



Pennell PTO Meeting Minutes
Tuesday, October 12th, 2021



Call Meeting to Order

Welcome Everyone / Introductions

Teresa Mai

- Welcome & introductions

Teacher Representative:

Mrs. Irving & Ms. Trofa

- Homeroom parents have been notified
- Mrs. Irving thanked us for Book Fair
- Tomorrow (10/14) is a PBIS Spirit Day. Classes will do an activity with their buddies (paired up grades). This will be a monthly event, Pennell shirts are encouraged
- Picture Day went really well & photos should be back soon

Treasurer Report:

Jennifer Snook

- Bank balance 8/31/21: \$6,188.48
- Bank balance 9/30/21: \$12,641.44
- Income
 - Membership Dues: \$1,102 in September (\$1,391 total through 10/10)
 - Waddle: \$135 in September (\$150 total through 10/10)
 - Book fair: \$5,671.62 - \$4,179.44 (sent check but not cashed yet) = \$1,492.18 cash profit
- Expenses
 - Faculty Vouchers: \$100 in September
 - Hospitality: \$448 for stock the lounge
 - Yearbook deposit: \$100

Business:

1. PTO Dues/Directory
 - 10/15 is deadline to be included in Directory
 - Dues can be sent in all year long
2. Book Fair
 - Great turn out for book fair, thank you to all the volunteers who came made it possible
 - We earned our usual \$1500 cash for future PTO activities plus about \$600 in Scholastic Dollars credits
 - We were able to buy at least 2 books for each classroom, they will be distributed by next week
 - We also stocked up on books for PBIS prizes or other activities at school
 - Online sales are still totalling up (**added note - we earned another \$60 in Scholastic Dollars from online sales**)
 - Spring Fair will be mid-May & all books will be buy one, get one free! We will need volunteers & will tweak the schedule & set up with what we learned this time
3. Homecoming
 - Great turn out from Pennell families, thank you for such a fun parade!
4. Fall Fest
 - Fall Fest is 10/22 (10/29 rain date)
 - Flyers came home & info is on [PTO website](#)
 - Sign up genius will be out soon for help
 - Concession stand will be run by the 5th Grade Committee
 - Activities will be Decorated Trunk Contest, Games, Obstacle Course
 - Wristbands should be ordered by 10/19
 - Candy (nut-free) or small favors can be sent in with students. There is a giant monster named Bob in the Pennell lobby where the bags can be dropped off,

5. Little Caesars
 - Thanks to Nicole Pharaoh who will be the new committee chair
 - Orders are due 10/29
 - Pizza should be available for pick up sometime before Thanksgiving (date TBD)
6. Pen's Den
 - Monthly school store starting 10/14
 - Items range from \$0.10 to \$1
 - Classes will come at an assigned time (not during lunch as in the past)
 - Volunteers can sign up [here](#) on the PTO website
 - Kindergarten will attend in May
7. Box Tops/Raffle/Discount Cards
 - If you still have actual box tops, check the date & send them in! Otherwise keep scanning grocery receipts
 - Raffle group is back on [Facebook](#) - if you have prize suggestions let us know
 - Discount cards are \$7.50, fill out [form online](#)
8. Spirit Wear Sale
 - Sale ended 9/24
 - Items should be back next week & will be sent home with students. If your items are supposed to be a gift or surprise, email PTO4Pennell@gmail.com & we will make arrangements
 - A limited quantity of items will be available for sale at Fall Fest, including items from past years
9. Waddling Update
 - Slow but steady. Lots of dates still available, [sign up online](#)
10. Yearbook Steph Martin
 - Help by taking pictures all year long, Steph will share QR codes to upload them
 - Usually a special section for 5th Graders (baby pictures, favorite memories, parents' message)
11. Fifth Grade Information
 - Committee met 10/11
 - Pretzel Fridays will be coming back in late October (monthly?)
12. Questions
 - Holiday Shop is tentatively scheduled for December 6 & 7. Details to come
 - Someone asked about arrangements for kids home in quarantine when special stuff happens in school, like Pen's Den. Maybe we could take a picture of the items to post online & parents could send money in with a friend or the teacher? This could also help kids have a shopping plan before they get there.
 - Homeroom parents - Michelle Tinsley can be a great resource if you're new! We will find out if any classes do not have a homeroom parent and work on a plan to help those classes. Make sure to save crafts/snacks/etc if kids are out when a special activity happens so parents can pick up or they can get when they're back in school.

SAVE THE DATES

October

10/14 Pen's Den

10/22 Fall Fest rain date 10/29

10/22 Box Tops Due

10/29 Little Caesar's Due

November

11/1 & 11/2 No School

11/9 PTO Meeting

11/11 Pen's Den

11/17 Picture Retakes

11/22, 11/23, 11/24 Half Days

11/25 & 11/26 No School

Join PTO & our school DIRECTORY

<https://bit.ly/PennellPTOmembership>



Become a VOLUNTEER

<https://bit.ly/Pennellvolunteers>



Thank you so much for coming out tonight. We appreciate your support!

Any questions please email us @ pto4pennell@gmail.com

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