



Join Us in Shaping the Future at Elmwood

Position: Deputy Head

Start date: to be confirmed

Elmwood is one of the leading all-girls' schools in North America, committed to creating an educational environment where students not only excel but feel lifted and unstoppable in their dreams for themselves and their future. Our mission goes beyond academic excellence; we strive to offer families peace of mind and endless possibilities for their daughters. We believe in making learning a joyful adventure and fostering a culture of curiosity, open-mindedness, and high aspirations. If you share our passion for inspiring positive change through kindness, collaboration, and respect, we invite you to apply for the position of Deputy Head.

About the Role:

As Deputy Head, you will have responsibility for our Middle and Senior School (Grades 6-12). You will play a crucial role in shaping the strategic direction of the school and implementing policies that enhance our educational offerings. You will work closely with the Head of School and Senior Leadership Team to ensure that our ethos of lifting spirits and fostering an environment where every student feels seen and heard is embedded in every aspect of school life.

Key Responsibilities:

- Develop and promote a forward-thinking educational framework that aligns with our core beliefs.
- Lead various academic and administrative departments, ensuring high standards of learning and teaching are constantly improving.
- Foster an inclusive environment that encourages curiosity, open-minded dialogue, and joyful learning experiences.
- Uphold our commitment to accountability, honesty, and transparency across all levels of school operations.
- Mentor and inspire staff and students to achieve their best, promoting personal development and professional growth.
- Engage with families and the wider community to build strong relationships and ensure that the school remains a place of peace of mind and possibility.

We Are Looking For:

- An experienced educational leader with a proven track record in a similar role, preferably within an all-girls or single-gender environment.
- A visionary thinker with an exceptional ability to communicate and implement innovative educational strategies.
- A compassionate individual who values and practices kindness, collaboration, and respect in every interaction.
- Someone who is deeply committed to the personal and academic development of students and staff alike.
- A role model who embodies our core values and has the drive to inspire and lead our community toward achieving the highest aspirations.

Why Join Us?

- Be a part of a transformative educational institution that is a leader in girls' education.
- Collaborate with a dedicated team of professionals who are committed to creating a difference.
- Enjoy a competitive salary, comprehensive benefits, and opportunities for professional development.
- Experience the satisfaction of contributing to an environment where every girl feels capable of achieving her dreams.

Application Process:

To apply, please submit your CV and a cover letter detailing your suitability for the role and how you embody the ethos of Elmwood School to hr@elmwood.ca by May 17, 2024. We anticipate hosting a first round of interviews in late May 2024.

As this role is pivotal to our school's success, the start date will be flexible and determined based on the availability of the ideal candidate. We understand the importance of finding the right fit for our community and will ensure that the transition is seamless for both the selected candidate and our school. Please note due to the volume of applications we receive and the critical nature of this position, only candidates who closely match the job description will be contacted to discuss the next steps. We appreciate your understanding and look forward to receiving your application.

Please direct any questions to hr@elmwood.ca.