

Odessa Collegiate Academy | MINUTES

Meeting date | time Friday, August 09, 2019 | 10:00AM

Meeting location Spur Bldg. Conference Room 203

Meeting called by	Casey Sims	Casey Sims	Kim McKay
Type of meeting	Weekly OCA meeting	Katie Nisbet	Dr. Don Wood
Facilitator	Katie Nisbet and Casey Sims	James Ramage	
Note taker	Luz Gabriela Villa	Dana Huckaby	
		<u>Guest:</u> Timothy Clark	

(Members in Red were not in attendance)

TOPICS

Agenda topic Introductions | Presenter Casey Sims

Casey Sims welcomed everyone. There are no minutes to call for a motion to approve since this is the first for the fiscal year of 2019-2020.

Schedule meetings required for compliance with ECISD.

Action items

Person responsible Deadline

Schedule Weekly Meetings	Luz Gabriela Villa	08/12/2019
<ul style="list-style-type: none">- Mondays from 10:00AM - 11:00AM- Invitees: Katie Nisbet, Casey Sims, James Ramage, Dana Huckaby, <i>optional invitees:</i> Kim McKay and Dr. Don Wood		

Agenda topic Student IDs | Presenter Casey Sims and James Ramage

1. Discussion on student IDs for the OCA students.
 - a) Invited Tim Clark to help with the process and schedule a time to print out IDs for OCA students.
2. Mr. Ramage spoke to Chief Alexander in regards to students wearing the ID around their neck, but also having a tag on their backpacks.
 - a) Mr. Ramage had an idea when attending the Early College Conference in regards to tags on the backpacks to identify the OCA students.
 - i. Students will not be allowed to walk into class without a backpack
 - b) Mr. Ramage will send out a letter emphasizing the mandatory of backpack and ID use.
 - c) In hopes that this will enforce the use of the ID for the meals as well.
 - d) Will like to meet with students for feedback.

Agenda topic *Parking lot for OCA students* | **Presenter** *James Ramage*

1. Discussion of parking lot space for OCA students, preferably only Juniors and Seniors
 - a) 698 high school students on campus for Fall

Agenda topic *Lunch Time* | **Presenter** *James Ramage*

1. Concerned about space for lunch
2. 9 week trial on student lunch not closed for Seniors
 - i. The rest of the students will be at Travis Hall
3. Will have assigned lunch teachers

Action items	Person responsible	Deadline
Trial on Juniors and Seniors can have off campus lunch	James Ramage	TBA
- Will need to discuss with ECISD administration		

Agenda topic *Meet and Greet* | **Presenter** *James Ramage*

1. A letter will be sent out to students and parents in regards to attendance
2. Students will be assigned their IDs at the meet and greet
3. Chief Alexander will have some time to discuss the policies.

Agenda topic *Speakers/ Off perior* | **Presenter** *ALL*

1. Casey said the OCTECHS are working with Dr. Myers to bring speakers during their 'off time period'
 - a) Discussion about having speakers for the OCA students as well
2. Discuss what kind of student activities the students can be involved in
3. Mr. Ramage had ideas on fieldtrips that will help students in their major they are taking

Meeting adjourned: 11:23AM

Attachments: NA