

Odessa Collegiate Academy | MINUTES

Meeting date | time Thursday, October 03, 2019 | 2:35 pm

Meeting location Spur Bldg. Conference Room 242

Meeting called by	Katie Nisbet	Casey Sims	Kim McKay
Type of meeting	Weekly OCA meeting	Katie Nisbet	Dr. Don Wood
Facilitator	Katie Nisbet and Casey Sims	James Ramage	
Recorder	Luz Gabriela Villa	Dana Huckaby	
		Guest: -	

(Members in Red were not in attendance)

TOPICS

Topic Introductions | Presenter Casey Sims

Casey Sims welcomed everyone. September 16th minutes will be sent via email for review and approval.

Action items	Person responsible	Deadline
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Topic Parent Meeting | Presenter All

- 1st Parent Meeting Discussion
 - a) Pathways ~ Katie Nisbet said she can present and be there if needed

Topic Open House | Presenter James Ramage

1. Did we set a date for Open House?
 - a) Not yet per Katie Nisbet. Waiting on a discussion on the three dates given to James Ramage.
 - b) James Ramage:
 - October 7th
 - October 14th
 - October 22nd ~ OCA for our current students from 6-8 pm
 - c) Casey Sims and Kim McKay:
 - Suggesting adding October 24th from 7-8 pm; that it would be a Spanish version.
 - i. Promote through media
 - ii. Make a robo-call in Spanish
 - iii. Announce in the previous meetings
 - d) Kim McKay:
 - Is the district not prepared with the ESL comers? If not, can we think about working on this for next year?
 - e) James Ramage:
 - 5th grade is the last year where you receive anything in Spanish (STAAR Test, tests, etc.)
 - f) Dana Huckaby and James Ramage:

- ESL Department suggested to purchase a Spanish/English dictionary for students that are Spanish speaking
 - Gave tips of what they can do (ex. Tutoring, videos, etc.)
 - Student: Julio Zapata Aguilar
 - i. Having trouble because he is Spanish speaking
 - ii. Grades are good
 - iii. Was in the 8th grade in Odessa
- g) Katie Nisbet:
- suggests introducing Julio Zapata Aguilar to Almudena to have someone in the college area
- h) James Ramage:
- Supervisor asked both schools (OCA & OCTECHS) to pull a list of demographic by today
 - Concerns
- i) Kim McKay:
- Texas Committee Senate C
 - October 17th after 5 pm
 - Have a space for refreshments and use of copier machine
 - AVID activity, History, activity.
- j) Casey Sims:
- Would like to meet with all students to fill out the FERPA form and mention the purpose of it
 - Forms created
 - OCTECH ~ November 1st scheduled
 - Future ~ doing it during Summer Bridge
 - Forms are good until they leave institutions or break contracts.
 - Apply Texas will
 - Casey Sims will create an acceptance packet as we do with our OC students.
2. October 16th ~ students will miss due to PSAT/ACT testing
- a) If sitting in an OC college (adult Section) must come to school.
 - b) Mostly seniors are in adult sections
 - c) May get their schedules through the TX Connect Portal
3. James Ramage & Karl
- a) Reserved Deaderick every Friday ~ to meet with students
 - Address concerns
 - Celebrate success
 - Other
 - b) Every other week sharing OCA & OCTECHS

Kim McKay: PTK would like to speak to students about applying & joining for it.

Katie Nisbet: Cara said: Only one induction in the spring. So there is still time to apply & participate.

After 9 weeks, will receive a report of grades and attendance.

- One parent would like to move student to enroll somewhere else
- Has laptop

- Struggling to get to school
- Freshman

James Ramage: had two students and parent trying to enroll but denied because middle of semester.

Kim McKay: Urisonya will contact you in regards to the harassment incident. It has been placed as a Title 9 incident. Need documented.

Kim: Clara Report – Sent on October 1st survey. *check if name is correct*

Casey: Perkins Survey in Blackboard. There is a survey, please let the students know, so they can take it.

Topic *Other* | Presenter *ALL*

1. Parent meeting discussion
 - a) Pathways ~ Katie Nisbet said she can present/be there
2. Did we set a date for Open House? Not yet, per Katie. Waiting on discussion on the three dates given to James Ramage
 - a) October 7th
 - b) October 14th
 - c) October 22nd ~ OCA for our current students from 6:00-8:00 pm
3. Katie Nisbet:
 - a) First week of attendance ~ let instructors
 - October 14th & 16th ~ OCA – PSAT/ACT
 - i. What to do while missing those days
 - ii. No 9th & 10th graders will be at school
 - b) Compass
 - Discussions have been made in regards to pushing them to come here
 - 39% risk ~ 9th graders
 - Impacted seven sections in regards to contact hours

Action items

Person responsible Deadline

Meeting adjourned: 3:41 pm

Attachments: NA