services Bureau, monthly report for October 2007, monthly reports for November and December 2007 from Penny Rand, Senior Center Director, and monthly report for November 2007 from Bernice Dixon, Town Clerk.
2. Letter from John Lampson, received December 26, 2007, resigning from the Planning and Zoning Commission.
3. Letter to DPW roads foreman Jeffrey Schambach from Mayor McCoy, appointing him a Tree Warden for the Town of Vernon for calendar year 2008..

4. Letter to Mayor Jason McCoy from David S. Golub, Esq. relative to CRRA class action settlement and distribution of funds.
5. Organizational charts from Department Heads are included in the packet.
6. Letter of resignation from Tim Timberman, Town Engineer.