



Central Middle School Building Committee

DRAFT

Meeting Minutes

MEETING DETAILS

Meeting Number	24-018		
Purpose	Weekly Meeting		
Meeting Date	04/09/2024		
Meeting Time	8:00 AM		
Location	Town Hall Meeting Room		

Attendee	Committee Members		Attendance
Chairman	Tony Turner	DRC – Member, Sub-Committee Communications Member	Present
Vice Chairman	Clare Kilgallen	DRC – Member, Sub-Committee Communications Member	Present
Secretary	Christina Poccia	DRC – Member	Present
	Todd Klair		Present
	Joe Rossetti	DRC – Member -	Present
	Josh Caspi	DRC – Member	Present
	Jan Rogers Kniffen		Absent
BET Rep	Harry Fisher		Present
BOE Rep	Laura Kostin	DRC – Member, Sub-Committee Communications Member	Present

Attendee	Ex-Officio Members		
BoS Rep, <i>ex-officio</i>	Lauren Rabin	Sub-Committee Communications Interim Chair	Present
DPW rep, <i>ex-officio</i>	Michael Kiselak		Absent
Dr. Toni Jones rep, <i>ex-officio</i>	Daniel Watson	DRC – Member	Present
	Dennis Yeskey		Present
P&Z rep, <i>ex-officio</i>	Steph Cowie	DRC – Member, Sub-Committee Communications Member	Present
FSAC for People w/ Disabilities RTM Rep			
Neighborhood Liaison	Rachel Stockman Koven		Absent
Neighborhood Liaison	Warren Silver		Present
Neighborhood Liaison	Susan Rudolph		Absent

Attendee	Meeting Attendees		
CSG, Owner Rep	Jim Giuliano	Owner's Representative	
CSG	Samantha D'Agostino		
S/L/A/M	Kemp Morhardt – PIC		
S/L/A/M	Jim Hoagland		
S/L/A/M	Henry Withers		
Turner, CM	Tim Klepps	Construction Manager	
Turner, CM	Valeria Donahue	Construction Manager	
Colliers (CxA)	Evan Wyner, PE, LEED AP		
CMS Principal	Tom Healy	DRC – Member	

Agenda Item Topic Description

1.00	Call to Order	Mr. Tony Turner called the meeting to order, 6:36 pm
2.00	Chairman's Remarks	Commissioning agent contract is ready to be executed? RFP for the additional owner's rep was posted last Wednesday. Will be receiving questions from the perspective proposers.
3.00	Approval of Minutes	No minutes to approve
	45 minutes: Executive Session to review work and fee proposals and scorecards for RFP #2438-24 for an Additional Owner Rep and interview an owner rep candidate	
4.00		
4.01	Motion to go into executive session	Mr. Tony Turner makes a motion to go into executive session, Clare Kilgallen seconds.
4.02	Meeting goes into executive session	At 8:21 am
4.03	Executive session ended	At 9:29 am, no action was taken
	30 minutes: Discussion and possible vote to approve the P&Z application supplement to the final site plan previously submitted	Did not discuss
5.00		
	15 minutes: Update and report from the Communications committee and overview of CT FOIA training	Did not discuss
6.00		
	15 minutes: CSG: Update report from the professionals team and the task/workstream list, etc.	Did not discuss
7.00		
	30 minutes: CSG: Update on Langan soil testing	Did not discuss
8.00		
	15 minutes: Update from professionals on the CMS field repair and discussion and possible vote to request that SLAM pay for the cost of field repair	Did not discuss
9.00		
10.00	Approval of Invoices	Did not discuss
11.00	Next Meeting	Next meeting to be April 16, 2024

12.00 Motion to Adjourn

12.01 Adjourn

13.00 Exhibit

Chair moves to adjourn meeting, Ms. Clare Kilgallen seconds. It is unanimous

10:39 AM

Scorecard Attached

clk *Drafted by: Susana Valenzuela, EA, HR, BOE*

Prepared by:

Christina Poccia, Secretary

Central Middle School Building Committee