

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
MAY 22, 2013**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, May 22, 2013, at 7:45 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

A. Lewis Boughner
Greg Camma
John Dougherty
Lisa Esler
Kathleen Ieradi
John O'Donnell
Kim Robinson

School Directors Absent:

Jim Porter
Kevin Tinsley

Others in Attendance:

Dr. George Steinhoff, Superintendent
Dr. Alexis McGloin, Assistant Superintendent
Deborah L. Albence, Director of Human Resources

STAFF, STUDENT AND COMMUNITY RECOGNITION

Dr. Steinhoff announced the list of employees who are retiring this year. Our retirees have 185 years of service collectively to the District.

Mrs. Rosemary Fowler recognized Tina Hartley (38 years) and Sandy Eshleman (39 years) from Coebourn on their retirement. They worked their entire teaching careers at Coebourn under 8 principals;

Mr. L. J. Blair, Principal Northley Middle School, recognized Jen Gonzalez for her 18 years of service to the District;

Mrs. Deborah Albence, HR Director recognized Jane Jenkins who retired in January with 25 years of service;

Mr. Groer, Transportation Supervisor, recognized driver Stephanie "Sue" Murray with 30 years of service as a bus driver;

Mr. Bender, Aston Principal, recognized Barbara Reed, 35 years at Aston and Pennell.

STAFF, STUDENT AND COMMUNITY RECOGNITION - Continued

Each Retiree was presented with a clock and flower to commemorate their retirement.

President Robinson indicated we do not often get the opportunity to meet every employee and for the Board to show their appreciation of their service to the District. On behalf of the Board, she wished them the best in the retirement.

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the meeting of April 24, 2013, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Esler and seconded by Mrs. Ieradi. The motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for April 2013 – May 2013, as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Esler and seconded by Mrs. Ieradi. The motion was approved as follows:

Voting Yea: All

Voting No: None

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of March – April 2013, as presented, be and is hereby approved.

Mr. O'Donnell presented the Treasurer's Report for March – April 2013.

Motion to approve the resolution was made by Mr. Dougherty and seconded by Mr. Camma. The motion was unanimously approved.

4. TRANSFERS

MOTION: Approve the budget transfers as presented.

Motion to approve the budget transfers was made by Mrs. Esler and seconded by Mrs. Ieradi. The motion was unanimously approved.

SUPERINTENDENT'S REPORT

Dr. Steinhoff introduced Mr. Pete Donaghy, Principal of Sun Valley, along with his staff who gave a PowerPoint Presentation which highlighted happenings at the valley.

STUDENT REPRESENTATIVES REPORT TO THE BOARD

Melissa Trofa and Nicole Bucciarelli announced the following events happening at Sun Valley:

- Senior Prom was held at the Springfield Country Club on Friday May 3rd;
- Post Prom theme was "The Amazing Race";
- Sun Valley took 1st place in the annual seatbelt challenge with 84% of the school wearing seatbelts;
- 216 students gave blood during the Annual Blood Drive;
- Senior Awards Banquet will be held on June 4th;
- Graduation will be held on June 11th;
- Tonight is Melissa's last night on the Board. She will be attending Drexel University in the Fall.

Ms. Trofa thanked the Board for their support during her 2-year term.

President Robinson thanked Melissa for her service to the District and Community and wished her luck at Drexel.

ANNOUNCEMENTS FOR THE PUBLIC

President Robinson announced the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

ITEMS FOR BOARD INFORMATION

- A. Delaware County Intermediate Unit Report – Mr. Boughner – Mr. Boughner discussed the changes with Vo-Tech courses, an electronic storage initiative and scheduled upgrade to Aston Vo-Tech.
- B. Legislative Council – Mrs. Esler – Mrs. Esler announced the Secretary of Education will leave his post on May 31, 2013. William Harner will become the new Secretary effective June 1, 2013. Governor Corbett postponed the implementation of the Common Core Standards at this time. Pension reform is still being discussed.
- C. 2013 – 2014 Budget Presentation – Mr. O'Donnell – Mr. O'Donnell gave a PowerPoint Presentation on the 2013 – 2014 Budget, which will be voted on this evening.

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value added to school governance by public comment on educational issues, and the importance of involving members of the public in Board Meetings.

In order to permit fair and orderly expression of such comments, the Board will provide two periods for public participation during Board Meetings.

The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board or at the discretion of the presiding officer on a given issue;
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation;
- If appropriate all statements shall be directed to the presiding officer;
- No participant may address or question Board Members individually;
- The public participation in the beginning of the agenda will be limited to 15 minutes totally and to 3 minutes for individuals;
- The public participation at the end of the agenda will be limited to 30 minutes totally and to 3 minutes for individuals.

The presiding officer may:

- Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENTS

Ed McGehean – 221 Beatrice Lane – Aston and member of Steamfitters Local – Commented on the Mechanical Bids for the Northley Middle School Project.

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Extra Pay – Extended Employment (contractual obligation)

(a) District Technology Committee Meeting, April 24, 2013

(Account # 10-2260-123-000-10-00-00-000)

Jennifer Green 1 hour

Mindy Ross 1 hour

Alison Cobb 1 hour

(Account # 10-2260-123-000-30-00-00-000)

Nicole May 1 hour

(b) Parent Math Night, May 6, 2013

(Account # 10-2260-123-000-10-00-00-000)

Tara Roe 1.5 hours

Adrienne Dever 1.5 hours

Susan Weber 1.5 hours

Lauri Watkins 1.5 hours

(c) Sun Valley High School SAT Blitz Camp, April-May 2013

(Account # 10-2260-123-000-30-00-00-000)

Daniel Lowe 6 hours

(d) Elementary Math Pilot Committee Meeting, May 9, 2013

(Account # 10-2260-123-000-10-00-00-000)

Danielle Murray 1.5 hours

Tara Roe 1.5 hours

Michele DeLong 1.5 hours

Lauri Watkins 1.5 hours

Jessica Wooleyhan 1.5 hours

Jowel Roche 1.5 hours

Christina Goll 1.5 hours

Melissa Huber 1.5 hours

Susan Weber 1.5 hours

Melissa Carroll 1.5 hours

Georgia Polites 1.5 hours

Adrienne Dever 1.5 hours

Jessica Wood 1.5 hours

Danielle Clark 1.5 hours

(e) Special Education Meetings and In-service Hours, April-May 2013

(Account # 10-1200-123-000-00-00-00-000)

Sharon Nattress 7.5 hours

(f) Special Education Screening Coordinator Additional Hours, March-April 2013

(Account # 10-1200-330-000-10-00-00-000)

Maria Potter 35 hours

ITEMS FOR BOARD ACTION - Continued

(g) Special Education GIEP Writing and Parent Conferences, April 2013 (Account # 10-1200-123-000-00-00-000)

Valerie Carr 9 hours

(h) Extra Pay for Class Coverage @ \$32.50/class covered

Nicole May 1

Colleen Miller 1

Scott Kallal 2

Kathleen DiMichele 1

Suzanne Brindle 1

Extra Pay for Coach Coverage @ \$15.00/class covered

Samantha Smith 1

(2) Appointments

(a) Extended School Year staff from 7/8/13 through 8/8/13 @ \$32.50/hour (per current CBA)

Elementary

Colleen Dillon

Jacqueline Creighton

Allison Runge

Secondary

Valerie Carr

Ryan Cronomiz

Speech

Valerie Burgess (.5)

Marybeth Mytych (.5)

Substitutes

Kathleen Taylor

Trish Lydon

Caitlin Naylor

(3) Leave of Absence

(a) Megan Zebley, 4th grade Teacher at Pennell Elementary School, FMLA adjustment to paid FMLA from 4/26/13 - 6/17/13.

(4) Wage and Salary Adjustment

(a) Alison Roccio, 6th Grade Teacher at Northley Middle School, from Masters, step 8 @ \$59,500 to 60 Grad. Crd., step 8 @ \$63,700, effective 5/1/13.

10.02 Personnel – Classified

(1) Resignation

(a) Marjorie Keeley, Playground/Cafeteria Assistant at Pennell Elementary, effective 5/10/13.

(2) Appointments

(a) Scott Keller, Technology Assistant (B, step 1) at Pennell/Parkside Elementary Schools @ \$14.10/hour, up to 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 5/28/13.

(b) Extended School Year Staff from 7/8/13 through 8/8/13

Elementary

Sheila McKinny

Cynthia Cecco

Theresa Babicki

Janemarie Gill

Harriet Whelan

Caroline Hilton

Mike Rainey

Secondary

Deborah Laverty

Kathleen Bucciarelli

Alicia Simpson

Substitute

Julia Grieco

ITEMS FOR BOARD ACTION - Continued

(c) Eleanore McGlinn, Clerical Assistant (A3, step 1) at Pennell Elementary School @ \$10.69/hour, up to 29 hours/week, 221 days/year with part-time benefits in accordance with the PDESPA contract, effective 5/28/13.

(d) Substitute Summer Cleaning/Maintenance Staff from 6/17/13 – 8/23/13 (as needed up to 10 weeks)

Michael Dittus	Jeffrey Dugan	Gary Coughlin
Debra Hill	Peterson Massena	Marybeth Seddon
Terry Nichols	Kevin Swainson	David Palmer
Joseph SanGiorgio	Joseph Comey	Curtis Chandler
Crystal Coleman	Cheryll Fabuien	Shane Borsari
Christopher Nelson	Charles Gallagher	Altin Dukaj
Robert Hughes	Nicole Cannon	Cynthia Collicchio
Louise Robinson		

(3) Leaves of Absence

(a) Cathy Smith, Special Education Secretary, paid FMLA from 4/30/13 - 5/10/13.

(b) Donna Blumenthal, part-time custodian, Worker's Compensation end date adjusted to 5/17/13.

(c) Donna Blumenthal, part-time custodian, unpaid Temporary Leave of Absence, from 5/20/13-7/1/13.

References: Penn Delco Budget 2012-2013; Administrators Act 93 Plan; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Ieradi and seconded by Mrs. Esler, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.03 Revision to Board Policy 610 Purchases Subject to Bid/Quotation

MOTION: To approve revised Board Policy 610 as presented.

Following a motion by Mr. Dougherty and seconded by Mr. O'Donnell, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

10.04 Extended School Year Contract with Valley Forge Educational Services

MOTION: To approve the ESY contract with Valley Forge Educational Services for Student #042693 as presented.

Following a motion by Mr. Camma and seconded by Mrs. Ieradi, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.05 Extended School Year Contract with Devereux

MOTION: To approve the ESY contract with Devereux for Student #054570 as presented.

Following a motion by Mrs. Esler and seconded by Mr. Camma, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.06 Extended School Year Contract with HMS

MOTION: To approve the ESY contract with HMS for student # 690000310 as presented.

Following a motion by Mr. Dougherty and seconded by Mrs. Esler, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.07 Revised Special Education Contract for Transportation Services for Student # 034712

MOTION: To approve the revised contract as presented.

Following a motion by Mr. Camma and seconded by Mrs. Esler, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

10.08 Final Budget for 2013-2014

The Preliminary Budget for 2013-2014 was adopted on April 24, 2013, and has been duly advertised for adoption.

MOTION: To approve the 2013-2014 general fund budget at \$52,013,739 and the setting of the tax rate at 25.276 mills for 2013-2014.

Following a motion by Mrs. Ieradi and seconded by Mrs. Esler, the above motion was approved.

Voting Aye: Boughner, Dougherty, Esler, Ieradi, O'Donnell, and Robinson

Voting No: Camma

10.09 Homestead and Farmstead Exclusion Resolution

MOTION: To approve the 2013 Homestead and Farmstead Exclusion Resolution as presented.

Following a motion by Mrs. Esler and seconded by Mr. Dougherty, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

10.10 School Pictures Agreement

MOTION: To approve the extension of the proposal submitted by Barksdale Studios of Aston, PA for the 2013-2014 school year in accordance with RFP received May 28, 2009.

Following a motion by Mr. Dougherty and seconded by Mrs. Ieradi, the above motion was approved.

Voting Aye: Boughner, Camma, Dougherty, Esler, Ieradi, and Robinson

Voting No: None

Abstain: O'Donnell

10.11 Athletic Bids

MOTION: To approve the Interscholastic Athletic Bid Purchases for the 2013-2014 school year as presented. Bids are awarded based on the lowest responsible bidder, kind, quality and material being equal.

Following a motion by Mrs. Esler and seconded by Mr. Camma, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

ITEMS FOR BOARD ACTION - Continued

10.12 PlanCon Part F Attachment C for Northley Middle School

MOTION: Authorize and direct the Administration and Architect to submit PlanCon F, Attachment C, for Northley Middle School construction as presented.

Following a motion by Mrs. Esler and seconded by Mr. Dougherty, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.13 Adoption of Textbooks

Reference: The Superintendent recommends approval of new textbooks as defined in Section 803 of the Public School Code of 1949. The Code requires school boards to adopt textbooks at any regular meeting between April 1 and August 1.

MOTION: To approve the adoption of the new textbooks as presented.

Following a motion by Mrs. Esler and seconded by Mrs. Ieradi, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.14 Northley Middle School Bid Award

MOTION: To award the Northley Middle School renovation project to be paid from the 2013 Bond fund as follows:

- 1) General Building Construction- E.R. Stuebner Inc. of Reading, PA for the base bid and Alternate 10A for the amount of \$9,971,000
- 2) Plumbing Construction- Apex Plumbing and Heating of Philadelphia, PA for the base bid amount of \$1,598,000
- 3) Mechanical Construction - Myco Mechanical, Inc. of Telford, PA for the base bid amount of \$6,168,000
- 4) Electrical Construction- C.A.D. Electric, Inc. of Rose Valley, PA for the base bid amount of \$3,028,425

In accordance with all bid specifications and recommendation of MM Architects, subject to solicitor review.

Following a motion by Mrs. Esler and seconded by Mr. O'Donnell, the above motion was approved by 4 – 2 – 1 vote.

Voting Aye: Boughner, Esler, O'Donnell, and Robinson
Voting No: Camma, Dougherty
Abstain: Ieradi

ITEMS FOR BOARD ACTION - Continued

10.15 Northley Middle School Bid Award

MOTION: To award the Northley Middle School renovation project to be paid from Capital Reserve Funds as follows:

- 1) Roofing Construction- Garvey Roark, LLC of West Chester, PA for the base bid amount of \$1,467,150

In accordance with all bid specifications and recommendation of MM Architects, subject to solicitor review.

Following a motion by Mr. Dougherty and seconded by Mrs. Ieradi, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.16 Northley Middle School Bid Award

MOTION: To reject all bids for the Testing and Balancing contract, in accordance with all bid specifications and recommendation of MM Architects, subject to solicitor review.

Following a motion by Mr. Dougherty and seconded by Mrs. Ieradi, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.17 Healthcare Trust

MOTION: To appoint Mrs. Deborah Albence as Trustee for the Delaware County Public Schools Healthcare Trust representing the Penn Delco Board of School Directors.

Following a motion by Mrs. Ieradi and seconded by Mr. Dougherty, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.18 PlanCon Part D and E for Coebourn Elementary School

MOTION: To accept PDE approval and enter into the minutes PlanCon Part D and E for Coebourn Elementary School.

Following a motion by Mr. Dougherty and seconded by Mr. O'Donnell, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

10.19 Tax Assessment Appeal – Folio No. 02-00-00402-02

MOTION: To agree to settle the tax assessment appeal for the property located at 600 Convent Road, Aston Township (Folio No. 02-00-00402-02), at an assessed value of \$1,700,000 for tax year 2013.

Following a motion by Mrs. Esler and seconded by Mr. Dougherty, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

10.20 Board Member Resolution Regarding Common Core State Standards Initiative

MOTION: To approve the Resolution as presented.

Comments:

Mr. O'Donnell asked if this was placed on hold by the State. President Robinson indicated it has been for a couple of months.

Following a motion by Mr. Dougherty and seconded by Mr. Camma, the above motion failed 3 – 4.

Voting Aye: Dougherty, Esler, and Camma
Voting No: Boughner, O'Donnell, Ieradi and Robinson

COMMENTS BY MEMBERS OF THE PUBLIC

Anthony Gallagher – 2950 Highwoods Drive – Aston; Commented on the Northley Bids that were awarded this evening.

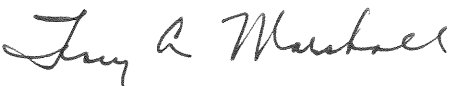
COMMENTS BY MEMBERS OF THE BOARD

Mr. Boughner commented on the retirees great accolades.

ADJOURNMENT

Following a motion by Mrs. Ieradi, seconded by Mrs. Esler, the Board adjourned by unanimous consent at 9:25 p.m.

Respectfully Submitted,



Tracy A. Marshall
Board Secretary

Next Meetings: Wednesday, June 19, 2013 Regular Board Meeting – District Service Center
 Wednesday, June 26, 2013 Regular Board Meeting – District Service Center