

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission

CLASS TITLE: INSTRUCTIONAL ASSISTANT - Vocal Music Show Choir

BASIC FUNCTION:

Under the direction of the principal, assist the certificated teacher in delivering comprehensive vocal and dance instruction to middle and/or high school students participating in a show choir. This position involves guiding students through the foundational and advanced techniques of singing and choreography necessary for performing in beginning, intermediate, and competitive show choir levels. The IA will work closely with the lead teacher to cultivate students' musical talents, enhance their performance skills, and foster a collaborative and dynamic show choir environment. Responsibilities include providing vocal coaching, choreography assistance, and support during rehearsals and performances, as well as contributing to the overall development of the students' confidence, teamwork, and stage presence.

REPRESENTATIVE DUTIES:

1. Assist in teaching vocal techniques and performance skills to middle and/or high school students in show choir settings, spanning beginner to competitive levels.
2. Support the certificated teacher in choreographing routines and teaching dance moves essential for show choir performances.
3. Provide individual and group vocal coaching to help students improve their singing abilities and harmonization skills.
4. Help in organizing and conducting rehearsals, ensuring students learn and refine both vocal and dance components of their performances.
5. Participate in the selection of music and arrangement of vocal parts suitable for the skill level and thematic requirements of the show choir.
6. Assist in the preparation and execution of show choir performances, including setup, costume management, and stage presence coaching.
7. Monitor and provide feedback on students' progress, offering constructive criticism to enhance their vocal and performance techniques.
8. Facilitate a positive and energetic learning environment that encourages student engagement, teamwork, and dedication to show choir activities.

9. Contribute to the logistical planning of concerts, competitions, and other show choir events, ensuring a seamless execution of performances.
10. Engage in ongoing professional development to maintain a high level of expertise in vocal music, dance, and show choir pedagogy.
11. Other duties as assigned.

KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

- Knowledge of vocal techniques and health, including breath control, tone production, and diction
- Understanding of basic to advanced dance and choreography principles relevant to show choir performances
- Familiarity with a wide range of musical genres and styles suitable for show choir repertoire
- Awareness of stage presence and performance skills necessary for effective show choir presentations
- Knowledge of music theory and the ability to read and arrange vocal music
- Understanding of effective teaching strategies for engaging middle and high school students in vocal and dance education

ABILITY TO:

- Ability to effectively communicate and teach vocal and dance techniques to students of varying skill levels
- Ability to assist in choreographing and teaching complex show choir routines
- Ability to motivate and inspire students to achieve their best in both vocal and dance performances
- Ability to work collaboratively with the lead teacher and contribute to a positive learning environment
- Ability to organize and manage rehearsal schedules, performances, and other show choir activities
- Ability to provide constructive feedback and guidance to students to enhance their musical and performance skills
- Ability to adapt teaching methods to meet the diverse learning needs of middle and high school students

EDUCATION AND EXPERIENCE:

Any combination equivalent to: An Associate's Degree or higher from an accredited college or university, or be currently enrolled in college-level courses; and preferred two years of experience working with youth in an organized setting.

WORKING CONDITIONS:

School environment which includes standing, walking, sitting, kneeling, squatting, stooping and bending; lift, carry, push or pull up to 50 lbs., duties may include activities which involve repetitive use of hands, arms or shoulder and twisting or pressure involving wrists or hands and working with arms above shoulder level; give student direction requiring clear speaking, the ability to hear normal voice conversation, color vision, peripheral vision, depth perception and the ability to adjust focus; exposed to minor contagious illnesses (e.g. colds, flu).

SALARY RANGE: 48

ADOPTED BY PERSONNEL COMMISSION:

March 21, 2024

ADOPTED BY BOARD OF EDUCATION:

April 16, 2024