Dual Enrollment Admission for First-Time Dual Enrollment Students*

☐ **Complete Online Application**
   - Go to www.jeffersonstate.edu
   - Click on Programs → High School Student Programs
   - On the High School Student Programs page click "Apply Online" from top ribbon menu
   - New users will create a Login ID and PIN. Select High School **Dual Enrollment** as the application type and appropriate Admission Term

☐ **Submit admission requirements**
   - Signature page with student, parent, and counselor signatures—**required each term**
   - Photo ID – Unexpired driver's license (Birth Certificate accepted if student does not have license)
   - Current High School Transcript (2.5 GPA *unweighted*)
   - ACT/SAT or ACCUPLACER scores only if taking college-level **English** or **Math**

☐ **If test scores are required and have not taken ACT, take ACCUPLACER placement test on campus.** ACCUPLACER placement tests are given at the **Jefferson and Shelby-Hoover Campuses Monday - Thursday from 9:00 a.m. – 12:00 p.m. St. Clair-Pell City Campus: Open only on select Mondays. Contact Testing at 205-856-7942.**

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Test Scores Required For English and Math Courses

Course	ACT	ACCUPLACER
ENG 101 English Composition I	18 (English sub score)	WritePlacer 5-8
MTH 112 Precalculus Algebra	24 (Math sub score)	EA 80-120 or CLM 50-59
MTH 113 Precalculus Trigonometry	26 (Math sub score)	College Level Math 60-79
MTH 125 Calculus I	27 (Math sub score)	College Level Math 80-120

Tuition and Fees: Tuition—Fall 2018**

Taught @ High School $148/Credit Hour	Taught @ Jeff State Campus or Online $160/Credit Hour
$444 for 3 credit-hour course	$480 for 3 credit-hour course

☐ **Tuition Payment – <mark>Students will receive a confirmation email when their bill is ready to be paid</mark>**
   Online Payment instructions for paying through MyJSCC student account.
   1. Sign on to **MyJSCC** with your user name and password
      - Default password is "J@MMDDYYYY" (8-digit DOB)
   2. Select the Student tab → click on Access Your Online Services.
   3. Select the Student tab → select Student Account.
   4. Select Account Summary. Scroll to bottom of page and click Credit Card Payment.
   5. Select Term → Submit.
   6. Enter Payment Amount → Submit.
   7. Enter all information on this page and click Continue. Follow instructions to finish payment process.

   Check Payments payable to JSCC (No Starter Checks Accepted)
   - Include student name on check and Driver's License # of account holder.
   - Submit or send check to JSCC campus Cashier's Office

☐ **Payment by PACT**
   - Contact PACT and request your PACT plan to be activated early - Complete PACT Authorization Form
   - Contact our Business Office to bill PACT: Sherry Pettry (spettry@jeffersonstate.ed || 205-983-5926)

*Continuing students (Fall to Spring) do not complete a new application
**Tuition and fee rates update each academic year