

**Board Meeting
October 6, 2022 @ 8:00 a.m. via Zoom**

Present: Dr. Julie Ambrose (Executive Director), Vicki Newhard (Administrator), Dan Bosket (President), Tonya Harris (Vice President) Maria Tjeltveit (Secretary), Ibolya Balog (Treasurer), Don Hinkle, Rashid Santiago, Dr. D'nese Sokolowski, Kay Kurtz, Peter Kareha, Joseph Petro, Rob Schmidt, Dr. Erika M. Sutherland, Laudy Allen, Dr. Mark Emerick.

Absent: Angela Nolan, Ellen Kern, Don Wieand, Ralph Todd, Jennifer Ortiz, Dr. John Stanford (Superintendent).

Emeritus Board Directors Present: John Stevens

Note: On September 1, 2022, at the Executive Committee meeting, Maria made a motion, seconded by Ibi to ask the full board to vote on the motion below. Approval was unanimous.

Motion: To engage the CLIU as a service provider to facilitate the ASDF strategic planning process based on the scope of work outlined in the ASDF Strategic Plan Proposal at a cost of \$125 per hour with full project not to exceed \$5000.

On September 1, 2022, an email vote was taken on this motion

Conclusion: Approved by an email vote, with 17 in favor; 3 did not vote.

Call to Order Dan Bosket called the meeting to order at 8:04 and welcomed everyone.

Approval of June 2, 2022 Minutes (A)

M. Tjeltveit

Maria thanked Vicki for taking the minutes.

Motion: 1st Ibi 2nd Kay **Conclusion: Approved**

Treasurer's Report (B)

I. Balog

Ibi reviewed the report on the first 2 months.

Motion to Approve: 1st Joe 2nd Mark **Conclusion: Approved**

Committee Items

Finance (B)

I. Balog

Draft Audit Report was presented. Foundation received a "clean" opinion.

Cash equivalents increased 5% and endowment decreased based on giving out scholarships and the decrease in the stock market. ASDF is in a strong liquidity position since the cash balance is enough to cover a full year, which is very good.

Motion to Accept the draft 6/30/22 audit as presented as final version:

1st Rob 2nd D'nese **Conclusion: Approved**

The \$2 million pass-through in 2021 required a single audit. The single audit has been submitted. We will need to cover the cost of \$5,500 from General Funds. We were unable to secure funding from Lehigh County for the audit.

Gala (C)

D. Sokolowski

Gala will be April 1, 6-10 p.m. at Americus Hotel. It will have a dinner, student performances, sit down dinner, silent auction, and dancing.

Suggestion was made to send out a Save the Date to ASD administrators and principals.

Motion to Approve to submit a \$1000 deposit to the Americus: 1st Erika 2nd Kay

Conclusion: Approved

The following committee reports were submitted in writing

Governance (D)

N/A—See Packet

Planning & Programming (E)

N/A – See Packet

Public Relations (F)

N/A – See Packet

Teacher Innovation Grants (G)

N/A – See Packet

Dieruff Alumni Association (H)

N/A – See Packet

Executive Director's Report (I)

J. Ambrose

Mission Moment

In the Literacy Volunteer training, learned that 80-85 % of ASD's kindergarten students did not attend preschool, meaning that kindergarten is their first formal education.

Through the *I am on a Bookshelf* program, a 2nd grader was the first student who wrote a book in a dual language format. There is an event on Friday, October 14, at Lehigh Parkway School for the student to do a presentation to Mayor Tuerk. Dr. Stanford will also attend. The student is excited to read his book.

Student Representative Status Update

N/A – See Packet

Pontem Tech IT Consultants

N/A – See Packet

CLIU – Strategic Planning

N/A – See Packet

Administrator's Report (J)

V. Newhard

Art in the Park

N/A – See Packet

Literacy Volunteer Program

N/A – See Packet

Visual & Performing Arts Residencies

N/A – See Packet

Motion to Adjourn 1st D'nese 2nd Rob **Meeting adjourned at** 8:29 a.m. D. Bosket

A to J are attachments.

Immediately following the conclusion of the board meeting, we began our strategic planning work facilitated by Mr. Eric Lech, Carbon-Lehigh Intermediate Unit 21.

Upcoming Committee Meetings:

Gala – 10/18 @ 1:00 p.m. (In-Person)

Public Relations – 10/21 @ 9:00 a.m. (Zoom)

Teacher Innovation Grants – 10/25 and 11/15 @ 4:00 p.m. (Zoom)

Finance – 10/27 @ 4:00 p.m. (Potentially Postponed)

Executive – 11/3 @ 8:00 a.m. (Zoom)

Next Board Meeting: Thursday, December 1 @ 8:00 a.m. (In-Person at Muhlenberg College's Hoffman House & Zoom)